

City of Alexandria, Virginia

JOINT MEETING
PARK AND RECREATION COMMISSION AND
YOUTH SPORTS ADVISORY BOARD

Thursday, July 18, 2013, 7:00 p.m.
City Council Workroom
301 King Street-City Hall
Alexandria, Virginia 22314

Agenda

- I. Call to Order by Chair, Park and Recreation Commission, Judy Guse-Noritake.
- II. Presentation- Unsolicited Proposal from The St. James Group to build a sports and entertainment complex at Hensley Park, Eisenhower Avenue - M. Catharine Puskar, Attorney, Walsh, Colucci, Lubeley, Emrich & Walsh, P.C.
- III. Park and Recreation Commission and Youth Sports Advisory Board Discussion period.

Items for Action:

- IV. Approval of Summary Minutes: June 18, 2013.

Items for Information and discussion:

- V. Division Updates:
 - A. Recreation Programs and Service Update - William Chesley, Deputy Director
 - B. Park Operations Report – Dinesh Tiwari, Deputy Director
 - C. Marketing, Special Events, Waterfront Operations - Jack Browand, Division Chief
 - D. Park Planning, Design & Capital Development Reports – Ron Kagawa, Division Chief and Team:
 - Overview of City Open Space Master Plan-Update
 - P&RC Letter on Removing the North Potomac Yard Terminal Station
- VI. Director's Report - James Spengler.
- VII. Attendance and Annual Report due July 31, 2013.
- VIII. Report from Commissioners (verbal updates):
 - A. Waterfront Commission - Gina Baum
 - B. Youth Sport Committee.
 - C. Four Mile Run - Ripley Forbes
 - D. Freedmen's Cemetery.
 - E. ACPS & Capital Improvements - Judy Guse-Noritake
 - F. Community Gardens Policy- Judy Guse-Noritake
 - G. Ft. Ward - Ripley Forbes
 - H. ACPS School Projects- Judy Guse-Noritake

I. Jefferson Houston School – William Cromley

J. Open Space - Judy Guse-Noritake

K. Braddock Plan Park- Judy Guse-Noritake

IX. At the close of the meeting, the Commission will take comments on any other topic from the public

X. Agenda items for September 19, 2013, meeting and location.

XI. List of upcoming public meetings.

MEMORANDUM

DATE: JULY 18, 2013

TO: PARK AND RECREATION COMMISSION MEMBERS

**FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR
RECREATION SERVICES DIVISION**

**SUBJECT: JULY 18, 2013 COMMISSION MEETING ITEM V-A
RECREATION PROGRAMS AND SERVICES REPORT**

Youth Activities

- Recreation Department sponsored summer specialty camps recreation began on June 24. Current enrollment in these programs is approximately 50% lower this summer in comparison to last summer's YTD program enrollment. We received feedback from some parents during the registration period suggesting that the change in location of the camps based at Chinquapin (moved from Chinquapin to Hammond MS this summer due to the closure of Chinquapin for renovation work) was a factor in their decision not to enroll in the 2013 camp programs scheduled at Hammond MS.
- The Girls' Softball program championship games were held at Witter Field on June 22 (see attached Alexandria Times news article).
- The Girls Field Hockey program continues to be a popular summer program for girls. Enrollment in the program exceeded 200 girls (210 girls enrolled in the 2013 program) for the third consecutive year, up from the 100 girls enrolled in the program when it started four years ago.
- The Department's Hershey's Track and Field program concluded with the state meet on June 22, although several of our youth advanced and will represent Alexandria at the National Hershey Track and Field meet in July (see attached Alexandria Times news article). More than 200 children competed in the program.
- The Alexandria Titans Track and Field Club is competing in local meets during the month of July and August. Fifty boys and girls are enrolled in the program. The club completes bi-weekly with other local track clubs in the Potomac Valley Games at Edison High School.
- More than 160 youths are enrolled in the Wahoos swim program, which are the most children enrolled in the program in the 20 plus year history of the program. The program offers youth ages 6 – 18 the opportunity to develop swimming skills over the summer months and compete against other Swim Clubs in Northern Virginia. The Wahoos have won several meets to date.

- The Johnson-Seibert youth summer basketball league is underway. The program is geared to teen's ages 14-17 years of age.
- Registration for the youth football program is underway. The program will start in August and league games will begin in September.

Adult Activities

- The Summer Late Night Basketball began in July. Nineteen teams are competing in the program. The games are played at Charles Houston Center and Cora Kelly Centers.
- Summer recreation and competitive divisions of the Adult Sports Leagues (Coed Softball, Coed Soccer, Coed Volleyball and Men's Softball) are running smoothly. Team registration is consistent with last year's team registration totals. Team numbers: Coed Softball - 37, Coed Soccer - 15, Coed Volleyball - 11 and Men's Softball – 12.

Recreation Centers

- Current summer program enrollment in the Power-On summer camp program at the neighborhood recreation centers is 1,288 children, slightly up from last year's YTD summer program enrollment total. Summer program enrollment in last summer's Power-On program was 1,422 children.
- The Charles Houston Mural and Hall of Fame Dedication Program, sponsored by the Charles Houston Ad-Hoc Hall of Fame Committee, was held at the center on June 22, 2013. The mural, which celebrates neighborhoods, schools, churches and businesses vital to Alexandria's African-American community, was unveiled at the event. The members selected to the Hall of Fame were announced and their achievements were recognized in a video tribute. More than 500 people attended the event.
- Cora Kelly Recreation Center held a Fashion Show at the center on June 14. Children modeled the latest summer youth fashions. More than 200 children and parents attended the event.
- Cora Kelly, Mount Vernon and Charles Barrett Recreation Centers coordinated an "Opening Day Summer Camp Kickoff" for the children enrolled in the summer programs at these three centers. The event was held at Mount Vernon Recreation Center on June 24. The event featured various games, a moon bounce, dunk tank, relay races, arts and crafts activities and other activities for youth. More than 400 children participated in the event.
- The Seventh Annual Del Ray Music Festival was held on the Mount Vernon Recreation Center grounds on June 22. The festival featured food and a variety of music including reggae, jazz, blues, swing, folk, country, Celtic, and rock. Center staff were recognized for their support of the community sponsored event.

Aquatic Program

- Chinquapin renovation work commenced on June 17. Renovation work is on schedule at this point. In order to minimize inconvenience for our customers, the following operational adjustments have been made:
 - 1) All classes and camps normally scheduled for the summer will operate at Francis C. Hammond.
 - 2) Hammond Middle School and other locations throughout the City.
 - 3) All valid Chinquapin Fitness Passes will be honored at all RPCA fitness facilities.
 - 4) All valid Chinquapin Aquatic Passes will be honored at all RPCA outdoor pools.
 - 5) All outdoor pools will have extended hours to accommodate swim lessons and lap swimming. (Weather Permitting).
 - 6) The normal summer swim lessons will continue at the Old Town and Memorial pools. See website: www.alexandriava.gov/recreation for each pool schedule of events and lane availability.
- We are exploring options to keep one of our outdoor pools open beyond Labor Day to maintain a recreational swim option for customers for as long as possible leading up to the November reopening of Chinquapin.

Other

- The Cost Recovery and Resource Allocation Policy was pulled from the docket of the June 25 Council meeting and is projected to be docketed for a City Council meeting in September.
- The Children, Youth and Family Collaborative Commission continues to hold Strategy Work Group Work Sessions to receive input from residents and to identify strategies for possible inclusion in the youth master plan. Work is expected to be completed on the plan in September 2013 and the plan is projected to be presented to City Council in the fall.

City of Alexandria, Virginia

MEMORANDUM

DATE: July 18, 2013

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: DINESH TIWARI, DEPUTY DIRECTOR - PARK OPERATIONS
RECREATION, PARKS AND CULTURAL ACTIVITIES,

THROUGH: JAMES SPENGLER, DIRECTOR, RPCA

SUBJECT: PARK OPERATIONS UPDATE – ITEM V-B

Urban Forestry Management – The storm of June 28, 2013 created a significant amount of tree clean-up work for both our in-house crews and our contractor. We had a total of approximately sixty (60) service requests for tree removal/maintenance and debris pick-up directly associated with the storm, as well as several additional days devoted to debris clean-up from streets and parks that was not associated with official service requests. While this storm was nothing like the Derecho storm of almost exactly one year earlier (June 29, 2012), it still was a major part of our work plan for the past month. See the 2 photos below of one of the large trees that fell.



Photographs of a large oak tree which fell completely across Kentucky Street

Jerome “Buddie” Ford Nature Center – A total of 43 interpretive programs were conducted in June by the Naturalist staff, increasing environmental awareness and understanding for 789 attendees:

- On June 19th, Nature Center Manager Mark Kelly conducted two outreach programs for the William Ramsay Recreation Center on “Snake Adaptations and Conservation.” A total of 50 children attended these programs.
- The Nature Center’s first summer camp, “Tadpole Camp,” was held from June 24-28. Ten campers, ages 3 to 5 years old, enjoyed learning about animal families. A second, equally successful, “Budding Naturalist Camp” was held in the second week of July, for which 8 children, ages 6 to 8, had registered (see photo below).



Budding Naturalist Camp



Nature Center’s table at Del Ray Farmer’s Market

- On June 22nd, the Nature Center set up an exhibit/information table at the Del Ray Farmer’s Market (see photo above). Naturalist Jane Yeingst brought a live American toad, a corn snake, and a non-native red-eared slider to the program, along with many hands-on items. More than 160 visitors stopped by the Nature Center’s table and enjoyed learning about the Nature Center and all it has to offer.
- On June 4, Naturalist John Burke conducted a Nature Center tour, program, and park walk for 12 adults from Therapeutic Recreation. Other June programs conducted by the Naturalist staff involved two outreach programs to George Mason Elementary on June 5, in which 81 children learned about the “Life Cycles” of animals from Naturalist John. Burke Two outreach programs were also held at Mount Vernon Elementary on June 12, in which Naturalist Jane Yeingst taught 85 children about “Ecosystems.” A total of 135 students from William Ramsay Elementary attended six programs on “Native Animals” held at the Nature Center on June 18, 19, and 20.
- A total of 12 volunteers and 8 community service workers collectively provided 302 service hours during the month of June. The community service workers focused their efforts on the ongoing removal of invasive English ivy from Dora Kelley Nature Park. Nature Center Director Mark Kelly and Naturalist/Volunteer Coordinator John Burke oversaw their service hours.

Park Maintenance & Operations Support – Unusual rain fall (10” of rain in June and 3” thru mid-July, as compared to the normal rain fall of 4”/month in June and July) has impacted recent park and open space maintenance operations. We lost many work days and had to catch up with scheduled mowing, landscaping and park maintenance work programs. Wet weather has also generated additional stress on medians, landscaped areas and park grounds. Despite these limitations several park projects were completed:

- The installation of 16 “mile markers” at Home Run Trail was completed.



- Witter Park electrical (motion sensor) repairs were completed.
- Irrigation systems at River Gate, Montgomery Park, Wind Mill Hill Park, and GW School were repaired.
- Completed installation of new aeration system at Brenman Park pond.
- Awarded 2 new contracts for City-wide landscaping maintenance and weed control to private contractors.
- Completed Annual Fixed Asset Inventory and physical verification of assets.
- Continued collection and updating of park maintenance GIS data with the help of the summer interns.
- Staff provided support to special events, including the Annual USA/Alexandria Birthday Celebration on July 13th.

City of Alexandria, Virginia

MEMORANDUM

DATE: JULY 18, 2013

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, DIVISION CHIEF
MARKETING, SPECIAL EVENTS & WATERFRONT OPERATIONS
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION: ITEM V-C
MARKETING, SPECIAL EVENTS & WATERFRONT OPERATIONS
UPDATE

Windmill Hill Park Bulkhead Replacement - Update

Transportation & Environmental Services is working with the RPCA to develop a draft scope of work to be reviewed by the Waterfront Commission in September 2013. A consultant will be hired to assist the City from public input through construction activities.

Marina Facility Condition Assessment – Update

Contractors have completed all inspection activities associated with the condition assessment. A summary report (attached) was presented to the Waterfront Commission Marina Committee on Thursday, June 27. RPCA will receive a full report, with cost estimates, by the end of July.

Waterfront Commission Waterfront Walk - Update

The Waterfront Commission held its Annual Waterfront Walk on Saturday, June 8. Follow-up items attached.

Community Event Calendar: July through September 2013

Jul 19, 2013	Fri	7:30 PM	Alexandria Citizens Band Concerts City's Oldest Performing Arts Organization, the band performs a variety of music.
Jul 19, 2013	Fri	8:00 PM	Outdoor Film Festival - Skyfall Join the City and Comcast for the 11th Annual Comcast Film Festival in Historic Old Town Alexandria. Movies are held at Waterfront park, one block from King St. on the Potomac River.
Jul 20, 2013	Sat	11:00 AM	4th Annual Christmas in July Over 15 retailers and, community and city organizations will host a variety of festive activities either inside stores on Union Street, ranging from pictures with Santa and more! The entire weekend will be filled with activities, raffle drawings, shopping/dinning deals, and holiday delights for all ages. Located at Union and Prince Street.

Jul 20, 2013	Sat	8:00 PM	Outdoor Film Festival - Rise of the Guardians Join the City and Comcast for the 11th Annual Comcast Film Festival in Historic Old Town Alexandria. Movies are held at Waterfront park, one block from King St. on the Potomac River.
Jul 20, 2013	Sat	8:00 PM	Cinema Del Ray Community Movie Night offered outdoors on the Mt. Vernon Recreation Center Field, 2701 Commonwealth Ave. Attendees can enjoy family movies. Popcorn, candy, beverage sales. Movie begins at dusk.
Jul 21, 2013	Sun	12:00 PM	Arlandria Chirilagua Festival Community Culture celebration that will include a variety of dance performances and musical groups. The festival will also feature children's activities, a community service and health fair, and displays showcasing traditional arts and crafts from South America, Bolivia, Peru, and Central America. Various foods and beverages will be available for purchase. ...
Jul 24, 2013	Wed	12:00 PM	Canal Center Plaza Concert Noon concert by Anthony "Swamp Dog" Clark featuring blues, beside the Potomac at the Canal Center Plaza amphitheatre.
Jul 25, 2013	Thu	7:30 PM	Carlyle Music at Twilight Concerts Evening Concert by the Alexandria Harmonizers international champion men's barbershop chorus.
Jul 26, 2013	Fri	7:00 PM	Rock in the Park: Bon Jovi Tribute Band Rocking out with Living on a Bad Name, Bon Jovi tribute band. The dynamic, high energy band comes from Massachusetts with set lists comprised of the hits, ballads and hidden gems of Bon Jovi from 1983 thru today.
Jul 31, 2013	Wed	7:00 PM	Ben Brenman Park Concert Come enjoy the smooth jazz of the Jonathan Parker Quartet.
Aug 3, 2013	Sat	9:00 AM	Friendship Firehouse Festival Street Festival with vendors, exhibits and displays to promote fire & life safety and firehouse history.
Aug 7, 2013	Wed	12:00 PM	Canal Center Plaza Concert Noon concert by Silver City featuring country & bluegrass, beside the Potomac at the Canal Center Plaza amphitheatre.
Aug 8, 2013	Thu	7:30 PM	Carlyle Music at Twilight Concerts Evening Concert by Jason Paul Curtis & Swing Lab performing American song book, jazz, swing and bossa nova.
Aug 9, 2013	Fri	7:30 PM	Alexandria Harmonizers International champion barbershop chorus
Aug 10, 2013	Sat	11:30 AM	Alexandria Irish Festival A day of fun and music, featuring Brook Yoder, Pat Garvey, Rocky Guttmann, Mary Smith, the City of Alexandria Pipes & Drums, and many more musical groups and Irish dancing schools. Great vendors will have a variety of Irish items, arts & crafts, and traditional festival foods.
Aug 16, 2013	Fri	7:00 PM	U. S. Navy Band Commodores (big Band Jazz) Jazz is America's music and the U.S. Navy Band Commodores, the Navy's premier jazz ensemble, have been performing the very best of big band jazz for the Navy and the nation for over 40 years.

Aug 17, 2013	Sat	8:00 PM	Cinema Del Ray Community Movie Night offered outdoors on the Mt. Vernon Recreation Center Field, 2701 Commonwealth Ave. Attendees can enjoy family movies. Popcorn, candy, beverage sales. Movie begins at dusk.
Aug 24, 2013	Sat	6:00 AM	The Run -n- Mate 5k One of five 5K runs in the Washington, DC area merged with social events at local hot spots. \$39 for a series of three weekend events, including the 5K run.
Aug 24, 2013	Sat	9:00 AM	Back-2-School Explosion Providing FREE school supplies, activities, and health wellness information, and more! Taking place in the Ramsay Recreation Center.
Aug 24, 2013	Sat	10:00 AM	Vietnamese Heritage Festival Fully immerse yourself in the Vietnamese Culture! Entertainment will include educational exhibits, performances, talent shows, a pageant, and much more. Held in the Landmark Mall Parking Lot.
Aug 25, 2013	Sun	10:00 AM	Vietnamese Heritage Festival Fully immerse yourself in the Vietnamese Culture! Entertainment will include educational exhibits, performances, talent shows, a pageant, and much more. Held in the Landmark Mall Parking Lot.
Sep 7, 2013	Sat	10:00 AM	11th Annual Alexandria King St. Art Festival Discover spectacular paintings, life-size sculptures, jewelry, photography, ceramics and more. This popular outdoor, community festival will feature art for every taste. More than \$15 million in art will be on display and visitors will have the opportunity to meet the artists behind the work and hear first-hand what inspires them.
Sep 8, 2013	Sun	10:00 AM	11th Annual Alexandria King St. Art Festival Discover spectacular paintings, life-size sculptures, jewelry, photography, ceramics and more. This popular outdoor, community festival will feature art for every taste. More than \$15 million in art will be on display and visitors will have the opportunity to meet the artists behind the work and hear first-hand what inspires them.
Sep 14, 2013	Sat	12:00 PM	Music Festival Celebrating the many historic and cultural treasures of the region's past while embracing the new and exciting opportunities for the future. Located at Four Mile Community Center. Features children's interactive games and crafts, face painting & vendors.
Sep 16, 2013	Mon	10:00 AM	Old Town Arts & Crafts Fair 2013 Community event with local arts and crafts vendors, live music, food, and entertainment for kids.

City of Alexandria

Marina Maintenance and Repair Assessment

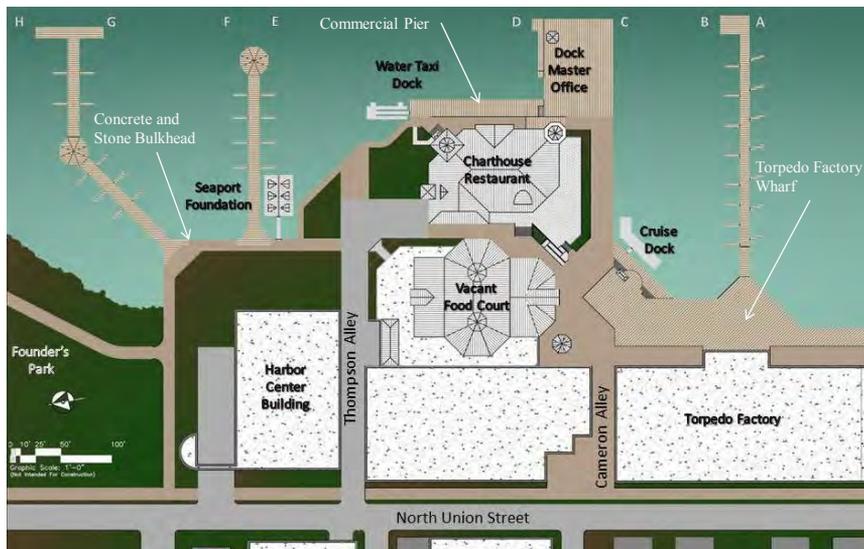
June 27, 2013

COLLINS
ENGINEERS^{PC}



Baker

Site Map



Project Scope

- **“Home Inspection”**
- **Three Functional Areas**
 - Structural
 - Landside
 - Operations
- **Must/Should/Could**
- **Cost Estimates**
- **Stakeholder Communication**

Timeline

- **Project Kickoff – January 25, 2013**
- **City Roundtable – February 19, 2013**
- **Site Inspection – February 19 - 20, 2013**
- **Marina Committee – March 14, 2013**
- **Underdeck Inspection – April 30, 2013**
- **Hydrographic Survey – May 10, 2013**
- **Findings Debrief – June 3, 2013**
- **Marina Committee Debrief – June 27, 2013**
- **Final Report – July 2013**

Structural

- **Visual and diving inspection of the**
 - Piers
 - Wharves
 - Pilings
 - Bulkheads
 - Dolphins
- **Both above and below the waterline**

Structural

Typical condition of the timber construction at A/B Pier.



Structural

Typical condition of the steel sheet pile wall at the Commercial Pier.



Structural

View of the underdeck of the Torpedo Factory Wharf.



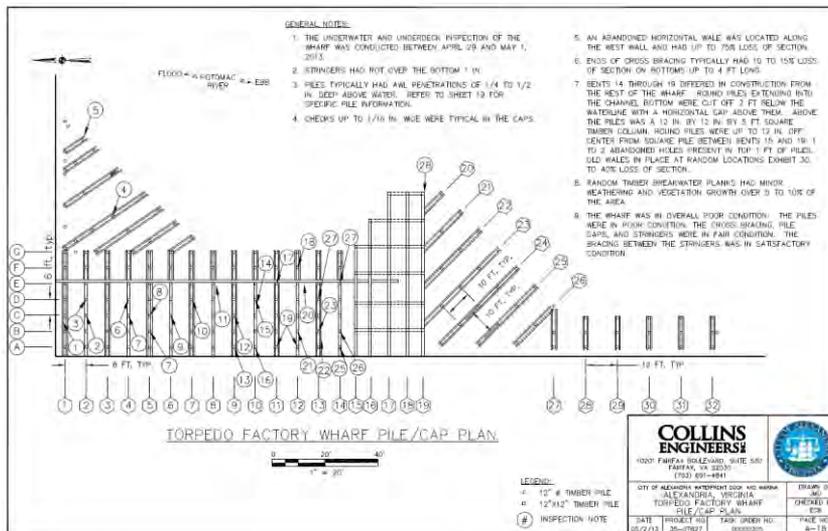
Structural

View of Pile 2, Bent 5 at the Torpedo Factory Wharf.



Structural

Torpedo Factory Wharf – Pile Condition Summary



Structural

View of the concrete and stone bulkhead at the waterline between E/F Pier and G/H Pier.



Structural

Void in the concrete and stone bulkhead at the waterline between E/F Pier and G/H Pier.



Structural

View of the concrete and stone bulkhead north of the G/H Pier.



Structural

Void in the concrete and stone bulkhead north of the G/H Pier.



Structural – General Conclusions

- **Structurally sufficient for the next 10 years**
 - Good news for the Waterfront Plan
- **Northern bulkheads at end of service life**
 - Do not represent a safety hazard
 - Replace within context of Waterfront Plan
- **Torpedo Factory wharf needs evaluation**
- **Continue routine maintenance**

Structural Recommendations

- **Must Do**
 - Torpedo Factory wharf – Load rating
- **Should Do (within 5 years)**
 - Replacement of cross bracing for all Piers
 - Replace bulkheads at north end

Landside

- **Inspection of**
 - ADA compliance
 - Fire protection system
 - Physical security
 - Electrical and plumbing utilities
 - Walkways, decking and public space
 - Dock Master office
 - Waiting area
 - Patron restrooms

Landside

- **ADA Compliance**
 - Overall good for the entire facility
- **Three areas of consideration for future work**
 - Vestibule for patron restroom
 - Clearance beneath bathroom sinks
 - Access to the waterline between A/B and Commercial Piers

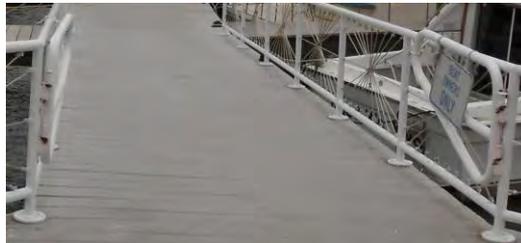
Landside

- **Fire Protection System**
 - 2.5" Stand Pipe System installed 2002
 - Alex FD questioned reliability of system
 - Date of last flow test unknown



Landside

- **Physical Security**
 - Security cameras – monitored during business hours
 - No barriers to access to piers by public
 - Criminal incidents not reported by patrons



Landside

- **Electrical and Plumbing Utilities**
 - Electrical capacity at piers is inadequate
 - Potable water service is adequate
 - Pump-out station is adequate



Landside

- **Dock Master Office**
 - Renovated in 2011 w/ wheelchair ramp
 - 114 sq. ft. sufficient for use
 - Additional storage would be beneficial
- **Waiting Area**
 - 700 sq. ft. sufficient for use
- **Patron Restrooms**
 - Sufficient for size of marina
 - Additional storage would be beneficial
 - No restrooms for public use

Landside Recommendations

- **Must Do**
 - Replace wooden railings
 - Replace utilities at slips
 - Flow test for fire suppression
- **Should Do**
 - ADA compliance
 - Horizontal surface improvements
 - Access gates at piers
- **Could Do**
 - Construct comfort station
 - Reconfigure Thompson Alley

Landside Recommendations

- **Replace Wooden Railings**



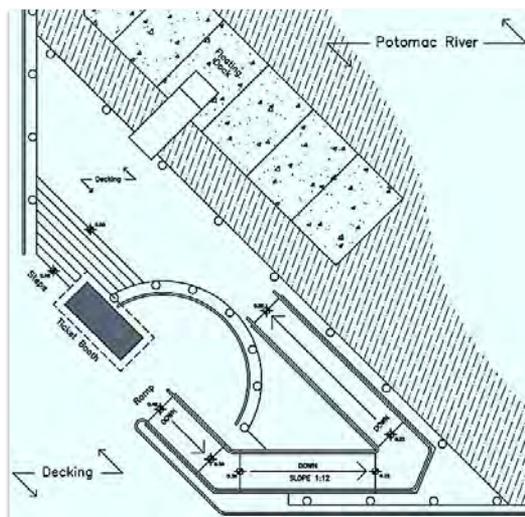
Landside Recommendations

- Utilities at slips – proposed
- Combined electrical/water utility pedestals



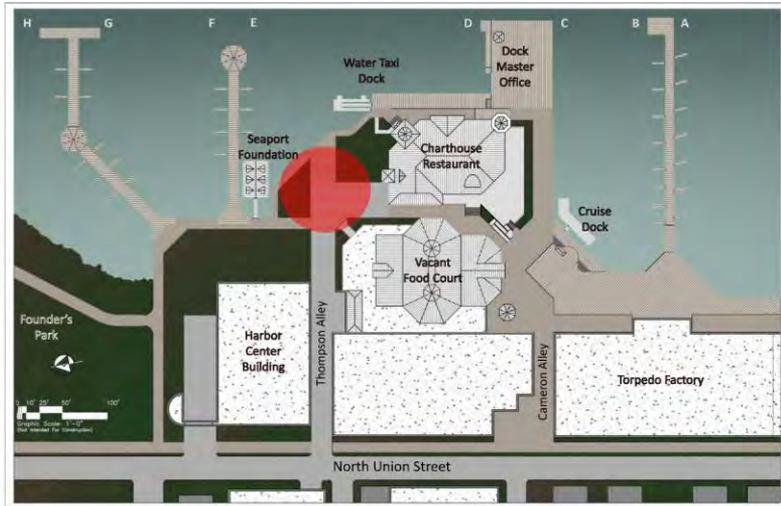
Landside

Conceptual ADA Compliant Waterline Access



Landside Recommendations

- Consider Thompson Alley Revision



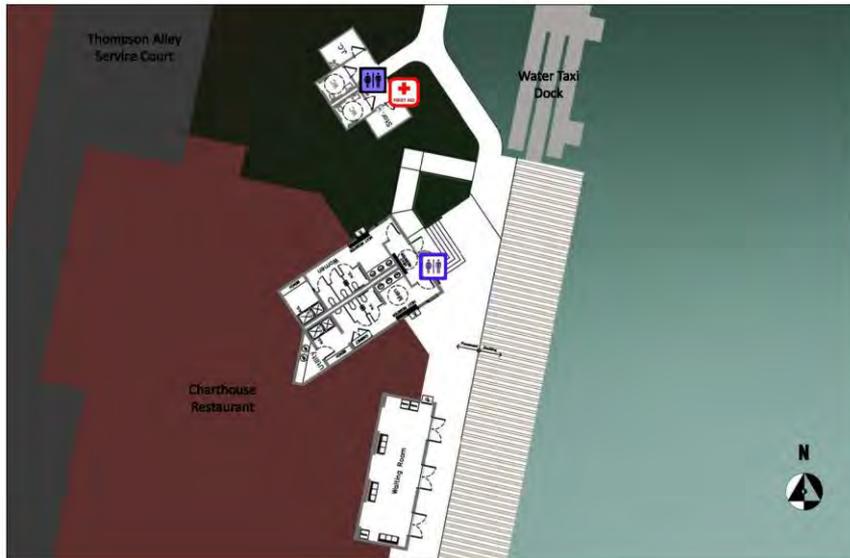
Landside Recommendations

- Proposed Comfort Station



Landside Recommendations

- **Proposed Comfort Station**



Operations

- **Inspection of**
 - Marina layout
 - Operational practices
 - Efficiency of facility
- **General Findings**
 - Marina is well run and efficient
 - Some areas to consider for improvement

Operations

- **Must Do**
 - Nothing required
- **Could Do**
 - Addition of floating dockage
 - Maximize value of commercial dockage area

Operations Recommendation



General Findings

- No outstanding health/safety issues
- Structural condition is satisfactory
- Pile loss fronting Torpedo Factory
- Dredging on current schedule should be maintained
- Revenue generation is good
- Electric/Water at the slips needs upgrade
- Stand pipe/Hydrants should be tested
- Public restroom is needed
- Majority of work can be performed as determined by CIP and Waterfront Plan

Questions / Discussion

**JUNE 2013 WATERFRONT COMMISSION ANNUAL WATERFRONT WALK
ITEMS FOR FOLLOW-UP – July 16, 2013**

Issue	Agency/Body	Follow-up Action	Response/Status
1. Oronoco Bay Outfall Project: How far out will the dredging go under Phase II of the Oronoco Backflow Project?	Transportation & Environmental Services (TES)	The City will inquire and report back to the Waterfront Commission.	COMPLETED Staff reported that the dredging area is slightly larger than the area currently boomed and extends approximately from the shore line out to the Robinson North Pier line.
2. The Oronoco: Construction Tour	Planning & Zoning (P&Z)	EYA will provide the Waterfront Commission with a tour once the building is enclosed.	TO BE DETERMINED Late fall 2013 or early winter 2014
3. Robinson Terminal North: What is the current use of the terminal?	Planning & Zoning	The City will inquire and report back to the Waterfront Commission.	COMPLETED The Waterfront Commission received a letter from Chief Adam Thiel identifying the storage of new fire equipment in the terminal at no cost to the City. P&Z confirmed with the Robinson Terminal Warehouse LLC that RTN continues to receive newsprint and other forest industry product by truck and rail.
4. New Fire Boat Commissioning Ceremony	Fire Department	Fire personnel will coordinate a commissioning ceremony with appropriate City agencies after the new Fire Boat is received in August and fire personnel have received training.	TO BE DETERMINED Fall 2013 following City Council's return from summer recess.
5. City Marina Landscaping: What will be done to improve the worn area which is the result of a man-made path immediately north of the Chart House?	Recreation, Parks and Cultural Activities (RPCA)	RPCA personnel will develop interim improvements. Under the Waterfront SAP, this area is to be widened for foot traffic with landscape improvements.	ONGOING RPCA to provide an update to the Waterfront Commission in the fall.
6. Wilkes Street Tunnel Trail: Can anything be done to slow down the cyclists coming out of the tunnel and utilizing/entering this part of Union St?	Transportation & Environmental Services	TES reported that a level of calming improvements is included in the Union Street Corridor Study recommendations and Bicycle Safety Program. Rumble strips were once installed on the trail surface. RPCA reported that a bollard has been installed where the trail intersects Union St.	ONGOING improvement activities to be completed per budget appropriation.

City of Alexandria, Virginia

MEMORANDUM

DATE: JULY 18, 2013

TO: ALEXANDRIA PARK AND RECREATION COMMISSION

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
BETHANY A. CARTON, ASLA PARK PLANNER
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR
DAVID H. GHEZZI, AIA LEED AP ARCHITECT
JUDY LO, ASLA LANDSCAPE ARCHITECT
DANA W. WEDELES, AICP PARK PLANNER
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF

ITEM: ACTIVITIES UPDATE, JUNE-JULY, 2013
OVERVIEW OF SELECTED PROJECTS AT A GLANCE-ITEMS V-D

Division activities update items are attached:

1. Active Park Projects including Capital Improvement Projects (CIP) – Update of Selected Projects
2. Active Capital Facilities Maintenance Projects (CFMP) Report – Update on Selected Projects
3. Eisenhower East Carlyle Plaza II – Information Update
4. Chinquapin HVAC Photo Journal – Progress Update
5. Potomac Yard Park – Construction Update

Active Park Planning Projects

Monday, July 15, 2013

11:57:32 AM

Lead	Project Name	Team	%Complete	Est. Completion
RPCA				
	Angel Park Shelter Roof Repair or Replac	JL, DG		05-Aug-13
	Notes: GC selected and in process of securing engineering drawings and materials. Mobilization and construction to begin July. Change order will be incurred for resizing of purlins based on engineer's review.			
	Armistead L. Boothe Park Court Renovati	BC JL	0%	31-Mar-14
	Notes: Resurfacing of tennis and basketball courts. See Booth Park Playground Project.			
	Boothe Park Playground Renovations	JL, BC	60% CD	28-Mar-14
	Notes: Minor Site Plan Amendment approval anticipated August 2013. Picnic shelter improvements funded by FY13 Park CFMP. New OCA/budget transfer requested. Requisition to be submitted by 8/7.			
	Chinquapin Feasibility Study	RMK LD		30-Apr-14
	Notes: Funding allocated on July 1. Solicitation under development for anticipated release in early Fall. Interdepartmental team established July 1.			
	Four Mile Run Restoration	Dana/Ron	30% design	01-Sep-15
	Notes: Re-design of bank and wetland restoration underway, per EPA approval on 3/14/13. Funds are available until Sept 2015. Additional soil testing needed, but design of site 3 to ahead.			
	Ft Ward Park	LD		31-Jan-14
	Notes: Lardner/Klein began work May 2013 on management plan. URS began work June 2013 on stormwater master plan.			
	Holmes Run Fitness Equipment	Judy		15-Jul-13
	Notes: February 2013 allocation approved. Purchase order request to be submitted by 4/22. PO approved. Work scheduled July 10-19.			
	Hooffs Run Playground Renovation	Judy	0	30-Apr-14
	Notes: Community meeting held on June 24. Summer workshop to be scheduled.			
	Landbay K	BC RMK	85%	01-Oct-13
	Notes: Construction underway. Park construction completion expected fall 2013. North Pond to be separated and complete Winter 2013/2014. Maintenance Transfer in progress.			
	Large Park Planning	DW LD	50%	01-Dec-13
	Notes: Plan refinement underway, based on public comment. Revised plans to go to PRC in October or November and City Council in November or December.			
	Simpson Basketball Court Improvements	BC SR	0%	22-Jul-13
	Notes: PO issued for the work. Schedule to be coordinated with user groups.			

Lead	Project Name	Team	%Complete	Est. Completion
	Simpson Dog Park Lights	DW		
	Notes: Citizen Request Project, recommended by PRC in June 2013. SUP application to be submitted on July 23, 2013.			

	Stevenson Picnic Shelter	Judy		30-Aug-13
	Notes: GC selected and in process of securing engineering drawings and materials. Mobilization and construction to beg in July/August.			

P&Z

	Four Mile Run-Alexandria Renew (ASA)	RMK BC DW	10% Design	
	Notes: ASA to revisit fence design around facility as part of their project, per planning commission hearing in May.			

	Potomac Yard/Landbay I/J Parks	BC	98%	01-Jun-13
	Notes: Phase one (Custis) 98% complete. Awaiting as-built revisions. Anticipate construction 2013/2014 for phase two (Howell).			



Active Rec CFMP Projects

Parks, Recreation + Cultural Activities

July 18, 2013

FY	Project Name	Project Code	Facility Name	Status	% Complete	Actual Cost
FY 2013	Replace Gym Floor	CB-13-04	Charles Barrett Center	Completed	100%	\$32,110.00
FY 2013	Replace Fan Coil Unit	CB-13-01	Charles Barrett Center	Completed	100%	\$1,850.00
FY 2013	Replace RTU's	CK-13-02	Cora Kelly Center	Completed	100%	\$129,198.00
FY 2013	New Ceiling/Lighting in Locker Rooms, Life Guard & Pool Office, & Fitness Rooms	CN-13-02	Chinquapin Park Rec Center	On Hold	-0-	
FY 2013	Paint Gym	MV-13-01	Mt. Vernon Center	Completed	100%	\$5,350.00
FY 2013	Kitchen Renovations	MV-13-02	Mt. Vernon Center	Completed	100%	\$14,200.00
FY 2013	Replace Millwork - New Base Cabinets & Locks	NL-13-01	Nannie J. Lee Center	Completed	100%	
FY 2013	Regrade and Re-pave exterior area to stop water intrusion.	WR-13-02	William Ramsay Center	Completed	100%	\$25,000
FY 2014	Interior Finishes	CB-14-01	Charles Barrett Center	In Queue (Outlying FY)	-0-	
FY 2014	HVAC Commissioning	CK-14-02	Cora Kelly Center	In Queue (Outlying FY)	-0-	
FY 2014	Lockers in Pool Office, Ph I	CN-14-01	Chinquapin Park Rec Center	In Queue (Outlying FY)	-0-	
FY 2014	Windows Repair-Glazing	CN-14-02	Chinquapin Park Rec Center	On Hold	-0-	
FY 2014	Fabric Acoustic Panels	OD-14-03	Oswald Durant Arts Center	Preliminary Phase	-0-	
FY 2014	HVAC Work	LC-14-03	Lee Center	Preliminary Phase		
FY 2014	HVAC Unit Replacement	MV-14-01	Mt. Vernon Center	In Queue (Outlying FY)	-0-	
FY 2014	Resurface Gym Floor	MV-14-03	Mt. Vernon Center	Out for PO	-0-	

FY	Project Name	Project Code	Facility Name	Status	% Complete	Actual Cost
FY 2014	New Room Curtain	MV-14-04	Mt. Vernon Center	In Queue (Outlying FY)	-0-	
FY 2014	New Reception Counter	NL-14-04	Nannie J. Lee Center	In Queue (Outlying FY)	-0-	
FY 2014	Gym Bleacher Replacement	NL-14-01	Nannie J. Lee Center	Canceled		
FY 2014	Gym Floor Resurface	NL-14-02	Nannie J. Lee Center	Out for PO	-0-	
FY 2014	Gym Curtain	NL-14-03	Nannie J. Lee Center	In Queue (Outlying FY)	-0-	
FY 2014	Replace Damaged Dance Floor	WR-14-01	William Ramsay Center	In Queue (Outlying FY)	-0-	

City of Alexandria, Virginia

MEMORANDUM

DATE: JULY 18, 2013

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: BETHANY A. CARTON, ASLA PARK PLANNER
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF

SUBJECT: EISENHOWER EAST CARLYLE PLAZA TWO – THE CIRCLE-NORTH PARK

ISSUE: Staff update to the Park and Recreation Commission on the Eisenhower East Carlyle Plaza Two, The Circle-North Park.

RECOMMENDATION: That the Commission receive the staff memorandum as an information update.

BACKGROUND: The Carlyle Plaza Two project is located in the South Carlyle portion of Eisenhower East. The project site is bordered by Holland Lane to the east, Eisenhower Avenue to the north, John Carlyle Street to the west and the recently approved ASA West Plant Expansion to the south. The project covers 6.23 acres and includes two office buildings, two residential buildings, a parking structure with open space on top, a street level public plaza, a transition area between the street level plaza and the elevated open space and a future public park north of Eisenhower Avenue. The Circle parks will be created from open space reclaimed from the removal of the traffic circle at the intersection of Eisenhower Avenue and Holland Lane. The public plaza, located south of Eisenhower Avenue is referred to as Circle-South Park and the public park, located north of Eisenhower Avenue is referred to as Circle-North Park. The public park locations and configurations were approved in the Eisenhower East Small Area Plan.

DISCUSSION:

The project is currently in Final Plan and the design of the Circle-North Park is anticipated to be complete late summer or early fall 2013. Design and construction of the parks is the responsibility of the Carlyle Plaza Two developer, Carlyle Plaza, LLC. Construction will take place after the City completes the Eisenhower Avenue Widening Project. Design and construction of The Circle-South Park will be included in a later phase of the development.

Each of the parks will be approximately 14,000 square feet. The Circle-South Park, which is adjacent to the residential and office buildings of Carlyle Plaza Two, will be predominately hardscape, with pockets of trees for shade, site furniture, and attractive paving materials. The Circle-North Park, which is adjacent to the new residential development on Block O, will be mostly landscaped, with lawn areas, trees, pathways, and benches. The design for both parks will be coordinated to create a cohesive design across Eisenhower Avenue.

ATTACHMENTS:

Attachment 1: Plan of Carlyle Plaza Two (From Carlyle Design Review Board Meeting)

Attachment 2: Plan of Circle-North Park & Interim Park (From Carlyle Design Review Board Meeting)

Attachment 1



MASTER PLAN
CARYLE PLAZA - PHASE I
CITY OF ALEXANDRIA
12081000

22 MARCH 2013
OCULUS F FOWLE
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Attachment 2



PHASE 1 PLAN WITH EISENHOWER IMPROVEMENTS 22 MARCH 2013

CARLYLE PLAZA - PHASE 1
CITY OF ALEXANDRIA

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12051.L00

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City of Alexandria, Virginia

MEMORANDUM

DATE: JULY 18, 2013

TO: ALEXANDRIA PARK AND RECREATION COMMISSION

FROM: PARK PLANNING, DESIGN, & CAPITAL DEVELOPMENT TEAM

ITEM: CHINQUAPIN RECREATION CENTER HVAC PROJECT - UPDATE

ISSUE: Staff update to the Park and Recreation Commission regarding progress on the Chinquapin Recreation Center HVAC Project.

RECOMMENDATION: That the Commission receive the staff memorandum and materials as an information update.

BACKGROUND: Chinquapin Recreation and Aquatics Facility, 3210 King Street, Alexandria, Virginia, is currently closed for renovations and upgrades to the HVAC system with architectural improvements.

DISCUSSION: As a means of keeping the general public informed on progress, Staff are providing Community and General Public Project Updates using the Department's website. A photographic journal of construction progress from start through work currently underway at the facility. The journal is updated weekly.

Updates may be found at: <http://www.alexandriava.gov/recreation/info/default.aspx?id=70502>

Additional project information is available on the website; this information includes:

- 1) Frequently asked questions (FAQs),
- 2) Updated Construction Schedule, and
- 3) Key Contact Information.

Chinquapin Recreation and Aquatics Center's HVAC Renovations and Upgrades Project is scheduled for completion and return to normal operation on November 1, 2013.

Attachments:

- Copy of the most recent presentation available on the City's website.

###

Department of Recreation, Parks, and Cultural Activities
Department of General Services
City of Alexandria, Virginia



Chinquapin Recreation and Aquatics Center HVAC Renovations and Upgrades 2013

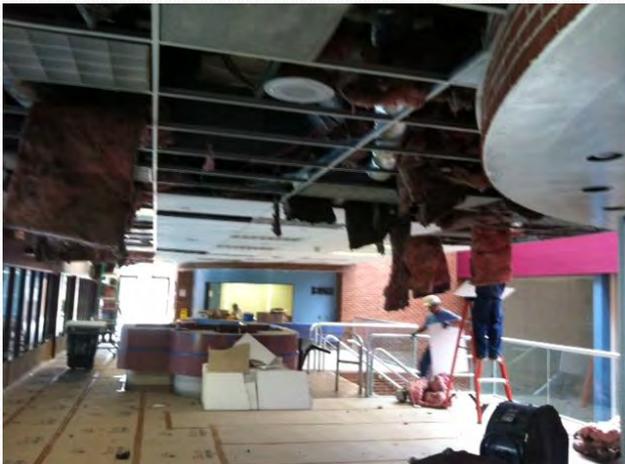
**CONSTRUCTION PROGRESS
PHOTO JOURNAL**

June 17, 2013

Demo Work Begins:



Security fence installed



Ceiling removal begins

HVAC Contractor:



Harvey W. Hottel, Inc.
18900 Woodfield Road
Gaithersburg, Maryland 20879
(301) 921-9599 PH • (301) 948-1892 FAX

June 17th through 26th

Demo Work Continues:



Removal of old equipment



Preparing mechanical room



Ceiling demo continues



Dumpster in place

June 27th through July 5th

Demo Work Continues:



Demolition debris



Admin. offices ceiling demo



Demo material at dumpster



Mechanical room cleared

Current

Demo Work Continues:



Demo nearing completion



Removal of wall in conflict with new construction



Ready to receive new ductwork



Locker room ceiling demo

Thank you for your patience!



Department of Recreation, Parks, and Cultural Activities
Department of General Services
City of Alexandria, Virginia

City of Alexandria, Virginia

MEMORANDUM

DATE: JULY 18, 2013
TO: PARK & RECREATION COMMISSION MEMBERS
FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
SUBJECT: POTOMAC YARD PARK TRANSFER UPDATE

Background

Potomac Yard Park is part of the Potomac Yard/Potomac Greens Small Area Plan and Coordinated Development District (CDD #10). The park is intended to be the major open space for the Potomac Yard development west of the CSX tracks, connecting Four Mile Run to Braddock Road. Potomac Yard Park was approved by Planning Commission and City Council in June 2008. The zoning for the park is CDD. The approvals include a development special use permit (DSUP #2006-0013). The DSUP was later amended in 2010 and approved by Planning Commission and City Council in November 2010 (DSUP #2010- 0012). Potomac Yard Development, LLC (PYD) is responsible for construction of the project.

Transfer Process

Phase I of Potomac Yard Park, including the two replacement rectangular fields, was transferred to the City in 2012. The fields are currently being maintained and programmed by the City.

Phase II is the main body of the park, which stretches from the PYD property line by the movie theater parking lot to the new Route 1 bridge. This phase is scheduled to be completed in fall 2013. In preparation for the transfer, staff has created a matrix for coordination between City Departments and PYD's design and construction teams to ensure a smooth transition from construction to public use and maintenance.

Phase III is the trail section from the Route 1 bridge to Braddock Road. The trail is anticipated to be complete in fall 2013 and transfer to the City will be coordinated at that time.

In August, the City and PYD will work on the deed of land transfer to City ownership. The deed will contain some language to allow construction of a potential future Metro Rail station, but must be restrained enough to protect the park as open space. The exact language will be negotiated in August.

Timeline (anticipated milestones)

August: Substantial completion by PYD's contractor

August – September: City Review/As-Built Process

October: Land title, utility, maintenance transfer and Ribbon Cutting with City Council

Attachments

None

###

Braddock Park Guiding Principles

June 2013

Park Priorities / Design Requirements

- Overall intent is to serve the neighborhood public park and open space needs
- Simplicity – defined as a clarity and coherence in design (with a thoughtful arrangement of uses and spaces that relate well to each other)
- Provide significant green areas with seating
- Park space should be overtly public
- Don't replicate nearby parks in design or program
- Maximize the visibility of the park and uses, while providing a buffer from Route 1
- Multi-generational
- Reinforce the safety and security of park users and neighbors, particularly through pedestrian lighting
- Park should assist the success of retail and vice versa

Park Considerations / Secondary Requirements

- Provide a gathering or event area with flexible / multiple uses
- Utilize sustainable methods and approaches, including maintenance considerations
- Integrate elements of the local history and art into the design, subtle in expression
- Accommodate multiple functions in the majority of spaces and features
- Potential water feature, blended with overall design, not as a focal element, natural, white noise
- Incorporate non-traditional play areas
- Pet smart, without designated pet areas

**CITY OF ALEXANDRIA
BOARDS AND COMMISSIONS
MEETINGS ATTENDANCE REPORT**

JULY 1, 2012 THROUGH JUNE 20, 2013

COMMISSION: Park & Recreation Commission

CHAIRPERSON: Judy Guse-Noritake

MEMBER'S NAME	2012						2013						
	July 29	Aug. N/A	Sept. 20	Oct. 18	Nov. 15	Dec. N/A	Jan. 17	Feb. 21	Mar. 21	April 2*	April 18	May 23	June 20
Jennifer Atkins	---	---	----	----	----	---	---	X	X	---	X	X	E
Gina Baum	X		X	X	X	N/A	X	X	X	---	X	X	X
Stephen Beggs	X		X	X	X	N/A	E	X	X	---	X	X	X
Rich Brune	X		X	X	X	N/A	X	X	X	X*	X	X	E
Judith Coleman	---		X	X	X	N/A	X	X	X	X*	X	E	X
William Cromley	X		X	U	X	N/A	X	U	X	---	X	E	X
Ripley Forbes	E		X	X	X	N/A	X	X	X	---	X	X	X
Judy Guse-Noritake	X		X	X	X	N/A	X	U	X	X*	X	X	X
Brian McPherson	E		X	X	X	N/A	X	E	X	X*	E	X	X
Robert Moir	X		X	X	X	N/A	X	resigned	---	---	---	---	---
H.S. Youth (new)- Emma Schutzius	---	---	---	X	E	N/A	X	X	E	---	E	X	E
H.S. Youth (new)- Nick Wagner	---	---	---	---	X	N/A	X	X	E	---	E	X	E

Note: The Park and Recreation Commission does not generally meet in August and December

***Special Meeting- not required & not counted towards attendance.**

INDICATE: X - FOR PRESENT E - FOR EXCUSED U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS: _____

(FORM MUST BE SIGNED BY CHAIRPERSON)

Judy Guse-Noritake 6/25/13

**APPROVED:
(Chairperson)**