I. **Call to Order:** Chair Jennifer Atkins called the meeting to order at 7:10 p.m., a quorum was present.

II. **Public Hearing:**

   a. **FY2018 Community Matching Fund Applications**—Dana Wedeles, Acting Principal Planner, RPCA
   
   FY18 Community Matching Fund Applications are posted to:
   
Wedeles reviewed the background on the Community Matching Fund Program established with approval of the FY2017-2026 Capital Improvement Budget. The Fund is part of RPCA’s Parknership Program (See Presentation). She said last year four projects were awarded. In FY18, a total of $100,000 is available in City Matching Funds, and RPCA will provide a 1:1 match an amount up to $25,000, and a minimum of four awards will be selected in various amounts. Criteria for awards is listed in the Presentation. Applications were accepted March 1 to April 30, 2017. Five qualified Applications were received and reviewed by RPCA Senior Management Staff, and follow-up questions were sent to Applicants (See Supplemental Q & A’s in packet.)

**FY18 Projects:**
1. **Community Composting Centers** – Applicant: Compost Alex. Total Project Cost $26,000 (request City match $12,000).
2. **Witter Softball Field Upgrades** – Applicant: T.C. Williams High School Softball Boosters. Total Project Cost $55,000 (request for $15,000 City match).
3. **Ben Brenman Ballfield Enhancements** - Applicant: Alexandria Little League. Total Project Cost $50,000 (request $25,000 City match).
4. **Nancy Dunning Garden** - Applicant: Del Ray Gateway. Long-term project cost $418,452. (proposed City match fund contribution $25,000).
5. **Colasanto Spray ground** – Applicant: Del Ray Gateway. Long-term project cost $900,000 (proposed City match fund contribution $25,000).

Total for all requested projects is $102,000.

Wedeles reviewed each project and invited Applicants to speak as part of the public hearing. She noted that written comments will be taken until June 1st, and project awards announced at the June 15, 2017 P&RC meeting.

**FY17 Projects:** Wedeles gave a brief update of last year’s projects. The projects were presented on September 15, 2016 (Awards presented at October 20, 2017 meeting). See Briefing posted to: file:///C:/Users/rdesh/AppData/Local/Microsoft/Windows/INetCache/IE/QOB01SDX/Matching%20FundOctober2017PRCPresentation.pdf

1. Kick the Habit-Water Bottle Filling Stations, has completed their fundraising;
2. Charles Houston Teen Center: has raised $40,000 towards their $50,000 goal;
3. Four Mile Run Court Upgrades: Alexandria Soccer Association (ASA) is continuing fundraising efforts, 4. PARKour Playground Equipment: PKMove is within $500 of reaching their $5,000 goal.

**Public Hearing:**
1. **Community Composting Centers.** Applicant: Compost Alex (See
Presentation for details). Wedeles said RPCA staff recommends: $12,000 award, to install two compost sites; one in the City’s East End, and one in the West End, near Farmer Markets is preferable.

**Joshua Etim**, Applicant, Compost Alex, spoke on behalf of the project. He said the project represents community level composting in Alexandria. People who use farmers markets had asked where does the compost go and were interested in recycling their food waste. He said over 500 visitors collect food scraps that gets composted. He said currently it is shipped out to Prince Georges County, Maryland and the goal is to make services available locally. Dwyer an 8th grade science teacher manages the compost site at Hammond Middle School Center and receives compost once a month. They are looking to expand sites in the City in and around City parks.

**Question/Comments:**

Q. **How often do residents come to the Hammond site to get compost?**
A. Etim said that has not occurred yet. Staff at Hammond School (Hammond) determine how to distribute the compost. Some has been used by the 8th grade class for science experiments. Occasionally, students have handed out compost at farmer’s markets. He said Hammond has a hot compost site at the rear and there is also a worm site.

A. Dwyer said one challenge with providing community access to the Hammond site is that it is inside an enclosed courtyard area, and is not accessible unless someone is there to open up the building. He said they have brought the castings to the Farmers Market in Old Town. He said the garden plot site at George Washington Middle School is more accessible.

Q. **Is the idea for people to pick up compost directly from the site?**
A. Etim said the project has not been finalized yet, and operational costs need to be determined. He said it is difficult to find volunteers to manage it. Members of Compost Alex can have access to the site. The group has been discussing giving the compost back to the City for use in gardens, and there is the potential to use the compost at the Farmers Markets.

Q. **What about other potential sites i.e. the West End Farmers Market, or Ben Brenman Park. What are the requirement for compost locations?**
A. Wedeles said Ben Brenman Park is a potential site, on the other side of the bridge, near the maintenance shed, there are some vehicle access issues. Coleman noted that the shed had not been moved yet.

Q. **What is the approximate square footage for compost sites?**
A. Etim - approximately 20 ft. x 14 -16 sq. ft. He said the site can be added onto to double capacity. He said the information is listed in the proposal.

Q. **Is there a bad smell released by the compost sites?**
A. Dryer said the windows shown on the plan are classrooms 8th and 7th grade hallway, where students watch the compost site all day long. He said there are no insects or rodents, and there is really little smell. The compost is layered
with straw, and sits for about 1.5 months, reaching temperatures up to 140
degrees, which kills bacteria, the compost has an earthy smell. He said kids
from Central America said it smells like their grandfather’s farm. Dwyer
suggested staff come out and visit the Hammond compost site.
A. Etim said he works at the Farmer’s Markets often. He said the goal is to
encourage the 500 households to make more frequent drop offs of food waste,
rather than holding food scraps for months. He said some people freeze the
waste in order to avoid odor, he’s trying to encourage them to change their
habits. He said once the compost is exposed to the hot sun, it begins to cook
and the high temperature kills any pathogens and this creates an earthy smell.

Daniella Ochoo, Compost Alex, said the site does not smell because there is no
dairy or meat there. She said the ratio of Nitrogen and Carbon is key, and that
each layer has wood, leaves and twigs added that covers it.

John Sigmund, Compost Alex, said he met Etim about three years ago at the
Old Town Farmers Market, and that Etim is very responsible and organized and
takes his job seriously, which makes him very likely to succeed with this
project.

Lynn Simorski, Compost Alex, said she attends there every week and she is so
thrilled Alexandria is doing this project. She said Josh is a wonderful leader and
full of energy, and she is looking forward to having more compost sites and to
working with him on this effort.

2. **Witter Softball Fields Upgrade**: (See Presentation for details)
Wedelés reviewed the project and said staff recommends approval but is
concerned if the $55,000 (City proposed match $15,000) would be sufficient for
expenses. Wedelés said staff is recommending that the project items be
prioritized, and said that the project will also be subject to a Site Plan approval.

Questions/Comments:

Q. **What is the style of bleacher canopy?**
A. Camerlink said this is a sample and selection of the final will be based on
what will fit on the field.

Q. **How will the concerns about the lack of shade on field be addressed?**
A. Camerlink said they are trying to fill out the area with usable items: dugout
gutters, press box, permanent fencing for bullpens, bleacher canopies, dugout
fencing (See Presentation). He said there are other high school travel softball
teams, but they haven’t had a travel softball team there due to lack of amenities.

Q. **What is the timing on fundraising plan for matching dollars, and is the
amount requested consistent with past efforts and is it achievable?**
A. Camerlink said the amount is consistent with other fundraising efforts. He
said they just finished their season and have funds in the bank. Having concrete
goals makes it easier for them to raise funds and they are speaking with coaches, families and recreation teams. He said it is the only pure fast-pitch softball field in Alexandria.

Q. What is the difference?
A. Camerlink said the fence in the back has to be a certain length, and the type of clay there. He said to play competitively for a high school they used to have to put up a plastic fence. He said Witter Field is the right size and is an excellent field, grass, clay, fencing, are all nice, they are looking to add amenities.

Q. Can the project be phased?
A. Camerlink said the project can be phased. He said the site is complex; you can’t build on 80% of site due to historic reasons.

Q. What is the location of the planned the Press box?
A. Camerlink said the Press box should ideally go behind the back stop, or where they can actually build on the site.
A. Wedeles said when the recent Site Plan amendment was completed for the batting cage the press box was included. Browand noted that there are some restrictions on the site.

Q. Is there a site survey?
A. Wedeles said yes there is a site survey.

Q. How will you handle funding?
A. Camerlink said it is a match, they are hoping to raise funds.
A. Wedeles said the cost of the press box is the most concerning item.

Q. Will a Cost Analysis be completed?
A. Camerlink said they plan to start fundraising next week. He said the order of priority of items is listed in the presentation.

Public Comments:

Katie Frawley, Varsity Softball Coach, T.C. Williams H.S. spoke in support of the upgrades at Witter Field, which would help encourage the players and make softball a priority in Alexandria. She said the current graduating senior class were the first group of six years olds that came into the program. She said part of a coaches’ job is to help build confidence in these young girls, and the lack of quality facilities in Alexandria hinders progress. Frawley said many of the proposed new amenities for Witter Field already exist in Arlington and Fairfax Counties. She said a new press-box could make a positive impact on the game, by allowing them to have pre-game music and announce players names, etc. These new amenities will help build confidence in small children and young girls, and help promote the sport in Alexandria.
Gordon Shelley, President, T.C. Williams Softball Boosters, spoke in support of the project. He has two daughters and one is a senior about to graduate. He graduated from T.C. Williams H.S. and played baseball there. He said many of the upgrades being requested now used to be basic at T.C. Williams a while ago. He agrees with Coach Frawley that adding a press-box, speaker system that lets you announce the players name will help enhance the game. These basic amenities are needed, as coach Frawley said the team has done amazing things, i.e. the graduating class this year has won the most games. He said it is a challenge maintaining a team, and having better amenities will help encourage them.

Wedeles reviewed proposal and said staff recommends approval of the award, contingent on acquiring all the City permits (See Presentation). Total $50,000 (City contribution $25,000).

Questions/Comments:

Q. Are any of the proposed improvements included in the City’s Large Park Plan for Ben Brenman Park? Will the batting cages involve taking up extra land? Will a Site Plan be submitted?
A. Wedeles said she believes there is something in the plan? She said any contract award would be contingent upon approval of a Site Plan.

Coleman said her concern is that there is already a City Large Park Plan and now this separate proposal. She asked would RPCA support changes in the SUP and would the City be the Applicant. She said the lights for the Ben Brenman Dog Park were included in the Large Park Plan.
Wedeles said in the past they have worked with community groups on projects where the City was the Applicant. Browand said the City would be the Applicant, and own the property. He said the real partnership pertains to funding.
Atkins said she believes the concern is more the batting cages rather than the scoreboard, because it would take up more open space. She said there is a Citywide Park Plan for Ben Brenman, and she wonders if this addresses the batting cages space issue.
Wedeles said the batting cages may not need a SUP, and staff would check.

Public Comment:

Darrell Wilson, Applicant, Alexandria Little League Board, said he’s been a member for 5 years, said he fully supports the Witter Field Enhancements. He said Alexandria Little League has Little Simpson that has been improved by the City and they are grateful. Since his tenure with the League began around 2009 to date, enrollment has increased from 300 to 430 this year, and they are at full capacity. He said when you get to a larger leagues, where kids play on larger fields, there is less registration, because kids get busy with academics and have
competing activities. They have already raised $25,000, and obtained an estimate today on the batting cages. They are proposing stacked linear cages (120 ft. long-divided in two), small field pitchers mount plate is about 46 ft. He said all that needed is about 40 sq. ft. for batting practices, to provide access for both teams to have pre-game batting practice. The batting cage estimate is around $19,000, and they want to have a gate at each end of the cages that will add about $1,500. They propose the scoreboard be placed in the left field where there is access to electricity, and shut off the lights and where it will face away from residents. He said they are excited about the project and partnering with the City. A fundraiser will be held on June 3, 2017, and they raise about $25,000 a year.

**Questions/Comments:**

Q. **What side will the batting cages be on?**
A. Wilson said the new batting cages will be near the first base side, where there is more room.

Q. **Why does a 7 year old child need access to a batting cage?**
A. Wilson said the field goes up to 12 years old. He said typically batting cage practice begins for children around the age of nine or ten. He said cages help provide a safe environment, for about 3 T. stations, you can have about 6 kids hitting at once with whiffle boards; this helps teach children the mechanics. **Wedeleś** said in terms of the batting cages, the delay in the approval process will be due to storm water management issues.

**Baum** suggested the League connect once or twice a year with the City Council, through the Call.Click.Connect system to help keep them informed on the League’s activities and their positive impact on the community.

**Wilson** said this is a great idea, and their Communications Team can help. He said they have over 100 volunteers across 50 teams that help run programs. He said one question that continually comes up in surveys, is why Alexandria doesn’t have the types of facilities that Fairfax or Arlington Counties has?

4. **Nancy Dunning Garden**, Applicant: Del Ray Gateway (See Presentation)

**Wedeleś** described the site, and said the project was recently renamed for this corner. The Del Ray Gateway group has been working with Cole & Denny Architects and LPDA to develop the Concept Plan for the site. They are looking for matching funds to begin the project for Phase I improvements. The project will first install benches that will be reused later.

Q. **What type of garden will be installed?**
A. **Wedeleś** said the Nancy Dunning Garden would be a passive park. She said the garden concept started as an idea prior to the Colasanto Group coming forward with their sprayground proposal. She said the two groups joined forces to work together since the projects are adjacent to each other.
Wedeles said the Colasanto Pool site has been closed since 2009, and $450,000 is in the FY22 CIP to demolish the pool, and a study is underway to see how much conversion of the old pool to a spray ground will cost. A Concept Plan is being developed for interim use of the site similar to the Braddock Road Interim Park. The Total project cost $900,000, the matching funds will go towards interim uses or Phase I to activate the site now and have amenities that will be used on the site once complete, $25,000 (See Concept Plan in the packet)

Q. Will the Artisan Plaza remain?
A. Wedeles said yes. She said a diagram on the interim uses will be added in the future.

Q. What is the fence?
A. Wedeles said discussion is to either move the fence back or provide for a screening to spruce up the visual appearance of the site, since the pool is closed.

Q. Will the parking lot stay or be removed?
A. Wedeles said in the long-term the parking is not really needed, except for ADA accessibility.

Atkins said it is hard to envision what the interim plan will look like. Browand said staff will continue to work with both groups and come back with more details next month.

Public Comments:
Patty Moran, said we are lucky to live in a City that has programs that provide matching funds for community projects. She said The Del Ray Gateway project was inspired by the Nancy Dunning Garden project. She said the City worked with her family to honor her sister who was an early activist in Del Ray. When they began the project for use of this parcel designated for Nancy, they heard about the spray ground idea and decided to work together as a group. They have a fairly large committee which has been working together for the past eight months, working with Cole & Denny, they are at the beginning of fundraising for the project. They welcome the City’s help with these funding efforts. Moran said the entrance to Del Ray has been lack luster for many years and they would like to see it improved. She said the Nancy Dunning Park will be a quiet and serene place, and will be adjacent to the more active spray ground. There will be seating that can be used for community projects, music programs, plays, and others activities in Del Ray, year round.

Nancy Lee-Reeve, spoke in support of the project. She said she feels fortunate to live in Del Ray. She has two children and now understands why people look for nearby play spaces in Alexandria, to avoid driving to Arlington and Fairfax Counties. She is excited to work with the Nancy Dunning family in helping to revitalize this section of Del Ray. She said that during the summer months, children need activities in the community, and many of the park spaces in Del
Ray are underutilized or need sprucing up. They are working with multiple
groups, the Del Ray Business Association, the Artisans, etc. on this community
project. They hope this helps them kick off fundraising efforts to help the
community envision their goal. The challenge is that the old pool is there
which limits activating the space. She thought about various ways to activate
the space and also advertise the coming of the new spray ground. If they
receive the City award, they feel it is fiscally responsible to use money for items
that can be used in the park later. She said $25,000 has already been donated
and they also raised funds at the Chili Cookoff.

Q. Is the itemized list the same as the Interim improvements being
planned?
A. Wedeles said staff wanted to discuss and compare items, i.e. ping pong
tables, she said there is a concrete space on the Commonwealth Avenue side,
between the pool and entrance to the tennis courts that can be activated.

Q. Can a “Non-Dog Zone” sign be installed, so that small children can play
there without being exposed to dog waste.
A. Wedeles said there are two trees there so hammocks are another good idea.

Wedeles presented project (See Presentation for details). She said comments
and emails are being accepted through June 1, 2017.

Q. Once the old pool is demolished will it be filled with gravel and a
temporary platform installed on top of it?
A. Wedeles said a feasibility study is being conducted now to see what
demolition would entail.

III. Presentations:

and Zoning gave the briefing. The Briefing is posted to:
https://www.alexandriava.gov/uploadedFiles/recreation/info/PRCUpdateOTN1
8May2017.pdf

- Staff has been working on the planning process for about eighteen months, and
there is a twenty member Advisory Board and Jesse O’Connell represents the
P&RC. The process has been very comprehensive with 15 Advisory Committee
Meetings and 2 Charrettes. The Plan will go to the Planning Commission on
June 14, and to City Council June 24, 2017.

- Elgawish gave a broad overview of the SAP (See Presentation for details).
Staff is looking at how all the assets in the areas can work together to create a
vibrant space. The looked at OTN comprehensively and at potential sites that
may redevelop within the next 25 years (Core area and the Power Plant site - 25
acres). Potential redevelopment sites are outlined in the SAP. Many areas will
provide onsite open space and other amenities. Elgawish reviewed the potential
development sites (See Presentation). She said the grid of OTN will be
extended to the Power Plant site, and there will be a long environmental
process. The site is being looked at on a Conceptual level at this time.

- Open Space – The Plan recommends significant public open space on site, 1. 2-4 acres of public open space along the Waterfront, 2. They looked at the existing rail corridor, and converting this to a linear park that would add 4 acres of public open space, and create active recreational spaces and uses. To achieve this they are looking at the Power Plant site to provide 1-2 acres of open space that can contribute to linear park.

- Elgawish answered the P&RC’s questions about the project.

- Action: The P&RC received the update.

IV. Public Comments – non-agenda items: None

V. Items for Action:
   a. Approval of Minutes: April 20, 2017: Baum moved to approve the April minutes, Walsh seconded. The minutes were approved by unanimous voice vote.

VI. Project Updates/Information:
   a. Conservatory Center at Four Mile Run Park -
      Casa Chirilagua Community Center – Rental & Use Guidelines: Maralee Gutierrez, Managing Director.
      See Staff Briefing posted to:
      Laura Durham, said the City entered into an agreement last fall with Casa Chirilagua on the Conservatory Center. She said the lease agreement requires that the Center continue to be open for community use, and the Center opened up about two months ago. Durham said staff has requested an update on their policy and guidelines to make the building available to the community for use (See Attachments). The Farmers Market continues to use the building and they are close to finalizing their agreement. Ms. Gutierrez a board member from Casa Chirilagua is present to answer any questions.

Questions/Comments:

Q. How are rental fees applied?
   A. Durham said any rental fees go back to Casa Chirilagua.

Rental and Use Guidelines discussion:

Atkins said she has some significant concerns about the Rental and Use Guidelines as to simplifying the terms to make it easier for User Groups in the community to rent space. She shared specific concerns regarding the $25.00 Application Fee, and requirement for groups to take out a $1,000,000 insurance policy that names Casa Chirilagua as an additional insured (p. 2, Item 13). She said some of the requirements as presented would discourage people and community groups from using the building, especially the insurance rider. She
said an insurance rider may make more sense for organizations scheduling major events. However, for citizens group that need a space to hold meetings, the insurance rider appears to be excessive. Additionally, some provisions seem to be one-sided provisions, such as “We reserve the right to cancel your event “...

Gutierrez reassured the Chair and Commission that Casa Chirilaguna wants to encourage people to use the space. She said most of the language in the agreement was based on Alexandria City’s current policies, i.e. the $25.00 Application Fee. She called some of the community Centers, and asked if people submit an application for an event and pay $25.00, and they asked if they would get the money back. She was told that they would not get their deposit back.

Atkins said there is a distinction between persons holding private parties and community and civic groups requesting meeting space.

Gutierrez said their goal is to support the community and their intent is not to make the process more difficult, but to try to define certain parameters. She said they can revisit the language in the lease and eliminate the Application Fee. Additionally, should an Application Fee be required for certain events it would be applied to the rental.

Atkins said the language in the documents needs to be consistent. She said she reserved the Mt. Vernon Center and did not have to pay an application fee.

Gutierrez said regarding provision of proof of $1,000,000 insurance (See Rental and Use Guidelines p. 2, Item 13), was an issue that came up during negotiations and the language was reviewed by City Attorney Snow. She said that Casa Chirilaguna will not require small organizations to have a liability insurance policy, and she would review policy and resubmit it with applicable changes.

Atkins said that maybe it is an issue of Casa Chirilaguna having different forms/policies for different groups and organizations. For example if a Parent Teacher Association (PTA) simply wanted to have a small meeting, an insurance rider may not be needed, however for larger events this may be required. Gutierrez noted that the documents are Drafts for the P&RC’s review and feedback.

In response to Baum, Durham said the forms are similar to RPCA rental application for reserving space, which does include a $25.00 Application Fee. Durham said RPCA has a Civic Use Policy for other groups.

Beggs asked if an Addendum could be made to the documents.

Atkins said she will leave any further negotiations up to Casa Chirilaguna and staff. She said the fees look in line with the City’s policy, but the agreement should take in account that the City/RPCA does have a Civic Use policy. She said she recognizes that under some circumstances it may be appropriate to charge staff fees if Casa Chirilaguna needs to bring in staff earlier or later than
normal operating hours to open or close the Center. However, if it a Civic Association that is trying to work within the neighborhood, the existing policies are a disincentive, and doesn’t help bring the community together.

Gutierrez said they are all about the community and have already had people express interest in using the Center. On April 1, 2017 they held their Grand Opening, and about 300 people attended and they had the largest registration ever in the history of their organization, resulting in a wait list of about 30 children. She said in the Casa Chirilagua will offer English language classes in the fall, and computer literacy and financial literacy classes. In addition to their regular programs for English language classes a percentage of the classes will be set-aside for non-Casa Chirilagua families. They are working on how to manage the space to meet community needs.

Atkins said she attended the Grand Opening, and appreciates the update and the work that went into the Center. She said the Center is sought after especially for families near the Mt. Vernon Avenue area.

Action: Atkins asked that Durham and RPCA staff continue to work with Casa Chirilagua on the revision of the language as discussed in the Rental and Use Guidelines.

b. Park Projects Updates - Jack Browand - See Briefing posted to: https://www.alexandriava.gov/uploadedFiles/recreation/info/PRCCOMBINEDREPORTSMAY182017.pdf

- **Interim Fitzgerald Square – See Staff Report.**
  The Planning Commission, May 2, 2017 and City Council on May 13, 2017, unanimously approved the Development Site Plan (DSP) and Special Use Permits (SUP) for the proposed Interim Fitzgerald Sq. Park at the foot of King St. Staff will prepare for the final approval, Certificate of Appropriateness from the BAR this summer. Browand attended a meeting recently where it was announced that the Old Dominion Boat Club expects to receive their Certificate of Occupancy by September 15th. He said if project stays on schedule, the demolition of their old building should begin mid-November/early-December.

- **Windmill Hill Park Shoreline: See Staff Report.** Browand said the site is under construction now; the fence is going up and the old rope is coming down. He said these two projects should be completed by spring/early summer 2018.

- **Warwick Pool: See Staff Report.** Browand said the project continues to move along, but the schedule has fell behind slightly, they had planned to open the pool in June, but there are soil problems. Staff is actively discussing a potential contract modification.

- **Patrick Henry K-8 School & Recreation Center: See Staff Report.**
The School Board awarded a contract modification to get an early site plan release, and construction is expected to begin the week June 19th. A temporary bus loop will be installed in front of the school. May 31 will be a community meeting update. The City received all the funding including funds to install a synthetic field, fitness equipment, etc. ACPS has announced several changes, staff is hoping this will not delay the project.

VII. Director’s Report (Verbal Update): James Spengler.
   a. Approved FY2018-2027 CIP Budget
      The Youth Sports Scholarship Policy is pending, and it had to go through Office of Management and Budget and the City Manager’s Office. They hope to have it approved in June 2017. To view Financial Assistance Policy go to: https://www.alexandriava.gov/uploadedFiles/recreation/info/PRCCOMBINEDREPORTSAPRIL202017.pdf

VIII. Division Updates: Recreation Services; Park Operations; Park Planning, Design, CIP & Marina – See Staff Reports posted at: https://www.alexandriava.gov/uploadedFiles/recreation/info/PRCCOMBINEDREPORTSAPRIL202017.pdf
      Baum said the recreational boating issue came up at the Waterfront Plan.

IX. Commission Reports (verbal reports by District):
   Park District I (Baum & O’Connell, Poulin). No Updates

   Park District II (Atkins, Beggs, Walsh)
   Fort Ward: Beggs reported the City Archeologist, at Ft. Ward found remnants of a corner of a building which could be the former church/school site. He reached out to the Seminary, and they had built a church called Good Shepherd Church. He will reach out to the Dean of the Seminary to see if they want to get involved in the process there is a lot of history.

   Park District III (Coleman, McPherson, Froemming)
   Eisenhower West Meeting: Froemming will attend the next meeting.

Other Business:
   Cameron Run Survey: Atkins encouraged members to participate in the Cameron Run Regional Park survey and make others aware of it. Browand said a number of survey responses have been received many from residents living in zip code 22314. He said NOVA Parks also plans to submit a plan for use of the Cameron Run Park.

June Meeting: Browand noted that June agenda items include: Commission annual elections, Community Matching funds approval, and that staff will provide Recreation Services updates twice yearly. A spreadsheet has also been prepared of tentative items
for the next six months and will be shared with the Commission.

**Election of Officers:** The P&RC will hold its annual Election of Officers in June. Atkins said Caty Poulin (District I) will not reapply, and that Jesse O’Connell (District I) has applied become a member of the City’s Budget Fiscal Affairs Advisory Committee (BFFAC). There will be two open seats for new District I members in the fall.

X. **Adjournment:** Baum moved to adjourn the meeting, Beggs seconded. The motion was approved by unanimous voice vote. The meeting adjourned at 9:23 p.m.

XI. **Next Meeting:** June 15, 2017