

City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 13, 2013

TO: ALEXANDRIA PARK AND RECREATION COMMISSION

FROM: JUDY GUSE-NORITAKE, CHAIRPERSON

SUBJECT: NOTICE OF REGULAR MEETING OF THE PARK AND RECREATION COMMISSION, THURSDAY, NOVEMBER 21, 2013

The Alexandria Park and Recreation Commission will hold its Regular Meeting on Thursday, November 21, 2013. The meeting will be held from 7:00 p.m. to 9:30 p.m. at Charles Houston Recreation Center, 901 Wythe Street, Alexandria, Virginia, 22314.

Please call me at 703.739.9366, ext. 130, if you are unable to attend or if you have questions.

City of Alexandria, Virginia

PARK AND RECREATION COMMISSION

Regular Meeting

Thursday, November 21, 2013, 7:00 p.m.

Charles Houston Community Center

901 Wythe Street

Alexandria, Virginia 22314

Agenda

I. Call to Order by Chair, Judy Guse-Noritake.

II. Presentations:

a. Proposed Bike Lanes on King Street

b. 2013 Needs Assessment, Leisure Vision Survey- Laura Durham

Items for Action:

III. Approval of Summary Minutes: October 24, 2013

Items for Information and discussion:

IV. Braddock Neighborhood Park – Interim Open Space Plan

V. Division Updates:

A. Recreation Programs and Service Update - William Chesley, Deputy Director

B. Park Operations Report – Dinesh Tiwari, Deputy Director

C. Marketing, Special Events, Waterfront Operations - Jack Browand, Division Chief

D. Park Planning, Design & Capital Development Reports – Ron Kagawa, Division Chief and Team.

VI. Joint Meeting, Waterfront and Park & Recreation Commissions, Tuesday, December 17, 2013, 7:30 a.m. - Waterfront SAP: Program Analysis, Art, History and Lighting

VII. Report from Commissioners (verbal updates):

A. Waterfront Commission - Gina Baum

B. Youth Sport Committee.

C. Four Mile Run - Ripley Forbes

D. Freedmen's Cemetery.

E. ACPS & Capital Improvements - Judy Guse-Noritake

F. Community Gardens Policy- Judy Guse-Noritake

G. Ft. Ward - Ripley Forbes

H. ACPS School Projects- Judy Guse-Noritake

I. Jefferson Houston School – William Cromley

- J. Open Space - Judy Guse-Noritake
- K. Braddock Plan Park- Judy Guse-Noritake
- L. Patrick Henry School Update
- M. Aquatics Update- Jennifer Atkins

- VIII.** At the close of the meeting, the Commission will take comments on any other topic from the public.
- IX.** Agenda items for January 16, 2014, meeting and location.
- X.** List of upcoming public meetings.

MEMORANDUM

DATE: NOVEMBER 21, 2013

TO: PARK AND RECREATION COMMISSION MEMBERS

**FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR
RECREATION SERVICES DIVISION**

SUBJECT: RECREATION PROGRAMS AND SERVICES REPORT- ITEM V-A

Youth Activities

- The regular season of the Fairfax County Youth Football League concluded with six Alexandria Titans teams advancing to the playoffs and four making it to the championship games of their respective division. All four teams lost their championship games, but the youth represented the City and the Titan Youth Football very well.
- Alexandria Lil' Titans Youth Flag Football Program ended on October 26. This was the fourth year of the program, which was designed to attract children who were not interested in the Tackle Football Program. The program consisted of five teams, with over 75 boys and girls participating in the program, up from 60 players and 4 teams last year.
- The Miracle Baseball League of Alexandria's fall season concluded on Saturday, October 26 at the Kelley Cares Miracle Field. A night game was held on Saturday, October 19, giving program participants the experience of playing under the lights with a more than 150 spectators and volunteers in attendance. The volunteer buddies "Angels in the Outfield" were outstanding this season. Volunteer groups from the Urban Land Institute, Vienna Stars Girls Travel Softball Team, Bishop O'Connell Baseball team, St. Mary's School, Senior Ambassador Girl Scout Troop, and Girls on the Run supported the fall program.
- The girls' volleyball league is in mid-season. Over 250 girls between the ages of 11 - 14 years old are playing in the league. The league consists of 16 teams (the most ever in the program). Matches are held on Thursdays and Fridays at Minnie Howard Ninth Grade School, the Charles Houston Center and the John Adams Recreation Center. The season runs through December.
- Therapeutic Recreation held its "PINKalicious" event in October in celebration of National Disability and Breast Cancer Awareness month. TR participants paraded in pink, while carrying ribbons & balloons to the Miracle Field in recognition of the valuable contributions people with disabilities provide in the community as well as in the workplace.

- Therapeutic Recreation held its “Screams and Thrills in Haunted Sensory Mobile” event on October 31. TR Halloween festivities were spectacular. The Sensory Mobile was converted into a haunted house and participants were treated to healthy snacks as they paraded through the halls and offices at the Lee Center.
- Therapeutic Recreation staff was able to keep the popular Little Dippers swim running this fall by coordinating swim time at Fairfax County’s Mount Vernon swimming pool while Chinquapin Recreation Center was under renovation.

Adult Activities

- The Fall Adult Sports 2013 Leagues (Coed Soccer, Coed Softball, Coed Volleyball, Men’s Softball and Men’s Basketball) are beginning to wind down with the playoffs scheduled in late November. The fall program consisted of 15 Coed Soccer teams, 28 Coed Softball teams, 5 Coed Softball 3 Outs League teams, 11 Coed Volleyball teams, 15 Men’s Softball teams and 8 Men’s Basketball teams. Adult sports fall program enrollment totaled 1,151 participants in 2013, up from 927 in the 2012 fall program.
- Registration for the Winter Adult Sports Leagues began in October and closed in December for Coed Volleyball, Men’s Basketball, and Women’s Basketball. Staff is collaborating with interested adults to establish adult winter indoor soccer leagues at Cora Kelly and William Ramsay Recreation Centers. A ten team indoor soccer league was held at Cora Kelly last winter.
- Staff held Pickle ball class at Charles Houston in October to cultivate more interest in the program. The drop-in Pickle ball program is held at Charles Houston and runs on Thursdays and Friday forms 9 am to 12 noon throughout the year. Pickle ball for seniors has expanded playing time to include the second and fourth Sunday of each month. Playing time is from 3 p.m. to 4:30 p.m. It is free for residents and \$8 per visit for non-residents. A program is also forming at the Nannie J. Lee Center on Tuesdays and Wednesdays from 9 am to 12 noon.
- Therapeutic Recreation’s Adult Social Club competed in the Miracle League Baseball fall program through October 2013. Staff and Adult Social Club participants participated in a Halloween Party jointly planned with Arlington County’s Therapeutic Recreation program. There were a total of 75 participants in attendance at the Halloween Party held on October 26.

Recreation Centers

- Enrollment in the 2013-2014 school year Power-On after school program as of November 8, 2013 is 1,171 children compared to 1,185 children at the same time last year.
- We have received a lot of emails and calls from cheerleader teams interested in competing in our annual winter Cheerleader event scheduled on December 14, 11:00am, at T.C. Williams HS. Confirmations and payments have been received from youth clubs representing Fort Hunt, Springfield, Vienna and Gainesville, Virginia. We are waiting on payments from clubs from James Lee Recreation Center (Baileys Cross Roads), Fort Belvoir, Forestville, MD and Fort Washington, MD. The winter Competition is shaping up to be a very competitive and well attended event.

- Charles Barrett, in conjunction with the Charles Barrett Advisory Board, hosted its first annual Holiday Artisan Market on Saturday, November 9, 2013. This event had over 20 different vendors from across the region. Items for sale at the market ranged from handmade soap to second hand clothing. We had over 30 families take part in this event held in the gym. All proceeds from this event helped support the Charles Barrett Recreation Center and its efforts to expand recreation activities for children and families in the Park Fairfax, Lloyd Apartments and the Alexandria Housing Authority communities.
- Charles Houston Recreation Center, in conjunction with the Charles Houston Advisory Council, hosted its first annual Coat Distribution and Turkey Baskets Give Away for families on Saturday, November 16, 2013, from 10 a.m. to 1 p.m. Sponsors of the program are Alexandria Fire Department, Friendship Veterans Fire Engine Association, Rotary Club of Alexandria, Volunteer Alexandria, ACT for Alexandria, Progressive Fire Fighters of Fairfax, Promax Realtors, Firefighters & Friends to the Rescue, Operation Warm, Alexandria Sheriff Department, Councilman John Chapman, Fairfax County Fire & Rescue Dept. and Keith Burns, Special Teams Coordinator for the Washington Redskins. The Turkey Baskets are provided to pre-selected families. More than 300 children and adults participated in the event.
- Eight teens from Charles Houston Recreation Center volunteered to work as face painters at the annual Family Fall Festival at the Armistead L. Boothe Park. The face painting lines appeared “endless!” as reported by one of the volunteers. The teens did a great job at this event as well as the Coat and Food Basket Give Away held at Charles Houston on November 16.
- The Equestrian Program for youth enrolled in the Out of School Time Program is in its seventh session. Children travel to the Hide Away Horse Farm located in Cheltenham, MD, on Friday afternoons. The Equestrian program is curriculum based and it teaches self-esteem, promotes fun and social orientation. Youth learn to brush, feed saddle and work with horses and they are taught how to ride. The youth in the group may have different horse experience levels, so, activities are designed to capture the interest of the entire age range of the participants.
- ARHA and the Jack & Jill Organization worked with a group of teens in a program titled “Dream It to Achieve It”. The six week program is designed to promote leadership in teenagers. Graduation plans are underway.
- Mount Vernon Recreation Center staff supported the 15th Annual Del Ray Halloween Parade. The parade attracted more than 2,000 spectators. The event was staged on the field at the Mount Vernon Recreation Center. The parade featured decorated strollers and costumed kids and costumed adults and pets paraded along the avenue.
- A Veterans’ Day Ceremony was held at the Captain Rocky Versace Plaza and Vietnam Veterans’ Memorial in Alexandria, VA on Monday, 11 November 2013, 1:00 PM. The Ceremony included a Guest Speaker, recitation of the names of Alexandria’s 67 Vietnam War Fallen Heroes, recognition of all our nation’s veterans, a wreath-laying by Rocky Versace’s USMA 1959 classmates, sounding of “Taps” and singing “God Bless America.” Over 200 people attended.
- William Ramsay Recreation Center celebrated Hispanic Heritage Month with a month long display of Hispanic flags, artifacts, and memorabilia. The month long celebration ended with a ceremony showcasing Hispanic music, dance, and an overview of history of

the Hispanic culture. Over 50 families attended the event, which included a variety of food dishes related to Hispanic culture.

- Table Tennis Tuesdays for seniors at William Ramsay is steadily growing. More than 22 seniors are involved with the group now with average attendance of 10 seniors attending every Tuesday.
- Mount Vernon Recreation Center held its annual Family Masquerade Ball on October 25. More than one hundred parents, children and volunteers enjoyed an evening of elegant dress or costumes, music, dancing and food in a safe and fun filled environment.
- Charles Houston Recreation Center hosted "Halloween Family Fun Night" on Saturday, October 26, from 6:30 to 9:30 p.m. The event featured Mummy Wrapping stations, Haunted Musical Chairs, Face Painting, Arts & Crafts, "Thriller" and other popular line dance fun, a "Goofiest Halloween Costume" competition and "Hotel Transylvania" an animated movie in the Game Room. This activity was designed with the family in mind to provide a safe yet fun and entertaining evening for the community. More than one-hundred participants attended the event. Teens from the Charles Houston Recreation Center were very involved in planning and leading some of the activities at the event.

Aquatic Program

- Chinquapin Park, Recreation and Aquatic Center celebrated the re-opening of the center on Saturday, November 2, after being closed for four months for HVAC renovations. The "Welcome Back" event attracted over 200 visitors who enjoyed participation in Aquatic class demonstrations, swim assessments, and an opportunity to use our newly updated soft playroom and scramble aquatic float. The TC Williams High School Swim team coach and student members volunteered to decorate, run errands, and pass out popcorn to attendees. The Alexandria Advocates for Aquatics and the Chinquapin Advisory Council were present to encourage patrons to use and support the facility daily along with joint efforts to build a new 50 meter pool. All was free to the public from 10:00am until 2:00pm.

Other

- The Children, Youth and Family Collaborative Commission held several public meetings to seek input on the draft youth master plan. The Commission the plan to City Council in the winter of 2014.

City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 18, 2013

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: DINESH TIWARI, DEPUTY DIRECTOR - PARK OPERATIONS
RECREATION, PARKS AND CULTURAL ACTIVITIES

THROUGH: JAMES SPENGLER, DIRECTOR, RPCA

SUBJECT: PARK OPERATIONS UPDATE – ITEM #V-B

1. Natural Lands Management

- **Notable Tree Program** - Staff have nearly finished documenting Alexandria's old-age and notable native trees for the City of Alexandria Notable Tree Program, which is intended to document, preserve, and protect the highest value trees growing within the City. Alexandria's notable and champion trees are not only unique ecological resources, but also serve as touchstones to the past.

Many old and very large specimens were found throughout Alexandria, including two (an American Holly and a Dwarf Hackberry) that are recognized as National Champions ("the largest known of its species") on the National Register of Big Trees – www.americanforests.org/resources/bigtrees. Numerous other trees were discovered that are regional, state, and City champions. Alexandria trees that are State Champions are included on the Virginia Big Tree Program website at cnre.vt.edu/4h/bigtree/. All notable and champion trees known in Alexandria will be included in the registry on the City Arborist website at http://www.alexandriava.gov/Trees#Notable_Trees.

A critical element of this recognition program is the opportunity for the public to nominate additional Notable Trees for inclusion in the program. Increased knowledge of ecologically significant specimens and a desire by their owners to preserve those special trees is one of the most important outcomes of this program. See photos below.



Resident Pat Hagen and the City Champion White Oak at his residence in Alexandria



Ancient Chestnut Oak in Alexandria, which is the City Champion and a State Co-champion

- Sewage spill into Holmes Run - A spill just upstream of Dora Kelley Nature Park (in Fairfax County) coated the bottom of the stream with decomposing organic sludge and caused a fish kill due to low oxygen levels. This all resulted from the collapse of a sewer line of Fairfax County just south of Columbia Pike on Oct. 15. The spill created offensive odors for visitors to Dora Kelley Nature Park and the Jerome “Buddie” Ford Nature Center. Fairfax County is supposed to be conducting tests to monitor bacteria levels in the water. We do not know if they will take any corrective action to address the downstream impacts. See photos below.



Sewage residue coating the bottom of the Holmes Run waterway in the vicinity of Dora Kelley Park



A dead eel floats in Holmes Run following the sewage spill upstream in Fairfax County

- Tree Planting at Tarleton Park - On Oct. 15th staff held an Ecological Restoration Tree Planting at Tarleton Park in cooperation with the Tree Stewards of Arlington & Alexandria and TD Bank. Staff worked with the Tree Stewards to devise a planting plan that emphasized replacement of trees from locations where they had been lost, using native tree species that are suitable for the site. Volunteers from TD Bank provided the labor needed to install the 25 trees which had been purchased through a grant from the bank to the Tree Stewards. This effort was greatly appreciated by the members of the

Wakefield-Tarleton Civic Association, who live in the neighborhood adjacent to Tarleton Park. An additional meeting was held with that group on Oct. 19 to discuss site management and vegetation maintenance at the Park.

- 2. Urban Forestry Management** – Work continues to continue to plan and coordinate the upcoming lighting, decorating, and special programming for the Holiday Season at Market Square and along King Street. Most of the Market Square decorations will be put in place during the week before Thanksgiving, with the tree-lighting event in front of City Hall at 6:00 pm on November 29th.

Staff provided logistical support (including a dumpster) to a resident-led clean-up of the Douglas and Methodist Protestant Cemeteries on Oct. 26th. For this 14th semi-annual clean-up, they had 34 volunteers who contributed 84 hours of time to the effort.

- 3. Horticulture Program** – In addition to the regular maintenance activities throughout the City, staff completed a cooperative project with the Old Town Walled Garden Club to renovate the front planter boxes at the Barrett Library. The appearance of the beds, as well as the long-term growing conditions, was significantly upgraded as a result of the project. See photos below.



New plantings at the Barrett Library



Renovated planter boxes at the Barrett Library

- 4. Jerome “Buddie” Ford Nature Center** – The Naturalist staff of the Jerome “Buddie” Ford Nature Center conducted 75 interpretive programs in October, which were attended by 1,306 participants. Programming highlights and other activities are described below:

- T.C. Williams High School Students Making a Positive Difference at Chinquapin Park – Ninth and Tenth grade biology students from T.C. Williams High School answered the Nature Center’s call to help renovate Chinquapin Park’s nature trail on October 19th and 26th, giving up their Saturday mornings to move several hundred pounds of fresh woodchips and spread them over sections of the trail. See photos below.



T.C. students moving woodchips on Oct. 19



Renovating the trail's west end on Oct. 26

- Eagle Scout Projects -- Two Eagle Projects were implemented in Dora Kelley Nature Park this October. Scout Dean Martin's project involved replacing several deteriorated wooden handrails along the park's upland nature trail. His troop also smoothed out two lengthy trail sections and resurfaced them with a fresh coat of woodchips, improving the nature trail's safety and appearance. Scout Ira Quint's project involved reinforcing a badly eroding section of the marsh spillway with cobbles and concrete, woodchipping another trail section, and building birdhouses for park wildlife. See photos below.



Scout Ira Quint (center) working on Eagle Project



Scout Dean Martin's completed handrails

- Outreach Programs at Alexandria Recreation Centers -- Nature Center Director Mark Kelly conducted six out-of-school time nature programs at the Charles Barrett, Mount Vernon, William Ramsay, and Charles Houston Recreation Centers on October 24th, 29th, and 31st. These programs focused on "scary animals" for Halloween, but were tailored to provide a balanced "myth vs. fact" interpretation of wildlife species that are commonly viewed as frightening. The program included a 20 minute presentation on spiders, scorpions, snakes, owls, insects, bats, etc., which included live animals, and a humorous "box of doom" activity followed by an art workshop where children made their

own colorful bats to take home. More than 200 children, ranging in age from 5 to 10 years old, attended (see photos below).



Youngsters learning about a 6 ft. long bullsnake at Charles Houston Recreation Center



Children at Charles Houston creating a “bat” art project

- The Friends of Dora Kelley Park Come Through Again! -- On October 19th, 21 members of the “Friends of Dora Kelley Nature Park” conducted their annual fall cleanup of the park, assisted by six volunteers from Lake Braddock High School. Approximately one dozen large bags of refuse and an assortment of odd debris were removed from the park (see photos below). Six volunteers from DC Metro Church also participated in the removal of English ivy during the cleanup.



Some of the refuse removed during the fall cleanup



Volunteers clearing invasive plants in Dora Kelly Park

- Afterschool Nature “Buddies” -- The Nature Center staff continued to present seasonally-themed programs that tie together cultural topics with interpretation of the natural world (see photo below).



Afterschool Buddies in their Halloween Costumes on October 31st

- Other October Programs – Naturalist Jane’s monthly “Little Adventures” series introduced young attendees to seasonal changes in her October program entitled “Signs of Fall” (see photo below).



Naturalist Jane conducting one of two programs



Naturalist Jane leading “Little Adventures”

- Volunteers and Interns – A total of 96 volunteers, interns, and community service workers collectively provided 356.75 service hours during the month of October. In addition to animal care and assisting the Naturalist staff, volunteer projects also included two Eagle Scout Projects, a park cleanup by the Friends of Dora Kelley Nature Park, and an ongoing effort to eradicate invasive English ivy utilizing community service workers.

5. Park Maintenance and Facilities Improvements

- All Mowing and Weed Abatement Programs will conclude in November.
- Staff began fall leaf mulching and collection in all City parks.
- As part of our Winter Preparation Plan, staff is concluding the winterization of irrigation systems, pools and water fountains. We expect to complete this routine by Thanksgiving.
- Staff began snow season preparations, including update of the department's Snow Plan, Snow Rodeo Training, inspection and preparation of snow equipment,
- Ramsey Ball Field Renovation completed.



- Hensley Ball Field Bleacher upgrades with new concrete pads completed.

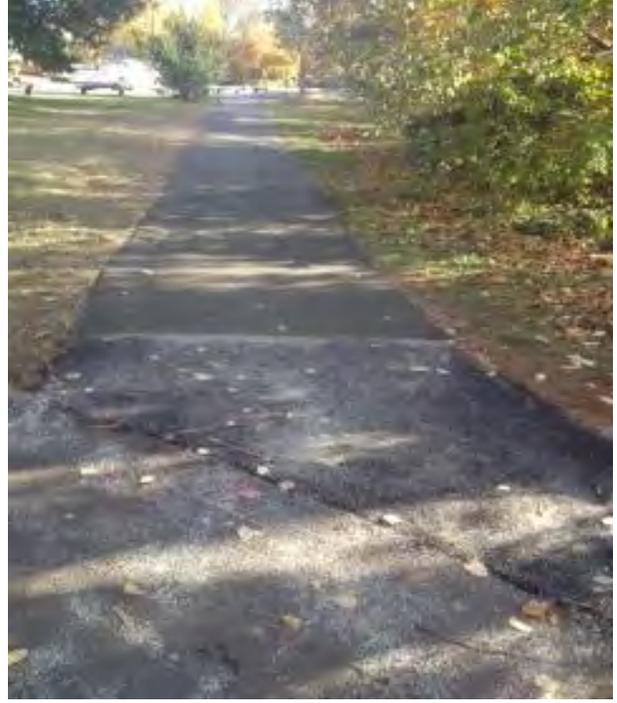


Before



After

- Holmes Run Bike Trail Extension Project completed.



New stone dust paths at Holmes Run

City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 21, 2013

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, DIVISION CHIEF *Jack Browand*
MARKETING, SPECIAL EVENTS & WATERFRONT OPERATIONS
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION: ITEM V-C
MARKETING, SPECIAL EVENTS & WATERFRONT OPERATIONS
UPDATE

Waterfront Operations

- **Waterfront Market**
The Waterfront Market held an opening event and reveal of the restaurant on Sunday, November 17. The restaurant is scheduled to open to the public on Tuesday, November 26 and gradually expand to full service by the spring 2014.
- **City Marina Railing Replacement**
The Purchase Order for replacement of the remaining wood railings is approved and replacement activities will occur over the next 30 to 90 days. In addition to the railing replacement, swing gates matching the railing will be installed at the pier heads.
- **City Marina Conditions Assessment Completed**
The Departments of General Services and Recreation, Parks and Cultural Activities completed a City Marina Facility Conditions Assessment during the summer of 2013. The completed maintenance and repair assessment provides the Department Recreation, Parks and Cultural Activities with an understanding of the current conditions of landside facilities, structural stability of docks, wharves and bulkheads, and operational practices. The assessment will provide staff with a priority driven maintenance work plan to sustain the City Marina over the next five to ten years as the City's Waterfront Master Plan is implemented. To view the report online, visit www.alexandriava.gov/Marina.
- **Waterfront Plan Implementation**
For up to date information and news on Waterfront Implementation Activities, visit <http://www.alexandriava.gov/Waterfront>.

Community Event Calendar: November through December

Nov 23, 2013	Sat	8:00 AM	Run For Shelter 10k, 5k And 1 Mile Fun Run This event will benefit the Carpenters Shelter. The event will begin and end at Swamp Fox Rd and Eisenhower Ave.
Nov 28, 2013	Thu	9:00 AM	Alexandria Turkey Trot Foot race fundraiser sponsored by Delray Business Association and DC Road Runners
Nov 29, 2013	Fri	6:00 PM	Annual City Tree Lighting Ceremony Program includes welcome by the Town Crier, the Mayor and City Council, the official City tree is lighted, holiday music and performance, and a visit by Santa.
Dec 7, 2013	Sat	11:00 AM	Scottish Christmas Walk 43rd Annual Scottish Christmas Walk Parade with various bands, music, vehicles and performing groups.
Dec 7, 2013	Sat	6:00 PM	Del Ray Celebration of the Holidays Holiday celebration in Del Ray with Santa and caroling.
Dec 8, 2013	Sun	1:00 PM	Toys for Tots Square and Round Dance 39th Annual Benefit Square and Round Dance event held to support the US Marine Corps Toys for Tots program. Toys or donations will be collected. All toys and proceeds from this dance remain in the Washington area. Square and round dance participants will be dancing with a special 3 pm performance by the Capitol Squares Demonstration Team. Recommended ...
Dec 14, 2013	Sat	11:00 AM	Alexandria Holiday Cheerleading Invitational The public is invited to attend the Annual Holiday Invitational Cheerleading Competition at T.C. Williams High School. The competition features youth cheerleading teams from Alexandria neighborhood recreation centers and other teams from the metropolitan area. Tickets will be on sale beginning in November.
Dec 14, 2013	Sat	12:00 PM	Civil War Christmas in Camp Civil War Christmas in Camp Open House.
Dec 31, 2013	Tue	12:00 PM	First Night Alexandria Family friendly event celebrating the New Year through performing arts.

City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 21, 2013

TO: ALEXANDRIA PARK AND RECREATION COMMISSION

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
BETHANY A. CARTON, ASLA LANDSCAPE ARCHITECT
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR
DAVID H. GHEZZI, AIA LEED AP ARCHITECT
JUDY LO, ASLA LANDSCAPE ARCHITECT
DANA W. WEDELES, AICP PARK PLANNER
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF

ITEM: ACTIVITIES UPDATE, OCTOBER-NOVEMBER, 2013
OVERVIEW OF SELECTED PROJECTS AT A GLANCE- ITEM #V-C

Division activities update items are attached:

1. Active Park Projects including Capital Improvement Projects (CIP)
– Update of Selected Projects
2. Active Capital Facilities Maintenance Projects (CFMP) Report
– Update on Selected Projects
3. Chinguapin HVAC Renovation – Progress Update Memorandum
4. Spring 2013 CIP External Project Requests Update Memorandum
-WOD Off Leash Dog Exercise Area
-Commonwealth Medians

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Active Park Planning Projects

Monday, November 18, 2013

11:57:17 AM

Lead	Project Name	Team	%Complete	Est. Completion
VDOT				
	Freedman's Cemetery	LD RMK DG	90% Construction	01-Apr-14
	Notes: Issues with plaza stonework. City is seeking new quarry for stonework materials. Project completion is based on quarry availability and not as yet determined. Dedication is on hold.			
RPCA				
	Boothe Park Playground Renovations	JL, BC, RMK	90% CD	28-Mar-14
	Notes: Minor Site Plan Amendment approval anticipated October 2013. ITB issued 10/17/13. Anticipate completion of construction in June, 2014.			
	Chinquapin Feasibility Study	RMK LD	in progress	30-Apr-14
	Notes: Funding allocated on July 1. Solicitation released Sept. 6, 2013.			
	Four Mile Run Park Extension	LD	100% Construction	15-Jul-12
	Notes: Raingardens installed June 2013. Park furnishings to be installed Fall 2013.			
	Four Mile Run Restoration	Dana/Ron	30% CD	01-Sep-15
	Notes: Re-design of bank and wetland restoration underway, per EPA approval on 3/14/13. Funds are available until Sept 2015. Site 3 design at 15% CD - 30% CD due November. 30.			
	Ft Ward Park	LD		31-Jan-14
	Notes: Lardner/Klein began work May 2013 on management plan. URS began work June 2013 on stormwater master plan.			
	Hooffs Run Playground Renovation	Judy	Concept Design	31-Aug-14
	Notes: Community meeting held on June 24. Schematic Design Plan complete. Open houses held October 3 and 30. Start CD in November for Summer, 2013 project delivery.			
	Landbay K	BC RMK	90% Construction	14-Dec-13
	Notes: Substantial completion on November 18. Park construction completion expected late fall 2013. North Pond to be separated and complete Winter 2013/2014. Maintenance Transfer in progress.			
	Large Park Planning	DW LD	50% Complete	01-Dec-13
	Notes: Plan refinement underway, based on public comment. Revised plans to go to PRC in January and City Council in Spring, 2014.			
	Phase II Improvements	Judy, Laura	10% Solicitation	31-Dec-13
	Notes: MOU with Del Ray Civic Association signed summer 2013. Funds allocated in September. Solicitation thereafter for Spring, 2014 construction.			
ACPS				
	Jefferson-Houston	DW RMK, DHG	20% Construction	01-Sep-15
	Notes: Construction underway. Completion anticipated September, 2015. Building will be constructed in plan phases. Foundations for area one complete. Steel erection in progress.			

Lead	Project Name	Team	%Complete	Est. Completion
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	Patrick Henry Recreation Center Renovat	RK BC	5%	01-Jun-16
	Notes: ACPS school replacement study community meetings on-going. Feasibility Study RFP approved by ACPS School Board 11.07.			



Active Rec CFMP Projects

Parks, Recreation + Cultural Activities

November 21, 2013

FY	Project Name	Project Code	Facility Name	Status	% Complete	Actual Cost
FY 2013	Replace Fan Coil Unit	CB-13-01	Charles Barrett Center	Completed	100%	\$1,850.00
FY 2013	Replace Gym Floor	CB-13-04	Charles Barrett Center	Completed	100%	\$32,110.00
FY 2013	Replace RTU's	CK-13-02	Cora Kelly Center	Completed	100%	\$129,198.00
FY 2013	New Ceiling/Lighting in Locker Rooms, Life Guard & Pool Office, & Fitness Rooms	CN-13-02	Chinquapin Park Rec Center	On Hold	-0-	
FY 2013	Paint Gym	MV-13-01	Mt. Vernon Center	Completed	100%	\$5,350.00
FY 2013	Kitchen Renovations	MV-13-02	Mt. Vernon Center	Completed	100%	\$14,200.00
FY 2013	Replace Millwork - New Base Cabinets & Locks	NL-13-01	Nannie J. Lee Center	Completed	100%	
FY 2013	Regrade and Re-pave exterior area to stop water intrusion.	WR-13-02	William Ramsay Center	Completed	100%	\$25,000
FY 2014	Restrooms Upgrade	CB-14-01	Charles Barrett Center	RFP in Procurement	-0-	
FY 2014	Bleachers Replacement	CK-14-03	Cora Kelly Center	Ordered	-0-	
FY 2014	HVAC Commissioning	CK-14-02	Cora Kelly Center	In Queue (Outlying FY)	-0-	
FY 2014	Gym Doors Replacment	CK-14-04	Cora Kelly Center	RFP to Procurement	-0-	
FY 2014	New HVAC Controls	CK-14-05	Cora Kelly Center	Reviewing Estimates	-0-	
FY 2014	Lockers in Pool Office, Ph I	CN-14-01	Chinquapin Park Rec Center	Completed FY12	100%	
FY 2014	Windows Repair-Glazing	CN-14-02	Chinquapin Park Rec Center	On Hold	-0-	
FY 2014	Fabric Acoustic Panels	OD-14-03	Oswald Durant Arts Center	Completed	100%	
FY 2014	HVAC Work	LC-14-03	Lee Center	Units Ordered	-0-	
FY 2014	Fire Alarm Upgrade	LC-14-05	Lee Center	In City Plan Review	-0-	

FY	Project Name	Project Code	Facility Name	Status	% Complete	Actual Cost
FY 2014	Restroom Renovations	LC-14-04	Lee Center	RFP to Procurement	-0-	
FY 2014	HVAC Unit Replacement	MV-14-01	Mt. Vernon Center	In Design	-0-	
FY 2014	Resurface Gym Floor	MV-14-03	Mt. Vernon Center	Completed	100%	
FY 2014	Repair Curtain Motor, Gym	MV-14-04	Mt. Vernon Center	Completed	100%	
FY 2014	Bleachers Replacement	MV-14-05	Mt. Vernon Center	Ordered/Dec.	-0-	
FY 2014	Gym Floor Resurface	NL-14-02	Nannie J. Lee Center	Completed	100%	
FY 2014	Gym Curtain	NL-14-03	Nannie J. Lee Center	Ordered/Nov.	-0-	
FY 2014	New Reception Counter	NL-14-04	Nannie J. Lee Center	In Procurement	-0-	
FY 2014	Gym Bleacher Replacement	NL-14-01	Nannie J. Lee Center	Canceled		
FY 2014	Replace Damaged Dance Floor	WR-14-01	William Ramsay Center	REQ Out	-0-	

MEMORANDUM

DATE: NOVEMBER 21, 2013
TO: PARK & RECREATION COMMISSION
FROM: PARK PLANNING, DESIGN, & CAPITAL DEVELOPMENT TEAM
ITEM: CHINQUAPIN RECREATION CENTER HVAC PROJECT - UPDATE

ISSUE: Staff update to the Park and Recreation Commission regarding progress on the Chinquapin Recreation Center HVAC Project.

RECOMMENDATION: That the Commission receives the staff memorandum and materials as an information update.

BACKGROUND: Chinquapin Recreation and Aquatics Facility, 3210 King Street, Alexandria, Virginia, is currently reopened for normal recreational programming and operations.

DISCUSSION: As a means of keeping the general public informed on progress, Staff is providing Community and General Public Project Updates using the Department's website. A photographic journal of construction progress from September 14, 2013 through the reopening ceremony on November 2, 2013 is currently available to the Chinquapin Recreation Center community and the general public.

The complete journal may be found at:

<http://www.alexandriava.gov/recreation/info/default.aspx?id=70502>

CONSTRUCTION WORK CURRENT UPDATE:

The following items have been completed:

- HVAC units installation is completed and operating properly; commissioning (fine tuning) is currently in progress;
- Boilers in the mechanical room are installed and operating properly.
- Control systems installation is completed and operating properly; commissioning (fine tuning) is currently in progress.
- Commissioning procedures are scheduled for completion by the December 1, 2013.
- HVAC systems training for General Service's and RPCA's staff is scheduled to occur the first week of December, 2013.
- New finishes installation and painting in areas under scope of work is completed;
- Main storefront system installation is completed and operating properly (temporary system); final storefront system is scheduled for installation before the end of the year.
- Pool staff office storefront system installation is completed and operating properly.
- New lockers installation is completed (new locks have been delivered and installed);

- Screens are removed from existing skylights over mezzanine area; new solar tinting is installed and completed.
- The swimming pool was refilled and is operating normally; the pool was ready for use on November 1st.
- Infants' Soft Play Room received new furnishings and sterilization cleaning; the room was ready for customers on November 1st.
- The entire facility was thoroughly cleaned and ready for customers on November 1st.

Additional work (per RPCA):

- A new 39" LED HDTV flat-screen was mounted below ceiling near the main reception desk. The screen now provides the public with continuous RPCA bulletins for upcoming programs, special announcements, and events.
- A new fiberglass sand-filter tank was installed in the pool mechanical room. The unit is up and running.
- New video security cameras in the fitness room were installed by RPCA, in partnership with the Chinquapin Advisory Council. New signs advising the public of video surveillance will be installed in the room.
- Text on the existing sign at King Street was modified to read "Chinquapin Park Recreation Center and Aquatics Facility".

Chinquapin Recreation Center and Aquatics Facility celebrated the reopening of normal operation on November 2, 2013. Hundreds of guests, friends, and family enjoyed a day of free popcorn and activities including swimming pool and soft play room. The general community consensus was an overwhelmingly positive reaction to the improvements and upgrades.

ATTACHMENTS:

- Copy of the November 2nd Reopening Celebration flyer.
- Reduced copies of the presentation boards displayed at the November 2nd event. Complete event photos are available on the City's website.

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City of Alexandria Recreation, Parks and Cultural Activities Department presents

WELCOME BACK TO CHINQUAPIN PARK RECREATION CENTER PARTY

Saturday, Nov. 2
10 a.m. – 2 p.m.

Chinquapin Park
Recreation Center
3210 King Street

Celebrate the re-opening of Chinquapin Park Recreation Center with FREE activities and refreshments, including:

- Scuba, kayak, and water exercise class demonstrations
- Swim lesson skill assessments
- Aquatics clubs, teams and associations
- FREE use of the indoor pool, racquetball courts, fitness room and soft play room
- and more!



For more information, contact LaKei ForestCosby
at 703.746.5433 or lakei.forestcosby@alexandriava.gov

City of Alexandria Recreation, Parks and Cultural Activities Department • 1108 Jefferson Street, Alexandria, VA 22314 • www.alexandriava.gov/recreation

Welcome Back!

Chinquapin Park

Recreation Center and Aquatics Facility

Renovations & Upgrades

New HVAC (Heating, Ventilation, and Air-conditioning) Work:

- Replacement and upgrade of major mechanical systems and components.
- Air quality enhancement and increased comfort levels.
- New HVAC controls system with remote access via secure internet.

New Architectural Work:

- Replacement and upgrade for main entrance storefront system (includes ADA - mobility impaired) access.
- Replacement and upgrade for pool staff office and locker rooms entrance systems.
- Locker rooms upgrade: new lockers, new ceilings, and new paint finish.
- Mezzanine and lower corridor areas upgraded with new ceilings and paint finish.
- Existing skylight panel screens removed and replaced with solar film.

New Additional Work:

- New pool sand-filter tank for improved swimming pool water quality.
- New electronic bulletin board to promote RPCA programs, events, and messages to the public.
- In partnership with the Chinquapin Advisory Council, new video surveillance for improved patron safety in the fitness room.



RECREATION, PARKS & CULTURAL ACTIVITIES
DEPARTMENT OF GENERAL SERVICES
CITY OF ALEXANDRIA, VA

Welcome Back!

Chinquapin Park

Recreation Center and Aquatics Facility



NEW MECHANICAL SYSTEM



NEW CEILINGS & PAINT

NEW PLAY FURNITURE



NEW SOLAR FILM



NEW LOCKERS



NEW FILTER TANK



NEW STOREFRONTS



NEW VIDEO SURVEILLANCE



RECREATION, PARKS & CULTURAL ACTIVITIES
DEPARTMENT OF GENERAL SERVICES
CITY OF ALEXANDRIA, VA

City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 18, 2013

TO: ALEXANDRIA PARK AND RECREATION COMMISSION

FROM: JUDY LO, ASLA LANDSCAPE ARCHITECT
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR

DEPARTMENT OF RECREATION, PARKS AND CULTURAL
ACTIVITIES

ITEM: **CAPITAL IMPROVEMENT PROGRAM**
EXTERNAL PROJECT REQUESTS – SPRING 2013
Update on WOD Off Leash Dog Exercise Area and Commonwealth
Avenue Medians Requests

At the June 20, 2013 Public Hearing for External Project Requests, the Commission made a recommendation that staff continue to work with the community and neighbors on two of requests: moving the existing W&OD Off Leash Dog Exercise Area (DEA) and improving the Commonwealth Medians.

DISCUSSION:

I. WOD Off Leash Dog Exercise Area

Staff held a community meeting on November 9, that included adjacent residents, to discuss moving the existing DEA further south because of problems associated with drainage, standing water, and proximity to traffic. A proposed area for the re-location was identified at the meeting, however several residents asked if moving the DEA would comply with the Dog Park Master Plan guidelines for new DEA's adopted September 27, 2000. Although the WOD Off Leash Dog Exercise Area is an existing area and identified in the Dog Park Master Plan, staff is looking for further clarification in coordination with the City Attorney's office. Staff will provide the Commission with a more detailed finding early winter 2014.

II. Commonwealth Medians Improvements

Staff met with the Del Ray Citizens Association (DRCA) Board on October 23 to discuss possible improvements to the Commonwealth medians. DRCA is exploring a "pilot" median project that would include a water source, enhanced tree care and plantings. DRCA would be required to have an Enhancement Project Agreement with the City, and would be responsible for providing full funding and maintenance of the enhancements. Similar projects have been completed at several right-of-way medians in the City. DRCA intends to meet with City staff including the Department of Transportation and the EPC this winter 2014 to review the project and select a site. City resources are not available to provide the level of enhancement desired by DRCA.

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