

**City of Alexandria, Virginia
Park and Recreation Commission**

REGULAR MEETING

**Thursday, January 17, 2013, 7:00 p.m.
Charles Houston Recreation Center
901 Wythe Street, Alexandria, Virginia**

Agenda

- I.** Call to Order by Chair, Judy Guse-Noritake.
- II.** Planning and Zoning Updates - Beauregard Rezoning and North Potomac Yard Plans-
Planning and Zoning.
- III.** Block 19 – Carlyle Development.
- IV.** Approval of Summary Minutes from November 15, 2012.
- V.** Division Updates:
 - A. Recreation Programs and Service Update - William Chesley
 - B. Park Operations Report – Dinesh Tiwari
 - C. Marketing, Special Events and Waterfront Operations - Jack Browand
 - D. Park Planning Reports – Ron Kagawa and Division Team
- VI.** Director’s Report - James Spengler:
 - A. FY14 - Operating Budget Update
 - B. FY14-FY23 Capital Improvement Program
- VII.** Report from Commissioners (verbal updates):
 - A. Waterfront Commission - Gina Baum
 - B. Youth Sport Committee - Bob Moir
 - C. Four Mile Run - Ripley Forbes
 - D. Freedmen’s Cemetery - Bob Moir
 - E. ACPS & Capital Improvements - Judy Guse-Noritake
 - F. Community Gardens Policy- Judy Guse-Noritake
 - G. Ft. Ward - Ripley Forbes, Bob Moir
 - H. ACPS School Projects- Judy Guse-Noritake
 - I. Jefferson Houston School - William Cromley
 - J. Beauregard Corridor Plan Task Force - Stephen Beggs
 - K. Open Space - Judy Guse-Noritake
 - L. Braddock Plan Park- Judy Guse-Noritake
- VIII.** At the close of the meeting, the Commission will take comments on any other topic from the public.
- IX.** Agenda items for February 21, 2013, meeting and location.
- X.** List of upcoming public meetings.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 17, 2013

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR
RECREATION SERVICES DIVISION

**SUBJECT: JANUARY 17, 2013 COMMISSION MEETING ITEM # V-A
RECREATION PROGRAMS AND SERVICES REPORT**

Youth Activities

- Staff and I met with Deputy Superintendent Madye Henson and members of her staff to discuss implementing the Titan Lounge afterschool program at some point during this school year. We did not implement the program this school year after learning in August 2012 that ACPS would not be able to collaborate on the program due to resource constraints. The program was very successful last school year with more than 500 students enrolled in the program and an average daily attendance of 100 plus students per day. It is unlikely the program will operate this school year, but we will work with ACPS to implement the program in the 2013-2014 school year.
- Margie Walsh, Executive Director for Secondary Schools with ACPS, requested to collaborate with us to implement the Safe Place Program in schools. We will meet with Ms. Walsh and staff later this month to begin planning this effort.
- We received permission from ACPS to relocate our summer sports and specialty camps normally held at Chinguapin Park to Hammond MS where we will have access to the school and field. We are in the process of notifying parents of children enrolled in the program last year and the public about registration information for summer camps and programs for children and youth.
- We held Championship matches for the girls' volleyball league at Bishop Ireton HS on December 14. The program continues to be well received by participants and their parents. We had 15 teams and more than 200 girls participating in the program this year.
- Staff implemented "Saturday Nite Hype" middle school parties at Chinguapin in December and January. Approximately 100 students attended each of these events.
- We held our annual winter cheerleader competition at T.C. Williams High School on December 15. More than 1,500 cheerleaders and spectators were involved in the event.

We will hold our 35th annual spring cheerleader competition at T.C. Williams HS on April 20, 2013. The event will start at 11:00am.

- The winter youth basketball program is underway. We have 1,062 youth enrolled in the 2012 – 2013 program. We had 1,018 youth enrolled in last year's program.
- Virginia Cooperative Extension staff expanded program offerings beginning this month. Staff is teaching a series of nutrition and cooking classes to four different groups of students at TC Williams High School using the Teen Cuisine curriculum. Staff is teaching a series of money management classes at the Alexandria Community Shelter. On January 14, we will teach a class on controlling clutter at Duncan Library. Staff will lead a Reality Store at George Washington Middle School on January 22 and 23. Staff will lead Kids Marketplace financial simulations for elementary school students at Brent Place, Cora Kelly, John Adams, and Community Lodgings recreation/community centers on January 23, 24, 28 and 30.

Adult Activities

- Cooperative Extension staff conducted nutrition and other health related workshops for senior adults at the Charles Houston Recreation Center and St. Martin Seniors Center.
- Winter Adult Sports Leagues (men's basketball, coed volleyball, and coed soccer) began in January and will run through March.
- Six staff attended the VRPS Senior Resources Group Fall Conference on November 2 in Richmond. The conference theme was "Dawn of a New Age- Innovative Senior Programming." There were a number of excellent sessions about the change in senior programming involving the boomer generation. Emphasis will be on lifelong learning, volunteerism, health, and wellness. All day centers for meals, cards and bingo will be a thing of the past, although, for a period of time, recreation agencies will need to provide for both the older and more traditional seniors as well as the up and coming new age active boomers.
- Margaret Orlando and staff supported the Successful Aging Committee's Senior Holiday Party held on December 13 at First Baptist Church. Two-hundred seniors attended the event. The audience sang some holiday tunes with Maureen Ribble, a previous Ms. Virginia Senior America winner. They also enjoyed a delicious holiday meal, and a visit from Santa who passed out candy canes.
- Staff is developing a promotional piece, "Power-Plus 55", for our senior program. The brochure will be specific geared to recreational programs available to older adults ages 55 and up. It will highlight clubs, classes, trips, sports, and additional opportunities available to senior residents in Alexandria.

Recreation Centers

- The School Year Out of School Time Program currently has 1,254 youth enrolled. We had 1,294 youth enrolled in the program at this time last year. The total amount in fees charges for the program is \$296,920.00. The total amount paid for the program is \$171,628.35 with \$57,112.07 still due on payment plans. We approved discounts to families who receive free or reduced priced school meals, food stamps or TANF for \$67,679.58.

- Staff implemented an OSTP Winter Workshop for staff on December 5. All OSTP staff attended a training that included a guest speaker from ACPS on youth with special needs and two workshops on dealing with center situations related to special needs youth (Reality Rec) and instructions on the winter fitness challenge as a part of the Let's Get F.I.T. school year theme and the Power Play initiative.
- The fall league of the Late Night Adult Basketball League at Charles Houston Recreation Center, which ran from mid-September through early December, was a big success with seven teams participating. Games were played on Thursday nights and average attendance for games was about 100 players and spectators per night. The winter league began in early January. The purpose of the league is to provide a positive recreation outlet for young adults in the Charles Houston neighborhood.
- Charles Houston Recreation Center staff initiated a new Drop-In Gym Play for Preschool Aged children in late fall 2012. Parents pay \$4 and share playtime using developmental toys, preschool game equipment and moon bounces to enjoy parent-driven activities. The program is generating a lot of interest from parents with about 30 children participating in the program per week now.
- Charles Houston staff collaborated with ARHA on their third annual Santa's Winters Wonderland event that was held at Houston on December 17-19. The event was very successful. More than 1,500 children participated in the program and received at least one toy.
- Staff interviewed seven candidates interested in the vacant Center Director position at Charles Barrett Recreation Center. We expect to hire for the position by the end of January.

Aquatic Program

- Chinquapin Recreation Center is projected to close from May 2013 to September 2013 to allow for the installation of a new HVAC system. Expanded Outdoor pools hours of operation are under consideration for the Summer months due to Chinquapin's renovation. This plan will be completed in January so that adequate advance public notice can be achieved. We will communicate details on pool operating hours through a variety of methods including email, our web site, e-news, posted fliers, Spring and Summer activity guide and other marketing methods.
- We are pleased with the results of our expanded Learn to Swim Classes. Fall 2012 Learn to Swim Class program has been completed with the following results:

	<u>2012</u>	<u>2011</u>
Revenue:	\$56,832	\$40,058
Classes:	109	82
Participants:	596	549
Waitlist:	132	173

The twelve (12) new classes created on Sunday mornings contributed to the increased class offerings, participation, revenues, and reduced waitlist. These Sunday offerings were extended to the winter 2013-program offerings.

The Winter Learn to Swim program began three (3) weeks earlier than routinely scheduled on January 7. Due to this early start, registration is slightly behind the previous year. We anticipate matching our participation and revenues by this season's end in March.

	<u>2013</u>	<u>2012</u>
Revenue:	\$47,511	\$59,149
Classes:	72	94
Participants:	489	611
Waitlist:	51	89

Due to Chinquapin's renovation schedule, the Spring Learn to Swim program will be scheduled to occur one month earlier (March-May) than the department's activity guide is produced. This high demand season will need to be completed by May 5. A variety of swim class offerings are being assembled using all available outdoor pools between June and September.

Other

- The Children, Youth and Families Collaborative Commission (CYFC) hired a consulting firm to work with City staff and residents to develop a Youth Master Plan. Youth Master Plan Community Forums will be held at T.C. Williams HS on Saturday, February 9 (10am-noon), Charles Houston Recreation Center on Monday, February 11 (6:30pm-8:30pm) and at William Ramsay Recreation Center on Saturday, February 23 (10am-noon).
- We are finalizing work on the Department's Resource Allocation and Cost Recovery Philosophy, Model and Policy.
- We are completing work on the Department's Athletic Facilities Community Allocation Policy for sports organizations and community users with the goal of achieving fair and equitable use among all users. The policy will cover athletic fields, tennis courts and indoor facilities. We will seek input on the policy from the Youth Sports Advisory Board and anticipate that we will present the policy to the Commission in February or March 2013.

City of Alexandria, Virginia

MEMORANDUM

DATE: January 14, 2013

TO: Park and Recreation Commission Members

FROM: Dinesh Tiwari, Deputy Director – Park Operations, RPCA

THROUGH: James Spengler, Director, RPCA

SUBJECT: Park Operations Update- Item V-B

1. **Emergency Preparedness** – RPCA’s Snow Management Plan was completed to increase our ability to respond effectively to emergency situations. This plan refines our internal procedures and staffing methods so they are adaptable to snow events, wind storms, or other needs. We are closely coordinating our plans with those of Transportation & Environmental Services, since we work very closely with them once an emergency situation arises. Several of our staff has also attended training sessions for the National Incident Management System, in order to improve our ability to coordinate with other City departments and outside agencies.
2. **Development Projects and Storm water Management Program** -- A major consideration of all development or redevelopment projects within Alexandria is the Storm water Management component, due to the federal and state requirements to reduce nutrient and sediment discharges in storm water runoff. Staff has been actively involved in several project reviews, due to the potential impacts of storm water management treatment techniques on the City’s parklands and other open spaces, as well as ongoing maintenance requirements that become the responsibility of the RPCA. While the need to address nutrient and sediment discharges is important, our goal is to protect our parks and natural areas to the greatest extent possible. To this end, staff is working with other City agencies to develop a policy that provides for the long-term protection of parklands, open spaces and natural resources as the City develops options to meet its mandated targets to reduce nutrient and sediment discharge over the next 15 years.

3. **Park Maintenance Projects**

- **Ben Brenman Shelter Renovation** - Project is anticipated to begin in February 2013. The objective is to replace the roof and siding, remove graffiti, and stain the structure. The restroom and maintenance facility will be repaired and painted in early spring.
- **Big Simpson Baseball Field Lighting Replacement** – Athletic lights are being replaced with new Musco lighting system. The work is projected to be completed by March, 2013 with no disruption in service.
- **Simpson Maintenance and Restroom Facility** – This project is now substantially complete and the new facility is expected to be turned over to the RPCA by March, 2013.
- **The Witter Field** – The new fields were accepted by the City in December, 2012 for maintenance. Official opening and programming of the fields is projected to begin in spring, 2013.
- **Fort Ward Park Pavilion** – Roof replacement work is scheduled to be completed by February, 2013.

4. **Maintenance Staffing** – All vacant positions within Park Operations have now been filled.

5. **CallClickConnect**-- Staff has been working closely with personnel from Information Technology Services and the Office of Communication to prepare for the implementation of the City's new mechanism through which residents can submit questions or service requests to City staff. This new online "CallClickConnect" system is being launched in January, 2013 and will replace the former "Contact Us" online system. In addition, RPCA - Park Maintenance Managers have participated in training to expand their working level knowledge of the CityWorks - City's internal work-management system.

6. **Seasonal Activities**

- **General winterization** – As part of the Winter Prep Plan, swimming pools and irrigation systems have been winterized to reduce damage from freezing.
- **Snow response preparations** – Our entire fleet for snow removal equipment and vehicles has been inspected and needed repairs have been completed to prepare them for snow operations.

- Preventive Maintenance (PM) of Equipment – PMs are being completed for all turf equipment to get them ready for the 2013 growing season.
- Park and Trail Maintenance – Staff will continue leaf removal, dead wood reduction and tarping fields in all Districts. All athletic fields have been winterized for the season. Trails are being inspected for invasive species and dead wood to reduce hazards and increase accessibility.
- Warehouse Inventory - We have done a complete inventory of our warehouse and staff is working to improve the layout of the warehouse to enhance internal control of the inventory and security.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 17, 2013

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, DIVISION CHIEF
MARKETING, SPECIAL EVENTS & WATERFRONT OPERATIONS
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION: ITEM V-C
MARKETING, SPECIAL EVENTS & WATERFRONT OPERATIONS
UPDATE

WATERFRONT OPERATIONS

Windmill Hill Park Bulkhead Update: On November 17, 2012, City Council held a Public Hearing on an appeal resulting from the BAR's endorsement of a split rail fence in response to staff's recommendation of the need for a safety fence to protect the public from the continued deterioration of the concrete bulkhead. City Council upheld the staff recommendation for the installation of a safety fence, but endorsed the nautical post and rope fence preferred by the community. In addition to the discussion, City Council directed staff to study and provide guidance on the potential of moving CIP funding up in the budget to facilitate earlier construction of a new bulkhead. Currently, CIP funding is approved in FY 2016 and FY 2017, with the majority of funding available in FY 2017. Staff took several aspects into consideration such as community input, permitting, engineering and design, and outreach to the multiple agencies to research preferred options in determining an appropriate timeline for the replacement of the current bulkhead. As a result, staff determined that a minimum of eighteen month would be needed before advertising for construction. Therefore, staff recommended, that should City Council consider moving the project forward, full funding be moved to FY 2015. *See attached staff memo.*

Founders Park Trail Work - Erosion Control: Planned installation of a new pathway surface on a portion of the walking trail began on Monday, January 7. Approximately 180 feet of existing stone dust pathway will be resurfaced with a permeable pavement system. The pavement system is manufactured from gravel and recycled tires, providing a firm, stable water permeable surface that is handicap accessible and less prone to erosion and washout. The work is weather dependent and is scheduled to be completed by or before January 25. Work areas will be closed to the public, and Founders Park will remain open.

Call.Click.Connect

Call.Click.Connect. "soft launched" January 9. This new system is designed to make interacting with City government easier and will replace the current Contact Us system. This new customer service initiative will be officially launched January 28. To take a tour and provide feedback on the new system, visit www.alexandriava.gov/ContactUs.

City Marina Food Pavilion Interim Enhancements Update: Staff completed enhancements including the cleaning of planting beds around the facility and the installation of Window Exhibits depicting Civil War and/or Alexandria Paintings by Civil War Veterans.

SPECIAL EVENTS

Community Event Calendar: January through February 2013

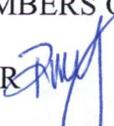
Feb 16, 2013	Sat	5:30 PM	Birthnight Ball You are invited to the recreation of this famous celebration of Washington's Birthday set in the year 1799.
Feb 17, 2013	Sun	8:00 AM	George Washington Birthday 10k Classic Race A 10k Race for the benefit of George Washington Birthday Celebration.
Feb 17, 2013	Sun	10:00 AM	Revolutionary War Reenactment Historic Camp and Tactical Demonstrations throughout the day including a reenactment of a Revolutionary War Skirmish between Colonial and British troops. Includes renowned reenactment units from around the United States dressed in authentic period costumes and demonstrating authentic 18th century weaponry.
Feb 18, 2013	Mon	12:30 PM	George Washington Birthday "Parade Mile" Race 1 mile race for the benefit of George Washington Birthday Celebration.
Feb 18, 2013	Mon	1:00 PM	George Washington Birthday Parade It is the largest Parade celebrating the birth of George Washington in the United States with over 180 units and 5,000 participants.

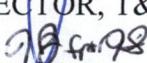
City of Alexandria, Virginia

MEMORANDUM

DATE: DECEMBER 6, 2012

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

THROUGH: RASHAD M. YOUNG, CITY MANAGER 

FROM: RICHARD J. BAIER, P.E., LEED AP, DIRECTOR, T&ES 
JAMES SPENGLER, DIRECTOR, RP&CA 

SUBJECT: WINDMILL HILL BULKHEAD REPLACEMENT EVALUATION

This memo is in follow up to Council's request at the November 17, 2012 Public Hearing to have staff provide schedule and budget information regarding the replacement of the bulkhead at Windmill Hill Park. As discussed at that time, the replacement of the bulkhead is currently included in the FY2013 CIP with \$300,000 in FY2016 and \$3.7 million in FY2017. In addition, the project has \$1.3 million in prior year CIP funds. Council asked staff to evaluate an implementation schedule and acceleration of funding to complete the project sooner.

As depicted in the 2003 Windmill Hill Park Concept Plan, the replacement of the bulkhead consists of a combination of structural bulkhead, riprap slope protection and natural shoreline. However, recent community discussions have indicated some preference for a more natural shoreline along the majority of the bank. In addition, recent discussions with the state and federal agencies responsible for permitting this type of project have shown a clear preference for natural shorelines from an environmental standpoint and indicated reluctance to permit structural bulkheads. For these reasons, staff recommends engaging in additional dialogue with the community on the most appropriate options for replacement of the bulkhead.

Implementation Timeline

Several elements contribute to the timeline for implementation of the replacement bulkhead. These include engaging a design professional to provide technical expertise on marine shoreline construction; consultation with permitting agencies regarding viable alternatives; conducting outreach to the community to determine a recommendation for replacement materials (natural, riprap, hard bulkhead, etc.); performing engineering design; obtaining necessary permits from multiple state, federal and District of Columbia agencies for construction along the Potomac River; and construction. If Council intends to accelerate funding of this project, staff can begin the process of selecting a design professional, consulting with permitting agencies and engaging the community and stakeholders regarding alternatives for shoreline design by the fall of 2013. Once a design team is on board, potential options for the bulkhead replacement will be discussed with the permitting agencies, before the end of 2013. Staff anticipates six months of community

outreach to discuss the options and feedback from the permitting agencies. A recommendation could be presented to City Council for approval in the fall of 2013. Following council approval, engineering design and permitting of the project are estimated to take eighteen months to complete for this complex project. Following this estimated schedule, the bulkhead could be advertised for construction in early to mid-2015.

Because this project is not currently included in the staff work plan for either T&ES or RP&CA, accelerating this project would require the addition of staff resources or the deferral of existing projects.

Implementation Costs

Because the type of bulkhead design has not been determined, staff has developed a range of concept level cost estimates. Construction of a structural, hard bulkhead will be more costly than a natural, vegetative shoreline, with variations possible in between. These are planning level estimates, as no design has been completed and neither comprehensive field survey nor geotechnical investigation has been performed.

Design services and permit fees are estimated to range in cost from \$400,000 to \$600,000. Prior year CIP funds are currently available to cover these design costs. Construction costs are estimated to range from \$3.75 million to \$6 million.

Recommendation

If Council desires to accelerate the replacement of the Windmill Hill Park bulkhead, the full capital funding of \$4 million could be moved up to FY2015. This would allow the project to be advertised in FY2016. If, through the community engagement process, a more expensive bulkhead option is selected, additional funding would be required to complete the construction and will be requested during future budget cycles.

Prior year CIP funds are currently available for the engineering and permitting process. Of the \$1.3 million available, staff has designated \$1 million to be held in reserve for the bulkhead project. The remaining \$300,000 is intended to be used for implementation of outstanding elements of the Windmill Hill Park Concept Plan that are not impacted by shoreline reconstruction.

If you have any questions, please contact Jack Browand at 703-746-5504 or Emily Baker at 703-746-4025.

cc: The Honorable Councilmembers-Elect
Mark Jinks, Deputy City Manager
Emily A. Baker, City Engineer, T&ES
Jack Browand, Division Chief, RP&CA
Christopher Bever, Budget/Management Analyst II, OMB

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 17, 2013

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
BETHANY A. CARTON, ASLA PARK PLANNER
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR
DAVID H. GHEZZI, AIA LEED AP ARCHITECT
JUDY LO, ASLA LANDSCAPE ARCHITECT
DANA W. WEDELES, AICP PARK PLANNER
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF

SUBJECT: **ACTIVITIES UPDATE, NOVEMBER, 2012 – JANUARY, 2013**
OVERVIEW – SELECTED PROJECTS AT A GLANCE, ITEM V-D

- A. Division activities update items are attached:
1. Active Park Projects including Capital Improvement Projects (CIP) – Update of Selected Projects
 2. Active Capital Facilities Maintenance Projects (CFMP) Report – Update on Selected Projects
- B. At forthcoming 2013 Commission meetings, the following City/Alexandria City Public Schools staff presentations are anticipated:
1. January – Beaugard Rezoning and Potomac Yard North (Planning & Zoning)
 2. February – Large Parks Master Plans Update (Park Planning) and Field Allocation Policy (Recreation)
 3. March – Four Mile Run (Park Planning), TC Williams Tennis (ACPS), and an Update on Green Play Resource Allocation and Cost Recovery Policy (Recreation)
 4. April – Potomac Yard Metro/Landbay K Park Tour (Park Planning) and Waterfront Plan Implementation: Landscape Design & Flood Mitigation (Waterfront Operations and Park Planning)
 5. May – Chinquapin Recreation Center HVAC Renovation-Programming Coordination (Recreation & Park Planning)
 6. June – City Open Space Master Plan Update (Park Planning)
- C. The following items are anticipated for Commission discussion in 2013, however timing/dates remain outstanding. The Commission will be advised as items are scheduled:
1. The projected work plan of the inter-agency storm water management team (Transportation & Environmental Services and Park Operations)
 2. A meeting/public hearing on plans for the newly acquired property at 5325 Polk Avenue (Park Planning)
 3. Braddock Park – Post Office Block Site (Park Planning and Planning & Zoning)

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Active Park Planning Projects

Monday, January 14, 2013

5:40:23 PM

Lead	Project Name	Team	%Complete	Est. Completion
VDOT				
	Four Mile Pedestrian Bridge	DW RK		14-Jan-13
	Notes: Bridge at 30% design with comments. Buro Happold moving forward to next design phase.			
	Freedman's Cemetery	LD RMK DG		01-Jul-13
	Notes: Construction approximately 60% complete. R. Taylor will coordinate Urban Deck and Freedmen's irrigation interface.			
	Freedman's Cemetery Sculpture	RK	Preliminary Plan	
	Notes: Sculpture is in fabrication. Pedestal modifications requested by the sculptor, pending engineering review.			
	Witter Recreational Fields	BC RK	99% CA	12-Dec-12
	Notes: Construction is substantially complete. Contractor is addressing final close-out site punch list items. Parking under review.			
TE&S				
	Holmes Run trail Feasibility Study	DW JL		01-Mar-13
	Notes: TE&S is working with consultant team to improve trail between Brookvalley Park and I-395. Three concepts have been proposed. T&ES Contact: Carrie Sanders.			
	Route 1 Improvements	BC	85% Design	
	Notes: Design coordination ongoing with T&ES for Phase II Mass Transit project. Landscape meeting scheduled. Construction anticipated to be complete winter 2013/2014.			
	S. Washington St. Improvements	DG, RK, JB, JW,		
	Notes: VDOT informed R. Friday on 1/7/13 that FHWA has approved the package. Project is pending coordination between VDOT District/Central Offices. Anticipated time of construction is Spring-Summer, 2013.			
	Windmill Hill Improvements	JB		
	Notes: Safety Fence being installed Fall 2012; entrance sign in procurement.			
RPCA				
	Aquatics Planning	LD DG DW		
	Notes: Community Meeting held on Sept 19. New Aquatics Stakeholder Group formed Fall 2012. Aquatics budget items submitted with FY14-23 CIP.			
	Ben Brenman Dugouts and Press Box	DG JL		01-Mar-13
	Notes: Press box to be provided through private funds. RFQ sent out 1/14/13. Little League season begins March 11, 2013.			
	Ben Brenman Supervisor Room	DHG		10-May-12
	Notes: Project completed.			

Lead	Project Name	Team	%Complete	Est. Completion
	Big Simpson Light Replacement	BC	30%	28-Feb-13
	Notes: Permit released January 8.			
	Coordination with Dominion is ongoing. Contractor standing by.			
	Boothe Park Playground Renovations	JL, BC	50%DD	28-Feb-14
	Notes: 60% engineering plans in progress.			
	Minor Site Plan Amendment to be submitted 2/12/13.			
	Boothe Picnic Shelter replacement	DG		
	Notes: Picnic Shelter Replacement. DG to inspect. See Field Report attached. Recommendation is to replace roof. Design plans complete. Work to be solicited in conjunction with playground renovation.			
	Braddock and Commonwealth Swale	JW BT		
	Notes: Funding Allocated 3/12. Scope pending per Parks Ops.			
	CAPRA Policies	JB RMK DT		
	Notes: Ongoing to sustain accreditation requirements.			
	Chinquapin Horticulture Improvements	BT, JW		01-Jul-13
	Notes: Entrance work complete; slope stabilization pending once horticulture contract rebid in spring, 2013.			
	CIP Planning/Budget	BC DW		
	Notes: All CIP request forms for FY14 submitted in December 2012. Budget to be presented to council on February 26.			
	Forest Park Trail Improvements			
	Notes: Scope of work and construction date pending via park operations.			
	Four Mile Run Restoration	DW, RMK	90% design	01-Sep-15
	Notes: Per conversation with EPA, project is moving forward with re-design of bank and wetland restoration. Funds are available until Sept. 15. Re-authorization no longer being sought due to time constraints			
	Ft Ward Park	LD		30-Sep-13
	Notes: Management Plan RFP submissions received Dec. 11, 2012 and currently under review. Target of Feb. 2013 to have consultant hired and working with the Advisory Group.			
	Furniture Replacement	DW	90%	01-Feb-13
	Notes: All furniture received. Hensley bleachers remain to be installed with new ADA path.			
	Gerald Ford Park Irrigation			
	Notes:			

Lead	Project Name	Team	%Complete	Est. Completion
	Hensley Park Event Shelter	DG RK		
	Notes: Park improvements including event shelter addition and access walkway will be undertaken in 2015.			
	Hensley Park Festival Area	DG, DW, RMK		
	Notes: Site renovations to provide additional infrastructure capable of supporting large private/public events. Allocation approved in April.			
	Holmes Run Play area ADA connectors	JL		15-May-13
	Notes: Determination on surfacing type needs to be made. Estimates to be obtained.			
	James Bland Redevelopment	Laura		31-Dec-12
	Notes: Park completed Dec, 2012.			
	King Street Gardens Improvements	DW DR		01-Jun-12
	Notes: Project commencement pending receipt of electrical as-builts.			
	Landbay K	BC RMK	30%	01-Oct-13
	Notes: Construction underway. Promenade construction 90% complete. Planting in progress. Simpson building is 95%. Park construction completion expected Fall 2013.			
	Large Park Planning	DW LD		01-May-13
	Notes: Community feedback phase complete; Six summaries of park feedback in development and to be e-mailed weekly at completion of each.			
	Light upgrades to solar	JB		
	Notes: Jim Hixon to get quotes. PO approved. Work being scheduled.			
	Luckett Field Improvements	TT BC		28-Feb-13
	Notes: Raise Net funding allocated. Estimate by Long Fence pending			
	Marina - Blue LED Solar light	JB		
	Notes:			
	Market Square/Washington St. Enhance	RK DG		
	Notes: King/Washington Street plantings solicited and ready for winter/spring, 2013 installation. Market Square enhancements pending spring/summer, 2013 design.			
	Mount Jefferson Playground Renovation	JL	100%	12-Oct-12
	Notes: Playground re-opened to the public. Renovation is complete.			
	Project closeout/minor misc. items such as site restoration to conclude Spring 2013.			

Lead	Project Name	Team	%Complete	Est. Completion
	Railings replacements	JB		
	Notes: Jim Hixon to follow up with Long Fence. Quote received for \$37,000. PO pending allocation of funding.			
	Replacement of light and power pedest	JB		
	Notes: Allocation of \$49,000 in Jan 2012. Jim Hixon will receive quotes. Work on hold pending Marina assessment			
	Rubber Surface Repairs	JL, SR,OM		
	Notes: Repair rubber surfacing at Hunter Miller, Goat Hill, Charles Houston. Preliminary estimates received. Investigating warranty coverages.			
	Stevenson Picnic Shelter	RB Identified		
	Notes: Structure is determined to be in acceptable condition. Concrete slab-deck is defective. JL will investigate resurfacing of slab-deck.			
	Timberbranch Bridge Replacement	JL, BT	25% DD	30-May-13
	Notes: Project awarded to Fort Myer Construction. Public information meeting scheduled week of February 4. Design/shop drawings submitted and under review.			
	Tree Plantings	JN		
	Notes: 452 trees along City rights of way, in parks and at public facilities			
	Water line replacements	JB		
	Notes: Jim Hixon to meet with code on potential replacements			
	Waterfront Trail Upgrades	Randy/Judy	40%	25-Jan-13
	Notes: Founders Park Flexi Pave installation, Phase 1; PO Request submitted 10/31/2012. Work scheduled for start on 01/07/13.			
	Wayfinding Sign Replacement	DW JB		01-Apr-13
	Notes: DW and JB coordinating replacement of six waterfront signs (Founders, Windmill Hill, Oronoco). Windmill sign to be paid from Master Plan; others from Marketing Acct.			
	Windmill Hill Fence Repair	BC	95%	31-Jan-13
	Notes: Final punch list in progress			
P&Z				
	Arlandria Implementation	LD DW	80% Planning	
	Notes: Ongoing. Arlandria Implementation Advisory Group Meetings - next meeting Feb. 2013. Ongoing research on grant opportunities for completion of FMR Park Expansion and Community Building.			
	Beauregard Corridor Small Area Plan	LD RMK	90% Planning	
	Notes: Plan approved at May 2012 Planning Commission and City Council public hearings. Polk Ave. open space acquired Dec. 2012. Rezoning targeted for City Council in March/April 2013.			

Lead	Project Name	Team	%Complete	Est. Completion
	Braddock Small Area Plan	LD	90% Planning	
	Notes: Park planning process for the Braddock Plan open space is underway with the community and Braddock Implementation Advisory Group. Two meetings held with next proposed for Feb. 2013.			
	Carlyle Plaza II	BC	15% Final Design	
	Notes: Approved by Planning Commission and City Council June, 2012. First Final submission under discussion for phase I.			
	Dominion Terminal Station Relocation	BC DW		
	Notes: Anticipated to be docketed for Planning Commission in March, 2013. Currently coordinating with WMATA.			
	Eisenhower ASA Field	BC, RMK	95 % Design	01-Nov-14
	Notes: MOU, plat and deed under review. Erosion and Sediment plans anticipated to be released in February. 18 months of construction anticipated.			
	Eisenhower Avenue Widening	BC	60% Design	
	Notes: Comments on 60% Drawings returned to TES on October 17. No follow-up activity.			
	Eisenhower Block 19	BC LD		
	Notes: DSUP Approval granted in 2009. Extension approved October 13, 2012. Concept Plan under review.			
	Four Mile Run-Alexandria Renew (ASA)	RMK BC DW	10% Design	
	Notes: Site plan in re-design. Awaiting updated engineering load design from Alexandria Re-new. Likely to only include tank replacement at pump house site in Four Mile Run.			
	Potomac Avenue	BC RMK	95% Construction	31-Jan-13
	Notes: As-built re-submission anticipated in February, 2013.			
	Potomac Greens Park	BC	95% Construction	31-Jan-13
	Notes: Construction complete. As-Builts received July 2012. Irrigation demonstration October 11. Second as-built submission received November 2012.			
	Potomac Yard I/J West and L	BC	100% Design	
	Notes: Plan approved in Sept. 2011. RPCA staff consulted on the play areas, but the application is not officially reviewed by RPCA due to lack of public land. Preconstruction meeting held January 8 2013.			
	Potomac Yard/Landbay I/J Parks	BC	95%	31-Jan-13
	Notes: Phase one (Custis) 95% complete. Anticipate construction 2013/2014 for phase two (Howell).			
	Waterfront Plan	LD RK		30-Sep-13
	Notes: The City Council approved the Waterfront Plan in January, 2012. RFP for Park /Landscape Design and Engineering consultant(s) submissions under review Dec. 2012/Jan. 2013.			

Lead	Project Name	Team	%Complete	Est. Completion
	Facilities Assessment	RK DG		31-Dec-12
	Notes: RFP in Procurement. PO in process. Anticipated contract award January 2013			

ACPS

	Jefferson-Houston	DW RMK, DHG		01-Sep-15
	Notes: Plan approved by City Council in December 2012. Project in Final Site Plan. Anticipated release in April, 2013. Construction start in Summer, 2013.			

	John Adams Transportation Improvemen	DW	50	03-Sep-13
	Notes: ACPS aims to renovate parking lot to accommodate 28 additional spaces and restore the area of Chambliss Park where teachers have been parking.			

RECREATION CENTERS and FACILITIES
Near or Recently Completed CFMP:
FY12 - FY13

January 17, 2013

Project Code	FY	Facility Name	Project Name	Status	Percent Complete
FM-12-01	FY 2012	Four Mile Run Community Center	Complete ACT Suspended Ceiling	Completed	100%
CN-12-01	FY 2012	Chinquapin Park Rec Center	Water leak in basement Storage Room and Boiler Room	Completed	100%
CN-12-02	FY 2012	Chinquapin Park Rec Center	Locker Room Renovations: Replace water cooler.	Completed	100%
CN-12-04	FY 2012	Chinquapin Park Rec Center	Loading dock	Under Warranty Period	100%
CN-12-03	FY 2012	Chinquapin Park Rec Center	Replace existing HM doors	Under Warranty Period	100%
CN-12-05	FY 2012	Chinquapin Park Rec Center	Cubicle shelving for pool area	Completed	100%
CN-12-06	FY 2012	Chinquapin Park Rec Center	Cabinetry work	100% Completed	100%
CN-12-07	FY 2012	Chinquapin Park Rec Center	Replace shower diverters, new tile work, replace shower heads.	Under Warranty Period	100%
CO-12-01	FY 2012	Colasanto Arts Center	Roof and Gutter replacement	Under Warranty Period	100%
CK-12-04	FY 2012	Cora Kelly Center	Paint gym interior wall surfaces	Completed	100%
WR-12-04	FY 2012	William Ramsay Center	Replace front doors	Under Warranty Period	100%
FM-12-02	FY 2012	Four Mile Run Community Center	Exterior Stage	Completed	100%

Project Code	FY	Facility Name	Project Name	Status	Percent Complete
BF-12-01	FY 2012	Buddie Ford Center	Replace A/C Unit	Under Warranty Period	100%
LC-12-01	FY 2012	Lee Center	Replace two HVAC system compressors	Completed	100%
LC-12-02	FY 2012	Lee Center	Building Assessment	Const'n In Progress	100%
DU-12-01	FY 2012	Oswald Durant Arts Center	Vapor barrier installation	Completed	100%
PH-12-01	FY 2012	Patrick Henry Center	Replace front entry doors	Under Warranty Period	100%
PH-12-02	FY 2012	Patrick Henry Center	Repair millwork and counter top at kitchen	Under Warranty Period	100%
WR-12-02	FY 2012	William Ramsay Center	HVAC automatic control system	Completed	100%
WR-12-03	FY 2012	William Ramsay Center	Interior office alteration	Completed	100%
CO-12-02	FY 2012	Colasanto Arts Center	Miscellaneous plumbing	Under Warranty Period	100%
CB-13-04	FY 2013	Charles Barrett Center	Replace Gym Floor	100% Completed	100%
MV-13-01	FY 2013	Mt. Vernon Center	Paint Gym	Completed	100%

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 17, 2013

TO: PARK AND RECREATION COMMISSION

FROM: JAMES SPENGLER, DIRECTOR
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: DIRECTORS TIME AGENDA ITEMS- ITEM VI

A. FY 14 Operating Budget

All City Departments submitted proposed reductions for the FY14 budget to close an initial \$18 million projected deficit. RPCA reductions totaled \$895,502 including both expenditure reductions and revenue increases. The remaining budget meeting schedule is as follows:

Department Head Meetings

January 17	Goal 1/Goal 5
January 18	CIP/TIP/Sewer/Stormwater
January 24	Goal 2/Goal 4/Goal 7
January 31	Goal 6
February 4	Employee Impact Discussion
February 7	Circle Back with Budget Decisions

The City Manager will make his budget recommendation to City Council the 2nd legislative meeting of February.

B. FY 14 – 23 CIP

Budget guidance approved by City Council for the CIP includes the following language:

Capital Improvement Program Package: The City Manager shall propose a CIP Package for consideration by the City Council during its deliberations. This package shall:

- (1) Reflect the commitment of additional revenue.
- (2) Provide funding for projects that are either entirely unfunded in the base CIP or are only allocated funding in the latter 5 years of the proposed CIP.
- (3) Projects included in this proposal shall directly align to the goals of the City's Strategic Plan, and shall work to address acute capital needs in:
 - a. Education physical plant capacity
 - b. Sewer and other basic infrastructure
 - c. Public Safety
 - d. Recreation enhancements