

## MEMORANDUM

**DATE:** JANUARY 16, 2020

**TO:** PARK AND RECREATION COMMISSION MEMBERS

**FROM:** JAMES SPENGLER, DIRECTOR  
RECREATION, PARKS & CULTURAL ACTIVITIES DEPARTMENT

**SUBJECT:** PARK AND RECREATION COMMISSION DIVISION UPDATE ITEM VII

### Program Wrap-Ups

- On September 15 through December 13, the Sports section held the **Girls' Volleyball League**. The league had 126 participants and the Sports section earned \$10,421 in revenue.
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- On September 10 through November 12, the Sports section held the **Fall Coed Volleyball Recreational League**. The league had six teams and the Sports section earned \$2,625 in revenue.
- On September 26 through November 21, the Sports section held the **Late-Night Basketball League**. The league had 15 teams and the Sports section earned \$3,675 in revenue.
- On October 5 through November 29, Patrick Henry Recreation Center held the **Flip First Tumbling** program where the youth who participated improved balance and agility. From this program, the center earned \$765.
- During the month of November 2019, Patrick Henry Recreation Center **Walk and Fitness** classes to seniors that provided low-impact exercise using chair aerobic workouts. From the classes, the center earned \$1,329.80 in total revenue.



- On November 5, Nannie J. Lee Recreation center held the **Kids Day Out – Rock Your Vote and Sky Zone** program. Youth participated in mocked voting polls and enjoyed trampolines, rock walls, obstacle courses and Ninja Warrior Warp Wall at Sky Zone.



- On November 8, Leonard “Chick” Armstrong Recreation Center held the **Family Cosmic Skate Night** where families participated in skating and family friendly activities. There were 67 participants total and 40 participants paid to skate, which gave the final revenue of \$200 from the program.

- On November 11, Fee Classes and Camps ran full day camps, **Hoop Life Basketball, Adventures in STEM, Autumnal Cupcake Wars**, during the Alexandria Public Schools out of school day. There were 41 kids that participated and there was a revenue of \$3,321.

- On November 17, Nannie J. Lee Recreation Center held **Kids Day out Xtreme S.T.E.A.M.** where youth participated in science experiments and bridge building.



- On December 6, Youth Activities and Community outreach held the **Senior Holiday Luncheon** where over 200 residents and guest kicked off the holiday season with friends, music and food.

- On December 14, Fee Classes and Camps held the **2019 Winter Dance Recital** where young dancers performed the skills that were learned in ballet class.



- On December 15, the Sports section held the **Alexandria Holiday Invitational Cheerleading Competition** where the City of Alexandria Recreation Center teams competed against each other in Pee Wee, Youth and Junior divisions.



- On December 19, Charles Houston Recreation Center held the **Santa Funderland** program where 12 participants enjoyed holiday arts and crafts.

- On December 23 through 30<sup>th</sup>, Charles Houston Recreation Center held the **Winter Wonderland Camp** where 19 campers transformed into superheroes while building bonds with peers and participating in arts and craft and other camp activities.

- On December 23 through January 3, Fee Classes and Camps hosted 75 kids for the **Winter Break Camps** and earned \$10,781 in revenue.

### Program Updates

- Chinguapin Park Recreation Center and Aquatics Facility sold out of their parking passes and generated \$21,228 in revenue.
- On November 9, Youth Activities and Community Outreach held the **Annual Coat Drive** where they collected over 400 coats that were then distributed with a book to the youth all over the City of Alexandria.
- On November 12 and 13<sup>th</sup>, Youth Activities and Community Outreach held the **Rise Above It! Help End Bullying** program where 60 youth in the City of Alexandria learned how to not engage in conflict and ways to resolve disputes.
- On November 22, Leonard “Chick” Armstrong Recreation Center held the **Annual Community Thanksgiving Dinner** in which 185 participants attended.
- On November 24, Michael Johnson, Safe Place and Community Outreach Coordinator for the City of Alexandria Recreation Department, met with 10 local Starbucks Coffee shops to educate and train staff on the **Safe Place Program**.
- On November 25, the Recreation Department partnered with the Alexandria Police Foundation, Alexandria Fire Department, My Father’s House Church and Giant Food & Drug to provide the **Annual Friendsgiving** event. year the event was attended by over 300 people from the community.
- On December 2, the winners were announced for the **RPCA Photo Contest**. There was a 357-participant increase compared to 2018, which totals to 543 participants for the 2019 contest.
- On January 13, the winter programs will begin and there will be classic and new programs at the Recreation Centers.

### Upcoming Programs

- During January 2020, the Sports section will be hosting multiple programs, such as Lil' Sprinter Track, Alexandria Indoor Track, Coffee Tea and Bocce, Coed Volleyball, Late Night Basketball and Coed Soccer.
- On February 8, the Sports section will host the Hungry Human Hippos program where attendees will play a human version of the famous boardgame “Hungry, Hungry Hippos”.
- On February 21, Patrick Henry Recreation center will host Nerf Rivals where participants will be able to compete and explore nerf battle scenarios.

- On March 6, Patrick Henry will host the Family Fitness Exploration where youth and parents will engage in a variety of physical fitness and sporting activities.

**Out of School Time FY17 through FY20 Summer/School Year**

**Participant and Revenue Comparison** \*Fees paid in installments.

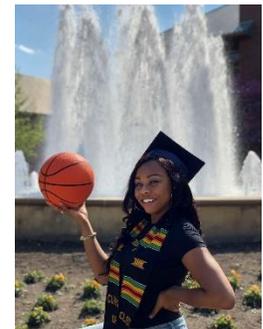
	<b>FY-20 YTD School Year 2019 12-31-19</b>	<b>FY-19 Actuals School Year 2018</b>	<b>FY-18 Actuals School Year 2017</b>	<b>FY-20 Summer 2019 YTD 12-31-19</b>	<b>FY-19 Summer 2018 Actual</b>	<b>FY-17 Summer 2017 Actual</b>
Program Fee	\$475	\$459	\$445	\$335	\$325	\$315
Registration #	1,305	1,303	1,251	1,135	1,109	981
OSTP Revenue	\$450,803	\$446,054	\$402,198	\$285,512	\$259,203	\$224,335
Fee Assistance (Discounts)	\$122,483	\$127,711	\$121,638	\$92,068	\$83,839	\$71,335
Full Fees	\$619,921	\$598,077	\$546,321	\$384,004	\$363,065	\$310,765

**Special Features**

- Chinquapin Park Recreation Center and Aquatics Facility remodeled the men’s locker room by upgrading the sauna, flooring and benches. The women’s locker room sauna will be remodeled starting in January.

**Staff Updates**

- Precious Simmons** received the RPCA Value Award for continuous learning.
- Anthony Suggs** received the RPCA Value Award for civic responsibility.
- We are excited to announce the hiring of our new Fee Classes and Camps Recreation Coordinator, **London Thomas**. London graduated from the University of Illinois in 2018 with a Bachelors in Recreation, Sport, and Tourism Management and is attaining her M.B.A in Public Administration. She has been working in recreation for almost 5 years. London has begun working with us on Monday, January 13th.



# MEMORANDUM

DATE: JANUARY 16, 2020

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: OSCAR MENDOZA, DIVISION CHIEF - PARK OPERATIONS, RPCA

THROUGH: JAMES SPENGLER, DIRECTOR, RPCA

SUBJECT: PARK OPERATIONS MONTHLY UPDATE

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## 1. PARK AND FACILITIES MAINTENANCE

### a. Park Maintenance

- November began the start of Snow preparation for all equipment that we'll use during the 2019/2020 snow season. Snowplows and truck spreaders were cleaned and serviced along with snow blowers and hand tools. The annual Pre-season snow meeting was held with ACPS, along with TE&S and General Services. Chemical treatments for brick sidewalks and salt are on hand and staged for the potential winter weather. All ACPS locations have been marked with snow stakes to assist with clearing operations throughout the winter season.
- Athletic field staff is preparing both the natural turf and synthetic turf fields for the winter. After the winterization completion, the Natural turf fields will close on Friday, November 15th, for the season. Synthetic fields will remain open during the winter season, weather permitting.

### b. Park and Facilities Maintenance

- The maintenance team made repairs to water spigots at Chinquapin Gardens and made repairs to the irrigation mainline at Witter Fields.
- Montgomery Park, playground had a damaged gate that was repaired, and a rope and State flag were replaced at Miracle Field.
- Winterization has begun on the irrigation systems throughout the City.



Park staff prepping snow equipment.



Park Operations snow equipment.



Chinquapin water sigots.

c. Warehouse

- The Toro fleet will begin to be serviced during the next few months. Servicing now will ensure that the fleet is ready, and all deficiencies and safety measures are in place and operational.
- The warehouse and surrounding areas continue to use the 6S principles regarding housekeeping, accountability, and safety.
- The warehouse is continuing to perform inventories of all snow-related materials and equipment to prepare for the upcoming season. Seasonal materials were ordered to avoid shortages identified through inventories conducted pre-season.

2. URBAN FORESTRY

a. Urban Forestry

- East District Arborist Matthew Barker continued to update the Alexandria Notable Tree Register, as well as field information for notable trees in the Google layer to be added to internal and external GIS resources like Arcmap and viewers.
- Forestry submitted Alexandria's application for its 36th consecutive year as a National Arbor Day Foundation Tree City USA.
- Natural Lands concluded their Fall planting program with 519 trees planted.
- We are gearing up for the spring season. Renewal applications have been received, and we're processing plot payments. The tenants are excited and looking forward to the new season.
- Staff selected candidates to interview for the vacant West District Arborist Position.

b. Horticulture

- We are gearing up for the spring season. Renewal applications have been received, and we're processing plot payments. The tenants are excited and looking forward to the new season.

3. NATURAL LANDS MANAGEMENT



Witter Field irrigation mainline.



Montgomery Park playground gate repair.



Evan Hood Eagle Scout Project at Ben Brenman Park.



Partridgeberry fruits and evergreen foliage.



White-striped leaf of Puttyroot Orchid. Leaves appear only in late fall through winter. And then go dormant in the growing season.

a. Invasive Plant Management and Ecological Restoration

- Staff removed Porcelain-berry, English Ivy, and other non-native invasive plants from Dora Kelley Nature Park and Chinquapin Park.

b. Cooperative Initiatives

- Staff supervised our contractor, Invasive Plant Control (IPC), in treating English Ivy, Porcelain-berry, Bush Honeysuckle, Callery Pear, Yellow Groove Bamboo, Pagoda Tree, privet, and others at Penny Hill Cemetery, Goat Hill Park, Four Mile Run Park, 2900 Business Center Drive, Witter Field parking lot, Holmes Run east bank from Duke Street south to the pedestrian bridge, Tarleton Park, and Chambliss Park.

c. Environmental Review

- Per request, staff provided Patrick Silva with Dept. Planning and Zoning a list and discussion of all documented rare and endangered flora and fauna in the Duke Street corridor between Telegraph Road and N. Quaker Lane.
- Staff reviewed the Fort Ward Proposed New Van Dorn Street Entrance Enhancement and Pedestrian Connector Path and provided comments.
- Staff performed a follow-up site visit with Wood regarding the Strawberry Run Stream Restoration 60% Detailed Concept plans.
- Staff is in the process of reviewing the Taylor Run Stream Restoration 40% Design and providing comments.

4. JEROME “BUDDIE” FORD NATURE CENTER

a. Programs/Updates

For the month of December, we had 252 general visitors to the Nature Center. We provided 27 impromptu interpretive programs for 87 of those visitors. Additionally, we conducted: 2 birthday parties, 8 outreach programs, 17 onsite programs, and conducted 3 weeks of our Nature Buddies After-School Program. All in all, we provided 69 programs for 833 people and interacted with a total of 998 individuals this month.

Nature Buddies After-School Program

- In the final weeks before winter break, the Nature buddies had lots to do! We learned about big cats, amazing trees, and



Striped Wintergreen.



Newly planted White Oak at Ben Brenman Park.



Grove of old-age Black Cherry trees at Penny Hill Cemetery.



The Buddies with their gingerbread houses.

were able to get creative through tinkering with the Upcycle. The Nature buddies were also able to enjoy some holiday fun through constructing gingerbread houses, making snowflakes, snowmen, snow, and some holiday ornaments!

### School Programs

- Nature Center staff conducted 21 school programs reaching 457 students and teachers this month.
- December 2, 3, and 4 – John Adams 3<sup>rd</sup> grade walked over to the Nature Center to learn about natural resources. They investigated the properties and functions of soil and the water cycle.
- December 9 & 10 – We conducted 5 “Fall” programs at Patrick Henry Elementary School. The kindergarteners learned about hibernation and migration. The 121 students and teachers met native animals, including a snapping turtle, American toad and box turtle.
- December 10 & 12 – 88 fifth graders from William Ramsay Elementary School visited the Nature Center for hands-on rock cycle and mineral identification activities.
- December 11 – We visited a William Ramsay 3<sup>rd</sup> classroom to talk about animal adaptations and classifications. The students met the fire-bellied toads, axolotl, uromastyx, and a mouse.
- December 12 – Two William Ramsay Elementary School pre-K classes came to the Nature Center to learn about plants and plant life cycles. The classes toured the greenhouse, searching for flowers and fruit. Each class took with them an avocado seed to watch it grow in a glass jar suspended just above the water. Hopefully, there will be tender roots showing when they return from winter break.
- December 16 – We traveled to Lyles-Crouch Academy to talk to their 3<sup>rd</sup> graders about soil, water, and human impacts.
- December 19 – Select 5<sup>th</sup> graders from William Ramsay Elementary School came over to the Nature Center for a refresher program on Animal Adaptations. They met the fire-bellied toads and uromastyx.

### Nature Center Programs



Holiday candle jars made by some Buddies.



Ramsay 5<sup>th</sup> graders learning about the rock cycle at one of stations set-up throughout the Nature Center.



Ramsay pre-K class visits the greenhouse.

- December 13 – We finished up our fall Fledglings series talking about owls. The group created owl puppets and went on a “mouse hunt” around the Nature Center.
- Each Saturday in December, we hosted a different winter or holiday-themed program for families. We covered tracks and traces, designed holiday ornaments, and made winter bird feeders.
- b. Volunteers and Interns
  - One volunteer provided 14.5 hours of service during the month of December.
- c. Noteworthy
  - Nothing to report for the month.
- 5. PARK PLANNING AND PROJECT MANAGEMENT
  - a. Planning
    - Nothing to report for the month.
  - b. Project Management
    - The recreation center renovations are in the midst of implementation. New plantings have been installed at Armstrong and Chinquapin recreation centers. The electrical and irrigation installation is currently underway at Armstrong.



Eastern Box Turtle getting some exercise walking around the greenhouse.

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** JANUARY 16, 2020

**TO:** PARK AND RECREATION COMMISSION MEMBERS

**FROM:** JACK BROWAND, DIVISION CHIEF   
PARK PLANNING, CAPITAL DEVELOPMENT & WATERFRONT

**SUBJECT:** PARK AND RECREATION COMMISSION DIVISION UPDATE ITEM VII

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Please find attached the PARK PLANNING, CAPITAL DEVELOPMENT & WATERFRONT update to the Park & Recreation Commission.

Attachments:

1. Monthly CIP Project Report
2. FY 2020 Waterfront Debris Mitigation

Park Planning, Design + Capital Development  
 Monthly Project Report - January 2020

Project Type	FY	Title	Update	est. Completion Date
<b>CIP Project</b>				
	<b>FY17</b>			
		Charles Barrett Rec Playground Design and Engineering	Engineering RFP is w/Purchasing. RFP to be re-bid in early 2020	12/15/2020
		Holmes Run Natural Play Features	Project scoping underway to identify potential opportunities along the trail	12/1/2020
		Patrick Henry Outdoor Improvements	Project in Close-Out: Latham Street amenities complete. Landscape punch list walk completed December 5. Synthetic Turf delayed until summer 2024	8/31/2024
		Stevenson Dugout Replacement	Dugout scope was sent to Poligon for quote December 18.	6/30/2020
	<b>FY18</b>			
		Ben Brenman Picnic Area ADA Path	Project design regrading for ADA compliance is in progress. Plans will be resubmitted for review in February.	6/29/2020
		Compost Alex	Four Mile Compost bin installed. Brenman to be installed when Compost Alex has staffing capacity.	8/31/2018
		Four Mile Park Edison Entrance Furniture	Plans are complete and a construction purchase order was issued. Work will be scheduled, weather permitting.	5/1/2019
		Hensley Park Renovation	Project planning and design phase of the project is ongoing.	12/1/2023
		Holmes Run Dog Area Improvements (Duke St. Dog Park)	Purchase orders for the water line and path are awarded. Fence work procurement process is underway.	6/1/2020
		Nancy Dunning Garden	Plantings complete. Affordable signs and banners to install plaque.	12/30/2019
		Simpson Dog Park Berm Stabilization and Filters	Concepts were presented at the February 4 community meeting. Refined concepts will be presented in April.	12/31/2021
	<b>FY19</b>			
		Ben Brenman Re-Carpeting	Scope of work will be sent to vendor in January	8/30/2020
		Ewald Pool Demolition	Contract has been awarded and permits are in progress. Site visit is scheduled for 12/20/2019	3/1/2020
		Kettle Park Renovation	Beautification Commission is interested in developing a design for the right of way area north of the soccer fields. Tree Planting in December 2019.	12/16/2019
		Landover Park Shade Structures and Seating Wall	Construction drawings are in progress.	12/31/2019
		Lee Center Playground Improvements	Check received. Play Equipment has been ordered. Request to allocate capital funds was submitted to OMB.	6/30/2020
		Powhatan Shrubs and Furniture	Volunteers removed and replaced shrubs; RPCA installed water meter and fountain. RPCA ordering furniture.	3/1/2020
		Stevenson Park Picnic Area and Water Fountain	Construction documents are in progress.	12/1/2020
		Stevenson Park Teen Area	Construction documents are in progress.	12/1/2020
	<b>FY20</b>			
		AL Boothe Field Improvements	Draft RFQU for design is in progress and will be submitted to Purchasing in January.	10/31/2020
		Colasanto Pool Design	RFQU proposals are under review.	12/30/2021
		Community Matching Fund Marketing Plan	Began work with consultant, Reingold, to begin marketing plan.	6/1/2020
		Simpson Park Building Demolition	Project scoping and cost estimating in progress.	12/31/2025
		Woodbine Tot Lot Renovation	Community Design Reveal with Make a Wish held on December 14. Group continues to fundraise.	6/30/2020
	<b>(blank)</b>			
		Fort Ward ADA relocation of playground	Design contract awarded in August 2019. Community meeting held on December 11. Additional meeting early 2020. Geotech borings scheduled for Feb.	4/1/2021
<b>Developer Contribution</b>				
	<b>FY19</b>			
		Powhatan Park Pedestrian Improvements	Plans Approved waiting signature.	6/30/2020

Park Planning, Design + Capital Development  
 Monthly Project Report

Planning & Studies		
<b>FY19</b>		
	Pocket Plan Development	Initial community feedback complete. Rough draft of the plan completed, beginning the review and editing process
		2/16/2020
<b>FY20</b>		
	Athletic Field Master Plan	Data collection will be complete 12/31/2019 Beginning to draft plan
		3/15/2020
	Dog Park Master Plan	FY 2020 4th Quarter Initiation
		6/30/2020
	Joint Facilities Master Plan	Ongoing. P&Z Project Lead. J Browand & B Znidarsic Park Planning representatives.
		6/30/2020
	MacArthur School Renovation	Coordinating RPCA needs for site, including after-school and programs.
		12/30/2021
	Open Space Policy Plan	Next steps are to complete committee composition and send appointment letters. First meeting expected end of February.
		10/1/2021
	Potomac Yard Metrorail Station	Public outreach for the station and park redesign is currently underway through the Potomac Yard Metrorail Implementation Work Group (PYMIG).
		6/30/2020
	Arlandria/Mt. Vernon Small Area Plann	P&Z currently conducting stakeholder interviews to gather information in preparation for broader planning efforts.
		6/30/2021

# FY 2020 RPCA Driftwood Funding

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- **\$50,000 designated funding**
- **Provide for two (2) shoreline cleanings – Fall/Winter & Spring**
- **Area of Concentration: Rivergate (north) to Windmill Hill (south)**
- **First cleaning December 23, 2019 – January 10, 2020**

# Point Lumley

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# City Marina

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# Founders Park

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# Oronoco Bay Park

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# Rivergate

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## RECREATON, PARKS AND CULTURAL ACTIVITIES – AS OF JANUARY 1, 2020

Date	Issue(s) for Discussion	Commission Action	Planning Commission	City Council
<b>FY 2020 Agenda Items – Park &amp; Recreation Commission: July 2019 – June 2020</b>				
7/18/19 <b>(Cancelled)</b>	Chinquapin Aquatics Center Torpedo Factory Vitality Study Update PYMIG Update – PY Metro Station Officer Nominations & Elections	Discussion Discussion Presentation Action Item	TBD TBD NA	TBD TBD NA
August	No regular meeting			
9/19/19 <b>Patrick Henry</b>	Summer Program Update (Rec Services) Stream Valley Update (TES) Special Event Waiver Extension (Arts) FY 2021 Budget Priorities PARKnership FY 2019 Annual Report (Park Planning) Commission Officer Discussion	Presentation Presentation Presentation Action Presentation Action	NA NA NA NA NA NA	NA NA Nov 2019 NA NA NA
10/17/19 <b>Mt. Vernon</b>	High School Project Update Waterfront Park 2020 Public Art Update CIP Budget Work Session (Director's Report) Recreation Update - PD III	Information Information Information Brief	TBD TBD TBD	TBD TBD TBD
11/21/19 <b>Charles Houston</b>	Open Space Policy Plan (Draft) 2019 Needs Assessment Recreation Program Update – PD I Historic Vessel Storage Update Tentative - OHA	Update Presentation Presentation Brief Update	TBD TBD NA NA NA	TBD TBD NA NA NA
December	No Regular Meeting			
1/16/20 <b>Patrick Henry</b>	Pocket Park Plan – Plan Zoning Amendments ( <i>Tentative</i> ) Out of School Time Registration Update Recreation Update - PD III 2019 Photo Contest	Presentation Update Update Brief Recognition	NA TBD NA NA NA	NA TBD TBD NA NA
2/20/20 <b>Mt. Vernon</b>	Pocket Park Plan ( <b>Public Hearing</b> ) FY 2021 Operating & CIP Budget Brief Athletic Field Master Plan Update – Draft Recreation Update - PD II	Endorsement Briefing Discussion Brief	TBD NA NA	TBD NA TBD

## RECREATION, PARKS AND CULTURAL ACTIVITIES – AS OF JANUARY 1, 2020

Date	Issue(s) for Discussion	Commission Action	Planning Commission	City Council
3/19/20 <b>Charles Houston</b>	Play Space Policy Recreation Update - PD I Athletic Field Master Plan – (Public Hearing)	Update Brief Endorsement	TBD NA TBD	TBD NA TBD
4/16/20 <b>Patrick Henry</b>	Open Space Policy Plan Update Recreation Update - PD III	Information Brief	TBD	TBD
5/21/20 <b>Mt. Vernon</b>	Approved FY2021 Operating/CIP Budget Update FY 2021 Community Matching Fund - (Public Hearing) Recreation Update - PD II	Update Presentation Brief	NA NA	NA NA
6/18/20 <b>Charles Houston</b>	FY 2021 Community Matching Fund - (Discussion) FY 2021 Nomination of Officers Recreation Update - PD I	Endorsement Election Brief	NA NA	NA NA
<b>FY 2020 Initiatives</b>				
<b>PARK PLANNING:</b>		<b>PARK OPERATIONS:</b>	<b>RECREATION SERVICES:</b>	
<ul style="list-style-type: none"> <li>• Athletic Fields Master Plan Update</li> <li>• Pocket Parks Planning</li> <li>• Open Space Policy Plan</li> <li>• Dog Park Master Plan Update</li> </ul>		<ul style="list-style-type: none"> <li>• Urban Forestry Master Plan Update</li> </ul>	<ul style="list-style-type: none"> <li>• Public Outreach (Services; access; equity; etc.)</li> </ul>	