

**CITY OF ALEXANDRIA, VIRGINIA  
Park and Recreation Commission**

**REGULAR MEETING  
Thursday, February 17, 7:00 p.m.**

**Mt. Vernon Recreation Center  
2701 Commonwealth Avenue**

**AGENDA**

- I.** Call to Order by Chair.
- II.** Public Hearing on the Four Mile Run Park Expansion Draft Plan, 4109 - 4125 Mount Vernon Avenue.
- III.** Approval of Summary Minutes from January 20, 2011.
- IV.** Vote on Officers for the Coming Year.
- V.** Division Updates:
  - A. Recreation Programs and Services Update - William Chesley
  - B. Operations & Park Planning Monthly Report - Roger Blakeley
  - C. Office on the Arts Update - Alisa Carrel
  - D. Park Planning Updates - Ron Kagawa & Laura Durham
    - i. Selected Projects at a Glance
    - ii. Potomac Yard
    - iii. Four Mile Run Park Expansion
  - E. Marketing, Public Relations & Special Events - Jack Browand
- VI.** Director's Report - James Spengler
  - A. Ft. Ward Stakeholders Advisory Committee Report
  - B. RPCA FY 2012 Budget and CIP
  - C. Jones Point Park Update
- VII.** Retreat Action Items:
  - A. Next steps on Draft Bylaws.
  - B. Next steps on creation of a Youth Sports Advisory Board.
  - C. Other Items for discussion.
- VIII.** Reports From Commissioners (verbal updates):
  - A. Youth Policy Commission - Stephen (Clark) Mercer
  - B. Waterfront Committee – William Cromley
  - C. Youth Sports Committee - Jeffrey Murphy
  - D. 4-Mile Run- Ripley Forbes
  - E. Charles Houston Memorial Project -William Cromley
  - F. Freedman's Cemetery- Bob Moir
  - G. Beauregard Corridor- David Dexter
  - H. ACPS & Capital Improvements- Henry Brooks, Judy Noritake
  - I. Jones Point Liaison Group – Judy Noritake
  - J. Other
- IX.** Agenda items for March meeting and location.
- X.** List of Upcoming Public Meetings
- XI.** Adjournment

# City of Alexandria, Virginia

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## MEMORANDUM

**DATE:** FEBRUARY 14, 2011

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** LAURA D. DURHAM  
CITY OPEN SPACE COORDINATOR, PARK PLANNING

RON M. KAGAWA, ASLA LEED AP  
ACTING DIVISION CHIEF, PARK PLANNING

**SUBJECT:** CONCEPT PLAN FOR FOUR MILE RUN PARK EXPANSION – ITEM II  
OPEN SPACE PROPERTIES AT 4109-4125 MOUNT VERNON AVENUE

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**ISSUE:**

The purpose of the public hearing is to obtain comments from the public and the Commission on a concept plan for the remaining three parcels that will expand Four Mile Run Park for public use. Park Planning staff is seeking input from the community about the proposed park elements and the overall concept plan for the site developed by area architects.

**BACKGROUND:**

In January, 2007 the City acquired four properties adjacent to Four Mile Run Park (4109-4125 Mount Vernon Avenue) in accordance with the City of Alexandria's Open Space Master Plan and using the Open Space Fund. The Arlandria Small Area Plan and Four Mile Run Restoration Master Plan both anticipated the use of this property as public open space with park related uses. Between January, 2007 and January, 2009 three of the four existing buildings on the properties were demolished and voluntary environmental remediation was completed. The fourth existing building, previously Duron Paint, was retained for community re-use of the building, including any necessary renovation that would be required for such use. An SUP for the community use of this building was approved in June, 2010 by City Council.

**COMMUNITY PARK PLANNING AND DESIGN PROCESS:**

The design of the community building (the previous Duron Paint store) and the remaining three parcels was prepared by a group of local architects, Architects Anonymous, as a pro bono project. To date, the concept has been presented to the public at three of the Arlandria Action Plan Advisory Group meetings from February, 2010 to February, 2011 and at a Park and Recreation Commission regular meeting on February 18, 2010. On March 18, 2010, the Park and Recreation Commission held a public hearing on the SUP application for the community building, which included discussion and a presentation on the conceptual lay out of the adjacent

three parcels. In response to community feedback, staff has worked with the architects to refine the concept plan. The current plan reflects any comments received to date, and provides a significant community asset in conjunction with the new community building.

The plan has been available on line and on display at the Cora Kelly and Mount Vernon Recreation Centers for two weeks prior to this meeting for additional public comment.

**ADDITIONAL INFORMATION:**

Anticipated use of the community building and adjacent gathering space can provide many benefits to the community, including, but not limited to:

- Community meeting space
- Community festival area
- Environmental and Four Mile Run education facility and display area
- Art shows and markets
- Farmers' market
- Film viewing and festivals
- Small City events
- Classes and summer camps
- Professional organization meeting space
- One-time health clinics
- One-time bicycle clinics.

While the site will be open to the public similar to all city parks, the use of the building and any special events on the site will be by permit and application only. Staff is currently developing rules and regulations that would be in place prior to any public use of the building and reserved use of the site.

**FUNDING:**

In addition to the use of Open Space funding for the required renovations to the community building, the Arlandria Action Plan Advisory Group will consider recommending using funds previously allocated by City Council for improvements in the Arlandria neighborhood. Staff has requested funding for associated operational and maintenance costs as part of the supplemental budget for FY2011 and the future (FY2010 and on) City budget for operations.

Attachments:

Four Mile Run Park Expansion Concept Plan

Four Mile Run Park Expansion Precedent Images



**LEGEND**

1. Renovated Community Building
2. Renovated Shade Structure
3. Existing Soccer Field and Fencing
4. Existing Parking
5. Future On-Street Parking (no reduction of travel lanes)
6. Vehicular Entrance Driveway (controlled access)
7. Existing Crosswalk
8. Possible Location of Project Marker (art or other vertical element)
9. Current Farmers Market Layout
10. Farmers Market and Event Expansion Area
11. Vertical Posts for temporary Shade Structures, Banners, and Event Lighting
12. Resurface Existing Asphalt Paving
13. Art/Thematic Graphics on Pavement
14. Replace Gravel with Permeable Synthetic Turf
15. Replace Gravel with Permeable Pavers
16. Replace Existing Asphalt with Grassblock or Grassings
17. Remove Pavement to Create New Planting Areas
18. Rain Gardens / Native Plantings
19. Seating Areas
20. New Pathways
21. Improved Sidewalk and Street Trees
22. Natural Boulders for Seating and Play
23. Sloped Lawn Amphitheater
24. Planted Berms

MOUNT VERNON AVENUE

Four Mile Run Park Expansion  
Concept Plan



Scale: 1" = 20'  
January 2011





Thematic Graphics on Pavement



Temporary Shade Structures



Banners



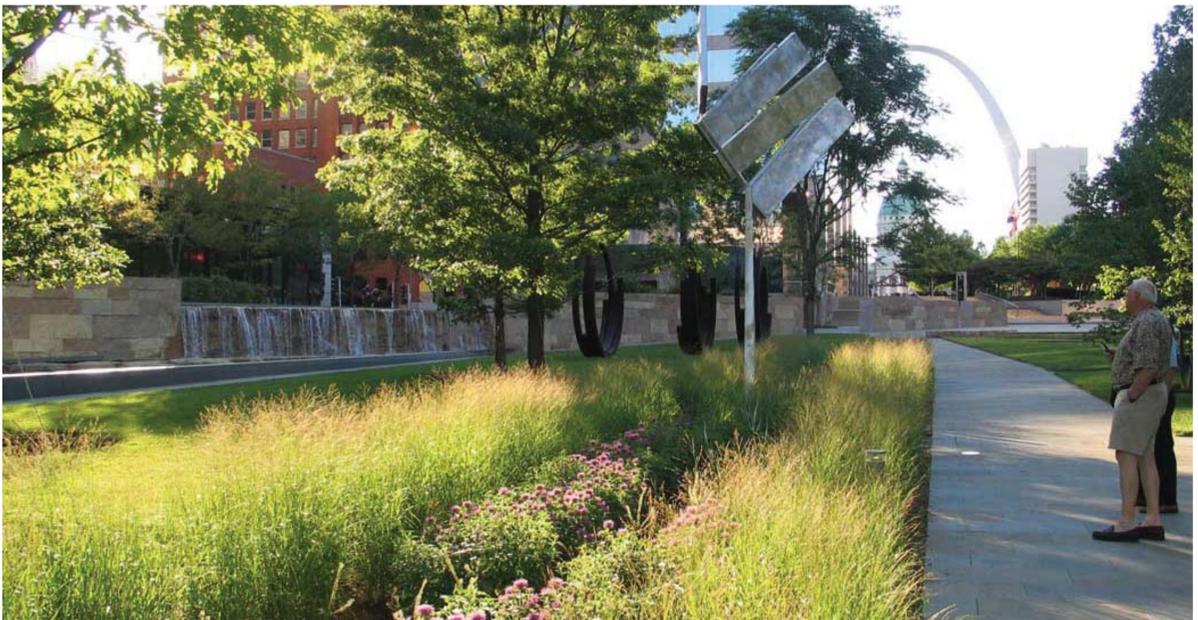
Event Lighting



Permeable Synthetic Turf



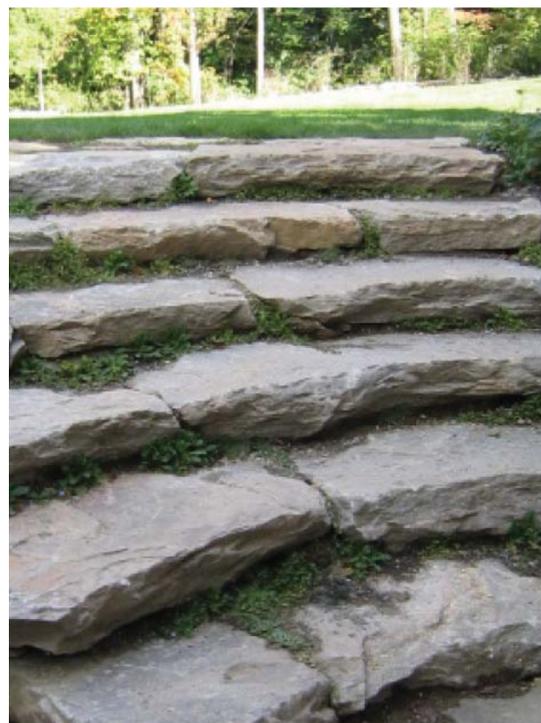
Permeable Pavers



Rain Gardens, Native Plantings, and Art Elements



Sloped Amphitheaters



Natural Boulders for Seating and Play

# Four Mile Run Park Expansion

## Precedent Images

# City of Alexandria, Virginia

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## MEMORANDUM

**DATE: FEBRUARY 17, 2011**

**TO: PARK AND RECREATION COMMISSION MEMBERS**

**FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR  
RECREATION, PARKS AND CULTURAL ACTIVITIES**

**SUBJECT: FEBRUARY 17, 2011 COMMISSION MEETING, ITEM V- A  
RECREATION PROGRAMS AND SERVICES REPORT**

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### Youth Activities

- Alexandria City Community Theatre (ACCT) will hold its spring production on May 6-7 at Lee Center.
- Long time youth football coach David Curtis will be inducted in the Fairfax County Youth Football League in March for his years of service as a coach in the Titan Youth Football Program
- The youth basketball league season is at the mid way point. Program enrollment is up by nearly 10% with 996 participants enrolled in the program and 105 total teams participating. Youth coaches and participants have been taken advantage of the free admission to T.C. Williams HS basketball games (boys and girls games) all season. Several teams have entertained crowds during half time of junior varsity and varsity basketball games. Varsity coaches and their players have attended youth games on Saturday to support and encourage the youth during games.
- RPCA is collaborating with ACPS to strengthen after school intramural programs at the middle schools.
- Youth basketball championship games will be held at T.C. Williams HS on March 12.
- Youth and Adult indoor soccer league registration is underway. These are new programs that will begin play in March.
- The next cheerleader event is scheduled on April 9, 11:00 a.m., at T.C. Williams HS.
- “Saturday Nite Hype” middle school parties were held at Chinquapin Park Recreation Center on January 8 and February 5. More than 100 children were in attendance at both events.
- Mac Slover held a meeting scheduled in January with representatives from the various sport organizations in the City to discuss field use needs in the spring/summer of 2011. Permits will be issued to organizations by March 1. Mr. Slover has also communicated to the leadership of the Alexandria Soccer Association and Alexandria Lacrosse that T.C Williams HS will permit the use of their athletic field to local sport groups when it is not

in use by the school provided the use is during times that fall within the approved agreement with the neighboring community.

- A drop in program was implemented this winter at the synthetic turf fields to meet the needs of youth and adults who have expressed an interest for such a program. The program will run year.
- The National Safe Place (NSP) training for RPCA is underway. RPCA staff is conducting community outreach over the next several months. As previously reported, the NSP Program will be implemented at all of our recreation centers and staff will also conduct outreach efforts to community groups to create and implement programs and strategies to keep young people safe.
- Division staff and several other City agencies and ACPS continue to meet periodically with staff and members of the board of directors of The Center for Alexandria's Children to plan the 3<sup>rd</sup> Annual Family Fun Day event. The event will be held on Saturday, April 16, 2011 at William Ramsay Recreation Center. Capital One Bank is sponsoring the event. The theme of the event is family fun, resource and information sharing, and community awareness of child safety and abuse prevention.
- Staff is working with a sub group of the Partnership for a Healthier Alexandria and with ACPS to establish smoking awareness and prevention programs for students at T.C. Williams HS.
- T.C. Williams HS Administration and RPCA are collaborating on an After School Program for students at the school. The initial discussion with school administrators centered on program elements and costs to operate the program, which would operate in the Commons/Cafeteria and gym when it is available. T.C. Williams HS administrators and RPCA staff have developed a plan and a proposed budget to operate the pilot program and will likely initiate the program in March 2011.
- RPCA staff continues to meet with ARHA and others to plan the Youth Arts Festival, which is scheduled for July 30, 2011.

### **Adult Activities**

- Virginia Cooperative Extension staff is conducting a variety of ongoing Nutritional Education Programs for senior adults at recreation centers and other venues in the City.
- Championship games for winter adult sport programs will be held in March. Winter adult sport programs include volleyball (12 teams) and men's basketball (20 teams).
- New adult programs being developed by staff with start dates this winter and/or early spring include indoor soccer, dodge ball, a coed invitational volleyball tournament, and early morning and lunch time basketball programs.
- Outreach staff is working with Job Link and Alexandria Pest Control Services to implement a 5 day training conference ( February 14-18 at Charles Houston) geared to young adults in Alexandria who wish to obtain training and certification as a pest control technician. Candidates who attend the conference and pass the certification course at the end of the one week session will immediately qualify for entry level pest control technician positions. The owner of Alexandria Pest Control Services offered this training last year at his own expense.

## **Neighborhood Recreation Centers**

- Current YTD After School Program enrollment is 1,213 children, which represents nearly 91.8% of last year's total program enrollment.
- Staff is in the process of planning the 2011 Summer OSTP. The theme of the program is "Let's Go Green." A special summer brochure is being developed to highlight and youth programs that will be offered during the summer.
- Charles Houston Recreation Center is hosting a Customer Appreciation Day on February 26. Activities are planned for all ages. The event will begin at 9 a.m.
- Charles Houston is planning a soft play program for preschool age children that will be implemented in the spring of 2011.
- All neighborhood recreation centers are holding Black History Month programs and events in February for children and/or families.
- Staff is working with Court Services/Gang Prevention Coordinator and ACPS to plan and implement a bullying prevention program prior as part of the 2011 summer program.

## **Aquatics**

- Aquatics staff is planning a swimming initiative to reach children who for various reasons have not learned how to swim. The initiative will be implemented in early summer of 2011. Staff is seeking sponsorship for the program and is planning to enlist the support of local swim team coaches and volunteers to implement the program.

## **Environmental Education**

- Volunteers donated a total of 88 hours in December in coordination with Nature Center Manager Mark Kelly and Naturalist Jane Yeingst on projects at the Nature Center and/or Dora Kelly Park, Chinquapin Park and Ben Brenman Park.
- Recreation center staff will work in partnership with the Northern Virginia Master Gardeners and VCE beginning in the spring to create youth gardening clubs at the full time recreation centers.
- Nature Center staff conducted several outreach programs at local elementary schools, recreation centers, Duncan Library and for the Head Start and Mom's Play Group programs.
- Parents are taking advantage of the youth birthday party packages at the Nature Center. This program will grow as we fill vacant positions as we will have more weekend staff capacity to handle multiple parties when needed.

## **Other**

- The Facilities Maintenance and Use MOU that was finalized in November 2010 and prepared for sign off by the City Manager and ACPS Superintendent is still under review by ACPS.
- RPCA and General Services staff are identifying and prioritizing items to be completed as part of the FY-2012-FY-2014 Capital Facilities Maintenance Program.
- The Class and Camp Program Section offered a total of 272 classes in the winter class session with an 81% success rate for the winter class session.

- The Youth Sports Advisory Board's fields subcommittee continues to meet to discuss strategies to construct a Miracle Field in the City. The Kelly Cares Organization has agreed to support the effort and manage the funds generated from fundraising efforts.
- Staff continues to work with Arlington County Park and Recreation staff and staff from Virginia Cooperative Extension (VCE) to plan and discuss strategies for managing and operating VCE sponsored and cosponsored programs. Arlington and Alexandria's Cooperative Extension Units operate under one Arlington/Alexandria Unit due to state budget cuts which eliminated full time positions assigned to the Alexandria VCE office.
- Mac Slover accompanied Ron Kagawa to the February 9 meeting ACPS held with interested residents on the proposal to construct a synthetic turf field with lights at Francis Hammond MS. Twenty-six residents attended the meeting to get information on the project as well as to offer input on the project.

# City of Alexandria, Virginia

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## MEMORANDUM

DATE: FEBRUARY 17, 2011

TO: PARK AND RECREATION COMMISSION

FROM: ROGER BLAKELEY DEPUTY DIRECTOR,  
RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: MONTHLY REPORT- FEBRUARY 2011- ITEM V-B

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### **4-Mile Softball Field Replacement Lights**

Four Mile Lights are completed.

### **Ice Storm**

On January 18, 2011, the City of Alexandria received an Ice Storm with freezing rain. The black ice covered everything. The Crews worked the entire night, and Alexandria was the only City in the metro area that opened on time (see-attached photo of the ice).

### **Snow Storm Hits during Rush Hour**

On January 26 -27, 2011 the City had a heavy wet snow accumulation of 8 inches. This event was at the top of our capacity for removal and was at the top of the level one priority for the City. If the snow had been much worse, we would have had to go to level two priorities, and the City's EOC Operation would have opened. You can review the snow plan priorities for the City of Alexandria at <http://alexandriava.gov/special/weather/snow/default.aspx?id=40384>

This event was difficult during the early hours of the snowstorm because the heaviest snowfall occurred during rush hour. Many people were stranded in their cars and traffic was a nightmare. It took some residents three or more hours to get home from work. The Parks Operations staff made sure the sidewalks on the Metro routes were open during the rush hour. We were able to complete all of the work assignments including schools and recreation centers the next day by 3:30 p.m.



# City of Alexandria, Virginia

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## MEMORANDUM

DATE: FEBRUARY 17, 2011

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: ALISA CARREL, DEPUTY DIRECTOR, OFFICE OF THE ARTS  
DEPARTMENT OF RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: **JANUARY 2011 COMMISSION MEETING, ITEM V-C  
UPDATE ON THE OFFICE OF THE ARTS AND ARTS COMMISSION  
ACTIVITIES**

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Please see Attachment:  
**OFFICE OF THE ARTS MONTHLY STAFF REPORT – FEBRUARY 2011.**

**OFFICE OF THE ARTS MONTHLY STAFF REPORT  
FEBRUARY 2011**

**GRANTS PROGRAM:**

**Alexandria Commission for the Arts Grants Program**

**Team Lead:** Cheryl Anne Colton

**Status:** Resource Panel meetings are set:

- Thurs., Feb. 17:
  - 4:30 pm- 9 pm, *Music - Instrumental*, Frances C. Hammond Middle, 4646 Seminary Rd;
  - 6-10 pm, *Theatre Panel*, Durant Arts Center, 1605 Cameron St;
- Sat., Feb. 19:
  - 10 am-1 pm, *Dance Panel*, Charles Houston Recreation Center, 901 Wythe St;
- Wed., Feb. 23:
  - 6-10 pm, *Visual Arts Panel*, The Lab at Convergence, 1819 N. Quaker Lane;
  - 6-10 pm, *Music - Choral*, Durant Arts Center, 1605 Cameron St.;
- Thurs., Mar. 3:
  - 4 pm-10 pm, *Interdisciplinary Panel*, Durant Arts Center, 1605 Cameron St.

The Virginia Commission for the Arts' Local Government Grant for Fiscal Year 2012 will be presented to City Council on Feb. 22.

The Public Hearing/Formal Action meeting is scheduled for Tuesday, March 15, beginning at 6 pm, Durant Arts Center.

Meeting between Citizen Band members and Commission is pending.

**Important Date(s): See Panel dates above. Public Hearing/Formal Action meeting, Tuesday, March 15, beginning at 6 pm, Durant Arts Center.**

**PUBLIC ART FUNDING POLICY:**

**Team Lead:** Alisa Carrel

**Status:** Meetings with Council members, developers and arts community continue. Public Art Committee is reviewing latest draft. The policy will be discussed in more detail at a future Arts Commission meeting.

**PUBLIC ART PROJECTS:**

**Police Memorial**

**Team Lead:** Alisa Carrel

**Status:** The Public Art Committee and Arts Commission have endorsed the recommendation made by the Selection Panel. A meeting has been scheduled with the Police Chief and other members of the police community to discuss the project in more detail before we can present the recommendation to City Council for approval.

**Freedmen's Cemetery**

**Team Lead:** Alisa Carrel

**Status:** No new information.

**Charles Hamilton Houston Memorial**

**Team Lead:** Alisa Carrel

**Status:** Artists Presentations/Interviews are tentatively scheduled for April 2. Awaiting confirmation from artists and a few panelists.

### **Four Mile Run Community Center (formerly called the Duron Paint Building)**

**Team Lead:** Alisa Carrel

**Status:** A request to apply for a grant application to the Virginia Commission for the Arts' Services to the Field Grant for a performance stage will be presented to City Council on Feb. 22. An application to the NEA is being considered.

### **Nest Project**

**Team Lead:** Alisa Carrel

**Status:** The Target Gallery is organizing a temporary exhibit along the waterfront. Staff is assisting with locations within the parks. For more information, download this document: <http://www.torpedofactory.org/images/galleries/target/April%202011/Nest%20Prospectus.pdf>

### **PUBLIC ART IN URBAN PLANNING:**

#### **Waterfront Plan**

**Team Lead:** Alisa Carrel

**Status:** No new information.

#### **BRAC**

**Team Lead:** Alisa Carrel

**Status:** The Selection Panel submitted their scores and the project managers decided to invite four of the nine semi-finalists to submit a proposal. Four were chosen rather than five because of the closeness of the scores between the top four artists. Each finalist will receive a \$1,000 honorarium to develop their concept. The final four artists are, in alphabetical order: Linda DePalma, Baltimore, MD; Cheryl Foster, Temple Hills, MD; Heidi Lipmann, Smithsburg, MD; and Deirdre Saunder, Potomac, MD.

### **ALEXANDRIA POET LAUREATE:**

**Team Lead:** Cheryl Anne Colton

**Status:** The second series of "Come Write With Me" workshops on Monday nights began on January 31. More people were interested than could be accommodated in the class and currently 14 are participating.

At the January 18 Poetry Summit meeting, Amy Young will provide the following projects for April (National Poetry Month): participate in Poem-in-Your-Pocket Day (April 14) and encourage people to write poems and read them in the neighborhood pocket parks; have a booth at the Alexandria Earth Day (April 23) and encourage people to write poetry about nature. She will also develop a project in partnership with the Northern Virginia Fine Arts Association (format and date TBD) and provide an activity at one of the Alexandria City Public Libraries (library, date/time TBD). Ms. Young will also participate in The Quill Well Poetry Festival (April 3-8) sponsored by the Seven City Arts Society. [www.quillwell.com](http://www.quillwell.com)

**Important Date(s):** Quill Well Poetry Festival (April 3-8); Poem-in-Your-Pocket Day (April 14); Earth Day (April 23); and "Come Write With Me" workshops, second series held Monday evenings.

### **COLLABORATION:**

#### **Anti-Stigma/Mental Health Awareness**

**Team Lead:** Cheryl Anne Colton

**Status:** With assistance from ACA's City Galleries Committee, a "Call for Artists" was created in partnership with the Anti-Stigma/Mental Health Awareness group. Alli Mercuo, intern, designed the layout for the "call."

**Important Date(s):** Next meeting is Thursday, February 17, 4:30 pm, 720 N. St Asaph St, 4th Fl.; Lee Center exhibit May 1 through June 30, 2011; Opening reception May 12; Beatley Library exhibit July 1 through January 2012.

**Arts Marketing Initiative**

**Team Lead:** Alisa Carrel

**Status:** Regular meetings continue regarding structure and branding of the fall arts festival. Helenmarie Corcoran presented the concept to the Arts Forum on February 4.

**Black Angels Over Tuskegee**

**Team Lead(s):** Alisa Carrel, Cheryl Anne Colton and McKenya Dilworth-Abdalla (RPCA/Nannie J. Lee Center)

**Status:** No new information.

**Center for Teaching Excellence Program**

**Team Lead:** Cheryl Anne Colton

**Status:** No new information.

**Youth Arts Festival**

**Team Lead:** Cheryl Anne Colton

**Status:** The Youth Arts Festival is set for Saturday, July 30, 2011. The Festival will be featured on the back cover of the Department of Recreation, Parks and Cultural Activities' Spring/Summer brochure. Interested commission members are invited to attend the planning meeting on Thursday, March 10, 10 am, Durant Arts Center.

**Important Date: Planning Meeting, Thursday, March 10, 10 am, Durant Arts Center; Youth Arts Festival Saturday, July 30, 2011, location TBA.**

**CITY GALLERIES PROGRAM:****Call for Artists/Placements**

**Team Lead:** Cheryl Anne Colton

**Status:** Since the January Commission meeting, the spring interns helped to place/install artwork at 8 City Galleries throughout the City (see calendar for artist list and locations). More than thirty people attended Brian Kelley's opening reception on Friday, February 4. His acrylic and watercolor paintings are installed at the Lee Center, 2<sup>nd</sup> floor.

**PROFESSIONAL DEVELOPMENT****Internship Program**

**Team Lead:** Cheryl Anne Colton

**Status:** Three interns are helping to place/install artists into the City Galleries. These interns will also assist with complying data for the two research projects.

**RESEARCH:****Local Arts Index**

**Team Leads:** Alisa Carrel and Cheryl Anne Colton

On February 1, Ross Simons lead a meeting to discuss the two studies. Information is currently being gathered. Americans for the Arts held a Webinar for participating communities on February 3 and 7.

**Arts and Economic Prosperity IV Study**

**Team Leads:** Alisa Carrel and Cheryl Anne Colton

Committee members are reviewing the list of arts organizations who will participate in the study. Arts organizations have received the audience surveys and will distribute at their performances and programs.

**Important Date: Arts Research Meeting, Tuesday, March 1, 10:30 am, Durant Arts Center.**

*Submitted by Alisa Carrel and Cheryl Anne Colton*

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## CALENDAR [February – March 2011]

### **Anti-Stigma/Mental Health Awareness Art Exhibition,**

Thursday, February 17, 4:30 pm, 720 N. St Asaph St, 4th Fl.;

### **Second Series of “Come Write With Me” Workshops**

Mondays, February 14 & 28, 7 pm, Durant Arts Center

### **Alexandria Arts Forum Meeting**

Thursday, February 24, 12:00 pm, Durant Arts Center

### **Arts Research Meeting**

Tuesday, March 1, 10:30 am, Durant Arts Center

### **Fall Arts Festival Meeting**

Wednesday, March 2, 9 am, Durant Arts Center

### **Public Art Committee**

Wednesday, March 9, 6:45 pm, Durant Arts Center

### **Youth Arts Festival**

Thursday, March 10, 10:30 am, Durant Arts Center, in partnership with the Alexandria Redevelopment Housing Authority and the Alexandria Commission for the Arts

### **Alexandria Commission for the Arts Regular Monthly Meeting**

Tuesday, March 15, 7 pm, Durant Arts Center

### **City Galleries:**

**Bi-Annual Art in City Hall Juried Exhibition:** Various Artists, through April 15, 2011

**Mayor’s Gallery, Room 2331:** Del Ray Youth artwork, through July 2011.

**City Manager’s Conference Room, 3550:** Geneviene Lynn, Chinese brush painting, through July 2011

**Planning and Zoning Department, Room 2100:** Nina Tisara and Steven Halperson, photographs, through July 2011

**Transportation and Environmental Services, Fourth Floor:** Nataliya Gurshman, paintings, through July 2011

**City Hall Employee Lounge, Fifth Floor:** Veronnica Barker-Barzel, paintings, through July 2011

**Charles E. Beatley, Jr. Central Library:** Nihal Kececi, paintings through July 30, 2011; Trish Palasik, Sculptures, through July 2011.

**Durant Arts Center:** Alice Kale, painting, through July 2011; Del Ray Artisans’ Youth Art, 3-D pieces, through April 1; Roger Blakeley, through June 30, 2011, Community Arts Room.

**Lee Center Gallery: 2nd Floor:** Administrative Offices, Recreation, Parks and Cultural Activities, Annmarie Coolick and Brian Kelley through July 2011.

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** FEBRUARY 17, 2011

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM  
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF  
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR

**SUBJECT:** **ACTIVITIES UPDATE DECEMBER-JANUARY, 2011**  
**OVERVIEW – SELECTED PROJECTS AT A GLANCE, ITEM V-D-i.**

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Status of selected projects is attached.

Project Name	Sub-Project	Notes	Team	% Complete	Expected Completion
1 & 7 East Del Ray	~	Proposals/bids for phase one construction with phase two as an alternate received on November 15. Anticipate construction in Spring 2011.	~	0%	0-Jan-00
ACPS/RPCA--Jefferson Houston Site	~	Site programming and development	RMK DW	tbd	Fall, 2014
ACPS/RPCA--Patrick Henry Community School	~	Site programming and development	RMK DW	complete	Fall, 2013
ACPS--Cora Kelly	~	Site programming and development	RMK DW	tbd	Fall 2016
ACPS--Hammond Middle School	~	Synthetic Turf Field, walking track and field lights, Public meeting held 2/8 to discuss light SUP. Follow up meeting to be scheduled.	BC RMK DW	Project started August 2010	2011-12
Arlandria Implementation	~	February 2011 meeting with the Arlandria Action Plan Advisory Group to discuss concept plan for FMR Park Expansion Outreach underway for public comment on the park expansion site plan , PRC planned for February 2011.	LD DW	80% planning	Ongoing
Athletic Field Improvements	~	Installation and replacement of sythetic turf	~	~	~
Athletic Field Improvements	Minne Howard	~	RMK, BC	~	~
Beauregard Corridor Small Area Plan	~	Ongoing staff with the developer group. Public meeting held in January by the developers focused on Seminary Road. The Beauregard Ad Hoc Group was established and continues with regular meetings.	LD RMK	90% Planning	Dec. 2010
Dog Park CMP	Monticello	~	~	~	~
Dog Park CMP	Mt Jefferson Park	~	~	~	~
Eisenhower Avenue Widening	~	Project revised to reflect new scope from Holland Lane to Mill Road. Improvements limited to modifying intersection at Holland and Eisenhower and adding turn lanes.	BC RMK	30% Design	Tbd
Eisenhower Park ~ ASA	~	First concept submitted to the City. Planning process for South Carlyle area underway with property owners.	BC	Ongoing	Tbd
Eisenhower Station Square ~ Blocks 11 and 12	~	Plans for Blocks 11 and 12 under review by Planning and Zoning Landscape. Eisenhower Metro Station Square concept design completed internally. Coordination with the developer pending.	BC	40% Design	5-Jul-05
Facility Services Agreement ~ RPCA/GS	~	Resolution on remaining items expected February.	BC RB	95% document	ongoing
Freedmen's Cemetery	~	DSUP approval by planning commission on May 3 and by City Council on May 15. Final site plan #3 and 95% contract documents with review ongoing. Construction start anticipated in Spring/Summer 2012.	LD RMK	Construction Documents	November, 2012
Jones Point Improvements/Renovation	~	RPCA Staff as City lead. VDOT/PCC formed Community Liaison Communications Group. First meeting held on February 03. Park construction at approximately 7 percent completion.	RMK BC	100% CDs	Oct. 2012
Needs Analysis and Survey	~	Survey drafting underway. Surveys to be sent in April 2011 with project analysis to be complete by May 2011.	DW, LD	10%	1-Apr-11
Park Standards	~	Park Planning staff continues to work on the park standards in coordination with Park Operations. Monthly meetings with Park Operations staff were initiated in November, 2010. Staff has begun to compile and review data for each the Standards categories and anticipate a draft document Spring 2011	BC, JL, LD	~	~
Parks Inventory	~	Preparatory work underway (database clean-up, zoning inventory, boundary clarifications). GIS database design expected to begin in Spring 2011.	DW, LD	5% Complete	1-Jul-11
Pavement Improvements at Parks	Chinquapin	~	~	~	~
Potomac Greens ~ Potomac Greens Park	~	Construction complete. As-Built's expected early 2011.	BC	100% Construction	3-Jul-05
Potomac Yard ~ Landbay K	~	FSP approved in January. Specifications review complete. Anticipated bid February 2011 with construction start April 2011.	BC RMK	Construction Documents	Fall 2012/Fall 2013
Potomac Yard ~ Potomac Avenue	~	Construction ongoing. Street trees planted in installments. Anticipate completion summer 2011.	BC	60% Construction	Summer 2011
Potomac Yard ~ Route 1 Improvements	~	Phase I Released for Construction. Phase II in 90% Documents. Design coordination with with T&ES for Phase II Mass Transit project.	BC	90% Design	3-Jul-05

Project Name	Sub-Project	Notes	Team	% Complete	Expected Completion
Potomac Yard ~ Simpson Replacement Fields	~	Field construction ready for sod installation; delayed due to seasonal weather restrictions. Fence 90% installed. Construction administration ongoing by RPCA staff.	BC RMK	85% Construction	Spring 2011/Fall 2011
Waterfront Small Area Plan	~	Draft plan presented to the Park and Recreation Commission at the January meeting. The full draft plan scheduled for public release in February, 2011 and public review for 30 days thereafter. Master Plan is targeted for review by City Council in April, 2010/11. Review of the plan before the Park & Recreation Commission at January, 2011 meeting.	LD LS RMK	75% Planning	Dec. 2010

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** FEBRUARY 17, 2011

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM  
BETHANY A. CARTON, PARK PLANNER  
RON M. KAGAWA, DIVISION CHIEF

**SUBJECT:** POTOMAC YARD PARK/LANDBAY K CONSTRUCTION PROCESS  
POTOMAC YARD/POTOMAC GREENS (CDD #10) UPDATE

**INTRODUCTION**

Potomac Yard Park has recently received Final Site Plan approval through the standard City review process and is proceeding to construction. The Final Site Plan process involved various staff from Park Planning and Park Operations over the past nine months and included extensive review of the design, amenity systems, materials and construction specifications to ensure the project will provide the envisioned regional public park, and will integrate with existing standard City of Alexandria operating procedures and systems. Preparation for construction of this privately funded regional 20 acre park has been ongoing for the past four years and upcoming City involvement includes regulatory oversight, construction administration, and public information processes.

**REGULATORY OVERSIGHT**

- Project will follow City standard procedures for administering construction projects.
- Construction & Inspection Division (C&I) in T&ES will be point for City regulation.
- C&I will be responsible for the enforcement of Code related items including land disturbing activities, construction traffic, and general coordination.
- Randy Merritt will be the C&I Inspector assigned to Potomac Yard Park.
- Additional departments such as Code Administration, the Health Department, and Planning & Zoning will be involved at various stages to issue construction permits, building permits, and Certificates of Occupancy, and perform other administrative and regulatory tasks to ensure compliance with the approved plan.
- Conditions of approval include additional requirements for construction traffic/haul routes, permitted work times, staging activities and construction management.

**CONSTRUCTION ADMINISTRATION**

- The conditions of approval include additional construction administration involvement by the City to ensure the park will be acceptable once it is completed and dedicated as public land.
- Staff reviewed the project's construction specification manual to ensure the systems, materials and components conform to City/Department standards.
- The developer's representative will be the point of contact for all communications on the project.
- Kevin Williams in Park Operations has been designated as the contact person for all coordination with Park Operations.

- Staff will be involved from Pre-Construction meetings to final acceptance as City representative.
- A weekly construction meeting will be set up with the developer's representative and the project's construction manager to discuss the project.
- Staff will perform a courtesy review of project submittals for all park components and materials and participate in the selection of plant material and tree tagging.
- Staff will receive demonstrations and training for all new park systems.
- A maintenance manual for the park is currently being prepared by the developer and will be provided to staff in July.

#### PUBLIC INFORMATION PROCESSES

- Conditions of approval governing public information and involvement were approved by Planning Commission and City Council in 2008.
- The developer will provide a public liaison to disseminate project updates to the community.
- The liaison will work with the Potomac Yard Liaison Committee to meet with the community during construction.
- The developer will hold a public Pre-Construction meeting to inform the general public and neighbors of the upcoming construction.
- Staff is currently coordinating web information for posting on the City website.
- Web information will be coordinated with the developer's website to ensure there is one consistent message.

#### PROJECT MILESTONES

- |             |  |
|-------------|--|
| <b>2011</b> | Spring – Commence Park Construction<br>Fall – Demolish Simpson Park Building   |
| <b>2012</b> | Spring/Summer – Complete Simpson Park Building<br>Fall – Complete Park Construction, City Release of Performance Bond<br>*Park Remains Closed* |
| <b>2013</b> | Fall – City Release of Maintenance Bond, Dedication of Land to the City<br>*Park Opened to the Public*   |

#### BACKGROUND

The Potomac Yard/Potomac Greens Coordinated Developments District (CDD) #10 was approved by the Alexandria Planning Commission and City Council in 1999. Since that time, significant work has been completed to realize the mixed-use development planned for the 225 acre area in the northeast portion of the City. Recent separate planning efforts for North Potomac Yard (CDD #19) have created a new plan for approximately 70 acres adjacent to Four Mile Run and between Route 1/Jefferson Davis Highway and the CSX Rail Tracks. There are a number of open space projects in CDD #10 that will be transferred to the City as public open space.

These open space projects include:

- Potomac Yard Park/Landbay K (approximately 20 acres)
- Potomac Greens Park (approximately 17 acres)
- Potomac Yard Fields/Simpson (approximately 4 acres)
- Custis Avenue Finger Park/Landbay I (approximately 0.5 acre)
- Howell Avenue Finger Park/Landbay I/J (approximately 0.7 acres)
- Rail Park/Landbay D (approximately 4 acres)
- Four Mile Run Park/Landbay E (approximately 4 acres)
- Landbay M/George Washington Field #2 (approximately 2 acres)
- Potomac Avenue Medians
- Route 1 Realignment Project
- Potomac Yard/Monroe Avenue Dog Park (approximately 1 acre)
- Swann Avenue Finger Park/Landbay H (approximately 0.5 acre)

#### STATUS UPDATE(S)

Recent work has produced significant progress on several open space projects within the CDD. The status of each project is briefly described below:

#### ***Potomac Greens Park: Construction Completed/As-Built Pending***

Construction was completed in 2010 with the installation of the required interpretive signs. Staff will review the project for compliance with the approved plans upon submission of an As-Built and Request for Bond Release by the applicant/developer, EYA and Craftmark.

#### ***Potomac Yard Fields/Simpson: Construction in Progress***

Construction of the Potomac Yard Replacement Fields continues to move toward completion. Minor improvements, including fencing, are currently underway while planting and grassing operations are temporarily halted until more favorable weather arrives.

#### ***Potomac Yard Park/Landbay K: Construction Pending***

Final Construction Plans were approved January 24<sup>th</sup>, 2011. Construction is anticipated to commence in April-May 2011 with completion anticipated for Fall 2012.

#### ***Custis Avenue Finger Park/Landbay I: Construction Pending***

Final plans of this passive median park were approved as part of Partial Landbays I/J East. Construction of the park will be concurrent with adjacent residential units and is anticipated to be complete Winter 2012/2013. Dedication of the land and transfer of maintenance responsibilities to the City could be as early as Winter 2013/2014 based on Potomac Yard Development's anticipated timeline.

#### ***Howell Avenue Finger Park Landbay I/J: Construction Pending***

Final plans of this passive median park were approved as part of Partial Landbays I/J East. Construction of the park will be concurrent with adjacent residential units and is anticipated to be complete Winter 2013/2014. Dedication of the land and transfer of maintenance responsibilities to the City could be as early as Winter 2014/2015 based on Potomac Yard Development's anticipated timeline.

#### ***Rail Park/Landbay D: Land Dedication Pending***

Conditions of City acceptance for Landbay D were modified in November 2010 to require a site characterization study. Based on the study results, the land will be remediated and transferred to the City, or transferred to the City with a fee in lieu. Staff anticipates the results of the study Summer/Fall 2011.

***Four Mile Run Park/Landbay E: Construction Pending***

Landbay E will be dedicated to the City once Bridge “B” across Four Mile Run is removed by the developer. The bridge is required to be demolished prior to the issuance of a building permit for any development in excess of 1,000,000 square feet in Landbays H, I, J, or L collectively. Staff does not anticipate dedication of the land prior to 2015.

***Potomac Avenue Medians: Construction in Progress***

Final Plans were approved in 2007. Construction is anticipated to be complete late spring/early summer 2011. Staff anticipates As-Built/Request for Performance Bond Release in Summer 2011 and City maintenance Summer/Fall 2012.

***Route 1 Realignment Project: Construction Pending/Planning in Progress***

Final Plans were released for Route 1 Improvements by PYD in February 2011. Construction is anticipated in 2011. Planning for the dedicated mass transit lanes is currently underway by T&ES and is expected to commence construction in 2012.

***Potomac Yard/Monroe Avenue Dog Park***

PYD has indicated that they intend to submit a concept plan for the dog park on Monroe. Staff anticipates that the public process for the planning of the park will occur in 2011. The program for the park was determined through the approval of SUP 2008-0029.

***Swann Avenue Finger Park/Landbay H***

The design for the park will be completed with the planning for Landbay H which is undetermined at this time.

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# City of Alexandria, Virginia

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## MEMORANDUM

DATE: FEBRUARY 17, 2011

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, DIVISION CHIEF  
MARKETING, PUBLIC RELATIONS & SPECIAL EVENTS  
DEPARTMENT OF RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION - ITEM V-E  
MARKETING, PUBLIC RELATIONS & SPECIAL EVENTS DIVISION  
UPDATE

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### **RPCA SPRING & SUMMER 2011 PROGRAM GUIDE**

The Spring & Summer 2011 Program Guide will be available the week of March 7. Featuring more than 100 classes and 40 summer camp and out of school time activities, the guide promotes activities and programs from April through August 2011. In 2009, the Department reduced its overall print signature from 77,000 pieces per issue to 16,000 in 2011. Approximately 11,500 individuals receive the guide in the mail through a free subscription.

### **JONES POINT PARK COMMUNITY LIAISON GROUP HELD FIRST MEETING ON THURSDAY, FEBRUARY 3**

The Community Liaison Information Group is comprised of representatives from resident groups that may be most impacted by ongoing work at Jones Point Park. In addition, group members are identified as direct points of contact for gathering information on neighborhood concerns or questions, and will have direct contact to VDOT to address such items as they arise. VDOT will be coordinating an onsite tour of the work site in early spring for Liaison Group members. The group is scheduled to meet next on Tuesday, May 17.

### **PROPERTY AT 3500 JEFFERSON DAVIS HIGHWAY NAMED RUBY TUCKER PARK**

In response to the proposal from the Lynhaven Citizens Association, City Council approved the naming of the property at 3500 Jefferson Davis Highway Ruby Tucker Park on Saturday, February 12. The late Ruby Tucker was an ardent advocate for her Lynhaven neighborhood. She served for 12 years on the Alexandria Redevelopment and Housing Authority where she was a voice for extending services to the City's most needy residents. She was a caring mother not only to her own children but to scores of foster children she cared for throughout her life, was a passionate founding member of her church, a City elections official for more than 30 years, and was a Senior Services of Alexandria board member and was a director of the ALIVE child Development Center. Beginning in the 1970's and 1980's, Ruby Tucker led a small and dedicated group of neighbors who banded together to combat the drug and

nuisance activity in the Lynhaven community. Until her death, Ruby Tucker continued to be an advocate for the Lynhaven neighborhood.

### **CITY MARINA DOCKMASTER HUT RENOVATION**

The Dockmaster Hut at the City Marina began will begin restoration activities this month. Work will begin with removing all mold and damaged material resulting from water damage. Following this activity, the Dockmaster Hut will be rebuilt in the same location using water tolerable products, will be raised above the marina deck to facilitate natural air flow, and files and other amenities will be mobile so to be able to remove in predicted high water activity. Work is expected to be completed in early March.

### **SPECIAL EVENTS & HOLIDAY CONCERT CALENDAR – FEBRUARY/ MARCH 2011**

#### **Black History Month Celebration Activities**

The Department of Recreation, Parks and Cultural Activities will celebrate Black History Month at the City's recreation centers. Enjoy family friendly activities including films, seminars, murals, displays, and more. For additional information, visit the Calendar of Community Events and Activities at [www.alexandriava.gov/recreation](http://www.alexandriava.gov/recreation).

#### **George Washington Birthday 10k Race**

Eisenhower Avenue/Swamp Fox Road

8 – 11 am

Cosponsor: the George Washington Birthday Celebration Committee

For additional information, visit [www.washingtonbirthday.net](http://www.washingtonbirthday.net).

#### **Revolutionary War Re Enactment & Skirmish at Fort Ward Fort Ward Park**

4301 W. Braddock Road

10 am - 3 pm

Cosponsor: the George Washington Birthday Committee

For additional information , visit [www.washingtonbirthday.net](http://www.washingtonbirthday.net).

#### **George Washington Birthday Parade**

Historic Old Town Alexandria

1– 3 pm

Cosponsor: the George Washington Birthday Committee

For additional information, visit [www.washingtonbirthday.net](http://www.washingtonbirthday.net).

#### **30<sup>th</sup> Annual St. Patrick's Day Parade, Dog Show and Antique Car Show**

Historic Old Town Alexandria

10: 30 am to 2 p.m.

Cosponsor: Ballyshaners

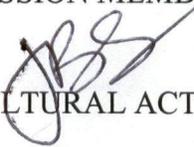
For additional information, visit [www.ballyshaners.org](http://www.ballyshaners.org).

City of Alexandria, Virginia

MEMORANDUM

**DATE:** FEBRUARY 15, 2011

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** JAMES SPENGLER, DIRECTOR  
RECREATION, PARKS AND CULTURAL ACTIVITIES  
  
LAURA D. DURHAM, OPEN SPACE COORDINATOR

**SUBJECT:** STAFF RESPONSE TO THE AD HOC FORT WARD PARK AND MUSEUM  
AREA STAKEHOLDER ADVISORY GROUP RECOMMENDATIONS -  
ITEM VI-A

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**Background:**

In June, 2009 City Council established an Ad Hoc Ft. Ward Park and Museum Area Stakeholder Advisory Group to advise city staff on Fort Ward Park and Museum use and management. The group consisted of ten members appointed by the City Manager to serve a one-year term, beginning in December, 2009, and ending in January, 2011. The goal set for the Advisory Group was to advise staff, recommending an appropriate balance between the different uses of the park, including active, passive/environmental and historic/archeological interests. As stated in Resolution 2349, the functions of the Advisory Group were as follows:

- a. Advise staff with a goal of finding an appropriate balance between the different uses of the park, including active, passive/environmental, and historic/archeological interests.
- b. Provide staff with recommendations on balancing park uses, implementing education and outreach opportunities, and reviewing the success of recently implemented changes; and
- c. Advise staff on Fort Ward issues and opportunities related to the interim park/historic area use, management of Fort Ward and long term goals to be refined through a city-wide park master planning process.

The Advisory Group met twice a month for 13 months, and in January 2011, in response to their charge of work, the members submitted a report documenting their recommendations for the future management and planning of the park.

## **Ad Hoc Fort Ward Park and Museum Area Stakeholder Advisory Group**

### **Recommendations:**

The group's report is broken down into chapters consisting of research and related recommendations for each section, including: History and Culture, Recreational Use, Environment and Natural Resources, Park Operations, Planning, and Development and Promotion. While the report includes specific recommended actions within each chapter, there are a number of key, overarching recommendations that are discussed in the Executive Summary. These recommendations are:

- Prepare a Fort Ward Master Plan;
- Complete Archeological Investigation;
- Address Infrastructure Issues (especially related to storm water);
- Re-invigorate or Eliminate the Arboretum and Improve Tree Care;
- Use Best Management Practices for Mowing and Turf Management; and
- Encourage Continued Staff Collaboration on Management Issues.

The recommendations do not include a specific timeline for action, but the group expressed a desire for the City to establish an ongoing citizen oversight group to participate in the implementation of their proposed actions.

### **City Staff Response to Recommendations:**

Staff from the Departments of Recreation, Parks and Cultural Activities; Transportation and Environmental Services; the Office of Historic Alexandria; as well as City Management and City Council received copies of the recommendations from the Advisory Group on January 14, 2011. Staff from the aforementioned departments are working to respond to the report and related recommendations. Given the extent of the report and specificity of the recommendations, staff expects to provide a report back to City Council this spring, including cost estimates related to each recommendation where possible.

To date, an abbreviated response includes preliminary estimates for the overarching recommendations received from the Advisory Group, as well as an initial exploration of the more detailed recommendations throughout the chapters of the group's report.

#### **Prepare a Fort Ward Master Plan**

Staff acknowledges the importance of this recommendation and its impact on the long term use and management of the Fort Ward Park and Museum Area. Future master planning of Fort Ward Park, and other large parks in the City is a goal for RP&CA and the Park and Recreation Commission. A master plan for Fort Ward would include the recommended Resource Inventory; Storm Water Mitigation, Interpretation, Vegetation, Recreation/Reservations, and Joint

Departmental Management Plans. Due to the historic significance of the entire park area, any such master plan must be well integrated with a detailed historic/cultural resource management plan. Historical research is currently underway, that will enable the OHA staff to inventory and document the resources found and/or known on the site. It is not realistic to proceed with a master planning effort for the park until this documentation and inventory is complete.

The estimated cost for thorough study and master planning of the park is \$100,000 to \$150,000.

#### Complete Archeological Investigation

The Office of Historic Alexandria is currently working on and near completion of the first phase of a documentary study and archeological investigation of Fort Ward Park. OHA staff indicated to the Advisory Group that approximately 85% of the park would require such investigation to provide a thorough inventory. As noted above, completion of this investigation is instrumental in enabling future park master planning for Fort Ward.

The estimated cost for the next phases of the work is \$230,000 to \$270,000, excluding any additional work that may be deemed necessary. *\* This estimate is preliminary only and does not necessarily cover all phases of work. Additional information is needed from OHA.*

#### Address Infrastructure Issues (especially related to storm water)

The Department of Transportation and Environmental Services currently has \$35,000 in this year's (2011) budget to undertake a storm water mitigation study in Fort Ward Park, including an investigation of run-off and erosion on the eastern side of the park. Additional funding may be available from the State if T&ES determines that the daylighting of stream(s) in the park is advised. Future implementation of a storm water management plan would ideally be incorporated in the master planning process for the park.

The estimated additional (beyond the \$35,000 study) is \_\_\_\_\_. *This estimate is preliminary only and does not necessarily cover all phases of work. Additional information is needed from T&ES.*

#### Re-invigorate or Eliminate the Arboretum and Improve Tree Care

A determination regarding the status of the arboretum at Fort Ward will be made in conjunction with the master planning effort. In the interim, RPCA manages ongoing tree care throughout the park with guidance from OHA (related to the protection of nearby cultural resources).

The estimated current cost for replacing any dead/fallen trees is \$250 per tree. Maintenance of newly planted trees is \$125 per tree annually for a minimum of three years.

#### Use Best Management Practices for Mowing and Turf Management

The Department of Recreation, Parks and Cultural Activities undertakes regular and ongoing review of its mowing practices throughout the City in order to best meet and manage grass areas

throughout the park system. RPCA staff recently provided a draft mowing plan for the spring/summer 2011 season to the Advisory Group and public for comment. This plan includes areas that will be mowed as well as meadow and woodland areas that will not be mowed. This mowing plan does not include the area within the bastion, which is maintained under a separate contract.

The estimated cost for the proposed 2011 mowing plan, if maintained by staff, with a minimum of 14 mowings per season is \$44,800 (\$3,200 per mow). If maintained by a contractor, with specialized training and equipment, the estimated cost is \$56,000 (\$4,000 per mow).

#### Encourage Continued Staff Collaboration on Management Issues

The Departments of RP&CA, T&ES and the Office of Historic Alexandria are committed to an ongoing collaboration in the management of Fort Ward Park. In conjunction with this effort, staff is preparing a Memorandum of Understanding that will guide current and future staff in managing the park and museum area.

#### Establish a Citizen Oversight Group

There are currently a number of involved citizen groups and City commissions/boards already established to support Fort Ward Park, including the "Friends of Fort Ward, the Historic Alexandria Resources Commission, the Park and Recreation Commission, the Alexandria Archaeological Commission, the Environmental Policy Commission, and the Fort Ward Park History Work Group. Given the existing established citizen involvement and support for Fort Ward Park, City staff does not recommend establishing an additional citizen oversight group.

To review a copy of Fort Ward Advisory Group's recommendations go to:

<http://alexandriava.gov/uploadedFiles/recreation/parks/FWAdHacFinalRecommendationJan132011.pdf>

Attachment

City of Alexandria

# Ad Hoc Fort Ward Advisory Group Recommendations

Draft Cost estimate for implementation provided by staff

RPCA Staff in coordination with T&ES and OHA  
2/15/2011

	Advisory Group Recommendation	Lead Department	Cost Estimate – one time expense	Annual Cost Estimates	Explanation/Notes	Timeline
1	Natural Resource Inventory	RPCA/OHA	One week RPCA staff time \$1,380			
2	Cultural Resource Inventory	OHA				
3	Stormwater Plan	TES				
4	Interpretive Plan	RPCA/OHA	Cost for signage			
5	Vegetation Management Plan	RPCA	One week RPCA staff time \$1,380			
6	Community Input Plan	RPCA/OHA/TES				
7	Joint Management Plan	RPCA/OHA/TES				
8	Install Raingardens	RPCA/TES	Plant materials + 1-3% cost of materials for labor			
9	Relocate playground	RPCA	\$215,000			
10	Regular tree care plan	RPCA (based on existing inventory)	\$60,000		2x240 hours x \$125/hour	
11	Tree replacement	RPCA	\$6,250 annually		\$250 x 25/year	
12	BMPs for turf management	RPCA	John Walsh			
13	Citizens Advisory Group	RPCA/OHA/TES	Staff time			
14	African American Artifacts	OHA				
15	Cemetery on National Registry	OHA				
16	Replace cemetery fence	RPCA?	\$40,000			
17	Monthly interdepartmental mtgs	RPCA/OHA/TES		\$9,840	SMG hourly rate 820/month	
18	Regular joint reports to Council	RPCA/OHA/TES				
19	Natural walkway	RPCA/OHA/TES	___ + \$6,000 for benches		Cost for 8 benches	
20	Remove concrete from stream	TES				
21	Improve roadway loop	TES				
22	Dog park signage	RPCA	\$300			
23	Dog park relocation	RPCA	\$600			

24	Clear deadfall from wooded area	RPCA		\$6,900	Change in policy	
25	Install water breaks	TES				
26	Restore field/park gate	RPCA	\$10,000		Also includes cost of stairs	
27	Strengthen picnic rules	RPCA				
28	Memorial Tree program	RPCA	\$319 per tree		\$250/tree + \$69 staff time	
29	New tree maintenance program	RPCA		\$125 per tree annually		
30	Increase volunteer program	RPCA/OHA	John Noelle			
31	Review mowing plan	RPCA				
32	Monitor invasives	RPCA		\$1,277 annually		
33	Permeable hardscape	RPCA/TES	\$24,000		\$8,000 per pad	
34	Rain barrels	TES/GS				
35	Regular inlet maintenance	TES				
36	Survey birds in park	RPCA	\$1,380			
37	Plant plan for wildlife	RPCA	\$1,380			
38	Complete MOU for public review	RPCA/OHA	\$1,094		30 staff hours at \$36.50/hour	
39	Mowing plan for public review	RPCA	\$547		15 staff hours at \$36.50/hour	
40	Historic turf management (34)	RPCA/OHA	\$17,800			
41	Decommission maint yard	RPCA/OHA/TES	\$145,000			
42	Signage program for graves	OHA				
43	Plants on east boundary	RPCA	\$6,125		125' estimate	
44	Parking plan	RPCA/TES				
45	Police speeding	No authority				
46	Install gate arm on ring road	RPCA	\$13,000	\$12,420	for gate \$1,035/mo. for staff each night	
47	Train RPCA staff on history	RPCA/OHA		\$9,660		
48	Maintain increased wknd staffing	RPCA		\$39,000		
49	Storage assessment and changes	RPCA/GS				
50	Rehabilitate restrooms	GS				
51	Historically appropriate signage	RPCA/OHA	\$4,800		30 signs at \$160 each	
52	New entry booth	RPCA	\$50,000			

53	Joint outreach (RPCA/OHA)	RPCA/OHA				
54	Electronic communications	RPCA/OHA				
55	Employee performance review	RPCA/OHA/TES				
56	Roadway loop resurfacing	TES				
	<b>TOTAL</b>		<b>\$606,355</b>	<b>\$79,722 *</b>	*assumes 5 trees planted annually at \$125/tree	

DRAFT

# Recreation, Parks, & Cultural Activities

**Mission Statement:** The mission of Recreation, Parks & Cultural Activities is to promote a vibrant, safe and attractive city of opportunity through the development of effective and efficient recreation programs, facilities and parks for all citizens and residents to enjoy.

## Expenditure and Revenue Summary

Expenditure By Classification	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed	% Change 2011-2012
Personnel	\$13,961,690	\$14,240,603	\$14,683,105	3.1%
Non-Personnel	4,528,948	5,156,224	5,322,903	3.2%
Capital Goods Outlay	8,603	490,882	438,366	-10.7%
Interfund Transfers	300,000	0	0	NA
<b>Total Expenditures</b>	<b>\$18,799,241</b>	<b>\$19,887,709</b>	<b>\$20,444,374</b>	<b>2.8%</b>
<b>Less Revenues</b>				
Internal Services	\$19,900	\$445,859	\$412,593	-7.5%
Special Revenue Funds	443,334	534,853	535,253	0.1%
<b>Total Designated Funding Sources</b>	<b>\$463,234</b>	<b>\$980,712</b>	<b>\$947,846</b>	<b>-3.4%</b>
<b>Net General Fund Expenditures</b>	<b>\$18,336,007</b>	<b>\$18,906,997</b>	<b>\$19,496,528</b>	<b>3.1%</b>
<b>Total Department FTE's</b>	<b>179.0</b>	<b>170.3</b>	<b>168.3</b>	<b>-1.2%</b>

### Highlights

- The FY 2012 proposed RPCA General Fund budget increases by \$589,531, or 3.1%.
- FY 2012 personnel costs increase by \$442,502, or 3.1%. This increase is partially due to a reduction in turnover savings (\$82,700) and increases in seasonal employee expenditures (\$238,568) to reflect anticipated actual spending in FY 2012. This increase is also due to merit step and benefit cost increases for employees. Two RPCA IT positions were transferred to the City's central ITS operations.
- Additional funding has been provided to fund the costs of seasonal employees to water and maintain tree and tree wells as well as beautification plantings in the City (\$67,174); also, added funds for the cost of seasonal employees (\$27,726) to provide staff support at the new youth and adult sports programs mentioned below.
- Total non-personnel costs increase by \$166,679, or 3.2%, partially due to base budget adjustments to maintain current services described on the following pages including, Carlyle Park Maintenance (\$34,400), Potomac Avenue median maintenance (\$10,000), new open space maintenance (\$10,500), and Potomac Greens Park and Route 1 Median maintenance (\$65,000). The increase is also due to the non-personnel costs associated with the recommended supplemental requests described on the following pages, including a new youth sports program (\$19,093), a nature buddies program (\$24,425); a new adult sports program (\$10,000); and, to fund replacements for aquatic equipment and amenities (\$22,210). These increases are offset by decreases in computer equipment and software costs (\$14,000), office furniture replacement (\$8,000) and minor decreases in various other areas of the non-personnel budget.

## Recreation, Parks, & Cultural Activities

### Highlights, continued

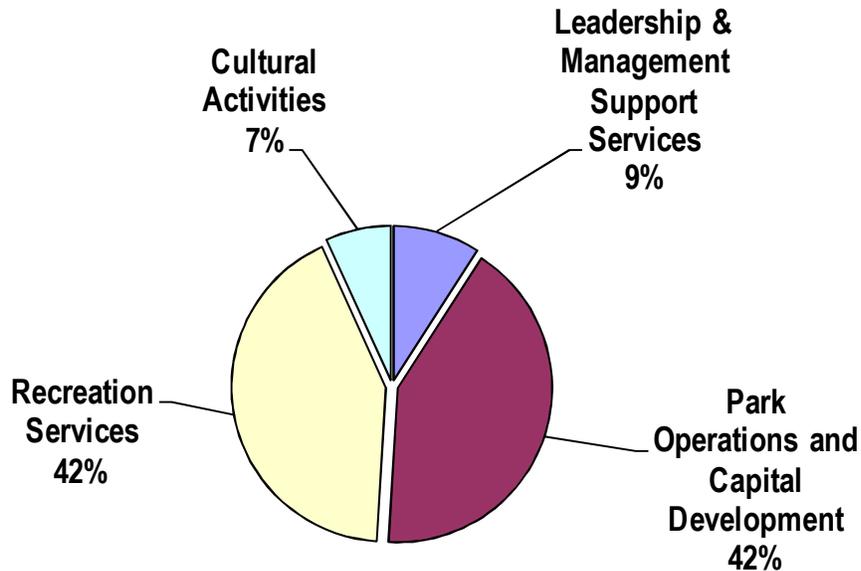
- Capital Outlay decreases by \$52,516, or 10.7%, due to changes in scheduled vehicle replacements in FY 2012. The City 's mobile stage equipment purchased in 1995, is scheduled to be also replaced in FY2012. The costs for this (\$150,000), is funded from the department's existing equipment replacement fund balance and the related annual depreciation expense (\$10,000) is funded in the non-personnel budget.
- FY 2010 actual expenditures reflect \$300,000 transferred from RCPA to the Non-Departmental budget to fund the City share of costs related to the winter 2010 snowfall.

# Recreation, Parks, & Cultural Activities

## Selected Performance Measures

Selected Performance Measures	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
% of community residents rating the department services/facilities as good to excellent	NA	95%	95%
# of open space acres protected in accordance with Open Space Master Plan	0.5	0.5	0.5
Average cost per park facility maintained	\$20,336	\$22,671	\$23,436
Cost per youth involved in Recreation Activities	\$137	\$197	\$127
% cost recovery for direct special events support	35%	55%	55%

## FY 2012 Proposed Expenditures by Program



# Recreation, Parks, & Cultural Activities

## Program Level Summary Information

### Expenditure Summary

Expenditure By Program	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed	% Change 2011-2012
Leadership & Management Support Services	\$2,058,149	\$1,985,878	\$1,862,510	-6.2%
Park Operations and Capital Development	\$7,275,833	\$8,182,479	\$8,554,797	4.6%
Recreation Services	\$7,968,028	\$8,343,590	\$8,635,681	3.5%
Cultural Activities	\$1,497,231	\$1,375,762	\$1,391,386	1.1%
<b>Total Expenditures</b>	<b>\$18,799,241</b>	<b>\$19,887,709</b>	<b>\$20,444,374</b>	<b>-2.8%</b>

### Staffing Summary

Authorized Positions (FTE's) by Program	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed	% Change 2011-2012
Leadership & Management Support Services <sup>1</sup>	19.3	18.6	16.6	-3.4%
Park Operations and Capital Development	67.4	64.4	64.4	-4.5%
Recreation Services	75.3	79.4	79.4	5.4%
Cultural Activities	17.0	7.8	7.8	-54.1%
<b>Total full time equivalents<sup>2</sup></b>	<b>179.0</b>	<b>170.3</b>	<b>168.3</b>	<b>-4.9%</b>

<sup>1</sup> In FY 2012 Two full-time employees were transferred from RPCA to ITS as part of a City-wide reorganization of IT related functions.

<sup>2</sup> FTE counts may vary slightly due to rounding.

### RPCA Programs and Activities

<p><b>Leadership and General Management</b> Leadership and General Management</p> <p><b>Park Operations and Capital Development</b> Park Planning &amp; Dev. Of Open Space Park Ops &amp; Facility Maintenance Marina Operations Natural Resource Management</p>	<p><b>Recreation Services</b> Youth Activities Adult Activities Neighborhood Recreation Centers Aquatics Environmental Education</p> <p><b>Cultural Activities</b> Office of the Arts Durant Center Special Events</p>
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### Dept Info

<p><b>Department Contact Info</b> 703.746.4343 <a href="http://www.alexandriava.gov/recreation">www.alexandriava.gov/recreation</a></p> <p><b>Department Head</b> Jim Spengler, Director 703.746.5500</p> <p><b>Department Staff</b> Roger Blakeley, Deputy Director William Chesley, Deputy Director Leslie Clark, Division Chief Alissa Carrel, Office of Arts Director Jack Browand, Marketing, P.R., and Special Events Director</p>
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# Recreation, Parks, & Cultural Activities

## Leadership & Management Support Services

The goal of Leadership and Management Support Services is to provide management services that enable the Department to deliver high quality services to the citizens and residents of the community.

Program Totals	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
% of Total All Funds Budget	10.9%	10.0%	9.1%
Total Expenditures	\$2,058,148	\$1,985,878	\$1,862,510
Less Revenues	\$8,071	\$3,000	\$3,000
Net General Fund Expenditures	\$2,050,077	\$1,982,878	\$1,859,510
Program Outcomes			
% of community residents rating the department services/facilities as good to excellent <sup>2</sup>	NA	95%	NA

<sup>2</sup> No City-wide survey was done in 2010. No survey is planned in 2012.

### Activity Data

LEADERSHIP AND GENERAL MANAGEMENT – The goal of Leadership and General Management is to provide financial, personnel, and support services associated with the Department's mission in order to facilitate the operations of the Recreation, Parks & Cultural Activities Department.	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Expenditures	\$1,812,040	\$1,683,413	\$1,862,510
FTE's	16.6	16.1	16.6
# of department FTE's managed	179.0	170.3	168.3
\$ amount of departmental expenditures	\$18,799,241	\$19,887,709	\$20,444,374
Leadership & General Management expenditures as a % of total department	11%	10%	9%
FTE per 1,000 population for park operations <sup>1</sup>	0.37	0.36	0.36
FTE per 1,000 population for recreation services	0.44	0.47	0.47
% of community residents rating the department services/facilities as good to excellent <sup>2</sup>	NA	95%	95%

<sup>1</sup> Does not include 6.1 FTEs for Park Planning & Open Space Development.

INFORMATION TECHNOLOGY MANAGEMENT – The goal of Information Technology Management is to provide PC, Recreation System, Network infrastructure and software support to department staff in a timely manner in order to support the Department in its mission.			
Expenditures <sup>3</sup>	\$246,108	\$302,465	NA
FTE's <sup>3</sup>	2.7	2.5	NA
# of total requests processed	2,935	3,100	NA
Cost per request processed	\$84	\$98	NA
% of recreation Help Desk requests responded to within 5 days	87%	90%	NA

<sup>3</sup> In FY 2012 two full-time positions were transferred from RPCA to ITS, as part of a City-wide reorganization of IT related functions. The remaining expenditures (\$106,643) and one part-time (0.5FTE) position were transferred from Information Technology Management to the Leadership and General Management activity.

# Recreation, Parks, & Cultural Activities

## Park Operations and Capital Development

The goal of Park Operations and Capital Development is to provide quality facilities and development to meet the needs of the community through recreational opportunities.

Program Totals	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
% of Total All Funds Budget	38.7%	41.1%	41.8%
Total Expenditures <sup>1</sup>	\$7,275,833	\$8,182,479	\$8,554,797
Less Revenues	\$79,442	\$480,459	\$442,593
Net General Fund Expenditures	\$7,196,391	\$7,702,020	\$8,112,204
Program Outcomes			
% of mowing operations occurring during 7-10 day scheduled period <sup>1</sup>	10%	10%	12%

### Activity Data

PARK PLANNING & DEVELOPMENT OF OPEN SPACE – The goal of Acquisition and Development of Open Space and Facilities is to advance new and ongoing initiatives in the development of parks, facilities and open space for the public in order to ensure high quality urban design development.	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Expenditures	\$295,378	\$449,461	\$492,065
FTE's	7.1	6.1	6.1
# of Open Space acres protected in accordance with the Open Space Master Plan	0.5	0.5	0.5
Cost per acre for Open Space purchases	\$1.6 million	\$1.6 million	\$1.6 million

PARK OPERATIONS AND FACILITY MAINTENANCE – The goal of Park Operations is to protect public assets in the development of parks and athletic facilities, and to ensure the regular maintenance activities are carried out on a 7-10 day schedule.			
Expenditures	\$4,778,861	\$5,372,954	\$5,554,416
FTE's	44.8	42.7	42.7
# of athletic fields available for games each year	43	43	43
# of facilities maintained by Park Operations	235	237	237
Average cost per park facility maintained	\$20,336	\$22,671	\$23,436
% of mowing operations occurring during 7-10 day scheduled period <sup>2</sup>	10%	10%	12%

<sup>2</sup> At current funding levels, RPCA performs the vast majority of mowing operations on a 14-day schedule. A 7-10 day mowing cycle is considered the ideal service level, but only the highest priority sites (about 10%) are receiving this service.

MARINA OPERATIONS – The goal of the Marina Operations is to provide a safe, active, and efficient waterfront facility that is in keeping with the historical value of the city's Old Town District.			
Expenditures	\$360,839	\$407,339	\$423,491
FTE's	3.9	3.4	3.4
# of annual visitors	657,861	600,000	600,000
Cost per visitor	\$0.55	\$0.68	\$0.71
% of boaters rating facilities good to excellent	98%	98%	98%

NATURAL RESOURCE MANAGEMENT – The goal of Natural Resource Management is to preserve and protect the existing population of 17,000 street trees and tens of 1000's of park trees through preventative maintenance and pruning every 5 years.			
Expenditures	\$1,840,755	\$1,952,725	\$2,084,825
FTE's	11.6	12.2	12.2
# of urban forestry work orders completed	1,830	2,500	2,500
Cost per work order completed	\$1,006	\$781	\$834
% of contractual forestry maintenance which is planned and preventative	20%	20%	20%

<sup>1</sup> The change from FY 2011 to FY 2012 reflects adjustments to maintain the Carlyle Park (\$34,400), New Open Space (\$10,500), the Potomac Avenue median (\$10,000), and the Potomac Greens Park and Route 1 median (\$65,000). The change also reflects a recommended supplemental request to fund the watering of trees and tree wells as well as the maintenance of small trees in the City (\$67,174); and the replacement of the mobile stage (\$150,000).

# Recreation, Parks, & Cultural Activities

## Recreation Services

The goal of Recreation Service is to provide quality wellness, athletics, aquatics, nature-based, cultural, life long learning and other leisure opportunities and facilities for residents and visitors in order to enrich the quality of life of the Alexandria community as a whole.

Program Totals	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
% of Total All Funds Budget	42.4%	42.0%	42.2%
Total Expenditures <sup>1</sup>	\$7,968,028	\$8,343,590	\$8,635,681
Less Revenues	\$227,255	\$254,447	\$254,447
Net General Fund Expenditures	\$7,740,773	\$8,089,143	\$8,381,234
Program Outcomes			
% of residents reporting they are satisfied with programs in which they participated	97%	99%	99%

### Activity Data

YOUTH ACTIVITIES – The goal of Youth Activities is to provide sports, camps, cultural and educational enrichment, and other community recreation opportunities for Alexandria's youth population so they can develop physical fitness, lifelong learning, and citizenship skills.	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Expenditures	\$1,588,519	\$1,626,890	\$1,655,930
FTE's	15.4	15.1	15.1
# of youth (18 and under) registrations in youth activities	11,584	8,250	13,050
Cost per youth involved in Recreation Activities	\$137	\$197	\$127
% of participants reporting satisfaction with youth classes	91%	99%	99%

ADULT ACTIVITIES – The goal of Adult Activities is to provide a variety of instructional and competitive programs, leagues, and social opportunities in order for adults to become physically fit, enjoy their leisure time, and pursue lifelong recreational skills.			
Expenditures	\$1,054,340	\$1,222,927	\$1,116,872
FTE's <sup>2</sup>	5.6	10.3	10.3
# of registrations in adult recreation activities	6,980	8,000	8,000
Cost per registration	\$151	\$153	\$140
% of participants reporting satisfaction with adult classes	98%	99%	99%

<sup>2</sup> FY 2011 FTE count includes the Senior Programming and Therapeutic Recreation programs, which were transferred from the eliminated Community Outreach and Education Activity.

NEIGHBORHOOD RECREATION CENTERS - The goal of Neighborhood Recreation Centers is to provide a variety of recreation, enrichment and leisure activities in order to meet the diverse needs of preschool children, school age children, teens, and their families in a safe and healthy environment.			
Expenditures	\$3,440,513	\$3,588,601	\$3,827,679
FTE's	40.9	39.9	39.9
# of registered users of Recreation Centers	6,145	4,000	6,000
Cost per registration	\$560	\$897	\$638
% of participants reporting satisfaction with Centers	97%	99%	99%

# Recreation, Parks, & Cultural Activities

## Recreation Services Continued

### Activity Data

<b>AQUATICS - The goal of Aquatics is to promote water safety awareness while providing a broad variety of programs, activities, and services in order to meet the needs and interests of a diverse community and facilitate the development of healthy life styles related to aquatic based programming</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Approved</b>	<b>FY 2012 Proposed</b>
Expenditures	\$1,641,502	\$1,565,778	\$1,669,351
FTE's	9.2	9.9	9.9
# of visits to aquatic facilities	175,903	84,000	175,000
Cost per user	\$9	\$19	\$10
% of participants reporting satisfaction with aquatic facilities	97%	99%	99%

<b>ENVIRONMENTAL EDUCATION - The goal of Environmental Education is to provide quality, nature-based interpretive programs in order to aid the management, conservation, and preservation of Alexandria's natural resources through informative recommendations, conservation projects, and public education.</b>			
Expenditures	\$243,154	\$339,394	\$365,849
FTE's	4.2	4.2	4.2
# of visits to the Nature Center	14,785	15,500	15,500
Cost per visitor	\$16	\$22	\$24
% of participants reporting satisfaction with Nature Center Programs	100%	99%	99%

<sup>1</sup> The change from FY 2011 to FY 2012 reflects recommended supplementals to fund a new youth sports program (\$19,093), a nature buddies program (\$24,425), a new adult sports program (\$10,000) and replacements for aquatic equipment and amenities (\$22,210).

# Recreation, Parks, & Cultural Activities

## Cultural Activities

The goal of Cultural Activities is to promote the value of arts and culture in the City of Alexandria by nurturing, investing in and celebrating the creative contributions of artists and arts organizations as well as special events. Through engaging the community, encouraging participation, and facilitating access to arts and culture, the department strives to build a vibrant community for all of the City's residents, workers and visitors.

Program Totals	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
% of Total All Funds Budget	8.0%	6.9%	6.8%
Total Expenditures	\$1,497,231	\$1,375,762	\$1,391,386
Less Revenues	\$148,466	\$242,806	\$247,806
Net General Fund Expenditures	\$1,348,765	\$1,132,956	\$1,143,580
Program Outcomes			
% cost recovery for direct special events support	35%	55%	55%

### Activity Data

COMMUNITY OUTREACH & EDUCATION - The goal of Community Outreach and Education Activity is to promote and educate the residents and draw visitors on behalf of the Department and the City about activities to provide life long learning and leisure activities. <sup>1</sup>	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Expenditures	\$181,719	/	/
FTE's	4.0	/	/
# of promotional activities	165	/	/
Cost per promotional activity	\$1,101	/	/
Participation rate per 1,000 residents (in RPCA programs)	n/a	/	/

<sup>1</sup> The Community Outreach and Education Activity was eliminated in FY 2011. The budget authority and FTE's were allocated to Adult Activities (Therapeutic Recreation; Senior Programs) and the Leadership and Management Activity (RPCA Marketing).

VOLUNTEER RESOURCES – The goal of the Volunteer Resources Activity is to recruit, manage and support volunteer activities within the department in order to provide the volunteer with an opportunity to serve the community. <sup>2</sup>	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Expenditures	\$141,230	/	/
FTE's	1.9	/	/
# of volunteer hours provided	39,028	/	/
\$ value of in-kind volunteer time	\$813,734	/	/
Value of in-kind volunteer time as a % of RPCA budget	4.0%	/	/

<sup>2</sup> The Volunteer Resources Activity was eliminated in FY 2011. While RPCA staff continues to seek volunteer assistance whenever possible to support Department programs and activities, these costs and FTE's are now displayed within the specific activity of the RPCA budget.

# Recreation, Parks, & Cultural Activities

## Cultural Activities, Continued

### Activity Data

<b>OFFICE OF THE ARTS – The goal of the Office of the Arts is to encourage artistic excellence in the City; assist Alexandria-based arts organizations in improving their financial, administrative, and management capabilities; provide individual artists with opportunities to create, perform, and present their works; and present community outreach programs.</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Approved</b>	<b>FY 2012 Proposed</b>
Expenditures <sup>3</sup>	\$323,946	\$442,929	\$455,890
FTE's	5.4	1.9	1.9
Dollars (\$'s) granted (including \$5,000 from Virginia Commission for the Arts)	\$184,937	\$184,937	\$184,937
# of funded activities by grant recipients	712	859	712
# of people reached through activities by grant recipients	251,002	192,287	286,142

<sup>3</sup> The FY 2012 budget \$184,937 for Arts Grants. The FY 2010 Arts Grant details are shown at the end of this section.

<b>DURANT CENTER - The goal of the Durant Center is to provide a safe, clean, functional, attractive and dynamic venue for performances, rehearsals, meetings, classes, programs and special events for the community while generating revenue.</b>			
Expenditures	\$352,579	\$272,577	\$278,260
FTE's	3.6	3.6	3.6
# of paid facility rentals	68	188	88
# of free facility rentals <sup>4</sup>	n/a	n/a	1,089
Facility revenue generated	\$34,112	\$55,000	\$44,346
# of participants in activities held at the Durant Center <sup>4</sup>	50,387	55,426	55,426
% of participants satisfied with facility rental at Durant Center	99%	99%	99%

<sup>4</sup> New measure in FY 2012

<b>SPECIAL EVENTS - The goal of the Special Events activity is to host special events, programs, and services in order to provide residents and visitors the opportunity to engage in life long learning experiences and leisure activities.</b>			
Expenditures	\$497,757	\$660,256	\$657,236
FTE's	2.1	2.3	2.3
# of special events supported	150	160	175
Number of hours of special events held in the City <sup>5</sup>	443	640	700
Cost per special event supported	\$3,318	\$4,127	\$3,756
% cost recovery for direct special events support	35%	55%	55%
% cost recovery for non-City funded special events <sup>5</sup>	100%	100%	100%
% of participants reporting satisfaction with events	99%	100%	100%

<sup>5</sup> New measure in FY 2012.

# Recreation, Parks, & Cultural Activities

## Summary of Budget Changes

Adjustments to Maintain Current Service Levels		
Activity	Adjustment	FY 2012 Proposed
<b>Park Operations</b>	<i>Carlyle Park Maintenance</i>	<b>\$34,400</b>
<p>This adjustment will fund the required maintenance of a City developer provided park (0.92 acre) located in the new Carlyle Development. Annual maintenance cost for the park including a dog park (\$27,600) and a tennis court (\$6,800) is \$34,400.</p>		
<b>Park Operations</b>	<i>Potomac Avenue Median Maintenance</i>	<b>\$10,000</b>
<p>This adjustment will fund the maintenance of developer completed improvements to the Potomac Avenue median. The City has responsibility for the maintenance of the median once accepted from the developer. The median will be on the same 14 day cycle as other medians throughout the City.</p>		
<b>Park Operations</b>	<i>New Open Space Maintenance</i>	<b>\$10,500</b>
<p>4109 Mt. Vernon Avenue (former Duron Paint building) is a RPCA property purchased through the Open Space Fund. Maintenance costs (\$10,500) for this acquired property include, custodial (\$1,500), utilities (\$2,500), grounds maintenance (\$1,500) and operating supplies and materials (\$5,000).</p>		
<b>Park Operations</b>	<i>Potomac Greens Park &amp; Route 1 Median Maintenance</i>	<b>\$65,000</b>
<p>This adjustment will fund the costs of the maintenance of new City properties which were built and donated to the City by the developer of Potomac Yard (PYD). The costs for this, a 16 acre public park located in the Potomac Yard development, is estimated to be \$62,500. The remaining \$2,500 (of the requested \$65,000) will be used to fund the maintenance of the median created due to the realignment of the Route 1 bridge.</p>		
<b>TOTAL</b>		<b>\$119,900</b>

# Recreation, Parks, & Cultural Activities

## Summary of Budget Changes

Supplemental Adjustments			
Activity	Adjustment	FTE's	FY 2012 Proposed
<b>Youth Activities</b>	<i>New Youth Sports Program</i>		<b>\$19,093</b>
<p>This added funding will increase the number of 100% cost recovery youth sports programs and offer new youth sports activities as needed for general education youth and youth with special needs.</p>			
<b>Youth Activities</b>	<i>Nature Buddies Program</i>		<b>\$24,425</b>
<p>This supplemental request will fund the cost of two seasonal (36 weeks) Recreation Leader II positions to run a nature based program for children grades K through 5, operating from 2:30 to 6:00 PM. A fee of \$75 per child, per week, is processed to recover costs for staff and supplies. Total program revenue is estimated to be up to \$39,375.</p>			
<b>Adult Activities</b>	<i>New Adult Sports Program</i>		<b>\$10,000</b>
<p>This supplemental request will fund a new Adult Sports Program Initiative, a 100% cost recovery co-educational program that will include indoor soccer leagues, marathon softball tournaments and volleyball tournaments.</p>			
<b>Aquatics</b>	<i>Aquatic Equipment Replacement</i>		<b>\$22,210</b>
<p>This supplemental request will fund the replacement of worn, torn, and broken equipment to address the public concerns, maintain and expand class offerings, and exceed the City's Health Department standards for the safe operation of a public swimming pool.</p>			
<b>Special Events, Marketing</b>	<i>Mobile Stage Replacement</i>		<b>\$160,000</b>
<p>This supplemental request would fund the replacement of the current mobile stage that was purchased in 1995. The stage provides mobile program support to the community and City sponsored programs. On the average, the stage is used over twenty times a year to support parades, concerts, and City-wide festivals. The costs for this replacement (\$150,000) will be funded from RPCA's equipment replacement fund. Therefore, the only impact to the General Fund in FY 2012 will be \$10,000 for depreciation expenses.</p>			
<b>Natural Resource Management</b>	<i>Small Tree and Beautification Plantings Watering</i>		<b>\$67,174</b>
<p>This supplemental request will fund the watering of small new trees during their establishment period as well as the watering of beautification plantings such as those donated plantings in the King Street wells. It will also fund the watering of tree wells in the City. This maintenance will improve the health and vigor of the trees as they mature and reduce the demand for larger trees in the long term.</p>			
<b>TOTAL</b>			<b>\$302,902</b>

# Recreation, Parks, & Cultural Activities

## Summary of Budget Changes

### Unfunded Priorities Requested Above the Manager's Base Budget

The following budget item is not funded in the FY 2012 Proposed Budget, but has been identified by the City Manager as a high priority item for possible consideration by City Council for inclusion in the budget if sufficient revenue can be identified for inclusion in the budget during the City Council add-delete process.

Activity	FTE	FY 2012 Unfunded
<b>Office of the Arts</b>  This request would fund a full-time Public Art Manager to implement strategies for public art that provide for the integration of the arts into public and private development and redevelopment projects throughout the City. This will assist with the management and development of new art programs. The current 1.9 FTE's allocated to arts administration are not sufficient to meet the increased desire by the community for more public art and expanded arts programs. The Office of the Arts has been working with an interagency staff work group to draft private and public funding mechanisms for public art. Once implemented, this policy will increase the number of public art projects. Current staffing levels cannot support the public art projects currently in progress, and will not be able to support the proposed increase. A full-time position is proposed. However, a part-time 20-hours per week position would enable some of the increased needs to be met.	<i>Public Art Manager</i>  <b>1.0</b>	<b>\$87,500</b>

# Recreation, Parks, & Cultural Activities

## Miscellaneous RPCA Data

FY 2012

### RPCA General Fund Expenditures and Revenues

	FY 2010 Actual	FY 2011 Proposed	FY 2012 Proposed
General Fund Expenditures	\$18,336,007	\$18,906,997	\$19,496,528
<b>General Fund Revenues</b>			
General Parks & Recreation	\$1,011,924	\$1,165,870	\$1,215,002
Chinquapin Recreation Center	\$1,052,366	\$839,998	\$839,998
Total Revenues	\$2,064,290	\$2,005,868	\$2,055,000
<b>NET GENERAL FUND IMPACT</b>	<b>\$16,271,717</b>	<b>\$16,901,129</b>	<b>\$17,441,528</b>

FY 2012

### Public Recreation Statistics

Total Acreage	964.62
Facilities:	<u>#</u>
Playgrounds	45
Gymnasiums	16
Swimming Pools	7
Basketball Courts	25
Tennis Courts	34
Athletic Fields	48
Dog Parks	18
Total Facilities	193

# Recreation, Parks, & Cultural Activities

## Alexandria Commission for the Arts

Alexandria Commission for the Arts FY 2010 Grant Awards			
Organization	Type	Discipline	Award
Alexandria Choral Society	Operating	Music	\$10,560.00
Alexandria Harmonizers	Operating	Music	\$11,365.90
Alexandria Performing Arts Association	Operating	Interdisciplinary	\$9,817.50
Alexandria Singers	Operating	Music	\$10,325.93
Alexandria Symphony Orchestra	Operating	Music	\$11,521.90
Alexandria Performing Arts Association (Supporters of Theatre and Music Productions)	Special Opportunity	Music	\$4,080.00
Art League	Operating	Visual Arts	\$11,934.00
Choreographers Collaboration Project	Project	Dance	\$2,035.38
Convergence	Operating	Interdisciplinary	\$7,600.00
Del Ray Artisans	Operating	VA	\$10,933.00
Eclipse Chamber Orchestra	Project	Music	\$10,387.00
Empowered Women International	Operating	Interdisciplinary	\$10,692.50
First Night Alexandria	Operating	Interdisciplinary	\$11,732.50
Friends of the Torpedo Factory Art Center	Operating	Visual Arts	\$1,901.37
Goodwin House Foundation	Project	Visual Arts	\$2,298.00
Kathy Harty Gray Dance Theatre	Operating	Dance	\$6,856.00
MetroStage	Operating	Theatre	\$9,500.00
Northern Virginia Fine Arts Association	Operating	Interdisciplinary	\$11,180.00
Port City Playhouse	Operating	Theatre	\$5,547.38
Quintango	Project	Dance	\$1,666.34
Virginia Opera	Project	Music	\$8,015.00
Washington Balalaika Society	Project	Music	\$5,008.50
Washington Metro Philharmonic	Operating	Music	\$9,978.80
<b>TOTAL FY 2010 GRANTS</b>			<b>\$184,937</b>

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** FEBRUARY 17, 2011

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM  
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF  
JACK R. BROWAND, CPRP DIVISION CHIEF

**SUBJECT: JONES POINT PARK  
UPDATE JANUARY-FEBRUARY, 2011**

The purpose of this update is to provide an overview of activities related to Jones Point Park construction for the months of November-December, 2010. The Commission will be similarly updated at its regularly scheduled meetings until completion of construction-which is anticipated in June, 2012.

**BACKGROUND:**

Jones Point Park is approximately 65 acres in size. The property is/will remain owned, by the US Federal Government and administered, maintained and operated by the National Park Service of the US Department of Interior.

The National Park Service managed and implemented the park design process for the Park. The process integrated significant public input and included an Environmental Assessment/National Environmental Protection Act process. In June, 2005, the Alexandria City Council voted to support National Park Service proposed action Alternative 4A (attached) and the National Park Service subsequently accepted that plan-which is now being constructed with an anticipated completion date of June, 2012.

Alternative 4A includes significant constructed features including: historic interpretation of the finishing pier/craneway and shipway, renovation of the Jones Point lighthouse, preservation and historic interpretation of the DC cornerstone, an historic site interpretive pedestrian/bike trails, multi-use fields, event lawn, playground and tot-lot, play courts, comfort station, 110 parking spaces, preservation of existing native species and wetlands and natural areas, removal of invasive plant species and replacement with native plant species.

#### VDOT-COMMUNITUY LIAISON INFORMATION GROUP

To ensure that construction activities continue with little disruption, and to provide a forum for open dialogue with the surrounding community, the Virginia Department of Transportation (VDOT), with participation of the National Park Service and City of Alexandria, has created a Community Liaison Information Group on Jones Point Park Construction. The group is comprised of a representative from resident groups that may be most impacted by ongoing work at Jones Point Park.

The Community Liaison Information Group will meet quarterly to discuss the project and to allow for members to ask questions and to be briefed on ongoing work. The meetings are open to the public and include representatives from the project's managing parties - VDOT and the National Park Service, as well as staff from City of Alexandria.

Members of the Liaison Group have been identified as direct points of contact for gathering information on neighborhood concerns or questions, and will have direct contact to VDOT to address such items as they arise. The first meeting of the Liaison Group was scheduled for Thursday; January 27, 2011, but was cancelled due to inclement weather after conferral with the Liaison Group. The meeting was rescheduled and held on Thursday; February 03, 2011. The meeting was hosted by VDOT at the City's Lee Center, 1108 Jefferson Street and began at 7:00 PM. Summary minutes are attached under separate cover.

#### ADDITIONAL & FOLLOW-UP INFORMATION

Information regarding Jones Point Park construction is continuously updated on Alexandria's Recreation, Parks & Cultural Activities department website at <http://alexandriava.gov/recreation/info/default.aspx?id=34692> and VDOT's website for the Woodrow Wilson Bridge project at <http://www.wilsonbridge.com/>. These links include information regarding community meetings, construction updates and other information and resources including how citizens may stay informed by subscribing to E-News or other advisories. The Recreation, Parks & Cultural Activities website includes a continuously updated overview of construction activities for a three week look-ahead schedule of anticipated work. The February 10, 2011 "Construction Schedule at a Glance" is attached below.

**Jones Point Park Restoration Project  
Construction Update at a Glance:**

**Date: 02.10.2011**

*The following provides an overview of major tasks undertaken by the project General Contractor. Future Scheduling Week and Work Anticipated Items are subject to change in response to construction activities, weather and project conditions.*

<b>Week</b>	<b>Work Anticipated:</b>
<b>04.25.2011</b>	not available
<b>04.18.2011</b>	not available
<b>04.11.2011</b>	not available
<b>04.04.2011</b>	not available
<b>03.28.2011</b>	not available
<b>03.21.2011</b>	not available
<b>03.07.2011</b>	not available
<b>02.28.2011</b>	Finishing Pier Excavate and Install H Piles. Install sheet piles and deadman/tiebacks.  Light House Install sheet piles. Provide vault protection  Invasive Species Vegetation Removal Continue vegetation removal. Continue installation of root barrier systems.  Storm Drainage Continue installation of (2) 36 inch diameter pipes. Provide temporary relocation of park path.  Water & Sewer Install 8 inch diameter sewer line to comfort station.
<b>02.21.2011</b>	Finishing Pier Excavate and Install H Piles. Install sheet piles  Light House Install sheet piles.

Invasive Species Vegetation Removal  
Continue vegetation removal.  
Continue installation of root barrier systems.

Storm Drainage  
Continue installation of (2) 36 inch diameter pipes.  
Provide temporary relocation of park path.

Water & Sewer  
Install 8 inch diameter sewer line to comfort station.

**02.14.2011** Finishing Pier  
Excavate and Install H Piles.  
Remove obstructions and install sheet piles.

Shipway  
Remove vegetation at open space.

Construction Screen Fence at North Park Boundary  
Install screen fence.

Light House  
Install sheet piles.  
Install shoreline protection.

Floating Dock  
Install spuds and timber piles.

Invasive Species Vegetation Removal  
Continue vegetation removal.  
Continue installation of root barrier systems.

Storm Drainage  
Continue installation of (2) 36 inch diameter pipes.  
Provide temporary relocation of park path.

**02.07.2011** Finishing Pier  
Excavate and Install H Piles.  
Install sheet piles  
Remove existing collapsed portions of pier.

Light House  
Install sheet piles.  
Install shoreline protection.

Invasive Species Vegetation Removal  
Continue vegetation removal.  
Continue installation of root barrier systems.

Storm Drainage  
Continue installation of (2) 36 inch diameter pipes.  
Provide temporary relocation of park path.

**01.31.2011** Finishing Pier  
Excavate and Install H Piles.  
Install sheet piles.

Light House  
Install sheet piles.  
Install shoreline protection and turbidity curtain.  
Remove rip-rap in conflict with work area tasks and install shoreline protection.

Storm Drainage  
Continue installation of (2) 36 inch diameter pipes.  
Provide temporary relocation of park path.

Shore Line Stabilization  
Install materials.

Invasive Species Vegetation Removal  
Continue vegetation removal.  
Continue installation of root barrier systems.  
Install construction screening fence.

**01.24.2011** Finishing Pier  
Excavate and Install H Piles.  
Install sheet piles.

Light House  
Precondition site and building survey.  
Protect boundary marker and vault.  
Mobilize excavation and sitework equipment.  
Layout and install sheet piles.  
Install turbidity curtain and shoreline protection.  
Remove rip-rap in conflict with work area tasks and install shoreline protection.

Invasive Species Vegetation Removal  
Continue vegetation removal.  
Continue installation of root barrier systems.

Storm Drainage  
Continue installation of (2) 36 inch diameter pipes.

Shore Line Stabilization  
Install materials.

**01.17.2011** Finishing Pier  
Excavate and Install H Piles.  
Install sheet piles

Light House  
Precondition site and building survey.  
Mobilize excavation and sitework equipment.  
Layout sheet piles.  
Install turbidity curtain and shoreline protection.  
Remove rip-rap in conflict with work area tasks and install shoreline protection.

Invasive Species Vegetation Removal  
Continue vegetation removal.  
Continue installation of root barrier systems.

Site Fence  
Install construction screen fence.

Storm Drainage  
Begin installation of (2) 36 inch diameter pipes.

Shore Line Stabilization  
Install materials.

**01.10.2011** Site Mobilization  
Complete phased vegetation removal and silt fence installation.

Finishing Pier  
Excavate and Install H Piles and turbidity curtain.

Light House  
Perform precondition survey.

Invasive Species Vegetation Removal  
Continue vegetation removal.  
Begin installation of root barrier systems.

**01.03.2011** Site Mobilization  
Complete initial equipment mobilization.

Preliminary Erosion & Sediment Controls.  
Install tree protection fence and verification of vegetation to be removed.

Install Phase One construction fence.  
Remove conflicting vegetation to allow installation of silt fence.  
Remove Phase One vegetation.  
Install construction screening fence.

Invasive Species Vegetation Removal  
Continue removal of invasive species.

Finishing Pier  
Excavate and Install piles.  
Install piles for collapsed pier.

Light House  
Begin layout of sheet piles.  
Install turbidity curtain.

**2011 ↑↑↑**

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**2010 ↓↓↓**

**12.27.2010** Invasive Species Vegetation Removal  
Begin removal of invasive species.

Preliminary Erosion & Sediment Controls.  
Install tree protection fence and verification of vegetation to be removed.  
Install Phase One construction fence.  
Remove conflicting vegetation to allow installation of silt fence.  
Remove Phase One vegetation.

Finishing Pier  
Excavate and Install piles.  
Install piles for collapsed pier.

No work on-site December 31 and January 01.

**12.20.2010** Site Mobilization  
Mobilize equipment.

Preliminary Erosion & Sediment Controls.  
Install tree protection fence and verification of vegetation to be removed.  
Install Phase One construction fence.  
Remove conflicting vegetation to allow installation of silt fence.  
Remove Phase One vegetation.

Finishing Pier  
Excavate and Install piles.  
Install piles for collapsed pier.

No work on-site December 24 and 25.

**12.13.2010** Site Mobilization  
Locate construction field office.  
Mobilize equipment.

Preliminary Erosion & Sediment Controls  
Site survey, verify of limits of disturbance and installation of erosion/sediment control.  
Install tree protection fence and verification of vegetation to be removed.  
Remove conflicting vegetation to allow installation of silt fence.  
Remove Phase One vegetation.

Install turbidity curtain for shoreline work items.

Finishing Pier  
Foundation and pile excavation.  
Begin pile installation.

**12.06.2010** Site Mobilization  
Mobilize equipment and materials.

Preliminary Erosion & Sediment Controls  
Site survey, verify limits of disturbance and installation of erosion/sediment controls.

Pardon Our Dust - Public Meeting  
Wednesday; December 08, 2010; 7:00 PM at Lee Center. 1108 Jefferson Street;  
Alexandria, VA 22314.

Post rerouting signs and implement minor adjustments location for Mount Vernon Trail.

**2010 ↑↑↑**



**###**

# Memorandum

Date: February 10, 2011

To: Jones Point Park Community Liaison Information Group

From: Jennifer Lavin, Community Relations Manager, Woodrow Wilson Bridge Project

Subject: **Jones Point Park Community Liaison Information Group Meeting Minutes**

The first meeting of the Jones Point Park Community Liaison Information Group was held on Thursday, February 3, 2011, at 7:00 p.m. at the Nannie J. Lee Center in Alexandria, VA.

## **Attendance**

The following groups were represented as follows:

- Alexandria Park & Recreation Commission – Judy Noritake
- Fords Landing Homeowners' Association – Michael Reed
- Jones Point Park Community Gardens–Royal Street – Barbara Lynch
- Old Town/Hunting Creek Civic Association – Maureen Dugan
- Yates Garden Civic Association – John Wilson
- Jones Point Park Community Gardens–Lee Street – Teresa Miller

The following people joined them at the head table:

- Kate Barrett, Landscape Architect, National Park Service (NPS)
- John Lynch, Woodrow Wilson Bridge Project (WWB) Project Manager, Virginia Department of Transportation
- Jonathan Jacobsen, WWB Executive Project Manager, Potomac Crossing Consultants (PCC)
- Brad Pittsnogle, Project Engineer, Jones Point Park Improvements Project, PCC
- Jennifer Lavin, Community Relations Manager, Woodrow Wilson Bridge Project, PCC

Jim Spengler, Jack Browand, and Ron Kagawa from the City of Alexandria were also in attendance. In addition, there were approximately 15 people in the public seating area.

The indicated representatives for the following groups were invited but unable to attend:

- Old Town Village Homeowners' Association – Herve Aitken
- Old Town Civic Association – Tim Elliot
- Old Town Civic Association (alternate) – Yvonne Weight Callahan

## Presentation

Mr. Jacobsen kicked off the meeting with introductions. He then stated the purpose of the group, which is to serve as conduit for information exchange between the Jones Point Park Improvements Project and the community. He briefly discussed the purpose of the project, which is in line with the National Environmental Policy Act and the Woodrow Wilson Bridge settlement agreement with the City of Alexandria.

He then gave an overview of planned park improvements, recapping what was presented at the December 8 Pardon Our Dust Meeting. A map was projected showing the current public access to the park. The next stage of public access (scheduled for late summer or early fall) was described in general terms. Details are still being worked out with the construction schedule.

## Questions & Answer Session

The following topics were discussed as a group:

- **Fairfax Street Fence** -- Residents of Fairfax Street requested a fence at the park boundary at the end of the street due to safety concerns. Black chain link is standard National Park Service fencing. Residents would prefer a more attractive boundary. It was suggested that an impenetrable bush, such as holly at 100 percent density, be planted in the area were there was once bamboo. (The bamboo was identified as an invasive species and is being removed during the first phase of the project.)
  - **Action item:** WWB, NPS and the Community Liaison Group will work together to identify an acceptable option for the end of Fairfax Street. **OPEN**
- **Signage needs** – People are getting turned around at the Lee Street Gardens now that trails have been re-routed and access is limited. There is need for additional signage.
  - **Action item:** WWB is replacing the some orange trail detour signs with green signs and adding additional direction signs at Lee Street and the end of S. Royal Street. The project team will consult with Teresa Miller for additional sign improvements at the end of Lee Street. **OPEN**
- **Rodent concerns** – Rats are being displaced by the construction, specifically the pile driving.
  - **Action item:** The contractor will hire a pest control specialist to provide rat control services. **OPEN**
- **Bridge lighting** – Residents feel lighting under the bridge is inadequate and this is a safety concern.
  - **Action item:** When complete, WWB will provide two foundations along S. Royal Street and under the bridge for the City to add poles and lights as part of the S. Royal Street lighting. Until then, Jack Browand will talk with City Transportation and Engineering Services (TES) in regard to the possibility of creating temporary lighting under the bridge. [Note: subsequent to the meeting, Jacobsen agreed WWB project would support TES with a potential design for the temporary lighting.] **OPEN**
- **Holes Near the Recycling area** – Representatives reported holes in the ground near the recycling area that pose a safety issue.
  - **Action item:** WWB will ask their contractor to locate and fill the holes. [Note: subsequent to the meeting three holes were filled.] **CLOSED**
- **Royal Street Gardens access** – A temporary fence is needed at the south end of the gardens because a permanent fence will not be placed until spring 2012.

- **Action item:** WWB will ask their contractor to connect the orange safety fence completely across this area. [Note: subsequent to the meeting, the contractor extended the orange fence so that it is completely across the area.] **CLOSED**
- **Drainage pond** – The pond under the temporary foot bridge will be filled in. A resident snapping turtle may need to be relocated.
  - **Action item:** NPS will make efforts to locate and in turn relocate the turtle. **OPEN**
- **Fairfax Street extra power pole** – A new power pole was placed in front of 924/926, in the median. The adjacent old pole was topped off and remains with phone and cable wires attached to it. Residents would like to see the old pole taken down.
  - **Action item:** WWB will work with the utility companies to relocate the services and remove the old pole. **OPEN**
- **Trash clean up** – Concerns about trash in the park were raised.
  - **Action item:** John Wilson and Kate Barrett will coordinate a springtime cleanup of water borne trash washing up at the park. **OPEN**
  - **Action item:** WWB will ensure the contractor keeps the trash cans near the beginning of the Mt. Vernon Trail emptied regularly. **CLOSED**

For more information, meeting attendees were advised to visit the following websites:

- [www.wilsonbridge.com](http://www.wilsonbridge.com) – Jones Point Park Information section on home page; links directly to City of Alexandria Jones Point Park Web Page
- <http://alexandria.gov/recreation> -- Scroll down for Jones Point Park section

Mr. Jacobsen wrapped up the meeting by asking folks to please relay the following message to their neighbors: Access to the park has been limited during construction for safety. Signs and temporary fences are in place to create boundaries for keeping people safe. It is very important that this limited access is taken seriously.

The meeting was adjourned at 8:00 p.m.

The next meeting will be held on Tuesday, May 17, at 7:00 p.m. in the same location.

As soon as the weather and soil conditions allow, a park walk through will be scheduled for members of the community liaison information group. WWB will coordinate this with NPS.