

CITY OF ALEXANDRIA, VIRGINIA

Park and Recreation Commission

REGULAR MEETING

Thursday, June 17, 2010, 7:30 p.m.

**Dr. Oswald Durant Center
1605 Cameron Street, Alexandria VA**

AGENDA

- I.** Call to Order by Chair: ACPS Capital Projects Process Update and Jefferson Houston School - Dr. Morton Sherman, Superintendent ACPS and Margaret Byess, Deputy Superintendent, Planning and Support Operations.
- II.** Approval of Summary Minutes from May 20, 2010 (deferred to July).
- III.** Retreat Action Items:
 - A. Continued Discussion of Draft Bylaws-Operating Procedures for Commission – Dave Dexter, Henry Brooks.
 - B. Review and prioritize consolidated list of action items from Retreat, March 6.
 - C. Develop list of items to address at P&RC meetings for July and September 2010.
- IV.** Division Updates:
 - A. Recreation Programs and Services Update - William Chesley
 - B. Operations & Park Planning Monthly Report - Roger Blakeley
 - C. Office on the Arts Update -Alisa Carrel
 - D. Park Planning Updates-Ron Kagawa
 - E. Marketing, Public Relations & Special Events - Jack Browand
- V.** Director's Report - James Spengler
 - A. Jones Point Park
 - B. Legislative Proposals 2011 General Assembly
- VI.** 2010 CIVIC Awards Sub-committee Recipient Recommendation.
- VII.** Commission Attendance Report and 2009-2010 Annual Report - Jack Browand
- VIII.** Reports From Commissioners (verbal updates)
 - o Ft. Ward Ad Hoc Advisory Commission-Bob Moir, Ripley Forbes, Rich Brune
 - o Youth Policy Commission- Stephen Mercer
 - o Waterfront Committee- Henry Brooks
 - o Youth Sports Committee- Jeffrey Murphy
 - o 4-Mile Run- Ripley Forbes
 - o Charles Houston Memorial Project-William Cromley
 - o Freedman's Cemetery-Bob Moir
 - o Beauregard Corridor- David Dexter
 - o ACPS & Capital Improvements
 - o Other
- IX.** Agenda items and location for July meeting.
- X.** List of Upcoming Public Meetings
- XI.** Adjournment

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 14, 2010

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR
RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: JUNE 17, 2010 COMMISSION MEETING- ITEM IV-A
RECREATION PROGRAMS AND SERVICES REPORT

Youth Activities

- The Alexandria City Community Theatre (ACCT) will hold its next production at William Ramsay Recreation Center on June 19 at 4:30 p.m.
- Staff is collaborating with ARHA, the Northern Virginia Urban League and other community based groups to plan a one day Youth Arts Festival on August 14. The event will be held on the grounds of the Jefferson Houston Elementary School. ACCT will be featured at the festival in the form of a 50 year anniversary tribute to the Motown Records Company and the many artists who recorded their work under the Motown label.
- The Annual RPCA sponsored Hershey Track and Field Meet was held on May 16 at Episcopal High School. One hundred eighty-three youth participated in the meet. Sixty-three youth advanced to the District meet on June 5 and final results are pending from the District Meet to determine the youth who qualified for the state meet, which will be held on the campus of UVA on June 26.
- Fifty-two youth are enrolled in the Alexandria Titans Track Club program. The club is scheduled to compete in four meets this summer.
- The girls fast pitch softball league had 177 girls enrolled and tee ball and coach pitch had a total of 392 youth enrolled in FY-2010. Both programs end in June.
- One of the new fee based youth sport initiatives being implemented this summer is the field hockey program. The program will be held at Minnie Howard. One of the goals of the program was to generate enough revenue from registration fees to pay for the program. One hundred ten (110) children (\$50 per child) are enrolled in the program. The program has met its financial target.

Adult Activities

- Spring/summer softball and soccer leagues are underway and most of the leagues are at or near their maximum enrollment capacity based on available facilities. Revenue generated from spring/summer adult sport leagues was down by 8.3% from FY-2009 revenue totals and overall YTD program revenue is down by 9%. The decrease is mainly due to a slight decrease in the number of coed teams participating in soccer and softball this year.

- Staff is reviewing national and regional adult programming trends and are considering new programming options beginning in the fall or Winter of 2010/2011. New programming may include modified indoor soccer leagues, a marathon softball tournament and weekend volleyball tournaments. Staff is exploring ways to assess adult interest in these and other programs in the weeks ahead to coordinate space needs for new fall and winter programming.

Neighborhood Recreation Centers

- RPCA is coordinating its Capital Facilities Maintenance Program (CFMP) with guidance and direction from the Department of General Services. Projects planned in FY-2011 include upgrading fitness room equipment at Chinquapin and Cora Kelly. \$500K is budgeted annually in the CFMP for maintenance and repairs of RPCA's recreation centers. Projects totaling more than \$3 million dollars have been identified, however, at the current funding rate of \$500K per year; it will take at least 6 years to complete many of these projects.
- Registration for the 2010 summer program began on March 31. "Power-On" is the new brand for the after school and summer programs offered at the neighborhood recreation centers. The new "Power-On" brand is reflected on all summer program promotional materials and program information. The 2010 "Power On" summer program will begin on June 28 and the arts are the theme for the summer program.
- 1,312 children are enrolled (-34% change from last year's YTD enrollment) in the after school program as of 5/15/10.
- Work continues on the plan to implement the National Safe Place Program at all of our full-time recreation centers. Safe Place provides access to immediate help and safety for youth in crisis and makes it easy for youth to quickly connect with a service providing agency to access help. This process takes approximately 12 months to complete as it requires certain community partnerships to be formed, training staff, community education and awareness, etc. Two staff will attend certification training in September and will begin training staff in the centers shortly thereafter.
- William Ramsay Recreation Center and the Ford Nature Center staffs are collaborating on a new initiative entitled "Naturally Fit Hikes", a nature-oriented program to combat obesity. The 3 week program will commence in late June.
- The summer component of the late night adult basketball league at Charles Houston Recreation Center is scheduled to begin on July 22.

Aquatics

- The outdoor pools (Old Town and Warwick Pools) successfully opened on Memorial Day weekend. The Memorial Pool at Charles Houston and Ewald will open on June 28.
- The "Wahoos" swim team is off to a good start. One hundred twenty youth are enrolled in the program.

Environmental Education

- New programs and activities being planned include a Traveling Naturalist Program, Nature Center Docent Training Program, Traveling Nature Exhibit, and a Nature Art Contest and Exhibit. Staff will consider seeking funding in the FY-2012 budget to implement a fee based after school nature program.
- William Ramsay Recreation Center and the Ford Nature Center staffs are collaborating on a new initiative entitled “Naturally Fit Hikes”, a nature-oriented program to combat obesity. The 3 week program will commence in late June.
- Volunteers contributed 190 hours in May towards animal care and park and nature trail work.

Other

- The 3 year business plan for the Recreation Services Division was finalized in May.
- Staff is working with the IT Section to enhance the Department’s web page to make it more customer friendly. Changes are scheduled for implementation prior to the start of the fall registration period.
- The Parker-Gray Roundtable group is sponsoring a Community Open House event to introduce themselves to the neighborhood on June 26 at the Charles Houston Center (rain date June 27, 11:00 am to 3 p.m.). The event will include a job fair and four 30 minute workshops at 11:30 am and 1:00 p.m. Entertainment and music is being planned.
- RPCA is working with staff from other City agencies to address youth programming needs at the Brent Place apartment complex located on the West End. This complex has a high number of underserved children and teens residing there. The City/DHS received grant funding to aid in the implementation of programming that will be led by five Americorp workers who will be hired under the grant. The program is expected to start in September 2010.
- City Council approved RPCA’s recommended new and increased fees effective July 1. Fees will increase for garden plots rentals, youth sports registration and youth sports field use. In addition, a new adult fitness room fee will be implemented for the fitness rooms at Charles Houston, Nannie Lee, William Ramsay and Cora Kelly Recreation Centers.
- Mac Slover, Director, Sports Programs, was among the honorees receiving an award at the recent Sportsman’s Club Awards Dinner for his work on behalf of youth in the city.

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 17, 2010

TO: PARK AND RECREATION COMMISSION

FROM: ROGER BLAKELEY, DEPUTY DIRECTOR, PARK OPERATIONS
RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: MONTHLY REPORT- ITEM IV-B

John Adams Field the Water is on!

After a number of set backs the water is on at the reconstructed John Adams Field and the turf is growing. By late summer early fall we should have our first game.

Parks making an effort to “Go Green” in all aspects of the operations

We have started a meadow reestablishment program at Ft. Ward and we wanted to make sure that the grasses and the wild flowers were the dominant plants in the meadow. To ensure this RPCA staff has been at the park removing weeds, invasive and non native plants. One of the traditional ways to control weeds is to use herbicides like Round Up a non discriminate killer. We started a test area along the fence line using citrus oil to kill the weeds. The citrus oil product is non toxic and recognized as and approved for certified organic farming. It is very safe and smells like limes. To-date it shows promise this is a first time use for RPCA and we will monitor the site for results. If successful this spray can be used safely around schools including play grounds and tot lots.

Bridge is in 48 S. Early

The bridge to the natural area has been installed and looks great. It has taken almost a year to bring this phase of the park construction to completion. See attached photo.

Aquatic Weed Control in Ben Brenman Park

In June, 18 triploid grass carp, were released into the park’s detention pond to control the growth of an aggressive aquatic plant, hydrilla. The 3.5 acre pond is part of the storm water management system for Cameron Station townhomes and Ben Brenman Park. The pond slows the stormwater that drains from lawns, gardens, roadways and other areas down, allowing sediment, oils, salts, and fertilizers from lawns and gardens and other pollutants to settle and get trapped before the water empties into the Holmes Run Watershed.

When aquatic life in the pond is functioning properly, the water that leaves it is cleaner and healthier; however, storm water that contains excessive nitrogen and phosphorus can create an aquatic weed bloom that detracts from the pond's appearance and chokes out other aquatic life. Currently, the Ben Brenman pond is now over 50% colonized by hydrilla; without intervention, the entire pond would become choked with this weed.

The (sterile) triploid grass carp have become a primary biological management tool for hydrilla all over the country. Locally, in 1992, these fish were released into the Winkler ponds with great success, eliminating the need for herbicide. The fish released by the City in June were about 10 inches long and weighed about a pound; typically, in Virginia, triploid grass carp can typically reach 20 pounds and live from 5 to 11 years. City staff will monitor the pond's aquatic life and review how the hydrilla responds to this control strategy.

National Champion Tree in Alexandria

Dwarf Hackberry (*Celtis tenuifolia*) is a fairly uncommon, small native tree that typically inhabits dry, rocky or gravelly areas throughout much of the eastern U.S. Several old and very large specimens were found in the City of Alexandria during vegetation surveys conducted by staff for RPCA's Flora of Alexandria Project. Champion and notable trees were measured and scored with the assistance of Greg Zell, Arlington County Natural Resource Manager, and the largest of four Dwarf Hackberries submitted was recognized this year as the National Champion ("the largest known of its species") on the National Register of Big Trees – www.americanforests.org/resources/bigtrees.

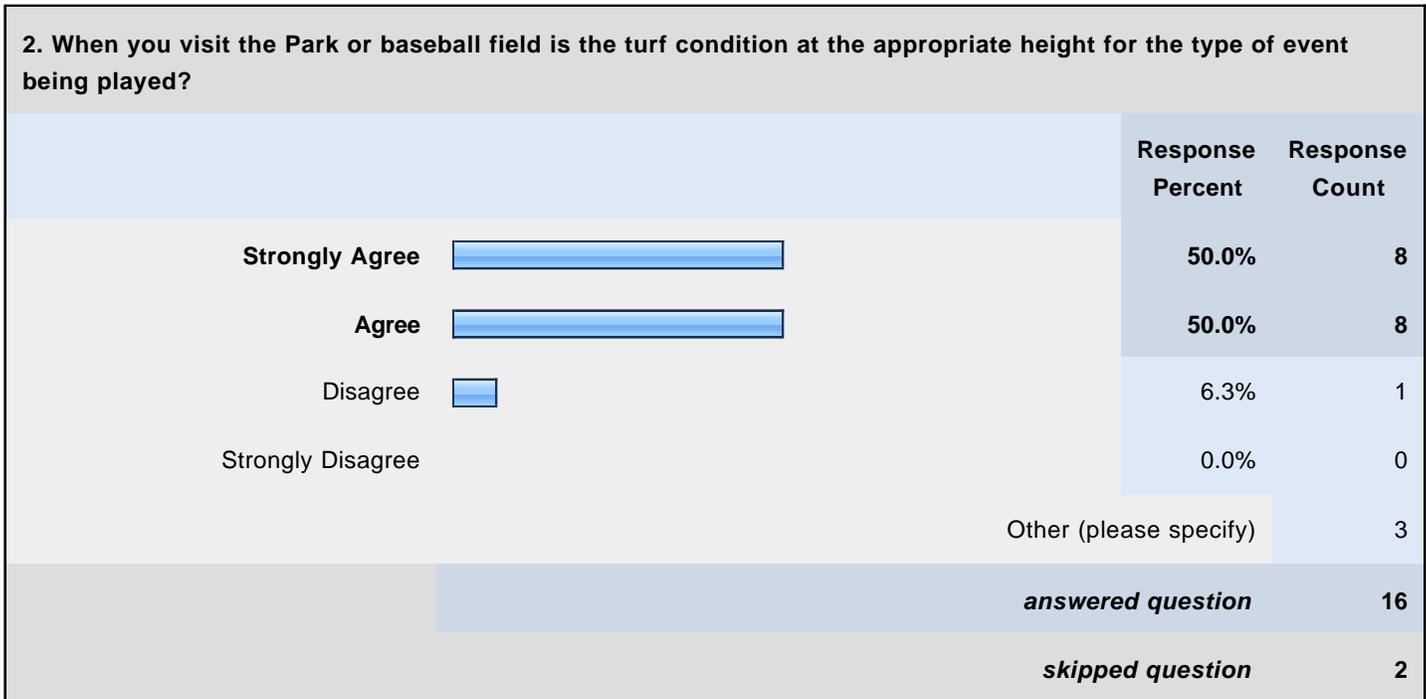
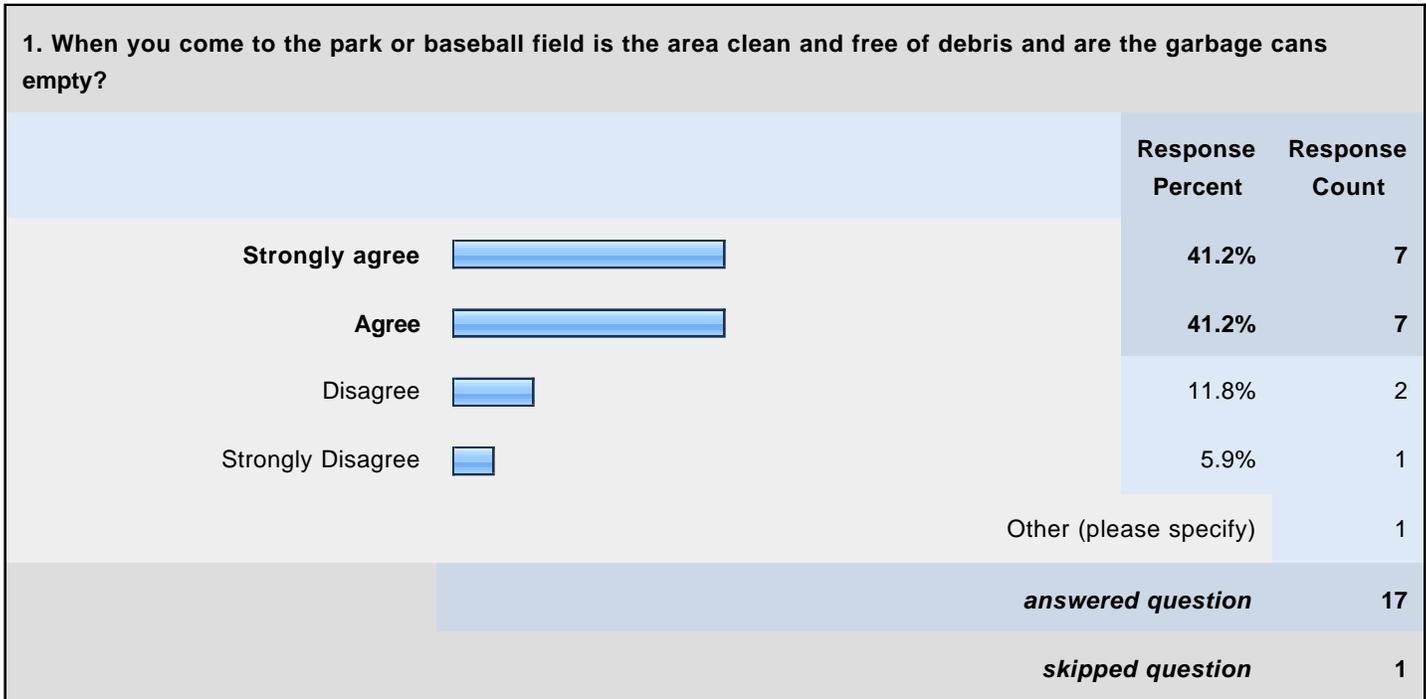
This tree grows next to a virtually identical Dwarf Hackberry at the edge of the Historic Cemetery Complex along Payne Street in Old Town. Two other comparably-sized Dwarf Hackberry trees grow on a dry, gravelly bank at Patrick Henry School.

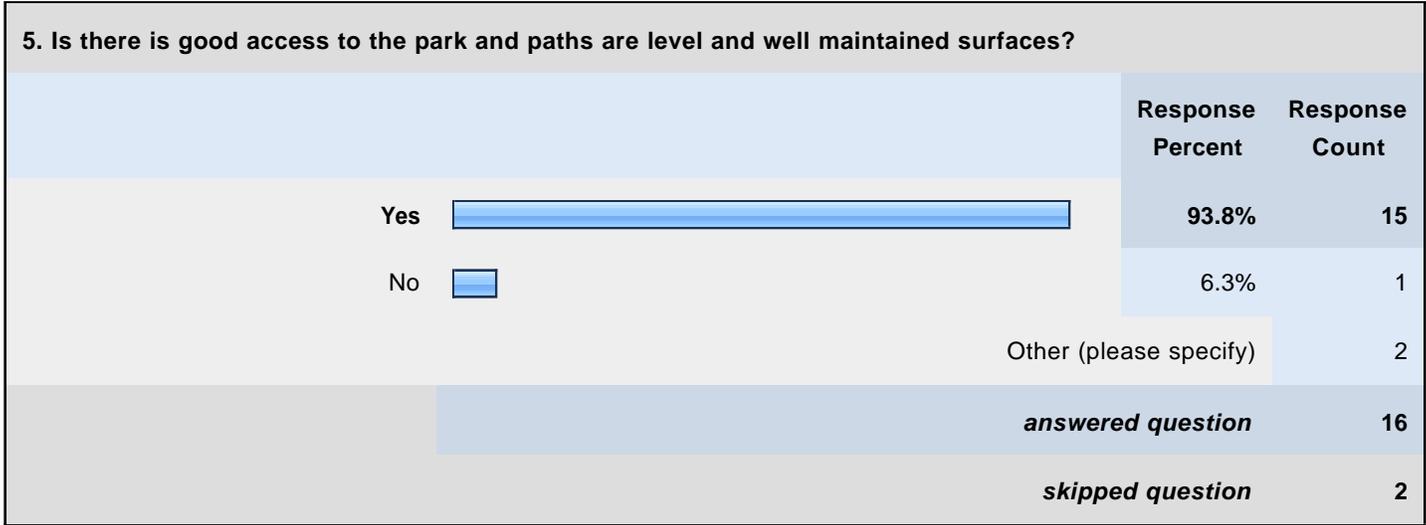
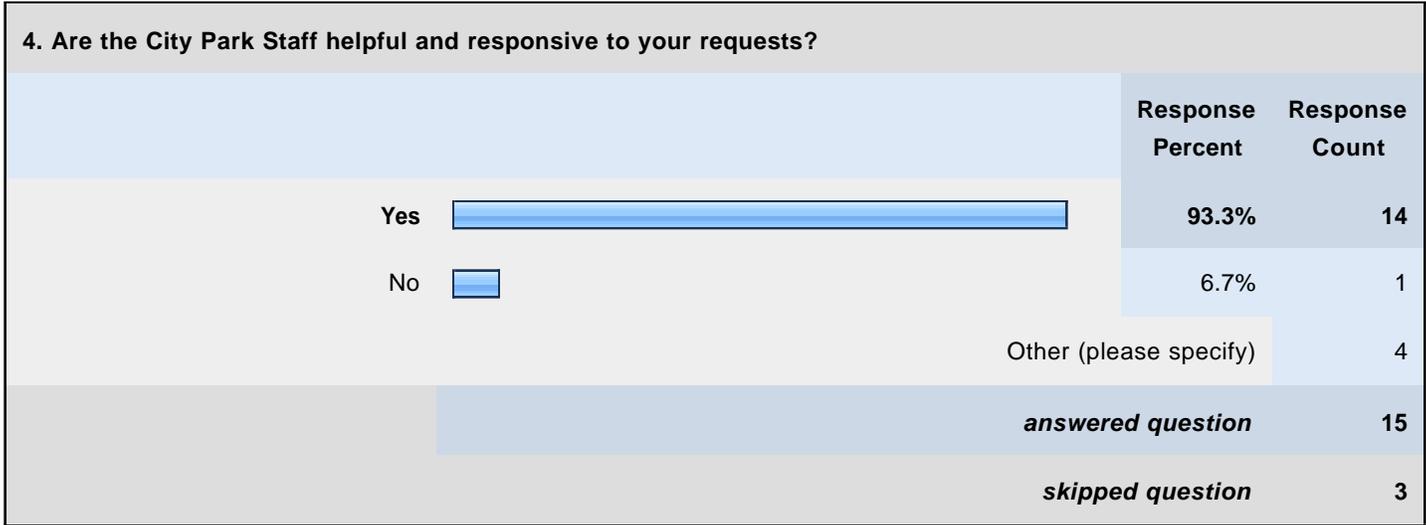
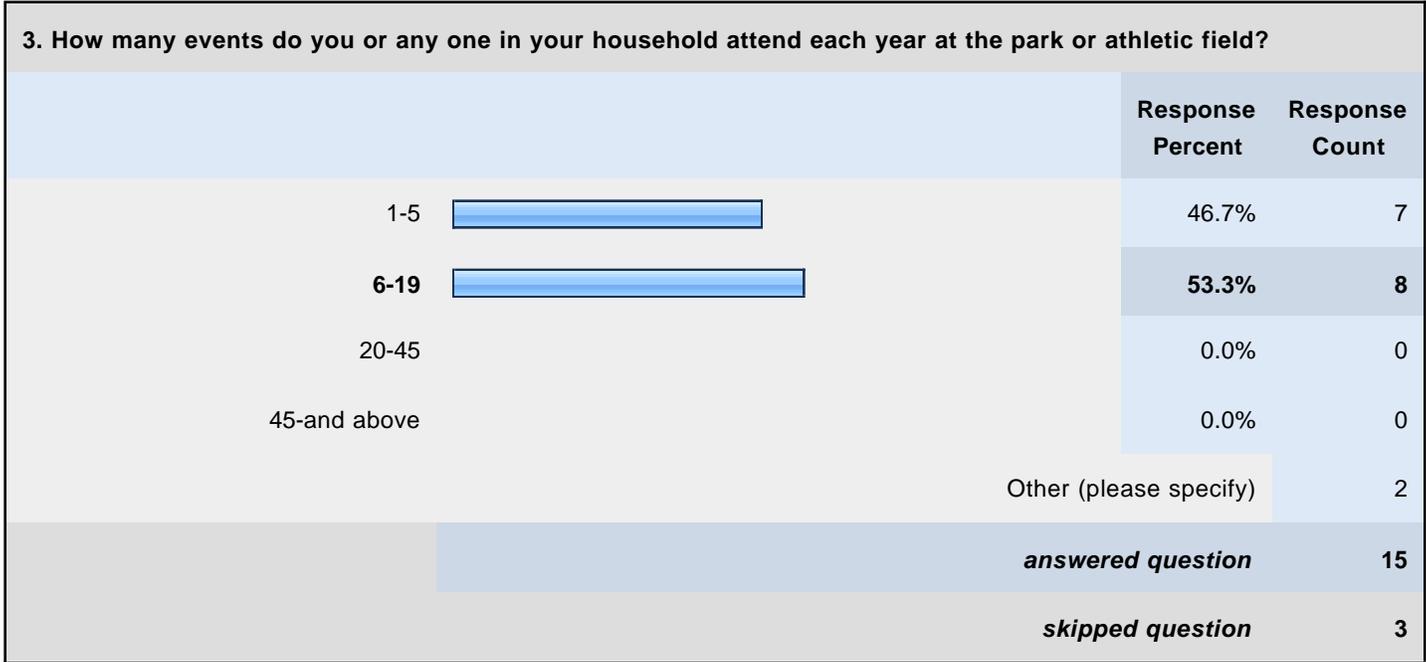
Attachments

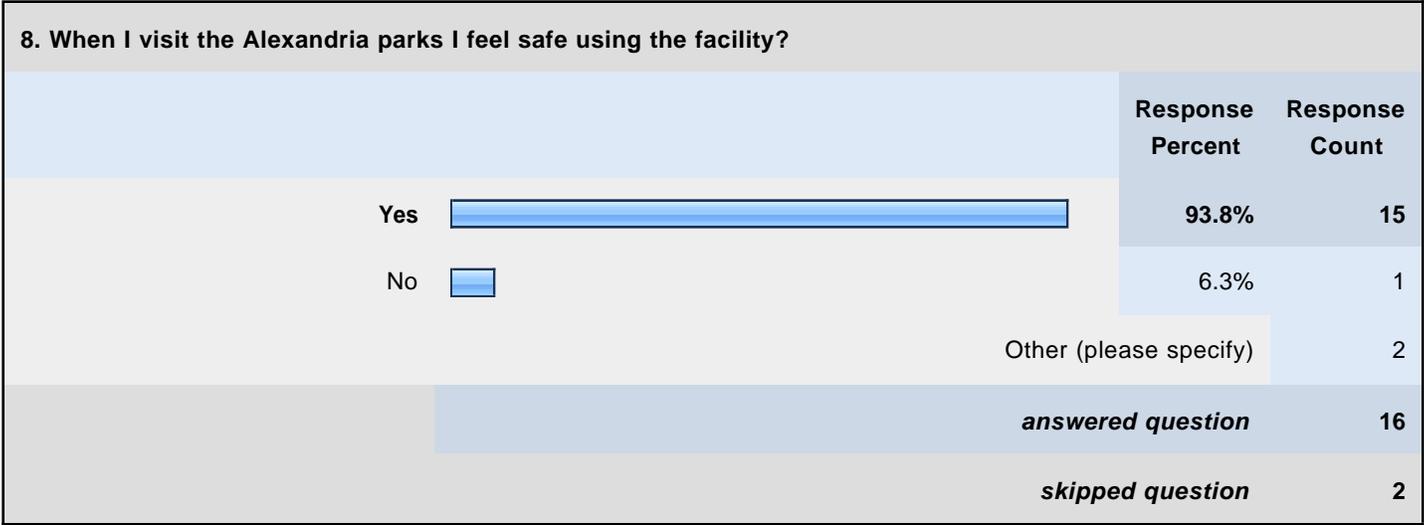
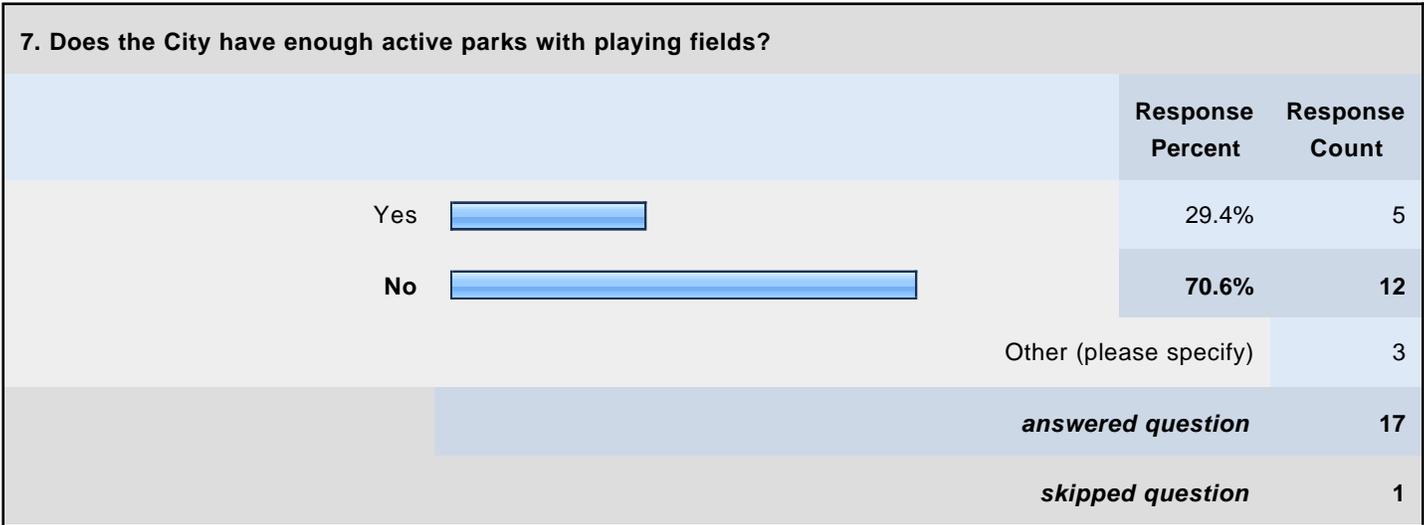
1. Photo- bridge 48 S. Early St.
2. Park and Sport Customer Satisfaction Survey



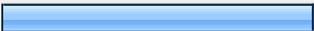
Parks and Sports Customer Satisfaction Survey







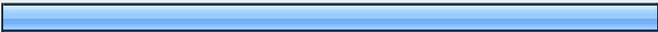
9. How was the overall maintenance of the park?

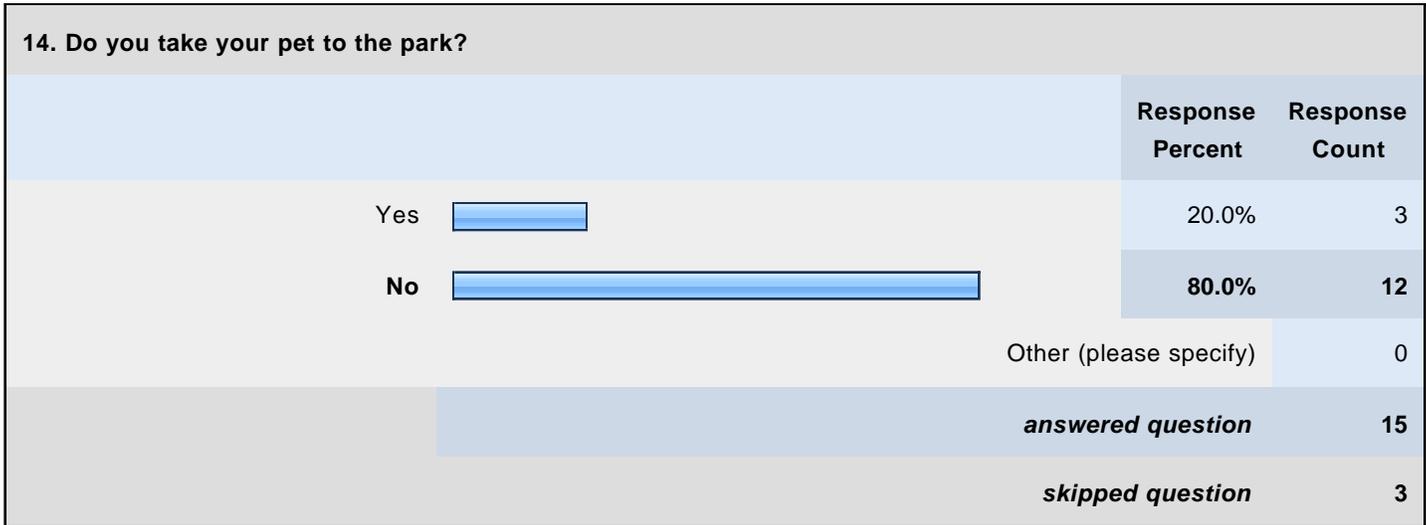
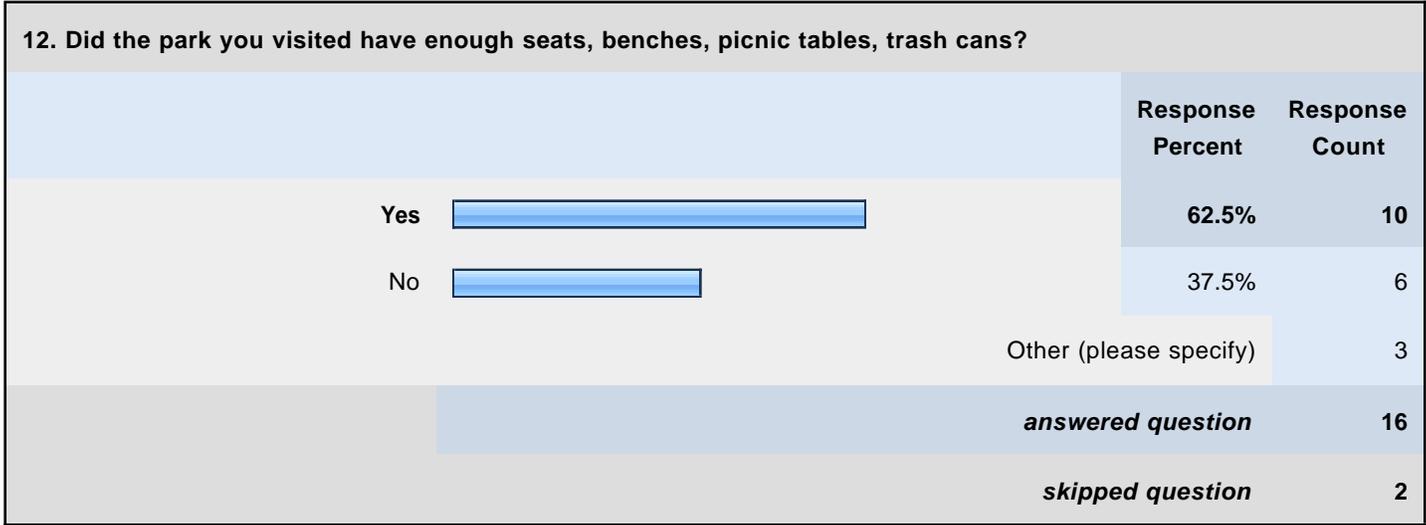
	Response Percent	Response Count
Excellent 	35.3%	6
Good 	47.1%	8
Fair 	11.8%	2
Poor 	5.9%	1
answered question		17
skipped question		1

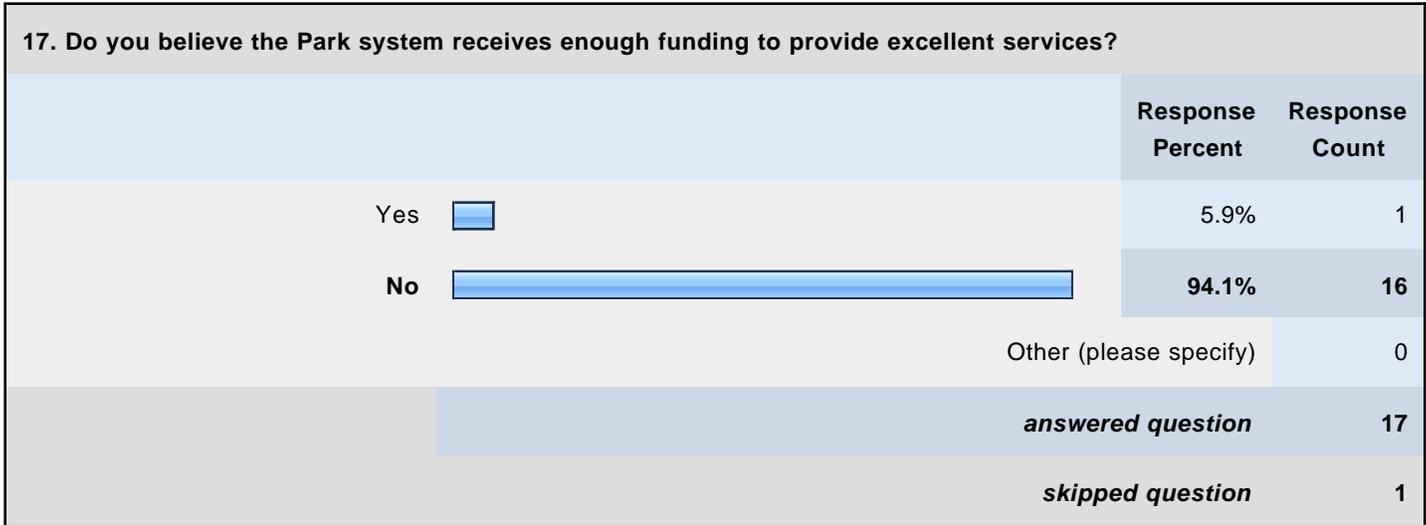
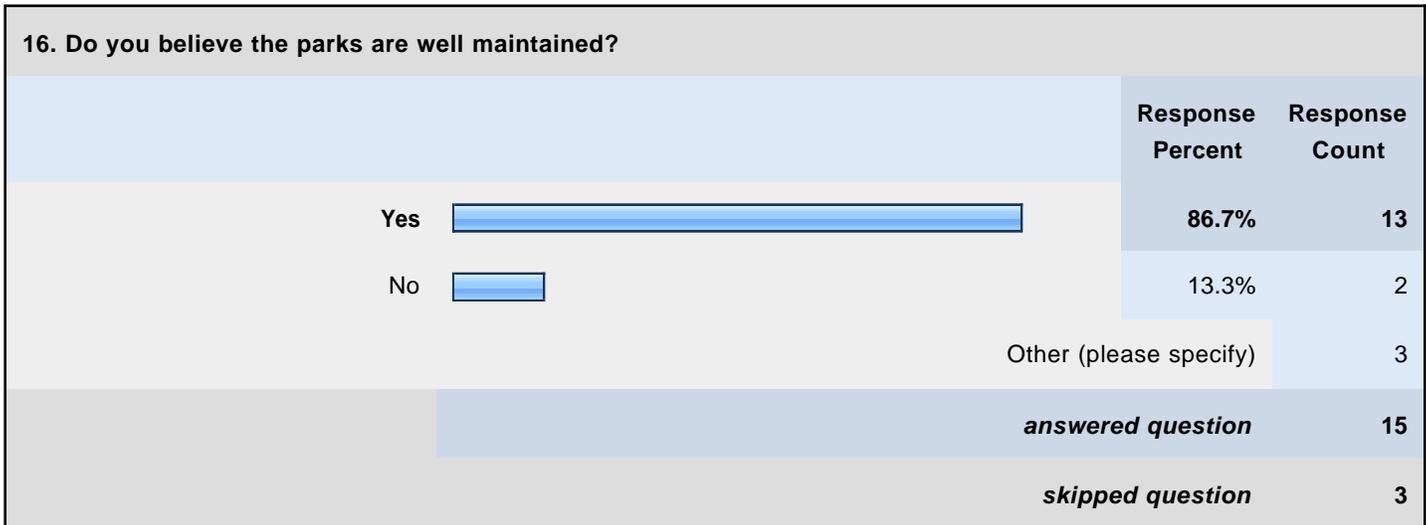
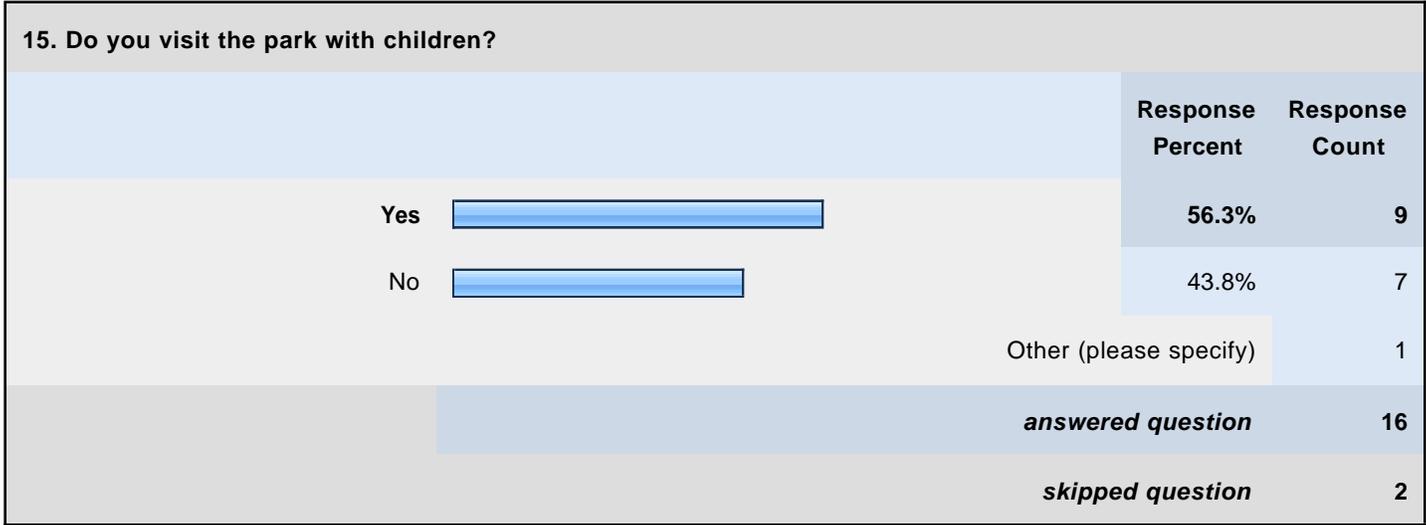
10. Were the flower beds, trees and shrubs are attractive and well maintained?

	Response Percent	Response Count
Excellent 	23.5%	4
Good 	35.3%	6
Fair 	35.3%	6
Poor 	5.9%	1
Other (please specify)		2
answered question		17
skipped question		1

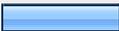
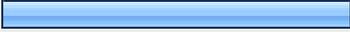
11. Was the staff helpful and courteousness when you visited the park or athletic field?

	Response Percent	Response Count
Yes 	100.0%	13
No	0.0%	0
Other (please specify)		4
answered question		13
skipped question		5





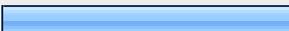
18. Is the City's park system meeting your recreational needs?

	Response Percent	Response Count
Strongly Agree 	17.6%	3
Agree 	52.9%	9
Disagree 	23.5%	4
Strongly Disagree 	5.9%	1
answered question		17
skipped question		1

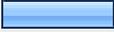
19. Was this your first visit to the Park?

	Response Percent	Response Count
Yes	0.0%	0
No 	100.0%	17
Other (please specify)		0
answered question		17
skipped question		1

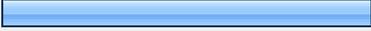
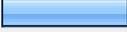
20. If no how often do you visit the park?

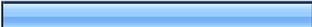
	Response Percent	Response Count
Once a week or more 	25.0%	4
One to three times per week 	43.8%	7
Less than once a month 	25.0%	4
Once per year 	6.3%	1
Other (please specify)		1
answered question		16
skipped question		2

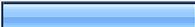
21. Why did you visit the park today?

	Response Percent	Response Count
Walk or jog 	58.3%	7
Exercise a pet 	16.7%	2
Cycle or ride a bike	0.0%	0
Have a picnic	0.0%	0
Visit a playground 	25.0%	3
Other (please specify)		4
answered question		12
skipped question		6

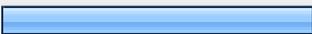
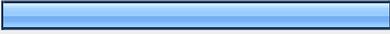
22. How much time did you spend in the park?

	Response Percent	Response Count
10 minutes to 30 minuets 	25.0%	4
30 minutes to 1 hour 	56.3%	9
1 hour to 2 hours 	18.8%	3
3 hours or more	0.0%	0
Other (please specify)		1
answered question		16
skipped question		2

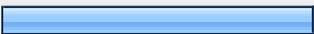
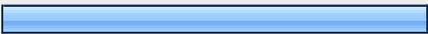
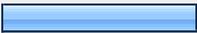
23. What type of parks are most needed in Alexandria Virginia (Check top 2 choices)		
		Response Percent Response Count
Small parks in my neighborhood		5.9% 1
Large multi-use parks that serve the whole community		47.1% 8
Natural Areas		29.4% 5
A park consisting primarily of sports fields		47.1% 8
Parks with river or creek frontage		17.6% 3
Linear parks- trail corridors – pathways		29.4% 5
No additional parks or natural areas needed		5.9% 1
	Other (please specify)	1
		answered question 17
		skipped question 1

24. In which area should the City focus its parks and recreation efforts? (Check top 2 choices)		
		Response Percent Response Count
Acquire land for future parks		29.4% 5
Develop new parks		17.6% 3
Upgrade existing parks		47.1% 8
Maintain existing parks and facilities		41.2% 7
Build new major facilities e.g. Athletic/Sports Complexes		41.2% 7
	Other (please specify)	2
		answered question 17
		skipped question 1

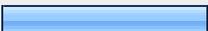
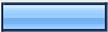
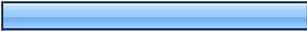
**25. Which of the following benefits of parks recreation services and open space are most important to you?
(Check top 2 choices)**

		Response Percent	Response Count
Promote youth development		47.1%	8
Improve health and wellness		58.8%	10
Enjoy/protect the natural		58.8%	10
Provide support for lifelong learning		0.0%	0
Provide cultural activities/special events		17.6%	3
Connect people, build strong families and neighborhoods		23.5%	4
	Other (please specify)		0
answered question			17
skipped question			1

26. What facilities or equipment would you like to see added to the City of Alexandria’s park system? Please check all that apply.

		Response Percent	Response Count
Picnic Areas		47.1%	8
Trails		29.4%	5
Basketball Courts		5.9%	1
Soccer/Football Fields		64.7%	11
Volleyball Courts		29.4%	5
Children's Play Equipment		41.2%	7
Natural Areas		52.9%	9
Baseball Fields		23.5%	4
Softball Fields		17.6%	3
Outdoor Running Track		35.3%	6
Exercise Areas		17.6%	3
Off Leash Dog Exercise Areas		17.6%	3
	Other (please specify)		2
answered question			17
skipped question			1

27. Has anything prevented you from fully enjoying your visit at an outdoor recreational site? Check all that apply.

		Response Percent	Response Count
Lack of parking		23.1%	3
Lack of public transportation		0.0%	0
Lack of routes between accessible elements		0.0%	0
Lack of hiking/biking trails-Paved		15.4%	2
Lack of hiking/biking trails-Unpaved		15.4%	2
Lack of interpretive displays/presentations		30.8%	4
Lack of restrooms		30.8%	4
Lack of dog parks		15.4%	2
Lack of scenic areas/overlooks		23.1%	3
Lack of time		46.2%	6
Lack of money		15.4%	2
My personal health		0.0%	0
Concern for personal safety		7.7%	1
Crowded areas		7.7%	1
Inadequate transportation		0.0%	0
Pollution		7.7%	1
No assistance for physical condition		15.4%	2
	Other (please specify)		3
answered question			13
skipped question			5

28. We would like to hear from you if we haven't addressed a specific project or need that you would like to see undertaken.

	Response Count
	3
<i>answered question</i>	3
<i>skipped question</i>	15

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 17, 2010

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: ALISA CARREL, DIRECTOR, OFFICE OF THE ARTS
DEPARTMENT OF RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: **JUNE 17, 2010 COMMISSION MEETING, ITEM IV-C
UPDATE ON THE OFFICE OF THE ARTS AND ARTS COMMISSION
ACTIVITIES**

Please see Attachment:

OFFICE OF THE ARTS MONTHLY STAFF REPORT – JUNE 2010

OFFICE OF THE ARTS MONTHLY STAFF REPORT – JUNE 2010

STRATEGIC PLANNING

Alexandria is ranked the 3rd Best Arts Destination among mid-sized cities in the Nation! Results of a reader poll by *AmericanStyle* Magazine. This is up from #11 last year.

Torpedo Factory Art Center

Team Lead: Alisa Carrel

Status: A Community Meeting was held on 5/18/10 Arts Commission Meeting. Lynn Knight with Management Analysis Inc, the consultant who led the Torpedo Factory Productivity and Efficiency Study gave a presentation and answered questions from the audience. More than 50 people attended, including artists at the Torpedo Factory Art Center and representatives from Alexandria Archaeology and The Art League.

Durant Community Arts Center/Jefferson-Houston Site Redevelopment

Team Lead: Alisa Carrel

Status: Pat Miller and Margaret Wohler met with the Mayor to discuss the redevelopment of the Durant Center/Jefferson-Houston site. ACPS Superintendent Dr. Mort Sherman will attend the 06/15/10 Arts Commission Meeting and provide an update. City Council will hold a work session with the School Board in June. Arts Commissioners should attend.

Important Date: Tuesday, June 22, 5:30 pm, Council Work Room, City Hall.

Office of the Arts Business Plan

Team Lead: Alisa Carrel

Status: The business plan is on the agenda for the Arts Commission's June meeting.

GRANTS PROGRAM

Alexandria Commission for the Arts Grants Program

Team Lead: Cheryl Anne Colton

Status: FY 2010 Final Reports have been sent to all grantees. Once information is received about the FY 2011 Local Government Challenge Grant from the Virginia Commission for the Arts, the confirmed grant awards letters, a copy of the summary report, and the payment memorandum will be sent to the FY 2011 grantees. Planning efforts have begun for FY 2012 online grant program.

Virginia Commission for the Arts Services to the Field Grant

Team Lead: Alisa Carrel

Status: As part of the VCA Services to the Field Grant, an institutional license has been purchased with the Foundation Center for access to their Foundation Directory Online – Professional version. The license allows direct access for 29 arts organizations – current grants recipients and a handful of former grants recipients. Authorization forms have been distributed and access has been activated. These groups are able to access the Directory from their computers. There is one designated user per organization.

PUBLIC ART FUNDING POLICY

Team Lead: Alisa Carrel

Status: A draft of the public art funding policy will be discussed at the Arts Commission meeting on 06/15/10 and presented to City Council on 06/22/10 with the request that Council accept the report and direct staff to continue to discuss the draft policy with stakeholders in anticipation of a Council vote in the fall. Pat Miller and Alisa Carrel met with Eric Dobson of NAIOP, the national association for commercial real estate development, Howard Middleton of Reed Smith, and Chris Darling of Duke Realty and received feedback on the draft policy.

Important Date: Tuesday, June 22, 2010, 7pm, Council Chambers, City Hall

PUBLIC ART PROJECTS

Charles Hamilton Houston Memorial

Team Lead: Alisa Carrel

Status: Honoraria payments (\$2,000 each) for the finalist artists have been processed. The artists are Team of Jennifer Andrews and Gregg LeFevre from NYC, Christopher Erney from Alexandria, Team of Robert Firmin and Eugene Daub from Kensington, CA and Preston Jackson from Dunlap, Illinois. They are working on their proposals and maquettes and will present them to the Selection Panel and Stakeholder Advisory Group in August. The public will then have four weeks to view and submit comments. A Gala fundraiser is planned for October 16 at the Charles Houston Recreation Center.

Charles Hamilton Houston Memorial Community Outreach

Team Lead: Cheryl Anne Colton

Project 1 Status: Oral History Project: no new information.

Project 2 Status: "A Rose that Grew from Concrete" production based on poetry of late rap artist, Tupac Shakur. New audition date selected: Monday, June 21, 4:30 pm, Nannie J. Lee Memorial Recreation Center. Partners are Theatre Club, LLC and the Alexandria City Children's Theatre initiative. They are currently seeking youth to audition. Outreach activities to the recreation centers have occurred. Assistance in getting the word out is appreciated.

Important Date: Monday, June 21, 4:30 pm, Nannie J. Lee Recreation Center.

Project 3 Status: Rawn James, Jr. has recently published his book, "Root and Branch: Charles Hamilton Houston, Thurgood Marshall and the Struggle to End Segregation." The Alexandria Black History Museum proposes having a "Tea and Talk" on Monday, September 13 to provide an update of the Charles Hamilton Houston Memorial Project and promote a lecture by Mr. James that the Alexandria Historical Society is sponsoring on September 22nd at The Lyceum.

Important Dates: Monday, September 13, 1pm, Alexandria Black History Museum, and Wednesday, September 22, 2010, 7:30pm, Lyceum

Project 4 Status: Reminder: Exhibit of youth art from summer artist in residency program at Charles Houston Recreation Center at Mayor's office, through June.

Police Memorial

Team Lead: Alisa Carrel

Status: Honoraria payments (\$2,000 each) for the finalist artists have been processed. The artists are Rodney Carroll from Baltimore, Joe Nicholson from Carlsbad, CA and Frederic Schwartz from NYC. Their proposals and maquettes will be presented to the Selection Panel in August. Matthew Harwood taped a segment for Comcast's Newsmakers which is now airing. The Police Foundation is assisting with raising the funds for the Memorial.

Freedmen's Cemetery

Team Lead: Alisa Carrel

Status: no new information.

Captain Rocky Versace Plaza and Vietnam Veterans Memorial

Team Lead: Cheryl Anne Colton

Status: The benches were cleaned the week of May 17. More than one hundred people attended the May 31 Memorial Day Ceremony. Vaughn Ambrose secured a bugler, Viviana Valentine for the event. Miss Valentine played taps at the Veteran's Day Ceremony as well. The Friends of Rocky Versace will meet to set dates for the second cleaning of the benches, re-gilding of the gold stars, and re-lettering for the Memorial. It is anticipated the work to be completed before Veteran's Day.

King Street Gardens Park Foundation

Team Lead: Cheryl Anne Colton

Status: Brick order has not yet been submitted. Installation is anticipated for late summer or early fall. Throughout the summer, King Street Gardens Park Foundation, will present a "Music in the Park" series featuring contemporary Jazz, Folk, Gospel, and Barbershop Harmony. The kick-off for the series is the Al Williams Quartet on June 12.

Van Alstine Sculpture – Sacandaga Totem

Team Lead: Alisa Carrel

Status: Installation is anticipated for summer 2010. An on-site public meeting for construction will be held on July 12. We are exploring an opportunity to do a public lecture with the sculptor in the fall.

Important Date: Pre-construction Meeting, July 12, 10:30am, corner of King and Fayette Streets.

Nannie J. Lee Memorial Center – Temporary Summer Art Project

Team Lead: Cheryl Anne

Status: no new information.

Duron Paint Building on Mt. Vernon Avenue

Team Lead: Alisa Carrel

Status: On June 12, City Council is considering a special use permit request by the Department of Recreation, Parks & Cultural Activities that would allow the former Duron Paint Building to be used as a public/community building. The arts is identified as one of the many proposed uses.

Ward's Recipes

Team Lead: Alisa Carrel

Status: Temporary art installation project in Ben Brenman pond. Artist Ward Tietz is developing a scope of work.

PUBLIC ART IN URBAN PLANNING

Waterfront Plan

Team Lead: Alisa Carrel

Status: Planning & Zoning will present the Concept Plan at a meeting with the arts community on June 21, 7pm, at the Durant Community Arts Center. The goal of the meeting is to gather more specific input on the integration of the arts in the plan.

Important Dates: Monday, June 21, 7pm, Durant Community Arts Center.

BRAC

Team Lead: Alisa Carrel

Status: Awaiting word from Army on the budget. A selection panel is being formed. A list of mural artists (any media) has been developed. Please forward additional recommendations to Carrel.

Edmonson Sisters: The sculpture by Erik Blome and commissioned by Carr Properties was installed on May 21. A small dedication ceremony will take place on June 25.

Del Ray Central – corner of Mt. Vernon and Commonwealth

Team Lead: Alisa Carrel

Status: Marble sculpture, "Three Eggs in Space" by Karen Bailey has not yet been installed. Further work is being done to the base.

ALEXANDRIA POET LAUREATE

Team Lead: Cheryl Anne Colton

Status: Ms. Young has developed an annual work plan which will be vetted through the Poet Laureate Advisory Committee and presented to the Commission. Ms. Young's work plan outlines three projects: creation of a Poetry Slam Team, a multicultural writing and translation workshop entitled "Poems and Memories of Home" and a free Writers Workshop.

EVENTS

Alexandria Film Festival

Team Lead: Alisa Carrel

Status: The Call for Film Submissions has been announced and a press release has been distributed. Notification has been sent to embassies, universities, filmmakers who submitted in the past, and other related individuals and organizations. The web site has been updated and the Withoutabox online submissions site activated. We have received 15 submissions from four countries to date. Arts Commissioners are encouraged to serve as a judge and on committees. Prospective judges should contact Carrel, prospective committee members should contact Miller. The Executive Committee met on June 10. A new logo is being designed by graphic artist Elisa Anderson pro bono. The Lyceum has been reserved for the Saturday venue.

Important Dates: November 4 – 7, 2010, Alexandria Film Festival.

COLLABORATIONS

Arts Marketing Initiative

Team Lead: Alisa Carrel

Status: Work continues for branding Arts in Alexandria. The new web site, ArtsInAlexandria.com, is currently being designed. Stephanie Brown and the Alexandria Convention and Visitors Association are currently working on their arts portal which will be called ArtsEventsAlexandria.com. Calendar items will be searchable in the following categories: Dance, Theater, Visual, Music, Literary, Arts Festival, Fundraiser, and Class/Workshop. It is anticipated that both sites will be up and running by September.

Youth Arts Festival

Team Lead: Cheryl Anne Colton

Status: no new information.

Important Dates: Planning Meeting, June 17, 2010, 10 am, Durant Community Arts Center and Saturday, August 14, 2010, Jefferson Field/Park.

RESEARCH

Local Arts Index

Team Leads: Alisa Carrel and Cheryl Anne Colton

Americans for the Arts has selected the City of Alexandria to be one of the 100 local arts agencies to participate in the development of its new Local Arts Index, funded by the Kresge Foundation. This 18 month research initiative is being launched by Americans for the Arts as a local complement to its National Arts Index. Information sessions are scheduled as part of the June 25-27 Americans for the Arts in Baltimore.

PROFESSIONAL DEVELOPMENT

Internship Program

Team Lead: Cheryl Anne Colton

Status: Nine interns are secured for the Spring/Summer session. Updated project descriptions are included following the report.

“Hands-on” Social Media Workshop

Team Lead: Cheryl Anne Colton

Status: Computer Core will sponsor a two-hour, hands-on social media workshop. Participants will set up social media accounts, including Facebook and Twitter, and learn how to use them effectively. Limited to 12 participants. This training is a spin-off of the May 25 Social Media workshop sponsored by the Alexandria Collaborators (Office of the Arts, ACT, United Way, Department of Human Services). Facilitators: Jennifer Roccanti is Development Associate at Miriam’s Kitchen and former Arts Commissioner Lynn O’Connell and Craig Fifer, City IT staff.

Important Date: Thursday, June 23, 1 pm, 3846 King Street, Alexandria, VA (ComputerCore is located at Fairlington Presbyterian Church)

Submitted by Alisa Carrel and Cheryl Anne Colton

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INTERNS – SPRING/SUMMER 2010 – Updated 06/15/10

Katy Barker, May 3 – July 30, 250 hours. BBA/MBA Business School candidate, Marymount University, Arlington, VA. Ms. Barker will be conducting a market assessment for the Durant Community Arts Center's facility rentals, specifically looking into trends over the past three years, competition; demographics. She will also evaluate the cultural arts classes provided at the center.

Melissa Benson, June 7 through August 13, 240 hours, Seeking a BA American University, DC. Ms. Benson will work on the Youth Arts Festival. She will also assist Ms. Elgarch with the City Gallery program. And she will assist Ms. Slaughter with updating the public art inventory and researching funding options.

*Laura Chamberlain**, June 7 – August 13, 250 hours. Seeking a BA in History, minor in German, Kutztown University of Pennsylvania, Kutztown, PA. Ms. Chamberlain will work with Ms. Gremillion to research trends in participation and impact of City funds to leverage private funding of grantees. She will also assist with the "call for qualifications" for Freedmen's Cemetery and outreach projects for the Charles Hamilton Houston Memorial and the Police Memorial projects.

Fatima Elgarch, May 17 – August, 140 hours. Seeking a BA Fine Arts in Art History, George Washington University, DC. Ms. Elgarch will assist in creating a "call for artists" to develop a pool of artists for the 10 City Galleries. She will set-up a flickr account for the City Galleries program. She will also assist in developing program procedures, securing letters of agreements and hanging shows.

*Frances Gremillion**, June 7 – August 13, 240 hours. Seeking a BA in Communications, St. Edward's University, Houston, TX. Ms. Gremillion work with Ms. Robinson primarily to assist with the planning efforts for the 2010 Film Festival including researching funding options, assisting with coordination of film entries and selection process.

Ginnefine Jalloh, May 17 – August, 24 hours. Seeking a BA Fine Arts in Graphic Design, Marymount University, Arlington, VA. Ms. Jalloh will propose new designs for promotional materials including the Durant Center's general information brochure, rental application packet, Oswald Durant biographical brochure, and the City Gallery program.

Megan Robinson, May 17 – August, 140 hours. Seeking a BA Fine Arts in Art History, minor in French, Hollins University, Roanoke, VA. Ms. Robinson work with Ms. Gremillion primarily to assist with the planning efforts for the 2010 Film Festival including researching funding options, assisting with coordination of film entries and selection process.

Jennifer Slaughter, June 7 – August 13, 240 hours. Seeking a BA in Art History, minors in French and History, University of North Texas, Denton, TX. Ms. Slaughter will update the public art inventory, assist with maintenance tracking and research funding options.

Avey Chandler Spottswood, May 24 – June 11, 24-30 hours. Senior, TC Williams High School (Senior Experience Program). Mr. Spottswood will assist with the reception/administrative duties and afterschool program at the Durant Center.

* From the Washington Center for Interns and Academic Seminars

CALENDAR [June - August 2010]

Arts on the Waterfront Community Meeting

Monday, June 21, 7pm, Durant Community Arts Center

Work Session, City Council and Alexandria School Board

Tuesday, June 22, 5:30 pm, Council Work Room, City Hall

Social Media Workshop

Thursday, June 23, 1 pm, Computer Core, 3846 King Street (Fairlington Presbyterian)

Alexandria Arts Forum Meeting

Thursday, June 24, 12:30 pm, Durant Community Arts Center

Americans for the Arts Half-Century Summit

June 24-27, Baltimore, MD

USA/Alexandria Birthday Celebration

July 10, Oronoco Bay Park

Public Art Committee Meeting

Wednesday, July 14, 6:30 pm, Durant Community Arts Center

Arts Commission/Arts Forum Annual Picnic

July 15, 5:30pm, Ford Ward Park

Film Festival Committee Meeting

Thursday, July 8 & 22, 7 pm, Durant Community Arts Center

Irish Festival

August 14, Waterfront Park

Youth Arts Festival

August 14, Jefferson Field/Park

Cambodian Day Festival

August 22, Ben Brenman Park

City Galleries

Durant Community Art Center: Nhora Osoria, through June 30, 2010; Art in Hand, Preschoolers, through June 30, 2010

City Council, City Manager and Employee Lounge Galleries: Episcopal High School Youth Exhibits through June 30, 2010

Lee Center Gallery Upstairs: Chris Haggerty, through June 30, 2010

Beatley Library: - Carlos Beltran Baldiviezo, through July 8, 2010

T&ES: Diana Gamerman, through September 6, 2010

New Gallery-Nannie J. Lee Memorial Center: DunLo Art Group, through August, 2010

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 17, 2010

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF

SUBJECT: **PARK PLANNING ACTIVITIES UPDATE
OVERVIEW – SELECTED PROJECTS AT A GLANCE, ITEM IV-D.**

I. Park Planning

Potomac Yard & Metro Small Area Plan In Progress

With support of a majority of the Potomac Yard Planning Advisory Group the plan approved by Planning Commission on May 3 and City Council on May 15. The CDD for Potomac Yard North was approved by Planning Commission on June 1 and City Council approval is anticipated on June 12.

Waterfront Small Area Plan In Progress

Plan development is ongoing. Staff have continued to provide comments on the initial concept plan presentation. Public comments continue to be accepted.

Beauregard Corridor Small Area Plan In Progress

Staff providing ongoing feedback/comment on framework plan and best practices.

Park Master Planning In Progress

As a core service initiative the Park Master Planning Inventory and Standards Projects have been significantly impacted by vacation of one of the Division's Urban Planner II positions. Due to staff capacity, until such time that the position is filled (anticipated as August, 2010) and engaged at full strength, the Park Inventory Project has been placed on hold. Projects (35 total) highlighted in **yellow** on the Park Planning, Design + Capital Development Division Activities Update indicate work plan items directly impacted by vacancy of the Urban Planner II position.

Open Space Planning & Acquisition Ongoing

Contract for acquisition of Braddock Small Area Plan parcel (600 N. Henry Street property) approved by City Council on February 16, 2010. Section 9.06 of the City Charter action approved by Planning Commission on March 02. Final purchase remains contingent on completion of the Phase II Environmental Assessment and completion of contract negotiations with property agents.

Potomac Yard-Landbay K Final Site Plan & Contract Documents

Kick-off meeting for Final Plan phase held on May 14. Anticipate FSP #1 submittal in June. Staff are meeting weekly with applicant's consultant. Significant staff time dedication.

II. Capital Project Implementation

1-7 East Del Ray Contract Documents

Site Grading Plan review number three has been completed. Staff are coordinating quality assurance review items with the Consultant. Project is tracking for late summer (phase one) construction start.

48 South Early Street-Pedestrian Bridge Construction

Contract awarded to Fort Myer Construction. Bridge footings and bridge installed. Final completion by end of June, 2010.

2009 Athletic Field-Ben Brenman Contract Documents

Mylars and contract documents approved. Solicitation for construction being advertised via City's MASC Tier II contract. Construction commencement anticipated in Summer, 2010.

Playgrounds Contract Documents & Construction

Landover site awarded to Avon Construction. Project is under construction. Playgrounds at Mulligan (\$99,000), Stevenson (\$126,000), Tarleton (\$104,300) Parks are in bid document preparation stage. Solicitations are anticipated in June.

Witter Athletics Contract Documents

Consultant VDOT submittal returned with comments. Staff have finalized architectural materials and finish selections with consultant. Anticipate solicitation Summer, 2010.

Four Mile Run Pedestrian-Cyclist Bridge Competition Design

The team of Grimshaw/Arup/Scape were selected by a jury of nationally recognized professionals in March. Kick-off meeting with design team held on May 12. Additional information, including the presentations and information on the firms is available via <http://www.4milerun.org/>

Four Mile Run Demonstration Project Contract Documents

Review of 60 percent construction documents is underway. Comments due June, 15.

Mount Vernon Avenue-Duron Paint Building Site Planning & Design

have met with Code Enforcement and are in process of coordinating with other City departments in context with ongoing implementation of the Arlandria Small Area Plan. Planning Commission recommended approval on June 1 and City Council review of Special Use Permit application anticipated as approval on June 12.

Sacandaga Totem Sculpture by John Van Altine-1200 King Street Construction

Go-ahead provided by CMO on May 5. Pre-construction coordination meeting on May 12. Project submittals and shop drawings process underway. Geotechnical site review completed. Completion anticipated August, 2010. Anticipate significant staff time commitment.

Freedmen's Cemetery Planning & Design

DSUP approval by Planning Commission on May 3 and by City Council on May 15. Final Site Plan and document preparation commencing immediately.

May, 2010		Activities Update			PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT	
Project	Description	Team	% Complete	Delivery	Notes	
* Items highlighted in yellow indicate projects on-hold due to vacancy of UP-II Position. Anticipate filling in Aug, 2010.						
PARK & OPEN SPACE PLANNING						
Parks Inventory	Core Service Initiative	LD ___	On Hold	Dec. 2011	On Hold due to vacancy of UP-II position.	
Needs Analysis & Survey	Core Service Initiative	LD ___	Scoping	Aug-10	Initial intra-departmental draft in progress. Delivery date is a draft for planning purposes.	
City Master Plans/Open Space/SAPs						
Potomac Yard Small Area Plan	Small Area Plan	BC RMK	100% Planning	May-10	Approval by Planning Commission at May 4th Hearing. Approved by City Council at May 15 hearing.	
North Potomac Yard CDD	CDD	BC RMK	90% Planning	Jun-10	Conditions, design guidelines, and staff report completed. Application is scheduled for June Planning Commission hearing on June 1 and City Council on June 12.	
Waterfront Small Area Plan	Small Area Plan	LD LS RMK	75% Planning	Oct. 2010	Staff providing Ongoing feedback/comment on plan alternatives. Concept Plan released for public review May 03. Concept plan to be presented at May 20 Park & Recreation Commission meeting. Staff meeting and additional comments provided May 26.	
Beauregard Corridor Small Area Plan	Small Area Plan	LD RMK	90% Planning	Nov. 2010	Staff providing ongoing feedback/comment on framework plan and best practices. Open Space Coordinator and Arborist will meet with P&Z staff to provide comments on latest concept framework the first week in June.	
Eisenhower West	Small Area Plan	LD __	100% Planning	Tbd	Staff involvement limited at this time, expecting Fall 2010 project restart.	
Housing Master Plan	City Master Plan	LD __	100% Planning	Spring 2011	Project commenced April 2010. Staff involvement limited at this time.	
Aquatics Master Plan	Dept.	__ RMK	not active	Tbd	Initial meeting to discuss process held on April 15.	
Park Master Planning	Dept.	LD __	Ongoing	Tbd	Continued project scoping underway. All Park Planning staff involved.	
Arlandia Implementation	Small Area Plan	LD __	80% Planning	Ongoing	Internal staff meetings on reuse of the Duron Paint store building for community/park use, Planning Commission and City Council scheduled for June SUP hearing. Ongoing internal staff meetings to address building code, operational and legal issues.	
Braddock Small Area Plan-Implementation	Small Area Plan	LD RMK	90% Planning	Ongoing	600 North Henry Street property closing on May 26. The City now owns the property and is maintaining the existing tenants for a minimum of 12 months.	
Holmes Run Trail Crossing	Interjurisdictional	JL __	Ongoing	Ongoing	TES coordinating VDOT approvals. Construction anticipated Late 2010-Early 2011	
Synthetic Fields Update 2009	Strategic Planning Study	BC RMK	On Hold	On Hold	On Hold due to vacancy of UP-II position	
Eco-City	City Initiative	JL __	Ongoing	Ongoing	Ongoing interdepartmental coordination.	
Wayfinding	City Initiative	LD __	Ongoing	Ongoing	May BAR meeting on wayfinding plan. Demonstration projects placed at sites throughout the City in May for public comment.	
King Street Retail Implementation	City Initiative	LD __	Ongoing	Ongoing	Staff involvement limited in May.	
Open Space Planning & Acquisition	Divisional and City responsibility	LD	Ongoing	Ongoing	Ongoing negotiations. Closed acquisition of Braddock Open Space property on May 26. Continued monthly collaboration with NVCT regarding conservation easements. Ongoing planning and implementation of acquired open space sites.	
Fort Ward	Advisory Committee	LD	Ongoing	Priority Jan. 2011	Ongoing public meetings with Advisory Group with presentations from involved departments. Public meeting and update held on May 13.	
James Bland		__ LD	Ongoing	Tbd	Phase II of the development in for final site plan review. Phase construction underway. No open space related development to date.	
Unscheduled Project						
Facility Maintenance Agreement - ACPS/RPCA/TES/GS	Maintenance MOU	BC RB	80% Document	Ongoing	Revisions were made to the document based on previous meetings. Meeting held on May 13 and comments were given. Next meeting will be held in July.	

CAPITAL PROJECTS					
Capital Projects-RPCA					
Park Standards	Core Service Initiative	BC JL	5% Planning	Aug-11	On Hold due to vacancy of UP-II position and need to recover workload of vacated position.
ADA Improvements-Ben Brenman Park	Picnic Table(s) and Bench Pads	JL RMK	Priority	Summer 2010	Site and accessible route for 2 picnic tables and analysis for accessible pads adjacent to existing park benches in coordination with Park Operations. Site meeting held on May 27. Improvements to be coordinated with Ben Brenman Athletic Field work.
1 & 7 E. Del Ray Park	Site development Phase I	JL LD RMK	Priority	June, 2010	Plan revisions to address 1st submission comments completed. Preliminary cost-estimates completed. 2nd Plan Submission completed mid-May. Plan approval anticipated June. Funding Allocation request for Phase 1 construction submitted for Council approval.
48 South Early-St. Park/Pedestrian Bridge	Pedestrian Bridge removal and replacement	JL LD RMK	Priority 90% Design	July, 2010	Building Permit issued May 20 and site work commenced May 24. Bridge Abutments poured. Bridge Delivery scheduled for June 7. Substantial completion extended to June 15.
48 South Early-St. Park	Site Improvements Phase 2	JL LD	Priority Construction	Summer, 2010	Contract documents for Plantings, Irrigation, and other Site Improvements in progress. Funding Allocation request for Phase 2 site improvements submitted for Council approval.
2009 Athletic Field-Ben Brenman	Synthetic turf field and lights for little league field	BC RMK LD	Priority 100% Construction	Sept. 2010	Mylars submitted and approved. SUP for lights approved by Planning Commission on May 4 and City Council on May 15. Draft specifications received. Solicitation for construction to be advertised via City's MASC Tier II contract-early June. Construction commencement anticipated in Summer, 2010.
Playground 2010 Stevenson Park	Playground renovation	JL LD RMK	Priority 90% Design	Summer 2010	Construction and Bid Documents in progress (\$126,000 budget). Purchase requisition approved.
Playground 2010 Mulligan Park	Playground renovation	JL LD RMK	Priority 90% Design	Summer 2010	Construction and Bid Documents in progress (\$99,000 budget). Purchase requisition approved.
Playground 2010 Tarleton Park	Playground renovation	JL LD RMK	Priority 90% Design	Summer 2010	Construction and Bid Documents in progress (\$104,000 budget). Purchase Requisition approved.
Playground 2010 Landover Park	Playground renovation	JL LD RMK	15% Construction	Summer 2010	Construction commenced May 12. Demolition of existing playground completed. Drainage system in progress. Project Completion Date 8/5/10.
Playground 2011 Boothe Park	Playground renovation	JL LD RMK	0% Design/PI	Spring 2012	Begin process/coordination with Tucker School/Community Summer 2010.
Playground 2011 Buchanan Park	Playground renovation	JL LD RMK	30% Design	On Hold	On Hold pending City determination of Jefferson-Houston School redevelopment process, program and schedule. Possible interim improvements Tbd.
Playground 2012 Mt. Jefferson	Playground renovation	JL LD RMK	0% Design/PI	Fall 2012	Begin process/coordination with Mt. Jefferson Civic Association/Community October 2011.
Playground 2013 Hoofs Run Park	Playground renovation	JL LD RMK	0% Design/PI	Fall 2013	Begin process/coordination with Rosemont Civic/Community February 2012.
Playground 2013 Ewald Park	Playground renovation	JL LD RMK	0% Design/PI	Fall 2013	Begin community process February 2012.
Montgomery Park Improvements	Site Improvements	JL LD	10% Design	On Hold	Dog park improvements and path On Hold. \$13,000 Developer Contribution unexpended.
Ballcourt Renovations	Resurfacing, cosmetic changes and minor repairs	LS, BC	0% Design/PI	Summer 2010	PO pending. Anticipate commencement of construction in June 2010.

Carlyle Tennis Court	Resurfacing and construction remedy work	LS, BC	Purchase Order Complete 0% Construction	July, 2010	Court renovation scheduled for June due to ambient air temperature requirement.
George Mason Trail-Phase One	Walking trail	JL	Completed	Nov. 2009	Stone Path Completed.
George Mason Trail-Phase Two	Walking trail	JL	On-Hold Design	Tbd	Pending Completion of TES Drainage Improvements (Fall 2010) and George Mason PTA funding.
Lights Replacement-Four Mile Run Athletic Field	Athletic Field light testing	BC	in process	Summer 2010	Lights tested May 25th. Test results anticipated in early June. A new light meter has been ordered.
Four Mile Run Pedestrian-Cycle Bridge Competition	Interjurisdictional client for Ped bridge over Four Mile Run with NVRC, Arlington	RMK __	Ongoing	July, 2010	Presentations by three finalists at GW Masonic Memorial on March 27. Grimshaw/Arup/Scapes recommended by jury as consultant. Kickoff meeting for proposal scope of work May 11. Responses to initial scope of work pending.
Four Mile Run Demonstration Project	Interjurisdictional client for Ped bridge over Four Mile Run with NVRC, Arlington	RMK __	35% Construction Documents	Dec. 2010	60% documents submitted May 26. Comments due June 15.
Marina-Blue Lights	Security and Boater safety	LS	materials secured	Summer 2010	Blue lights and piling caps received and secured in storage room. Old lights have been removed and electric capped. Working with contractor for new installation design (new obstyle exposed when old lights were removed. Anticipate new lights and caps to be in place by the end of May.
Marina-Security Gates	Security and Boater safety	LS	On Hold	On Hold	Pending guidance from CMO.
Marina-Pump Out/Septic	Security and Boater safety	LS	On Hold	Summer 2010	Project complete. GS maintenance section investigating venting of gases into Dockmaster Hut. Report expected by the end of May.
Marina-Security Cameras-Phase One	Public safety project	LS	Completed	Feb, 2010	Complete and operational. Assessment of effectiveness in process.
Marina-Security Cameras-Phase Two	Public safety project	LS	Tbd	Tbd	Work scope to be determined based on full staff assessment of phase one.
Marina-Restroom Door Replacement	Security and safety	LS	Completed	April, 2010	Completed and operational.
Marina-Piling Replacement	Public safety project	LS	On Hold	On Hold	Coordinating with TES and GS. Awaiting the transfer of funds by OMB.
Department Communications	Special Project	BC, LD	Ongoing	Ongoing	Anticipate next issue of Dispatches from the Front in early June, 2010. Park Planning Construction and Implementation Updates online monthly.
Sacandaga Totem Sculpture-J. Van Alstine	Special Project with private sculpture donor	RMK	0% Construction	Priority	Go-ahead provided by CMO on May 5. Pre-construction coordination meeting on May 12. Project submittals and shop drawings process underway. Completion anticipated August, 2010.
CIP "O" Drive	Update Drive	LS __	Ongoing	Ongoing	
Department Procedures/CAPRA Reporting	SMG Project	RMK	Ongoing	First Milestone May 11	SMG First Review on April 13.
Employee Administration Response Analysis	SMG Project	RMK	100% Complete	April, 2010	Analysis due to HR on April 14.
Unscheduled Project					

Intradepartmental Capital Projects- APCS					
ACPS-Douglas MacArthur School Field	75x150' Syntetic Turf Field	RMK, BC	70% Construction Documents	Sept, 2010	First submission Grading Plan comments addressed and resubmitted to T&ES April 28. Anticipate approval in June.
ACPS-TC Williams High School	Curb Appeal along King Street	RMK __	TB Scoped	Fall, 2010	King Street frontage improvements Landscape Plan development and review in coordination with APCS.
ACPS-James Polk Elementary School	Site programming and development	__ RMK	FSP #1	Fall, 2010	DSP Modular Construction. FSP#1 Comments returned. Significant project impacts on recreation programs and open space. Pre-construction meeting held with APCS on May 13
ACPS/RPCA-Patrick Henry Community School	Site programming and development	RMK __	Tbd	Fall, 2013	New School. Project impacts Patrick Henry Recreation Center, recreation programs and open space.
ACPS/RPCA-Jefferson Houston Site	Site programming and development	RMK __	Tbd	Fall, 2014	ACPS multi-use project. Significant project impacts on recreation programs and open space. Capacity/yield study developed by PZ. Shared with Alexandria Arts Commission and Parks staff. Presentation at June, PRC Meeting.
ACPS-Multi Site DSP for Modular Classrooms	Site Development	__ RMK	Tbd	Fall, 2010	Multi site DSUP. Anticipate Planning Commission & City Council review in September, 2010. Significant project impacts on recreation programs and open space.
ACPS-Elementary School (Cora Kelly)	Site programming and development	__ RMK	Tbd	Fall 2016	New School. Significant project impacts anticipated on Cora Kelly Recreation Center, recreation programs and open space.
ACPS-Hammond Middle School	Synthetic Turf Field, walking track and field lights	BC RMK	TB Scoped Summer, 2010	2011-12	ACPS project with RPCA assistance. ACPS scheduling for Summer, 2012-tbd
Unscheduled Project					
Interdepartmental Capital Projects-GS/TES					
Windmill Hill Park Improvements	Capital Project	LS __ RMK	on-hold for coordination with Waterfront SAP	2017	TES lead agency. Bulkhead and minor site improvements. To be coordinated with Waterfront SAP implementation.
DASH Headquarters	Site landscape and DSUP requirements	__ RMK	100% Complete	Spring, 2010	Punch List for outstanding warranty items in late May, 2010.
Eisenhower Avenue Widening	Roadway and Streetscape design	BC RMK	30% Design	Tbd	Design and Project extent are being re-assessed.
Fire Station 203 (Cameron Mills)	Site landscape and DSUP requirements	BC RMK	10% Design	Tbd	Project is in schematic design.
Fire Station 205 (Cameron Street)	Site landscape and DSUP requirements	BC RMK	Pending	Fall 2015	Pending.
Fire Station 207 (Duke Street)	Site landscape and DSUP requirements	BC RMK	Pending	Fall 2018	Pending.
Fire Station 209 (Potomac Yard)	Site landscape and DSUP requirements	BC RMK	100% Construction	Spring 2010	Final punch list items resolved minus irrigation. Irrigation demonstration/as-built plans expected in June.
Fire Station 210 (Eisenhower Avenue)	Site landscape and DSUP requirements	BC RMK	10% Design	Spring 2013	Project is in schematic design. Possible site modifications.
Holmes Run Watershed Sewer Facility	Natural sites review	BC RMK	5% Design	Tbd	Consultant to further investigate options and re-present. T&ES/City Attorney's Office are investigating options concerning NVRPA lease along Cameron Run.
King-Beauregard Improvements	Site landscape and streetscape requirements	__ RMK	60% Design	On Hold	TES lead agency. Street and ROW improvements.
Public Safety Center	Site landscape and DSUP requirements	__ RMK	30% Construction	Fall 2012	Under construction.
Braddock Metro/GW Middle School Trail	Install asphalt trail between Metro School Parking lot and remedy drainage	__ RMK	Scoping	Summer 2010	Site meeting and project scoping ongoing with TES
MASC Tier One Contract	Multiple Award Schedule Contract >\$100K	__ RMK	complete and accessible	Ongoing	RPCA lead. Citywide access. Being used for Playground solicitations.
MASC Tier Two Contract	Multiple Award Schedule Contract <\$100K-3M	__ RMK	complete and accessible	Ongoing	RPCA lead. Citywide access. Contracts completed

INTERDEPARTMENTAL PROJECTS					
Public/Private					
WW Bridge - Witter Fields	Athletic Fields	RMK BC	VDOT & FHWA Comments in process	Sep-10	VDOT and TES meetings ongoing.
Freedmen's Cemetery	DSUP Approval and document preparation	LD RMK	Priority DSUP Preliminary Plan	Oct. 2010	Planning Commission approval on May 3. City Council approval on May 15. Final Site Plan to commence immediately.
Freedmen's Cemetery Sculpture	DSUP Approval and document preparation	LD RMK	Preliminary Plan	Tbd	Alisa Carrel coordinating RFP for artists. Timing based on anticipated construction schedule.
Potomac Yard - Landbay K	Design and Construction of regional park	BC RMK	Priority 50% Design	Spring 2013	Kick off meeting on May 14, 2010. Anticipate FSP #1 submission in July, 2010. Weekly meetings with applicant's consultant. Anticipate significant staff time dedication.
Potomac Yard - Replacement Fields	Phased construction of replacement fields in Potomac Yard	BC RMK	100% Design	Fall 2010	Construction commencement of first field (phase one) is anticipated late spring/summer 2010.
Potomac Yard - Landbay I/J - Finger Parks	Design and Construction of linear park connections	BC RMK	85% Design	2013	Anticipate a Final #3 submission.
Potomac Yard - Off-Site Force Main	Construction of Trunk Sewer Line and site remediation	BC	100% Construction	2010	As-Built submission received and processed. Minor revisions needed.
Potomac Yard - Potomac Avenue	Major Arterial Road with Medians	BC	100% Design	Spring 2011	Construction activities begun. Significant coordination with Landbay K underway.
Eisenhower Park - Block 19	Design and Construction of Regional Park Property	BC ___	Ongoing	2015	DSUP Approval granted in 2009. Project On Hold.
Eisenhower Park - ASA	DSUP Approval/Design and Construction of Regional Park Property	BC ___	Ongoing	Tbd	First concept submitted to the City.
Eisenhower Station Square - Blocks 11 and 12	DSUP Approval/ Design and Construction of Urban transportation plaza	BC	10% Design	2013	Staff anticipates the first Final submission summer/fall 2010.
Eisenhower - South Carlyle Square	Park Construction	BC	90% Construction	Fall 2010	As-built submitted to the City for review. Significant errors and omission observed and reported.
Eisenhower - Restaurant Depot	DSUP and Construction of ROW Improvements	BC	60% Design	Fall 2010	Final Site Plan 1 Reviewed by the City.
Jones Point Park Improvements/Renovation	NPS Park Construction	RMK BC	100% CDs	Oct. 2012	Anticipated construction commencement in October, 2010. Meetings with NPS and Citizens. Briefing information provided to CMO.
Jones Point Park Use Agreement	Alexandria/NPS project	RMK BC	Onhold pending April meeting w/NPS	Oct. 2012	Anticipated construction commencement in October, 2010.
Development Review					
Mount Vernon Commons	DSUP for Housing and Mixed Use Commercial Property	___ RMK	As-Built Review	Apr-10	Project is an obligation completion item for development. As-built review coordination with PZ and TES.

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 17, 2010

TO: PARK & RECREATION COMMISSION-MEMBERS

FROM: BETHANY A. CARTON, ALSA
PARK PLANNER, PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT

LAURA D. DURHAM
CITY OPEN SPACE COORDINATOR
PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT

RON M. KAGAWA, ASLA LEED AP
DIVISION CHIEF, PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT

SUBJECT: UPDATE ON DESIGN & CONSTRUCTION
ATHLETIC FIELD AT BEN BRENMAN PARK

The contents of this memorandum were presented to the Youth Sports Rectangular Fields Committee on June 4, 2010.

General Update:

- Attached is a copy of the memorandum presented to the Alexandria Park & Recreation Commission at their January 21, 2010 meeting.
- The project remains on schedule for completion during late Summer, 2010.
- Project capital design/construction is being managed by Bethany A. Carton and the project planning process is being managed by Laura D. Durham. A brief overview is provided below:

Special Use Permit for Athletic Field Lights:

- The Special Use Permit #2010-0006 for lights at the rectangular field, diamond field and playground were approved by Planning Commission on May 4 and subsequently by City Council on May 15.
- Staff report URL: <http://dockets.alexandriava.gov/icons/pz/pc/CY10/050410/di2.pdf>

Design & Construction Documents:

- The Grading Plan/Plot Plan and outline specifications required for field construction and lights has been prepared by Kimley Horn(KHI) and was approved as final on June 01.
- The field dimensions are 330x210 feet lined field with 10 foot runouts at each side (350x230 feet total turf area). By comparison, Fort Ward is 340x180 feet lined field with 10 foot runouts at each side (360x200 feet total dimension).

Solicitation & Construction:

- The project will be advertised for construction using the City's Multiple Award Schedule Contract system for Tier II projects ranging from \$100,000 to \$3,000,000.
- The City's prequalified manufacturers/products for synthetic turf infill systems will be a part of the solicitation.
- Construction is anticipated to commence in late June/early July, 2010.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 21, 2010

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: BETHANY A. CARTON, ALSA
PARK PLANNER, PARK PLANNING

LAURA D. DURHAM
CITY OPEN SPACE COORDINATOR, PARK PLANNING

RON M. KAGAWA, ASLA LEED AP
ACTING DIVISION CHIEF, PARK PLANNING

SUBJECT: UPDATE ON DESIGN & CONSTRUCTION
ATHLETIC FIELD AT BEN BRENNAN PARK

General Update-Design/Engineering Consultant:

- Staff have solicited a scope of work using the City's Engineer of Record Contract. The team of AMEC/Kimley Horn(KHI) has been selected as the design consultant based on significant experience with similar athletic facilities throughout the mid-Atlantic and is in excellent professional standing with the City. Kimley Horn recently provided design/engineering services for the Nicodemus Athletic Complex at Hood College in Frederick, Maryland which features a 120x75 yard synthetic turf field.

Scope of Work Generally Includes:

- Amendment of site survey information using existing data.
- Geotechnical investigation/analysis/recommendations.
- Site design and engineering including utilities dedicated to replacement of the natural grass field with a synthetic infill turf system field.
- Electrical engineering for athletic field lights and supporting site electrical system as related to replacement of the existing rectangular field and provision of lights at the existing diamond field and play area southeast of the park office/restroom building.

Design/Engineering Approval Process:

- As a field replacement, the consultant is preparing engineering documents that will be administratively processed as a Grading/Plot Plan. The documents include environmental considerations for stormwater quality and quantity. Grading/Plot Plans do not require approval by Planning Commission or City Council.
- The athletic field lights require a Special Use Permit which necessitates approval by Planning Commission and City Council. The consultant is providing information to support application for the Special Use Permit, which will be developed/processed by RPCA staff in coordination with other City departments.

January 21, 2010

Park & Recreation Commission-Update on Design & Construction

Athletic Field at Ben Brenman Park

Page 2 of 2

Anticipated Schedule:

- A project kick-off meeting with AMEC/KHI and City staff was held on January 7.
- AMEC/KHI is initially amending existing survey data and performing geotechnical investigations. Survey work is proceeding with crews verifying field data using typical site collection methods that are non-invasive and do not cause site disturbance. The geotechnical investigation necessitates that test borings be taken adjacent to the little league and rectangular fields for light pole foundations, and within the rectangular field for field engineering design. The borings are being performed using methods that limit site disturbance with minimal impact/if-any on park activities. Affected areas are being restored to match conditions prior to disturbance.
- 90 days lead time is required for application for the Special Use Permit, therefore staff are scheduling application in February, 2010 in anticipation of a May, 2010 hearing schedule with Planning Commission and City Council.
- In coordination with work at Ben Brenman Park, a work session with City Council regarding athletic field priorities was held on January 12.
- The Commission will be updated on any public meetings (such as for the Special Use Permit for lights) and other design related issues as the project continues to evolve. Commencement of construction for the replacement field and athletic field lights remains anticipated in Summer, 2010.

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City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 17, 2010

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: BETHANY CARTON, ASLA
PARK PLANNER, PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT

RON M. KAGAWA, ASLA LEED AP
DIVISION CHIEF, PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT

SUBJECT: UPDATE ON SCHEDULE-WITTER ATHLETIC FIELDS

Contents of this memorandum were provided to the Youth Sports Rectangular Fields Committee on June 4, 2010. Staff is continuing to work a series of design challenges with A. Morton Thomas, Inc., the City's field/engineering consultant for this project to ensure delivery of a high quality product.

The updated schedule below is anticipated by City staff.

- 100% document review by VDOT/FHWA June/July, 2010
- Advertisement/Solicitation August/September, 2010
- Construction Award October, 2010
- Construction Start November, 2010
- Construction Complete/Project Delivery **February, 2012**

The comparative rectangular field dimensions for the following facilities are:

- **Witter (2 fields)** **320' x 210'** **(360' x 240' including 20'x15'runouts)**
- Fort Ward (1 field) 340' x 180' (360' x 200' including 10'x10'runouts)
- Minnie Howard (1 field) 300' x 180' (314' x 196' including 7'x8' runouts)

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City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 18, 2010

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: BETHANY CARTON, ASLA
PARK PLANNER

RON M. KAGAWA, ASLA LEED AP
ACTING DIVISION CHIEF, PARK PLANNING

SUBJECT: UPDATE ON SCHEDULE-WITTER ATHLETIC FIELDS

Background:

The Preliminary Site Plan for Witter Athletic Fields (DSP 2007-0014) was approved by Planning Commission and City Council in **October, 2007**. The project includes two synthetic rectangular fields, one diamond field, interpretation of an historic cemetery, parking, a small park bathroom and two open air shade structures. Acquisition of the property and project development by the City is being implemented with federal funds received in conjunction with the Woodrow Wilson Bridge project.

FY 2008:

City staff prepared an erosion and sediment control plan to provide for importation of the large quantities of borrow material that will be required for construction of the project. After approval of the erosion and sediment control plan the City installed the sediment control devices and began importation of approximately 40,000 cubic yards of clean fill material to the site. The imported material was required to meet environmental criteria set by the State in order to be used in this recreation facility. This involved substantial testing procedures both at the source and at the project site.

FY 2009:

A temporary gravel parking area for Park and Transportation & Environmental Services Operations at 2900 Business Center Drive has been constructed on the west portion of the site. This area was dedicated for City vehicle use in coordination with construction of the DASH Facility and TES/Parks Maintenance Facility on South Quaker Lane. The temporary lot is approximately the same location and size as the approved parking area of the proposed park plan and will be regraded/reconfigured during final construction of the park project.

FY 2010-2012:

Staff are continuing to work a series of design challenges with A. Morton Thomas, Inc., the City's field/engineering consultant for this project to ensure delivery of a high quality product. The schedule below is anticipated by City staff.

- 90% document review by VDOT/FHWA January/February, 2010 (currently underway)
- 100% document review by VDOT/FHWA March/May, 2010
- Advertisement/Solicitation June/August, 2010
- Construction Award August/September, 2010
- Construction Start September, 2010
- Construction Complete/Project Delivery **December, 2011**

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5/27/10 Jo SIMG
5/27/10
via Email

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 20, 2010

TO: DEPUTY CITY MANAGERS, ASSISTANT CITY MANAGERS,
DEPARTMENT AND OFFICE HEADS AND APPOINTED OFFICIALS
(DISTRIBUTION CODES A&B), ALL CHAIRS OF CITY BOARDS AND
COMMISSIONS

THROUGH: JAMES K. HARTMANN, CITY MANAGER

FROM: BERNARD CATON, LEGISLATIVE DIRECTOR 

SUBJECT: LEGISLATIVE PROPOSALS FOR THE 2011 GENERAL ASSEMBLY
SESSION

It is time to begin preparing the City's Legislative Package for the 2011 General Assembly Session. The 2011 Session will be a "short" one, and is scheduled to last 46 days (beginning on January 12 and ending on February 26).

In order to give staff sufficient time to prepare a draft package for Council's consideration, please submit your proposals to me by Tuesday, September 8. Prior to that date, I will be happy to meet with any Boards and Commissions to discuss any legislative proposals that they are considering.

I have attached a calendar of tentative dates for the 2011 Legislative Package. Also attached is a form that should be used to describe each legislative proposal that you recommend for inclusion in the City's package. If you would like an electronic copy of this form, please email my assistant, Kay Hodges (kay.hodges@alexandriava.gov). If you prefer, you can avoid filling out the form altogether by meeting with me to discuss your proposal by mid-August.

Please call me (703-746-3963) if you have any questions.

Attachments

cc: James Banks, City Attorney
Michele Evans, Deputy City Manager

CITY OF ALEXANDRIA

**LEGISLATIVE PROPOSAL FOR THE 2011 SESSION
OF THE VIRGINIA GENERAL ASSEMBLY**

1. Name of Department/Board/Commission
2. Name and telephone number of Contact Person for Proposal
3. What is the problem or issue that you want the General Assembly to address?
4. What information do you have relating to this problem or issue? Will you be gathering and analyzing additional data or information?
5. What statutes currently exist (if any) relevant to this issue (please be sure you are using an up-to-date version of the Code of Virginia)?
6. Have you checked with anyone in the City Attorney's office to see if State law or City ordinances currently address this issue? If so, which attorney? Did this attorney say we need a change in the Virginia Code to accomplish your purpose?
7. What other Alexandria departments, boards or commissions are likely to be affected by or interested in this proposal? Are other local governments or state agencies in Virginia likely to be affected by or interested in the proposal? Have you asked them to comment or concur on it?
8. Have any non-legislative actions been taken in the City or in other Virginia jurisdictions to address this problem or issue?

9. Has legislation on this problem or issue been proposed to the General Assembly in the past? If so, when? By whom? What happened to the legislation?

10. Do you know of any ongoing or proposed State studies or other State action affecting this issue? Have you checked with the relevant state agencies to see if they have any ongoing or proposed state studies or actions affecting this issue?

11. Are other local governments or any statewide organizations pursuing this issue?

12. Do you expect opposition to this proposal? If so, which persons or organizations are likely to oppose it? What can be done to offset this opposition?

13. Does this proposal have any fiscal impact on the City? the state? others? What is your estimate of the fiscal impact?

Tentative Dates for the 2011 Alexandria Legislative Package

- September 8, 2010 All proposals for consideration for 2011 Legislative Package from Departments, Boards and Commissions are due to the Legislative Director
- October 26, 2010 Proposed 2011 Legislative Package goes to Council
- November 13, 2010 Council holds a public hearing on the proposed 2011 Legislative Package
- November 23, 2010 Council adopts the Package
- January 12, 2011 General Assembly convenes
- February 26, 2011 General Assembly adjourns

June 1, 2010

Dear Committee Chairperson:

It's time for the Annual Attendance Report to be completed. Please be sure to include a copy of your committee's annual report with the completed attendance sheet. Instructions for the Annual Report are included below.

Attached is the form for the Annual Attendance Report. Section 2-4-7(i)(1) of the City Code requires the head of all committees to keep attendance records and forward a copy of the attendance record to the Executive Secretary on an annual basis. This Code section also requires appointees to committees to attend at least 75 percent of the committee meetings.

Excused absences should not be considered when determining who has met these requirements. Remember, absences are excused for the following reasons: personal illness or serious illness of members of the immediate family; death of a family member, unscheduled or unforeseen business trips, and emergency work assignments. All other absences should be recorded as unexcused.

Your committee's annual report should include a summary of activities for the past year, statement of the group's specific goals for the coming year, your recruitment and leadership plans, and cycle for ensuring turnover in leadership. The turnover interval is at the Committee's discretion.

Please forward the completed form with the Annual Report to the Office of Citizen Assistance by July 23, 2010. If you should have any questions, please do not hesitate to give me a call at 703.746.4691.

Sincerely,

Rose Williams Boyd
Executive Secretary for
Boards and Commissions

cc: City Staff

