

**CITY OF ALEXANDRIA, VIRGINIA
Park and Recreation Commission**

REGULAR MEETING
Thursday, January 20, 2011, 7:00 p.m.

**Sister Cities Conference Room 1101
City Hall - 301 King Street, Alexandria, Virginia**

AGENDA

- I.** Call to Order by Chair.
- II.** Recognition of i Movie Mentors: "Lights, Camera, Compassion!" Participants - Jack Browand
- III.** Presentation, Hearing and Comments on the Draft Waterfront Plan - Planning and Zoning.
- IV.** Approval of Summary Minutes from November 18, 2010.
- V.** Division Updates:
 - A. Recreation Programs and Services Update - William Chesley
 - B. Operations & Park Planning Monthly Report - Roger Blakeley
 - C. Office on the Arts Update - Alisa Carrel
 - D. Park Planning Updates - Ron Kagawa
 - E. Marketing, Public Relations & Special Events - Jack Browand
- VI.** Director's Report - James Spengler
 - A. Jones Point Park Update
 - B. Simpson Fields Update
 - C. ACPS Capital Improvement Plan
 - D. Commission discussion with Councilman Rob Krupicka on RPCA/Youth Policy issues.
- VII.** Nominations of Officers for positions of Chair, Vice Chair and Secretary, One Year Terms, Elections in February.
- VIII.** Retreat Action Items:
 - A. Next steps on Draft Bylaws.
 - B. Other Items for discussion.
- IX.** Reports From Commissioners (verbal updates)
 - A. Ft. Ward Ad Hoc Advisory Commission - Bob Moir, Ripley Forbes, Rich Brune
 - B. Youth Policy Commission - Stephen (Clark) Mercer
 - C. Waterfront Committee – William Cromley
 - D. Youth Sports Committee - Jeffrey Murphy
 - E. 4-Mile Run- Ripley Forbes
 - F. Charles Houston Memorial Project -William Cromley
 - G. Freedman's Cemetery- Bob Moir
 - H. Beauregard Corridor- David Dexter
 - I. ACPS & Capital Improvements- Henry Brooks
 - J. Other
- X.** Agenda items for February meeting and location.
- XI.** List of Upcoming Public Meetings
- XII.** Adjournment

**CITY OF ALEXANDRIA, VIRGINIA
Park and Recreation Commission**

REGULAR MEETING

**Thursday, November 18, 2010, 7:30 p.m.
Charles Houston Recreation Center
901 Wythe Street, Alexandria, Virginia**

SUMMARY MINUTES

Commission Members: Chairperson, Judy Guse -Noritake, Henry Brooks, Rich Brune, William Cromley, David Dexter, Stephen (Clark) Mercer, Robert Moir, Jeffrey Murphy, Anthony Zamora. **Excused Absence:** Ripley Forbes.

RPCA Staff: Director, James B. Spengler, Roger Blakeley, William Chesley, Jack Browand, Ron Kagawa, Laura Durham, Robin DeShields.

Guests: Patricia Miller, Chair, Arts Commission, Mathew Harwood, Co-Chair of the Public Art Committee, and Bill Rivers, Secretary, Youth Sports Advisory Board.

- I. Call to Order by Chair - The meeting was called to order at 7:30 p.m. The Chair noted that Mr. Forbes had an excused absence and that there were several last minute additions to the agenda.
- II. Approval of Summary Minutes from October 21, 2010.
David Dexter motioned to approve the October summary minutes. The motion was seconded by Rich Brune. All were in favor. The minutes were approved.

Additions to Agenda:

A. Alexandria Waterfront- Public Art Proposal – Public Art Committee 2010.10.30.
presentation - Patricia Miller, Chair of the Arts Commission, and Mathew Harwood, Co-Chair Public Art Committee. To view a copy go to: [http://alexandriava.gov/Waterfront: related documents -Waterfront Public Art proposal](http://alexandriava.gov/Waterfront:related%20documents-Waterfront%20Public%20Art%20proposal).

- Judy Guse-Noritake Chair of the P&RC commended the Arts Commission for their work on the Alexandria Waterfront – Public Art Proposal and opened the floor up for comments.
- Comments from Commissioners:
- Cromley - the report is spectacular, thoughtful, well presented and energetic in its advocacy for the Arts. The integration of art into the landscape is well done.
- Chair - the report is forwarding looking from an Arts and Urban Design prospective. It is being looked at as an Art Walk going N. to S. along the Waterfront. The Chair said she has no objections to the Public Art's Council idea of possibly extending public art past Harborside, into Windmill Hill Park, and the train tunnel. Although this is not within the purview of the Waterfront Plan, she is encouraged by the broader scope option. There has been discussion for some time about how best to integrate Art, History, and Recreation on the Waterfront.
- Mercer - the document is very professional; the presentation given at City Hall was very good.
- Brooks - as a whole the Public Art Proposal is excellent, the details should be reviewed in context with each part of the Waterfront Plan as it is developed. City Council should consider the Art Proposal with adoption of

the Waterfront Plan; specific details should be developed via a public hearing process. As each piece of property along the Waterfront is developed, the related Arts piece should be brought before the Planning Commission for review.

- **Patricia Miller, Chair of the Arts Commission** – said it is important that the Public Art Proposal not get lost as the SAP for the Waterfront Plan is being adopted. Ms. Miller requested endorsement of the Public Art Proposal from the P&RC.
- **Action Item**: The Chair and P&RC, agreed to endorse the Alexandria Waterfront - Public Art Proposal by acclamation and to request that the Planning and Zoning Department include it as an appendix to the Waterfront Master Plan. The Chair will draft a letter to the Director, Planning & Zoning, Farroll Hamer, with copies to Planning Commission and Council.
- Ms. Miller, thanked the P&RC for their support of Alexandria Waterfront - Public Arts Proposal.
- David Dexter said that he and Mr. Harwood are working on development of public art for the West End of Alexandria near the BRAC site.

B. Youth Sports Advisory Board (YSAB) Proposals:

- **Bill Rivers, Secretary, YSAB** - distributed a copy of a letter dated November 15, to the Chair, P&RC from Jim Gibson, Chair YSAB requesting that the Commission support a request to the City to fund two initiatives in the FY 2012 Capital Improvement Plan (CIP): 1. Installation of lights at the rectangular fields in Potomac Yards (P.Y.) complex next to the Simpson baseball stadium, and 2. Installation of a Miracle Field at the Lee Center, for use by individuals with physical and mental challenges and children in the City's Therapeutic Recreation program.
- **See Handouts: Fact Sheet/FAQ on Miracle Field, November 2010 and picture of Manassas Park field.**

Discussion:

(2.) Miracle Field:

Roger Blakeley, Deputy Director, RPCA- the miracle field is currently in the City's 10 year CIP budget for **FY 2017**, \$570,000. YSAB proposed estimated cost is \$300,000, RPCA staff feels this estimate may be low. Mr. Rivers - the YSAB is requesting that this be moved up sooner than 2017 in the CIP. James Spengler, Director RPCA said the challenge for staff is that if the \$570,000 is received in an earlier year, what would be the top priority. Next year staff will work with the P&RC to seek guidance during the CIP budget process on establishing top priorities.

- **Bob Moir**- field at Lee Center is not heavily used. This a great place for a miracle field due to the Senior Center and Therapeutic Recreation programs being located here. This is an also opportunity to seek outside funding and sponsors.
- **Stephen (Clark) Mercer** suggested if a letter is written in support of miracle field that at least 1/3 of estimated cost (\$100,000 to \$200,000) should be committed before the project is undertaken. Bill Rivers - donors would be looking for a commitment from the City that if funds are raised, that the City would be ready to move ahead. Donnie Simpson, Simpson Development Co. has committed to undertaking the fundraising effort.
- **Bill Rivers, Secretary, YSAB** asked the P&RC to endorse the miracle field proposal and as an initial step forward a letter of endorsement to the appropriate City officials for action. He will be working with the Therapeutic Recreation Council and the Youth Sports Advisory Board on the private fundraising for this project.
- **Action Item**: The Chair and the P&RC agreed to endorse the letter on the Miracle Field proposal and to ask City Council to move this project up in the CIP process because of the potential of significant cost sharing, so that cost would be significantly less than the \$570,000 in the 2017 CIP.

- **(1.) Installation of Lights at rectangular fields next to Simpson Stadium:**

- A second issue presented for discussion was the request to light the two new soccer fields at Simpson. The Youth Sports Advisory Council recommended that the fields have lights. **Bill Rivers**, said this is important since all other artificial fields have been pushed back in the CIP until FY 2017.
- Director Spengler brought up the concern that increasing play on these fields would have a negative effect on playing conditions. After discussion, **Rich Brune moved** that the miracle fields and rectangular fields at Simpson stadium be addressed as separate issues, and that the miracle field proposal be addressed immediately, so that it can be proactively acted upon. **The motion was seconded by Bob Moir**. All were in favor.
- **Action Item:** The Chair will write a letter asking that the miracle field be moved up in the CIP process. Additionally, she will follow-up as a separate issue with YSAB on the request to install lights on the rectangular field at Simpson Stadium. Spengler- Sport groups would need to understand and accept this trade off to move the request forward. Mr. Spengler will address the issue further with the rectangular sports groups.
- **Bob Moir** – the fields at P.Y. Simpson Stadium should have artificial turf installed. The addition of lights will allow field to be used until 10:00 p.m. Individuals wishing to make recommendations to City Council for updates to the CIP should do so within the next two weeks.
- **Mr. Spengler** said- the viewpoint from OMB, City Manager, and City Council last year, is that several fields are scheduled to come on-line soon: Ben Brenman artificial turf field with lights; Francis Hammond-upper field is currently funded for installation of artificial turf and lights, and Witter field which will have two rectangular artificial turf fields and a baseball field.
- The question from Council is, with all these fields coming on-line soon won't this be enough to handle the sports demand? We have to find a way to make a better case to City Council of what the remaining gap is. The next field conversion proposed is Braddock in 2017.
- **Mr. Cromley**- the City should look at tying in the amount of development (increase in residents) to increase in fields use.
- **The Chair** said a new field is being proposed at the new JBG development site in the West End (10,000 new residents expected for this area). She discussed the Big Box area at Potomac Yards being done without a field and was told this could not be done due to need for a Metro station in P.Y. There is a major population increase coming with that development but no field to accommodate the use we know will come. If issue not pushed, we will get further behind.

- **C. Draft Mission and Purpose Statement for the Proposed New Commission to Serve Children and Youth Prenatal to 21 Years.** See attached draft dated November 10, 2010.

- The Children and Youth Alignment Work Group, was established by City Council and the School Board to make recommendations on forming a new Commission to serve Children and Youth prenatal through 21 years, developed the draft Mission and Purpose statement. It has been endorsed by City Council and the School Board, and will be presented to the YSAB at their December meeting. The new Commission will start in February/March 2011 and will replace the Early Childhood and Youth Policy Commissions. In response to a question from the Chair, Mr. Spengler said age 21 is the official youth age for social services and other agencies serving youth. Chair - the P&RC has no action on this at this time, further discussion will occur in January with Councilman Krupicka. The document is posted on the City and ACPS websites: <http://alexandriava.gov/HumanServices> or <http://www.acps.k12.va.us/news2011/nr2010111205.php>.

- **III. Division Updates:** To View Full Staff Reports go to www.alexandriava.gov/Recreation/Commission reports.

- **A. Recreation Programs and Services** - William Chesley.
See Staff Report and handouts/fliers:

- **Alexandria Football Awards Program** - November 20, 12 noon, Lee Center, Kauffman Auditorium, followed by Titan's Football Booster Club Fundraiser, Fuddruckers Restaurant, Duke St., 3:00 to 6:00 p.m.
- **Chinquapin Park Recreation Center- 25th Anniversary Celebration**, December 4, 12:00 noon to 5:00 p.m., 3210 King Street.
- **Annual Cheerleading Competition** - December 11, 11:00 a.m., T. C. Williams H.S.- 3330 King Street.
- The Chair noted that the Annual Holiday Tree Lighting program will be held in Market Sq. the Saturday after Thanksgiving.

B. Operations & Park Planning Monthly Report - Roger Blakeley.

See Staff Report- no comments.

Commissioner Robert Moir congratulated the Department of RPCA for its work on getting the Ben Brenman synthetic turf field completed. He said the newly installed field with lights looks beautiful and it is a great facility. The Chair suggested having open play on the field for the public in the next month, while the lights are being burned in. In conjunction with that kind of event we should also consider having a Ribbon Cutting Ceremony and inviting the Mayor and members of City Council.

C. Office on the Arts Update - Alisa Carrel (absent).

- See Staff Report, no comments.

- See Also Item on-Alexandria Waterfront - Public Art Proposal, by Arts Commission listed above.

D. Park Planning Updates - Ron Kagawa.

See Staff Report- and project activities list.

- **Ben Brenman field** - Mr. Kagawa said that Beth Carton, Park Planner, was instrumental in getting this project completed. The Chair followed-up on the parking concerns at Ben Brenman, and asked what is being done to address this. Mr. Kagawa said there is a plan to increase public parking areas. However, the parking currently meets public parking requirements.
- **Holmes Run Trail Crossing** - David Dexter asked for a status update. Chart shows construction in late 2010 - early 2011, project is moving slowly. With BRAC coming soon, completion of Crossing is critical, as it will provide another form of transportation for bicyclers and walkers. Mr. Kagawa said that T&ES is managing the project with VDOT. He will check to see what can be done to move it forward.

E. Marketing, Public Relations & Special Events - Jack Browand.

See Staff Report and copy of the **Draft Foot/Walk/Bike Race Policy and Guidelines:**

- Mr. Browand asked Commissioners to review the draft Policy and Guidelines. There were no other comments. The next step will be to send it to the City Manager's office for further action.

IV. Director's Report - James Spengler (See Director's Report)

- A. Jones Point Park Update** – Project advertised by VDOT, July 27- two bids were received; contract was awarded to Lane Construction Corp. (at a base cost \$15,667,184.75). A “Pardon our Dust” public meeting will be held, December 8 at 7:00 p.m., at Lee Center. The meeting will be hosted by VDOT and Potomac Crossing Consultants (PCC) with participation of the Contractor and NPS. The meeting will be advertised through normal media channels and door hangers will be posted on homes throughout the neighborhood.
- B. Simpson Fields Update** – The project is on schedule for developer to be finished and sod installed by end of year. By next fall, sod will grow and the fields will be ready for use (Fall 2011).
- C. Lake Cook- follow-up** - Mayor Euille received a response from Paul Gilbert, Exec. Director, Northern Virginia Regional Park Authority (Copy Attached), dated November 9. NVRPA will keep the suggestion of

expanding the fishing pier in mind as they consider any further improvements to the area. No further action will be taken.

- D. ACPS Facility Request**- William Chesley- Deputy Director toured each Recreation Center this week to view possible available space for use by ACPS for Pre-K and Dental program. Major problem is that space inside Recreation Centers cannot be dedicated and there are safety issues. RPCA staff will sit down with the City/Schools facility committee to discuss options, once specs are received.

Chair- background- the School Superintendent started this initiative because he saw similar programs in New York City. The goal was to bring services into the school, to help disadvantaged children. ACPS requested space, but did not think through the entire ramifications (i.e. food service, restrooms, health issues, etc.). An option for dental clinics would be to obtain a grant for a mobile unit.

- **New School sites** - ACPS has also recently put in request to CIP through Council for 4 new Pre-K-8 schools: Cora Kelly, Patrick Henry, Jefferson Houston and an undetermined site. RPCA will need to track and coordinate with ACPS to minimize impact to existing programs and facilities. Additionally, work must be done to ensure sufficient new recreation space with each of these projects. The facility manager for ACPS schools has agreed to attend P&RC meeting in January to discuss technology, modular classrooms and the CIP Program.
- **Request to use Durant Center multi-purpose room**. The Chair spoke with the Principal of Jefferson Houston and Center Director. She also took the Chair of the School Board, Yvonne Folkerts, to view the room. Staff determined that this room can't be used due to hanging pendant strip lights. In addition, it is a historic building, with huge windows. You cannot play any manner of games using balls in this room.

- E. Alexandria Neighbor Health Services Initiative** - Judy Guse -Noritake. The group is being given primary responsibility for services that used to be handled by the Alexandria City Health Clinic. They are working out of 2-3 apartment units (Executive Apts.) near 4-Mile Run and a small building by Chez Andrée. They are looking for larger space. The schools asked them to come and build a Health Clinic on the Cora Kelly site. With Cora Kelly school currently K-5 it is to be rebuilt as Pre K-8, nearly double in size. If health clinic is included on Cora Kelly site there may not be enough space for both programs and certainly not for the required parking.

- F. Restaurant Depot DSUP** - The allocation of the \$500,000 for recreation projects in the Eisenhower Valley will be allocated during this year's CIP process. The Chair asked staff to bring a list of projects for discussion and that this item is added back to the agenda for January.

- V.** Commission discussion with Councilman Rob Krupicka on RPCA/ACPS issues –Deferred to January.

VI. Retreat Action Items:

- A. **Next steps on Draft Bylaws**- David Dexter reported that Ripley Forbes (absent) requested that this item be deferred to January, he wants to discuss an adults sports sub-group. Re: Status of Bylaws: Bob Moir-they will be ready in January in addition to YSAB bylaws.
- B. **Follow up on Open Space letter**- (See letter to Jim Hartmann, City Manager, dated 11/12/10). The Director RPCA reported that the City Manager suggested holding a 1-2 day Summit to discuss open space policy issues. He does not favor re-establishing the Open Space Committee at this time. The Chair said the idea of holding a Summit is a good one, due to time. It would allow the community and staff to focus on a set of key issues and policies and bring together other boards and commissions. **Action:** The Chair will send a follow-up note to the City Manager in support of holding an Open Space Summit.

VII. Reports From Commissioners (verbal updates):

- A. **Ft. Ward Ad Hoc Advisory Task Force**- Bob Moir, Ripley Forbes, Rich Brune.
- Rich Brune- two meetings were held this month. The Task Force has completed its recommendations. The report has been posted to the website for public comment (four comments

have been received to-date). At the last meeting, a T&ES member suggested obtaining a grant to change the route of the surface runoff away from Marlboro Estates. To view the task force report go to Ft. Ward group website. Report will be finalized at the December 28, or January 4 meeting. The charge for this group expires in early January. Report will be sent to RPCA, T&ES, and OHA for review and comment. The P&RC will also have a chance to review report and provide comments.

- Bob Moir- they would like to have a Park Master Plan done soon. The Chair said this should be completed as part of the larger master plan for Parks in the City.

B. Youth Policy Commission - Stephen (Clark) Mercer.

- The recent town hall at Patrick Henry was not well attended (Chesley). The next meeting will be at Minnie Howard School. One more meeting will be held then the Commission will disband.

C. Waterfront Committee – William Cromley.

- He was unable to attend the last meeting. Mr. Brooks said the “Parade of Lights” will be held on Sunday December 5.

D. Youth Sports Committee - Jeffrey Murphy.

- **Bill Rivers, Secretary, YSAB.** Major concern is with fields use, lighting etc. The YSAB has formed a Fields sub-committee. Met with Steve Colantuoni, T.C. Athletic Director and Mark Krause-ACPS and RPCA staff to ensure coordination of field use-it was a good meeting. Mr. Colantuoni is interested in putting a softball field at T.C. Williams near parking garage and King St. There is a meeting on Dec. 8 with RPCA and ACPS and sub-committee group to review the CIP plan. Meetings have worked well to improve communication.
- New schools being built should have full-size gymnasiums, this ties in with the Pre-K to 8 school concept.
- **T.C. William’s Night Football Game, October 29-** Steven (Clark) Mercer.
Commissioners Anthony Zamora and Clark Mercer attended the evening football game “under the lights” on October 29. Mr. Zamora said it was a good event; many people in the community attended. He enjoyed it, and will tell his children about it. Jeff Murphy, P&RC and Mr. Chesley, Deputy Director, RPCA also attended. Clark Mercer- reported that the process has begun to discuss having permanent lights at T.C Williams field. A petition was routed-1,000 signatures obtained, Facebook page has 500 members. Several School Board and Council Members signed the petition.

E. 4-Mile Run- Ripley Forbes (absent).

- **The Chair and Laura Durham** - reported, while not directly related to the Four Mile Run Restoration Project, the RPCA Park Planning staff continue to work with the pro bono architects group to produce a site plan for the expansion of the existing Four Mile Run Park. A concept plan for the four parcels, including the Duron Building reuse (4109-4125 Mount Vernon Ave.) will be distributed for public comment in January. Staff expects the plan will be brought to the Park and Recreation Commission in February for review.

F. Charles Houston Memorial Project - William Cromley. No meetings.

G. Freedman’s Cemetery- Bob Moir. No meetings.

- **H. Beauregard Corridor-** David Dexter.
- **Beauregard SAP-** The SAP process is moving slowly. Councilmembers Krupicka and Smedberg sent a letter to City Council recommending that the SAP process be halted until traffic solutions are in place. Staff plans to continue discussions with developers. JBG, will hold a three hour briefing on Dec. 13, 6:30 to 9:30 p.m. JBG owns 130 acres - there is a total of 230 acres up for redevelopment.

- **BRAC**- Open Space mitigation payment progressing. The City has submitted a dollar amount to the Army, a counteroffer is expected in December; settlement is pending for the open space in the West End.

I. ACPS & Capital Improvements - Henry Brooks

- This item discussed under Director's Report.
- **Other-** Chair – nominations for P&RC Officers will be held in January, with elections in February.

VIII. Agenda items for January meeting and location (note the P&RC does not meet in December).

- Draft Waterfront Plan presentation and comments by the Commission
- Nominations of Officers for P&RC. Elections to be held in February 2011.
- Councilman Rob Krupicka re: ACPS Pre-K and other issues.
- Draft Bylaws.

IX. List of Upcoming Public Meetings – a list was distributed at meeting.

X. Adjournment: 9:20 p.m.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 20, 2011

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR
RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: JANUARY 20, 2011 COMMISSION MEETING - ITEM V-A
RECREATION PROGRAMS AND SERVICES REPORT

Youth Activities

- Alexandria City Community Theatre (ACCT) held its 2nd Annual production of “Celebrations around the Globe” on December 4, 4:30 pm, at the Lee Center. The production featured children who performed cultural celebrations related to various countries.
- Actor Lamann Rucker visited Nannie Lee Center on December 23 to talk to children in the After School Program about how he became an actor. He also engaged the children in discussion about school work and he really did a great job stressing in an age appropriate way the importance of education. Mr. Rucker indicated that he was a teacher early in his career in addition to working as an activity leader in an after school recreation program.
- The 2010 Titan Youth Football Awards Program was held at the Lee Center on November 20. The event was very well attended and staff has already decided to hold the 2011 Awards Program in the gym of one of our larger recreation centers.
- The Youth Volleyball Program ended with championship matches held at T.C. Williams on December 18.
- Youth basketball league games are under way. Program enrollment is up by nearly 10% with 996 participants enrolled in the program and 105 total teams participating. League games began on January 8.
- The December 11 Cheerleader Invitational Event was a very successful event. More than 1,300 spectators attended the event and more than 300 cheerleaders participated in the event. The next cheerleader event is scheduled on April 9.
- “Saturday Nite Hype” middle school parties were held at Chinquapin Park Recreation Center on December 11 and January 8. More than 150 children were in attendance at both events.
- The National Safe Place (NSP) training for RPCA staff began in December and all recreation center personnel will be trained over the next several months. As previously reported, the NSP Program will be implemented at all of our recreation centers and staff will also conduct outreach efforts to community groups to create and implement programs and strategies to keep young people safe.

- Division staff and several other City agencies and ACPS continue to meet periodically with staff and members of the board of directors of The Center for Alexandria's Children to plan the 3rd Annual Family Fun Day event. The event will be held on Saturday, April 16, 2011 at William Ramsay Recreation Center. Capital One Bank is sponsoring the event. The theme of the event is family fun, resource and information sharing, and community awareness of child safety and abuse prevention.
- Mac Slover has scheduled interested ASA and Alexandria Lacrosse teams on the synthetic turf fields over the winter months. He has a meeting scheduled in January with representatives from the various sport organizations in the City to discuss field use needs in the spring/summer of 2011. Mr. Slover has also communicated to the Youth Sports Advisory Board that T.C. Williams HS will permit the use of their athletic field to local sport groups when it is not in use by the school provided the use is during times that fall within the approved agreement with the neighboring community. A drop in program at the synthetic turf fields has been developed to meet the needs of youth and adults who have expressed an interest for such a program.
- Meetings have been held with a representative from a sub group of the Partnership for a Healthier Alexandria to work in partnership with ACPS to establish smoking awareness and prevention programs for students at T.C. Williams HS.
- T.C. Williams HS Administration requested RPCA's support in developing an After School Program at the school. The initial discussion with school administrators centered on program elements and costs to operate the program, which would operate in the Commons/Cafeteria and gym when it is available. Staff is developing a plan and the budget needed to establish and operate the program and will present it to RPCA and ACPS by late January.
- Staff is meeting with ARHA and others to plan the Youth Arts Festival, which is scheduled for July 30, 2011.

Adult Activities

- Virginia Cooperative Extension staff is conducting a variety of ongoing Nutritional Education Programs for senior adults at recreation centers and other venues in the City.
- Winter adult sport programs already in progress include coed volleyball (12 teams) and men's basketball (20 teams).
- New adult programs being developed by staff with start dates this winter and/or early spring include indoor soccer, dodge ball, coed invitational volleyball tournament, and early morning and lunch time basketball programs.

Neighborhood Recreation Centers

- Current YTD After School Program enrollment is 1,187 children, which represents nearly 90% of last year's total program enrollment.
- There have been no updates on ACPS' request to house two new programs in RPCA facilities. However, ACPS is considering expanding the 2011-2012 school year by one week and the school day by 30 minutes per day. RPCA has submitted a memorandum to the City Manager detailing the impact these changes will have on RPCA sponsored programs.

- Division staff participated in the Youth Policy Commission's third and final Town Hall meeting on children, youth and families on December 1. Mayor William Euille and members of the Youth Policy Commission attended the meeting.
- Staff is in the process of planning the 2011 Summer OSTP. The theme of the program is "Let's Go Green." Staff held a training workshop on December 15 to plan and develop programs and activities around the theme, and to train staff on positive discipline techniques and new and creative games and activities.
- Charles Houston Recreation Center collaborated with ARHA to present the 2nd Annual "Santa's Winter Wonderland" event. The facility was set up with some excellent props that were constructed by ARHA and the event included community activities held over a three day period culminating with the presentation of gifts to youth residing in ARHA properties on the last day of the event. ARHA spearheaded the event, which was very well planned and executed by ARHA and Charles Houston Center staff. Staff is developing a plan and related costs to establish the program.
- All neighborhood recreation centers held holiday events for children and/or families.
- Staff implemented measures to obtain customer feedback on service quality. Short surveys are now available at all centers for customers to complete on site and drop in a secured survey box that will be checked by senior staff on a regular basis. Customer service banners have been placed in all centers to emphasize the importance staff is placing on providing quality customer care on a consistent basis. Notices have also been placed in various areas at each center to direct customers to the Center Director to report a problem or concern. Our goal is to train our customers to work directly with staff when problems or issues are detected to give staff the opportunity to quickly correct or resolve the issues.

Aquatics

- Chinguapin celebrated its 25th Anniversary on Saturday, December 4 from noon to 5 pm. The event included day long activities, exhibits and health and fitness related presentations for children, youth and families. The Mayor and members of Council attended the event.
- Aquatics staff is planning a swimming initiative to reach children who for various reasons have not learned how to swim. The initiative will be implemented in early summer of 2011. Staff is seeking sponsorship for the program and is planning to enlist the support of local swim team coaches and volunteers to implement the program.

Environmental Education

- Volunteers donated a total of 99 hours in December in coordination with Nature Center Manager Mark Kelly and Naturalist Jane Yeingst on projects at the Nature Center and/or Dora Kelly Park, Chinguapin Park and Ben Brenman Park.
- Naturalist Jane Yeingst spoke to the fall class of Arlington Regional Master Naturalists about the Ford Nature Center and Dora Kelly Park with the goal of attracting some of the 40 members in the class to commit all or a portion of the 40 hours they are required to volunteer in Virginia each year to Alexandria's parks and programs.
- The Ford Nature Center is now home to a 110 million year old petrified log acquired from John Adams ES. The fossil was uncovered in 1967 during construction of the

school's foundation. Once the exhibit case is restored, the exhibit will be on display at the Center.

- Staff conducted several outreach programs at Duncan Library and local elementary schools. The outreach program on "Turtles" was presented to a capacity crowd of children at the Duncan Library.

Other

- RPCA, General Services, ACPS, and TES worked over the past 6 months or so to update the Facilities Maintenance and Use MOU. The MOU was finalized recently and prepared for sign off by the City Manager and ACPS Superintendent. We are awaiting sign off on the MOU by ACPS.
- RPCA and General Services staff are identifying and prioritizing items to be completed as part of the FY-2012-FY-2014 Capital Facilities Maintenance Program. \$500K was allocated for projects in FY-2011 and most of this funding has already been spent on renovation projects and new equipment in our facilities. As previously reported, General Services projected that more than \$3 million dollars is needed to take care of the maintenance projects they identified in a facilities assessment completed by General Services in FY-2010. General Services has requested supplemental funding in the FY-2012 budget to hire a contractor to conduct a comprehensive assessment of RPCA facilities.
- The Class and Camp Program Section offered a total of 272 classes in the fall 2010 class session and 81% of the classes offered in session one met the minimum enrollment requirements and were implemented. The second session of fall classes will begin on November 29. Data on the second fall class session and the winter class session will be provided in the February 2011 report.
- RPCA staff including myself and two members of the Youth Sports Advisory Board's fields subcommittee continues to meet to discuss strategies to construct a Miracle Field in the City. Miracle fields are designed to give children with disabilities the chance to play baseball. Miracle fields can also be used for other programs as well including programs for children, adults and seniors.
- RPCA staff including myself, Arlington County Park and Recreation staff and staff from Virginia Cooperative Extension (VCE) continues to plan and discuss strategies for managing and operating VCE sponsored and cosponsored programs. Arlington and Alexandria's Cooperative Extension Units operate under one Arlington/Alexandria Unit due to state budget cuts which forced the closing of the Alexandria VCE office.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 20, 2011

TO: PARK AND RECREATION COMMISSION

FROM: ROGER BLAKELEY DEPUTY DIRECTOR, PARK OPERATIONS
RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: MONTHLY REPORT – ITEM V-B

4-Mile Run Softball Field Replacement Lights

4-Mile Run Lights are still progressing along. The old poles have been removed; the project completion date is slated for the last week in January, depending on any weather or permit delays.

New Irrigation system to be installed at Lee Center Fields

The fields in front of the Lee Center have received a considerable amount of work to upgrade the infrastructure including replacing the infield, backstop, leveling the field, and installing a new irrigation system. The work was started in late November with new top soil delivered to the field. The irrigation system will be part of the maxi-com system. The infrastructure is complete but we will not finish the project until spring.

New Basketball Court Lights are at Lee Center

During the storm of August 5, 2010, the lights on the Lee Center Basketball courts were blown down. The process to get them replaced has taken a considerable amount of time to work out the permits for the project. We think this project could be completed in February.

The Beaver is back at Ben Brenman

The beaver took a summer off, but is now back at the Ben Brenman pond. Here is the latest photo (see below). Because of the tree caging effort, we have only lost one cherry tree at the park. It was newly planted and before we could get it caged the beaver had lunch.



City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 20, 2011

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: ALISA CARREL, DEPUTY DIRECTOR, OFFICE OF THE ARTS
DEPARTMENT OF RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: **JANUARY 2011 COMMISSION MEETING, ITEM V-C
UPDATE ON THE OFFICE OF THE ARTS AND ARTS COMMISSION
ACTIVITIES**

Please see Attachment:
OFFICE OF THE ARTS MONTHLY STAFF REPORT – JANUARY 2011.

**OFFICE OF THE ARTS MONTHLY STAFF REPORT
JANUARY 2011**

GRANTS PROGRAM:

Alexandria Commission for the Arts Grants Program

Team Lead: Cheryl Anne Colton

Status: Thirty-one grant applications received for FY 2012. National Concert Band of America withdrew their application for consideration, so 30 applications will be reviewed by the Resource Panels and Commission. This year, there are three new applicants: Karen Reedy Dance, Northern Virginia Education Foundation and the Ambassador Theater.

FY 2012 Resource Panel meeting dates have not yet been set.

Meeting between Citizen Band members and Commission pending.

Important Date(s): Orientation Meeting for Fiscal Year 2011-2012 Panel Members and Commissioners, Tuesday, January 18, 6 pm, Durant Art Center.

PUBLIC ART FUNDING POLICY:

Team Lead: Alisa Carrel

Status: Previously scheduled meetings in December were cancelled by the other parties. Meetings are being re-scheduled. No new information.

PUBLIC ART PROJECTS:

Police Memorial

Team Lead: Alisa Carrel

Status: The Police Memorial Selection Panel met on December 14. The three proposals and public comments were discussed at length. The panelists have submitted their scores and have made a recommendation on the finalist. A report has been submitted to the Procurement Division for review. It is anticipated that the Public Art Committee will vote on the recommendation at the January 12th meeting and that Arts Commissioners will receive the report and vote at the January 18th Arts Commission meeting.

Freedmen's Cemetery

Team Lead: Alisa Carrel

Status: The final edits to the Request for Qualifications are being reviewed by the City's Department of Transportation & Environmental Services, Virginia Department of Transportation before being submitted to the Selection Panel for their final review before posting.

Captain Rocky Versace Plaza and Vietnam Veterans Memorial

Team Lead: Cheryl Anne Colton

Status: No new information to report.

King Street Gardens Park

Team Lead: Cheryl Anne Colton

Status: No new information to report.

Charles Hamilton Houston Memorial

Team Lead: Alisa Carrel

Status: A meeting of the Selection Panel and Stakeholders Advisory Group has been scheduled for Thursday, February 3rd. Artists Presentations/Interviews anticipated to be held in February or March.

Four Mile Run Community Center (formerly called the Duron Paint Building)

Team Lead: Alisa Carrel

Status: No new information

Ward's Recipes

Team Lead: Alisa Carrel

Status: No new information

PUBLIC ART IN URBAN PLANNING:

Waterfront Plan

Team Lead: Alisa Carrel

Status: The Department of Planning and Zoning will be meeting with the Parks and Recreation Commission on January 20 to discuss the Waterfront Plan. This is an open meeting and Arts Commissioners who were not able to attend the community meeting, are welcome to attend the P&RC Meeting.

Important Date: Thursday, January 20, 7pm, Sister Cities Conference Room (1101), City Hall

BRAC

Team Lead: Alisa Carrel

Status: The ten semi-finalists have been notified. They have been requested to submit a letter of interest and other documentation. The Selection Panel will meet in January to review the artists' submissions and narrow the field to five. The five finalists will each be given a \$1,000 honorarium to develop a proposal for the project.

ALEXANDRIA POET LAUREATE:

Team Lead: Cheryl Anne Colton

Status: Amy Young will provide a second series of "Come Write With Me" workshops on Monday nights January 31 – March 14 (no class Presidents' Day), 7-9 pm. \$12, maximum number of participants is 12. Prospective students should e-mail: poet@alexandriava.gov.

Amy Young will be working with the Teen program with the Department of Recreation, Parks and Cultural Activities to implement a pilot poetry club. The pilot program will be part of the Department's Power-up groups. The next Poetry Summit meeting is scheduled for Tuesday, January 18, 2011, 4:30 pm, Durant Arts Center, Community Arts room.

Important Date(s): **Next Poetry Summit meeting, Tuesday, January 18, 4:30 pm, Durant Arts Center's Community Arts Room. "Come Write With Me" workshops, second series to begin January 31.**

EVENTS:

Alexandria Film Festival

Team Lead: Alisa Carrel

Status: The beautiful glass awards have been completed by artist (and former Arts Commissioner) Patti North. Vicki Abeles, producer of Race to Nowhere and winner of the Audience Award will be presented with her award at her January 11th showing of her film at an Alexandria City Public School presentation.

COLLABORATION:

Anti-Stigma/Mental Health Awareness

Team Lead: Cheryl Anne Colton

Status: Marla Howell and Cheryl Anne Colton will represent the Commission and Office of the Arts at the planning meetings for the Anti-Stigma/Mental Health Awareness art initiative. There will be two visual arts exhibitions focusing on the Anti-Stigma/Mental Health Awareness. The first is scheduled for the Lee Center from May 1 through June 30, 2011. The opening reception will be held on Thursday, May 12, 2011. An event will occur in the Kauffman Auditorium with a

high profile keynote speaker addressing "Art, Artists and Mental Health." The second exhibit is scheduled for the Beatley Library July 1 through January 2012. The exhibition will be juried by clients/artists who submitted art into the exhibit. There may also be an event at the Beatley Library in the community room in October.

The group will seek the Commission's endorsement at the January Commission meeting. The theme for the National Mental Health Awareness month is: "Art Uniting People: A Celebration of Creativity and Mental Health. The next meeting is scheduled for Thursday, February 17, 4:30 pm, 720 N. St Asaph St, 4th Fl.

Important Date(s): The next meeting is scheduled for Thursday, February 17, 4:30 pm, 720 N. St Asaph St, 4th Fl.; Lee Center exhibit May 1 through June 30, 2011; Opening reception May 12; Beatley Library exhibit July 1 through January 2012.

Arts Marketing Initiative

Team Lead: Alisa Carrel

Status: A meeting, organized by UI James, was held on Saturday, December 18 with Arts Forum representatives UI James, Helenmarie Corcoran, Bill Clayton and Adrien Finlay; RPCA representatives Jim Spengler, Alisa Carrel, and Cheryl Anne Colton; and Alexandria Convention and Visitors Association representative Stephanie Brown. Pat Miller was invited but was unable to attend due to store duties and the 18th being a prime shopping day. The Arts Forum has decided to not organize a festival in the spring but rather concentrate on marketing the fall season and the existing activities from the Festival of the Arts in early September to the Film Festival in early November. More discussion will occur.

Black Angels Over Tuskegee

Team Lead(s): Alisa Carrel, Cheryl Anne Colton and McKenya Dilworth-Abdalla

Status: *Black Angels Over Tuskegee*, the Black Gents of Hollywood Theatre Company in conjunction with the Alexandria City Community Theatre (ACCT) will present this historical production. ACCT is a program within our Department of Recreation, Parks, and Cultural Activities. To stage the production in Alexandria, \$40,000 needs to be raised. To date, \$20,000 is secured from the Alexandria Redevelopment Housing Authority.

Black Angels Over Tuskegee is a story told in narrative of six men embarking upon a journey to become pilots in the United States Army Air Forces. The play explores their collective struggle with Jim Crow; challenging their intelligence, patriotism, goodwill and dreams of an inclusive and fair society. The play goes beyond the headlines of popular stories and reveals the heart and soul of the Tuskegee Airmen who exhibited the courage to excel, in spite of all the overwhelming odds against them.

The Black Gents of Hollywood Theatre Company and ACCT seek the Commission's endorsement and support for this project.

Center for Teaching Excellence Program

Team Lead: Cheryl Anne Colton

Status: Jim Baer, Assistant Dean, History and Political Science Alexandria Campus, Northern Virginia Community College (NVCC), is the representative to the Northern Virginia Chapter of the Center for Teaching Excellence program. The organization assists teaching faculty with teaching strategies, techniques and methods of dealing effectively with the wide diversity of community college students.

Representatives from the NVCC local campuses suggested that the group hold one of their meetings at the Torpedo Factory Art Center in order to encourage instructors to use community facilities and their resources as part of their classroom teaching. Rosalyn M. King, Ed.D, Professor of Psychology and Chair for the Virginia Community College Systems' Center for

Teaching Excellence wishes the program occur in the October of 2011. The request was sent to Linda Hafer, Executive Director of The Art League; Lisa Schumaier, Torpedo Factory Artist; and Tara Zimmnick-Calico, Director of Special Events, Torpedo Factory Art Center. No new information to report.

First Night Alexandria

Team Lead: Cheryl Anne Colton

Status: First Night Alexandria group used the Durant Art Center as the headquarters for the 2010 First Night Alexandria program. The kick-off was at 5:00 pm and two bands will perform beginning at 7:00 pm. Over one hundred artists performed at seventeen venues throughout the evening. The George Washington National Masonic Memorial was the focal venue for the culminating activity that included a multi-media, laser light and fireworks show. Early attendance figures state that between 7,000-8,000 people attend the event.

Youth Arts Festival

Team Lead: Cheryl Anne Colton

Status: The Youth Arts Festival is set for Saturday, July 30, 2011. Partners for the Festival included the Alexandria Redevelopment Housing Authority, Urban League, Alexandria Commission for the Arts, and the Department of Recreation, Parks and Cultural Activities. Cheryl Anne Colton has been invited to co-chair the 2011 Youth Arts Festival with Marvel Robertson, from the Alexandria Redevelopment and Housing Authority. Interested commission members are invited to attend the planning meeting on Thursday, February, 10 am, Durant Arts Center.

Important Date: Planning Meeting, Thursday, February 10, 10 am, Durant Arts Center; Youth Arts Festival Saturday, July 30, 2011, location TBA.

CITY GALLERIES PROGRAM:

Call for Artists/Placements

Team Lead: Cheryl Anne Colton

Status: The City Galleries Committee met Monday, November 29 and reviewed 23 entries. The Committee selected 18 artists to be placed into the City Galleries. Three interns will assist with securing these artists for upcoming exhibitions.

Brian Kelley's acrylics and watercolors were recently installed at the Lee Center. He is planning to host an opening artist reception from 4-6 pm, on Friday, February 4, 2011. Commissioners, Recreation Department staff and his colleagues are invited to attend.

Important Date: Opening Reception, Brian Kelley's show, 4-6 pm, Friday, February 4, 2011, Lee Center, 2nd Floor, 1108 Jefferson Street.

PROFESSIONAL DEVELOPMENT

Internship Program

Team Lead: Cheryl Anne Colton

Status: Three interns are secured for the Spring. Updated project descriptions are included following the report.

RESEARCH:

Local Arts Index

Team Leads: Alisa Carrel and Cheryl Anne Colton

The resulting study will provide a valuable analysis of arts participation within Alexandria and a comparison to other jurisdictions. Ross Simons is leading the efforts from the Commission's perspective on the Steering Committee. Helenmarie Corcoran will represent the Alexandria Arts Forum. Interns are secured to assist with the study.

Arts and Economic Prosperity IV Study

Team Leads: Alisa Carrel and Cheryl Anne Colton

A welcome packet from Americans for the Arts is anticipated to be received in December. Cultural Alliance of Greater Washington is the lead agency for the region. The collection of the data from arts organizations and their audiences is anticipated to begin in January 2011. Interns are secured to assist with the study.

Important Date: Arts Research Meeting, Tuesday, February 1, 10:30 am, Durant Art Center.

Submitted by Alisa Carrel and Cheryl Anne Colton

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CALENDAR [January - February 2011]

Poetry Summit Meeting

Tuesday, January 18, 4:30 pm, Durant Art Center

Orientation Meeting for Fiscal Year 2011-2012

Panel Members and Commissioners

Tuesday, January 18, 6 pm, Durant Art Center.

Alexandria Commission for the Arts Regular Monthly Meeting

Tuesday, January 18, 7 pm, Durant Art Center

Arts Education Committee Meeting

Thursday, January 20, 6:30 pm, La Madeleine on King Street

Park and Recreation Commission Regular Monthly Meeting

Thursday, January 20, 7 pm, City Hall

ArtWorks for Virginia Conference and Statewide Arts Advocacy Day

Tuesday, January 25-January 27

Richmond Marriott Hotel, 500 East Broad Street, Richmond, VA.

King Street Gardens Park Foundation

Wednesday, January 26, 7 pm, Durant Art Center

Alexandria Arts Forum Meeting

Thursday, January 27, 12:00 pm, Durant Art Center

Second Series of "Come Write With Me" Workshops

Beginning Monday, January 31, 7 pm, Durant Art Center

Arts Research Meeting

Tuesday, February 1, 10:30 am, Durant Art Center

Charles Houston Memorial Committees Meeting

Thursday, February 3, 7pm, Charles Houston Recreation Center

Opening Reception, Brian Kelley's Show

Friday, February 4, 4-6 pm, Lee Center, 2nd Floor, 1108 Jefferson Street.

Public Art Committee

Wednesday, February 9, 7 pm, Durant Art Center

Alexandria Commission for the Arts Regular Monthly Meeting

Tuesday, February 15, 7 pm, Durant Art Center

Park and Recreation Commission Regular Monthly Meeting

Thursday, February 17, 7 pm, Location TBD

Anti-Stigma/Mental Health Awareness Art Exhibition,

Thursday, February 17, 4:30 pm, 720 N. St Asaph St, 4th Fl.;

City Galleries:

City Council, City Manager and Employee Lounge Galleries: Episcopal High School Students, through January, 2011

Bi-Annual Art in City Hall Juried Exhibition: Various Artists, through April 15, 2011

TE&S, 4th Floor: Various Artists, through July, 2011

Mayor's Gallery, Room 2331: Del Ray Youth works, through June 30, 2011.

Charles E. Beatley, Jr. Central Library: Nihal Kececi, paintings through June 30, 2011; Trish Palasik, Sculptures, through June 30, 2011.

Durant Arts Center: Young At Art, through January 2011; Alice Kale, painting, through June 30, 2011; Del Ray Artisans' Youth Art, 3-D pieces, January 24 through April 1; Roger Blakeley, through June 30, 2011, Community Arts Room.

Lee Center Gallery: 2nd Floor: Administrative Offices, Recreation, Parks and Cultural Activities, Annmarie Coolick and Brian Kelley through June 30, 2011.

INTERNS – SPRING 2010

Alessandra Mercurio, January 18 – April 30, 240 hours, BA/Arts Management Major, Senior, Marymount University, Arlington, VA. Ms. Mercurio will be managing the Lee Center galleries— Main floor, Director's Office, Conference Room # 4, and 2nd Floor. She will also work on the Anti-Stigma/Mental Health Awareness Art Exhibition and will be on the research team for the Local Arts Index and Arts and Economic Prosperity IV studies.

Cassandra Estrada, January 18 – April 30, 240 hours, BA/Arts Management Major, Senior, Marymount University, Arlington, VA. Ms. Estrada will be managing the Durant Art Center and Beatley Library galleries. She will also be coordinating the Beatley Libraries "call for artists" for three-dimensional artists; assisting with managing the 2011 Youth Arts Festival; and will be also serving on the research team for the Local Arts Index and Arts and Economic Prosperity IV studies.

Ryan Scherding, January 12 – April 30, 120 hours, BA/Fine Arts Major, Senior, Marymount University, Arlington, VA. Mr. Scherding will be managing the City Hall Galleries which include: Mayor's Office, City Manager's Office, Transportation & Environmental Services Department, City Council Gallery, Art in City Hall Exhibition, and the Employee Lounge. Ryan will also update the public art inventory and will be on the research team for the Local Arts Index and Arts and Economic Prosperity IV studies.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 20, 2011

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR

**SUBJECT: ACTIVITIES UPDATE NOVEMBER-DECEMBER, 2010
OVERVIEW – SELECTED PROJECTS AT A GLANCE- ITEM V-D.**

I. Park Planning

Park Master Planning-Inventory & Standards

- a. Park Inventory Park Planning staff continues to work on the park inventory with City GIS. Monthly internal meetings with GIS and Park Operations were initiated in November. In conjunction with these efforts, Park Planning staff have updated the department's website listing of parks to reflect the most accurate and timely information on existing parks (live on November 06).
- *Park Boundaries:* (complete) Park Planning and GIS staff corrected and updated all park boundaries in the City's GIS database. This included addition of newly acquired open space as well as the identification and designation of privately owned space with public access.
 - *Dog Park Inventory:* (complete) Existing conditions data has been entered into GIS and will be analyzed to determine future improvements. An updated Dog Park Master Plan has been added to the website to include changes since its approval in 2000.
 - *Dog Park Brochure:* (complete - see attachment): The brochure will be distributed through recreation centers, the Alexandria Animal Welfare League, and upon request. The brochure provides dog owners with rules and regulations throughout Alexandria Parks and has a map of designated dog areas.
 - *Fields Inventory:* The next focus of the Park Inventory in January, 2011 will be updating all athletic field information.
 - *Needs Assessment:* Leisure Vision, Inc. has been hired as a consultant to conduct a City-wide Parks and Recreation needs assessment. Work will begin in early February and surveys will be sent to a random sampling of residents in early spring. The goal will be to collect 600 responses in order to be statistically accurate and representative of the City. Leisure Vision will present their findings to the commission when work is complete.
- b. Park Standards Park Planning staff continues to work on the park standards in conjunction with Park Operations. Monthly meetings with Park Operations staff were initiated in November. Status update by task as follows:

- Task One-Site Furnishings, Fences and Walls: (complete) Task evaluated common open space furnishings such as benches, trash cans, security fence and retaining walls. Items currently used in the park system were identified by type, vendor, and cost. Each item was either recommended as a standard or identified as an opportunity to create a new standard.
- Task Two-Pavement and Surface Systems and Marina: (complete) Task evaluated trails, pervious and impervious pedestrian and vehicular paving, edging, and standard items in the Marina. These items were evaluated using the same form as Task One to determine the need for new standards concerning pavement infrastructure in the parks.
- Task Three-Park Structures and Playgrounds: (in progress) Task will evaluate structures within the park system and determine playground standards. Structures for the purposes of the Standards project include such items as pavilions and gazebos, and bridges. The playgrounds were isolated as a separate category in Task Three to evaluate all infrastructure associated with playgrounds including such items as play equipment, play surfacing, security fencing and signage.
- Task Four-Athletic Facilities, Ball Courts and Utilities: (pending) Task will be the final evaluation assignment for existing infrastructure. Similar to the playground approach, the athletic facilities and ball courts category will evaluate all unique infrastructure related to these facilities including, backstops, court netting, bleachers and scoreboards. The utilities category will include components and system requirements for such items as irrigation systems, electrical cabinets, and communications.

Four Mile Run Open Space Properties on Mount Vernon Avenue

- a. Site: Staff continues to work with “Architects Anonymous” on the park planning process for the four parcels (63,803 SF/1.46 ac.) purchased with Open Space funds at a cost of \$4,800,000.
 - i. Public outreach meeting for public input related to site development being scheduled for January/February, 2011.
 - ii. Draft concepts for the site were presented at the Arlandria Action Plan Advisory Group meeting held on November 2.
 - iii. The weekly Farmers Market held on site ended its season on October 31.
- b. Building: Staff continues to work with a pro-bono architects’ team known as “Architects Anonymous” and with the Department of General Services to complete construction documents for renovations as a public building.

Waterfront Small Area Plan

Preliminary draft master plan presented to the public on December 13. Full draft master plan scheduled for public release in January, 2011 with 41 day public comment period thereafter. Master plan is scheduled for review by City Council in April, 2011. Review of the master plan before the Park & Recreation Commission is scheduled for the January 20 meeting.

Potomac Yard-Landbay K

FSP #3 comments returned to the applicant November 11, 2010. Staff are meeting twice weekly with applicant’s consultant. Review of specifications and contract document underway and to be completed in January. Anticipate construction start in Spring, 2011 with significant construction administration commitment by Park Planning staff.

Beauregard Corridor Small Area Plan

Planning and Zoning staff held a work session with City Council on October 26 with a focus on transportation issues and the upcoming schedule for ongoing planning. A Beauregard Ad Hoc Group meeting will follow on November 16.

Open Space Planning & Acquisition

Planning for acquired properties is ongoing with the park planning for the Four Mile Run Park Expansion properties underway. Tenants of the 600 North Henry Street property will remain in the building for at least 12 months while ongoing discussions with the Post Office regarding the adjacent parcel are underway.

II. Capital Project Implementation

1-7 East Del Ray

Proposals/bids for Phase One construction with Phase Two as an alternate received on November 15. Anticipate construction start in Spring, 2011.

2009 Athletic Field-Ben Brenman

Complete. Field Opening Event on Tuesday evening, December 7. Work also included ADA improvements to picnic and bench facilities in park.

Witter Athletics

Project bids received by City in November, 2010. Contractor recommendation forwarded to VDOT and Commonwealth Transportation Board for approval. Anticipate approval notification at end of January, 2011. Contractor mobilization anticipated in Spring, 2011 with 15-18 months of construction thereafter with significant construction administration commitment by Park Planning staff. RKK selected as project construction manager.

Four Mile Run Pedestrian-Cyclist Bridge Competition

Grimshaw/Arup/Scapes selected as consultant. Scope of work being reviewed. No-rise waterway engineering analysis will require redesign of competition proposed bridge concept.

Four Mile Run Demonstration Project

Review of 60 percent construction documents is underway. Project presentation at joint meeting of Arlington County Board and Alexandria City Council on October 14. Joint Task Force meeting scheduled for January 27.

Freedmen's Cemetery

DSUP approval by Planning Commission on May 3 and by City Council on May 15. Final Site Plan #3 and 95 percent contract documents with review ongoing. Construction start anticipated in Spring/Summer, 2012.

Playground Renovations

Contract awarded to Avon Corporation as General Contractor for construction at 3 sites (\$336,000). In compliance with the Request for Proposal requirement for a critical path performance plan/schedule for the performing the work, the Contractor committed two work crews to complete the playground renovations sequentially within 90 calendar days.

- i. James Mulligan Park: Start Date: September 02. Completed: November 22.
- ii. Stevenson Park: Start Date: September 22. Completed: November 30.
- iii. Tarleton Park: Start Date: October 05. Completed: November 30

December, 2011	Activities Update			PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT		
Project	Description	Team	% Complete	Delivery	Notes	
PARK & OPEN SPACE PLANNING						
Parks Inventory	Core Service Initiative	LD, DW	5+% Complete	July, 2011	Park Planning staff continues to work on the park inventory with GIS as previously described. Monthly internal meetings with Park Operations were initiated in November. In conjunction with these efforts, Park Planning staff have updated the department's website listing of parks to reflect the most accurate and timely information on existing parks and are updating the related GIS layers for all park projects. RFP response from consultants was received mid-December. Completion of documents and agreement with selected consultant is underway, with first meeting planned for January.	
Needs Analysis & Survey	Core Service Initiative	LD, DW	10%	April, 2011		
City Master Plans/Open Space/SAPs						
Potomac Yard Small Area Plan	Small Area Plan	BC RMK	100% Planning	May, 10	Approval by Planning Commission at May 4th Hearing. Approved by City Council on May 15.	
North Potomac Yard CDD	CDD	BC RMK	100% Planning	June, 10	Approved by Planning Commission on June 3 and City Council on June 12.	
Potomac Yard CDD #10 Amendments	CDD	BC	100% Planning	Nov. 2010	Revisions to the existing CDD and various DSUP's based on recent approval of North Potomac Yard. Approved by City Council November 13.	
Waterfront Small Area Plan	Small Area Plan	LD LS RMK	75% Planning	Dec. 2010	Draft plan presented to the public at a Dec. 13 public meeting with the full draft plan scheduled for public release in January, 2011 and public review for 41 days thereafter. Master Plan is targeted for review by City Council in April, 2010/11. Review of the plan before the Park & Recreation Commission at January, 2011 meeting.	
Beauregard Corridor Small Area Plan	Small Area Plan	LD RMK	90% Planning	Dec. 2010	No City actions since November, 2010, but public meeting held on the developer, JBG's, planning efforts was held on Dec. 13, 2010. The Beauregard Ad Hoc Group was established and continues with regular meetings.	
Eisenhower West	Small Area Plan	LD ___	100% Planning	Tbd	Staff involvement limited at this time, expecting Spring, 2011 project restart.	
Housing Master Plan	City Master Plan	LD	100% Planning	Spring 2011	Staff involvement limited at this time.	
Aquatics Master Plan	Dept.	LD, RMK	Initiated as RFP by Director 08.2010	Spring 2011	Staff continues to work with the consultant, KHI to proceed with work early in 2011.	
Park Master Planning	Dept.	LD	Ongoing	Tbd	Staff continues to work on the project in conjunction with the development of the Park Inventory and Park Standards. All Park Planning staff involved and working directly with Park Operations staff.	
Arlandria Implementation	Small Area Plan	LD, DW	80% Planning	Ongoing	December, 2010 meeting with architects regarding the building documents for reuse of the Duron Paint store building for community/park use. Outreach for public comment on the park expansion site plan planned for January 2011.	
Braddock Small Area Plan-Implementation	Small Area Plan	LD RMK	90% Planning	Ongoing	General Services currently providing property management for the open space property on N. Henry with new tenant expected. Planning and Zoning working in December on future community group updates regarding implementation of the entire small area plan.	
Holmes Run Trail Crossing	Interjurisdictional	JL	Ongoing	Ongoing	TES coordinating VDOT approvals. Construction anticipated 2011	
Synthetic Fields Update 2009	Strategic Planning Study	BC RMK	Complete	Complete	Completed as a part of inventory process.	
Eco-City	City Initiative	JL, LD	Ongoing	Ongoing	Ongoing interdepartmental coordination.	
Wayfinding	City Initiative	LD	Ongoing	Ongoing	No activity this period.	
King Street Retail Implementation	City Initiative	LD	Ongoing	Ongoing	Staff involvement limited this period	
Open Space Planning & Acquisition	Divisional and City responsibility	LD	Ongoing	Ongoing	Planning and implementation underway for acquired open space properties. Ongoing partnership with Northern Virginia Conservation Trust to encourage conservation easements and education - annual Conservation Breakfast scheduled for January 5, 2011.	
Fort Ward	Advisory Committee	LD	Ongoing	Priority Jan. 2011	The group's draft recommendations released to the public in November for comment throughout the month of December a final report will be released in conjunction with the last meeting of the Advisory Group, scheduled for January 13, 2011.	
James Bland	Planning	LD, RMK	Ongoing		Park and Recreation Commission reviewed and endorsed the public park plan for the development November, 2010 meeting.	
Unscheduled Project						

Facility Maintenance Agreement -
ACPS/RPCA/TES/GS

Facility Services Agreement - RPCA/GS

CAPRA Policies/Procedures Manual

Maintenance MOU	BC RB	95% Document	Ongoing	Copies for signature printed on November 1 and forwarded to CMO.
Maintenance MOU	BC RB	95% Document	Ongoing	Resolution on remaining items expected January/February.
Departmental Policy	JB, RMK	Kick-Off Summer, 2010	Priority	Park Planning related items complete and submitted as first draft October 15, 2010. Anticipated Completion beginning of FY 2012. Ongoing meetings with SMG Staff. Department-wide first draft due date January 25, 2011.

CAPITAL PROJECTS					
Capital Projects-RPCA					
Park Standards	Core Service Initiative	BC JL	10% Planning	August 2011	Park Planning staff continues to work on the park standards in coordination with Park Operations. Monthly meetings with Park Operations staff were initiated in November, 2010. Staff has begun to compile and review data for each the Standards categories and anticipate a draft document Spring 2011
ADA Improvements-Ben Brenman Park	Picnic Table(s) and Bench Pads	JL RMK	Complete	November, 2010	Complete in place.
1 & 7 E. Del Ray Park	Site development Phase I	JL LD RMK	Solicitation	Spring 2011	Phase I solicitation received November 15. Anticipated construction, Spring, 2011.
48 South Early-St. Park/Pedestrian Bridge	Pedestrian Bridge removal and replacement	JL LD RMK	Complete	Complete	Complete in place.
48 South Early-St. Park	Site Improvements Phase 2	JL LD	Complete	Complete	Plantings and irrigation complete in place.
2009 Athletic Field-Ben Brenman	Synthetic turf field and lights for little league field	BC RMK LD	Complete	Complete	Complete in place.
Playground 2010 Stevenson Park	Playground renovation	JL LD RMK	Complete	Complete	Complete in place.
Playground 2010 Mulligan Park	Playground renovation	JL LD RMK	Complete	Complete	Complete in place.
Playground 2010 Tarleton Park	Playground renovation	JL LD RMK	Complete	Complete	Complete in place.
Playground 2010 Landover Park	Playground renovation	JL LD RMK	Complete	Complete	Complete in place.
Playground 2011 Boothe Park	Playground renovation	JL LD RMK	0% Design/PI	Spring 2012	Begin process/coordination with Tucker School/Community 2011
Playground 2011 Buchanan Park	Playground renovation	JL LD RMK	30% Design	On Hold	On Hold pending City determination of Jefferson-Houston School redevelopment process, program and schedule. Possible interim improvements Tbd.
Playground 2012 Mt. Jefferson	Playground renovation	JL LD RMK	0% Design/PI	Fall 2011	Begin process/coordination with Mt. Jefferson Civic Association/Community October 2011.
Playground 2013 Hoofs Run Park	Playground renovation	JL LD RMK	0% Design/PI	Fall 2013	Begin process/coordination with Rosemont Civic/Community February 2012.
Playground 2013 Ewald Park	Playground renovation	JL LD RMK	0% Design/PI	Fall 2013	Begin community process February 2012.
Montgomery Park Improvements	Site Improvements	JL LD	10% Design	Spring 2011	Dog park improvements and path. \$15,000 Developer Contribution unexpended. Fencing replacement scheduled
Ballcourt Renovations	Resurfacing, cosmetic changes and minor repairs	LS, ST	0% Design/PI	Summer 2010	PO pending Lee Court lights.

Carlyle Tennis Court	Resurfacing and construction remedy work	LS, BC	Construction Complete	August, 2010	Court Project complete and re-opened to the public.
George Mason Trail-Phase One	Walking trail	JL	Complete	Complete	Stone Path Completed.
George Mason Trail-Phase Two	Walking trail	JL	75% Complete	March 2011	Pending Completion of TES Drainage Improvements (March 2011) and George Mason PTA funding(\$18,270). Cost estimates obtained through MASC Tier I contract. Re-bid informally in September 2010. Anticipated completion date March 2011 after TES completion of drainage channel.
Lights Replacement-Four Mile Run Athletic Field	Athletic Field light Replacement	BC	50% Construction Complete	Fall 2010	Preparatory work completed for light system installation. All materials delivered to site. Construction is anticipated to be complete in February pending permitting and weather delays.
Four Mile Run Pedestrian-Cycle Bridge Competition	Interjurisdictional client for Ped bridge over Four Mile Run with NVRC, Arlington	RMK, DW	Ongoing	Mar-11	Bridge design contract in process.
Four Mile Run Demonstration Project	Interjurisdictional client for Ped bridge over Four Mile Run with NVRC, Arlington	RMK, DW	90% Construction Documents	Mar-11	90% design documents for In-Stream restoration due March 2011.
Forest Park-Kingston Ave. Pedestrian Bridge Replacement	Pedestrian Bridge Removal and Replacement	JL	5% Procurement	July 2011	RPCA/TES scope of work prepared. Purchase Requisition and Scope of Work submitted to Purchasing. Pending release of ITB from Purchasing.
Marina-Blue Lights	Security and Boater safety	LS	Complete	Summer 2010	Complete in Place
Marina-Security Gates	Security and Boater safety	LS	On Hold	On Hold	Pending guidance from CMO.
Marina-Pump Out/Septic	Environmental and Operational project	LS	On Hold	On Hold	Significant completion of project achieved May 2010. Punch list to be completed by GS (hydrant protection).
Marina-Security Cameras-Phase One	Public safety project	LS	Complete	Feb, 2010	Complete and operational. Assessment of effectiveness in process.
Marina-Security Cameras-Phase Two	Public safety project	LS	Tbd	Tbd	Work scope to be determined based on full staff assessment of phase one and available funding.
Marina-Restroom Door Replacement	Security and safety	LS	Complete	April, 2010	Completed and operational.
Marina-Piling Replacement	Public safety project	LS	Scope submitted to T&ES	March, 2011	Permit on hold pending coordination of pilings. VA Waterway Permit submitted December 2010.
Marina- Dockmaster Hut	Environmental, Safety	LS	Initial Design Reviewed	Tbd	Project being managed by DGS. Comments provided to first design proposal in November, 2011.
Department Communications	Special Project	BC DW	Ongoing	Ongoing	First Dispatches of 2011 anticipated late January. Urban Forestry Annual Report anticipated January/February 2011. Dog Park Brochure complete and to be distributed January 2011.
Sacandaga Totem Sculpture-J. Van Alstine	Special Project with private sculpture donor	RMK	Complete	Fall, 2010	Complete in place September 21, 2010.
CIP "O" Drive	Update Drive	LS	Ongoing	Ongoing	Items added as they are submitted for approval.
Department Procedures/CAPRA Reporting	SMG Project	RMK	Ongoing	Ongoing	SMG staff.
Employee Administration Response Analysis	SMG Project	RMK	Complete	Complete	Complete
Ramsey House Visitor's Center Garden	Unscheduled Project	JL, JW	Concept Plan	Tbd	Unscheduled Project. Garden Club of Alexandria and PZ BAR Staff project. Project scoped only. Response letter from staff to be provided August 30. MOA to be developed with Garden Club upon receipt of additional materials.
Minnie Howard Lights Replacement of Athletic Field Lamps	Warranty Work Field Lamps	RMK, BC	Complete	September, 2010	Complete lamp replacement for field.

Intradepartmental Capital Projects- ACPS					
ACPS-Douglas MacArthur School Field	75x150' Syntetic Turf Field	RMK, BC	100% Construction Documents	Spring, 2011	Bids returned October 15. Bid analysis provided to ACPS October 22. PTA to raise additional funds.
ACPS-TC Williams High School	Curb Appeal along King Street	RMK	TB Scoped	Fall, 2010	Project placed on hold by ACPS
ACPS-James Polk Elementary School	Site programming and development	RMK, DW	Complete	Fall, 2010	Complete in place by Park Operations
ACPS/RPCA-Patrick Henry Community School	Site programming and development	RMK, DW	Tbd	Fall, 2013	tbd
ACPS/RPCA-Jefferson Houston Site	Site programming and development	RMK, DW	Tbd	Fall, 2014	tbd
ACPS-Multi Site DSP for Modular Classrooms DSP2010-0003	Site Development	RMK, DW	Tbd	Spring, 2010	Approved by Planning Commission in October, 2010. Final Site Plans underway. Meetings Park Ops and Recreation November 15. Construction start anticipated Summer, 2011.
ACPS-Elementary School (Cora Kelly)	Site programming and development	RMK, DW	Tbd	Fall 2016	tbd
ACPS-Hammond Middle School	Synthetic Turf Field, walking track and field lights	BC RMK	Project started August, 2010	2011-12	ACPS project with RPCA assistance. ACPS scheduling delivery for Summer, 2011 using Ben Brenman Fields Consultant. RPCA providing only technical support. ACPS will process all public meetings and documents including SUP for lights. Presentation at PR Commission anticipated in January, 2011 and Planning Commission/City Council in March, 2011.
John Adams Elementary School DSUP 2010-0020	Entrance Drive and Bus Loop Improvements	RMK	Concept Plan	Summer, 2012	Unscheduled Project. Concept Plan #1 Comments submittal August 16, 2010. IDR Review August 12, 2010. Substantial Comments. No activity this period.
Interdepartmental Capital Projects-GS/TES					
Windmill Hill Park Improvements	Capital Project	LS, LD	Pending	Tbd	RPCA staff working with United States Army Corps of Engineers, Sector Baltimore to acquire Section 510 program funding. Program letters of intent executed by City (copies on O drive) Scope of bulkhead replacement project and consultant cost estimate presented to USACE. USACE developing project scope per their agency requirements (should be completed by end of September 2010).
DASH Headquarters	Site landscape and DSUP requirements	RMK	Complete	Spring, 2010	Punch List for outstanding warranty items completed. Project will be accepted upon completion of punchlist items in Fall, 2010.
Eisenhower Avenue Widening	Roadway and Streetscape design	BC RMK	30% Design	Tbd	Project on Hold for rescoping considerations.
Fire Station 203 (Cameron Mills)	Site landscape and DSUP requirements	BC RMK	10% Design	Tbd	Project is in schematic design.
Fire Station 205 (Cameron Street)	Site landscape and DSUP requirements	BC RMK	Pending	Fall 2015	Pending.
Fire Station 207 (Duke Street)	Site landscape and DSUP requirements	BC RMK	Pending	Fall 2018	Pending.
Fire Station 209 (Potomac Yard)	Site landscape and DSUP requirements	BC RMK	100% Construction	Spring 2010	Complete.
Fire Station 210 (Eisenhower Avenue)	Site landscape and DSUP requirements	BC RMK	10% Design	Spring 2013	Project is in schematic design. Possible site modifications.
Holmes Run Watershed Sewer Facility	Natural sites review	BC RMK	5% Design	Tbd	Consultant to further investigate options and re-present. T&ES/City Attorney's Office are investigating options concerning NVRPA lease along Cameron Run.
King-Beauregard Improvements	Site landscape and streetscape requirements	RMK, DW	60% Design	On Hold	TES lead agency. Street and ROW improvements.
Public Safety Center	Site landscape and DSUP requirements	RMK	30% Construction	Fall 2012	Under construction.
Braddock Metro/GW Middle School Trail	Install asphalt trail between Metro School Parking lot and remedy drainage	RMK	Scoping	Summer 2010	Completed in July, 2010.
MASC Tier One Contract	Multiple Award Schedule Contract >\$100K	RMK	complete and accessible	Ongoing	RPCA lead. Citywide access to contract.
MASC Tier Two Contract	Multiple Award Schedule Contract <\$100K-3M	RMK	complete and accessible	Ongoing	RPCA lead. Citywide access. Contracts completed

INTERDEPARTMENTAL PROJECTS					
Public/Private					
WW Bridge - Witter Fields	Athletic Fields	RMK BC	Construction Administration	June, 2012	Bids received October 15, 2010. Award anticipated in January, 2011. Spring, 2011 construction start anticipated.
Freedmen's Cemetery	DSUP Approval and document preparation	LD RMK	Construction Documents	November, 2012	90% contract documents completed. Specifications remain outstanding for review.
Freedmen's Cemetery Sculpture	DSUP Approval and document preparation	LD RMK	Preliminary Plan	Tbd	Alisa Carrel coordinating RFP for artists. Timing based on anticipated construction schedule.
Potomac Yard - Landbay K	Design and Construction of regional park	BC RMK	Construction Documents	Spring 2013	FSP comments reaching final resolution. Specifications review complete. Anticipated bid January/February 2011 with construction start early 2011.
Potomac Yard - Simpson Replacement Fields	Phased construction of replacement fields in Potomac Yard	BC RMK	85% Construction	Spring 2010	Field construction ready for sod installation; delayed due to seasonal weather restrictions. Street trees installed. Installation of the field fence and park trees anticipated January 2011. Construction administration ongoing by RPCA staff.
Potomac Yard - Landbay I/J - Finger Parks	Design and Construction of linear park connections	BC RMK	100% Design	2013	Review complete. Anticipate construction early 2011 and acceptance by the City for phase one (Custis) late 2012 and phase two (Howell) late 2013.
Potomac Yard - Landbay I/J West/L - Public	Design and Construction of public parkland	BC	10% Design	2015	Concept Plan submitted for I/J West and L. Application is not reviewed by RPCA due to lack of public land.
Potomac Yard Landbay D	Environmental Remediation and City Acceptance of new Property	BC	Ongoing	2011	See Potomac Yard CDD #10 Amendments
Potomac Yard - Route 1 Improvements	Redesign and Construction of a Major Arterial Road with Dedicated Transit /Medians	BC	90% Design	2011	90% Documents. Design coordination with with T&ES for Phase II Mass Transit project.
Potomac Yard - Potomac Avenue	Major Arterial Road with Medians	BC	60% Construction	Spring 2011	Construction ongoing. Street trees planted in installments. Anticipate completion summer 2011.
Eisenhower Park - Block 19	Design and Construction of Regional Park Property	BC	Ongoing	2015	DSUP Approval granted in 2009. Project On Hold.
Eisenhower Park - ASA	DSUP Approval/Design and Construction of Regional Park Property	BC	Ongoing	Tbd	First concept submitted to the City. Planning process for South Carlyle area underway with property owners.
Eisenhower Station Square - Blocks 11 and 12	DSUP Approval/ Design and Construction of Urban transportation plaza	BC	40% Design	2013	Plans for Blocks 11 and 12 under review by Planning and Zoning Landscape. Eisenhower Metro Station Square concept design completed internally. Coordination with the developer pending.
Eisenhower - South Carlyle Square	Park Construction	BC	Complete	Fall 2010	Phase One complete in place. Anticipate transfer of maintenance to City Fall 2011.
Jones Point Park Improvements/Renovation	NPS Park Construction	RMK BC	100% CDs	Oct. 2012	RPCA Staff as City lead. Pardon Our Dust Public Meeting preconstruction December 08, 2010. VDOT/PCC formed Community Liaison Communications Group. Anticipate first meeting at end of January.
Jones Point Park Use Agreement	Alexandria/NPS project	RMK BC	Onhold pending meeting w/NPS	June, 2012	Pending.
Four Mile Run - ASA	Design and Construction of New Pump Station	RMK BC	10% Design	2012	First concept submitted to the City. Integral coordination with surrounding park land anticipated.
Development Review					
Mount Vernon Commons	DSUP for Housing and Mixed Use Commercial Property	RMK	As-Built Review	Complete	Project is an obligation completion item for development. As-built review coordination with PZ and TES.
Mount Vernon Village Center	DSUP for Housing and Mixed Use Commercial Property	RMK BC	10% Design	2012	Project impacts adjacent Four Mile Run Park. Anticipate open space coordination with Arlandria Master Plan guidance. Ongoing negotiations with applicant.
Edmondson Plasa - 1701 Duke Street	Commercial Office/mixed use and Public Art Installation	RMK	As-Built Review	ongoing	Second As-Built project submission by Applicant in November, 2010. Rejected by RPCA as incomplete and not ready for review.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 20, 2011

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF
JACK W. BROWAND, CPRP DIVISION CHIEF

**SUBJECT: JONES POINT PARK - ITEM V-D
UPDATE NOVEMBER-DECEMBER, 2010**

The purpose of this update is to provide an overview of activities related to Jones Point Park construction for the months of November-December, 2010. The Commission will be similarly updated at its regularly scheduled meetings until completion of construction-which is anticipated in June, 2012.

BACKGROUND:

Jones Point Park is approximately 65 acres in size. The property is/will remain owned, by the US Federal Government and administered, maintained and operated by the National Park Service of the US Department of Interior.

The National Park Service managed and implemented the park design process for the Park. The process integrated significant public input and included an Environmental Assessment/National Environmental Protection Act process. In June, 2005, the Alexandria City Council voted to support National Park Service proposed action Alternative 4A (attached) and the National Park Service subsequently accepted that plan-which is now being constructed with an anticipated completion date of June, 2012.

Alternative 4A includes significant constructed features including: historic interpretation of the finishing pier/craneway and shipway, renovation of the Jones Point lighthouse, preservation and historic interpretation of the DC cornerstone, an historic site interpretive pedestrian/bike trails, multi-use fields, event lawn, playground and tot-lot, play courts, comfort station, 110 parking spaces, preservation of existing native species and wetlands and natural areas, removal of invasive plant species and replacement with native plant species.

“PARDON OUR DUST” COMMUNITY MEETING

On December 08, 2010 a “Pardon Our Dust” meeting was hosted by Jon Jacobson, Executive Project Manager for Potomac Crossing Consultants of the Virginia Department of Transportation(VDOT). The meeting held at the City’s Lee Center, 1108 Jefferson Street to inform the public about forthcoming Jones Point Park construction activities. Staff, representing the National Park Service(NPS) including George Washington Memorial Parkway Superintendent, Dottie Marshall and NPS Project Manager, Kate Barrett were also in attendance.

Approximately 40-50 residents were in attendance. The City was represented by staff from Recreation, Parks & Cultural Activities and Councilman, Paul Smedberg. Public notification for the meeting was performed by VDOT and included general and resident direct media advisories, door hanger notification for nearby residents, Alexandria E-News and the City website.

From 7:00-7:45 PM an open house was held using display boards on easels with VDOT and NPS staff available to respond to questions. From 7:45-8:30 PM Jon Jacobson presented an overview of work to be performed in the Park-including a description of each of the major Park improvement elements, an anticipated timeline and sequence for construction and renderings of the completed park. Mr. Jacobson also discussed work which will be undertaken during the first six weeks of construction including items such as installation of piles at the Finishing Pier, limits of site disturbance and removal of invasive species vegetation. Mr. Jacobson listened attentively and patiently responded to each citizen’s question(s). The meeting concluded at 8:30 PM - 30 minutes earlier than scheduled because citizen questions about the project were completed.

The majority of citizen questions focused on the rerouting of the Mount Vernon Trail during construction, construction vehicle access to the park, work hours and obtaining future update information. The Mount Vernon trail is being rerouted via Franklin and South Royal Streets beginning December 06. Construction vehicle access to the park will be limited to the existing entrance on South Royal Street and the traffic/haul routes will be the same as for previous Wilson Bridge work. Work hours will be from 7:00 PM to 3:30 PM Monday-Friday. It was agreed that any future public update meetings will be best scheduled based on progress of work milestones or construction phasing. A copy of VDOT’s presentation may be viewed at http://media.wilsonbridge.com/jpp_final_8dec10.pdf.

VDOT-COMMUNITUY LIAISON INFORMATION GROUP

To ensure that construction activities continue with little disruption, and to provide a forum for open dialogue with the surrounding community, the Virginia Department of Transportation (VDOT), with participation of the National Park Service and City of Alexandria, has created a Community Liaison Information Group on Jones Point Park Construction. The group will be comprised of a representative from resident groups that may be most impacted by ongoing work at Jones Point Park.

The Community Liaison Information Group will meet quarterly to discuss the project and to allow for members to ask questions and to be briefed on ongoing work. The meetings will be open to the public and will include representatives from the project's managing parties - VDOT and the National Park Service, as well as staff from City of Alexandria.

Members of the Liaison Group have been identified as direct points of contact for gathering information on neighborhood concerns or questions, and will have direct contact to VDOT to address such items as they arise. Members of the Liaison Group have been appointed as representatives of their constituent group and are as follows:

- Old Town Hunting Creek Civic Association – Ms. Maureen Dugan, President
- Old Town village Homeowners Association – Mr. Jim Collins, President
- Yates Garden Citizens Association – Ms. Teresa Miller, President Emeritus
- Old Town Civic Association – Mr. John Gosling, President
- Fords Landing Homeowners Association – Mr. Michael Reed, President
- Alexandria Parks & Recreation Commission – Ms. Judy Noritake, Chair
- Jones Point Community Gardens – Ms. Barbara Lynch
- Jones Point Community Gardens – Ms. Teresa Miller

The first meeting of the Liaison Group is scheduled for Thursday; January 27, 2011. The meeting will be hosted by VDOT at the City's Lee Center, 1108 Jefferson Street and will begin at 7:00 PM.

ADDITIONAL & FOLLOW-UP INFORMATION

Information regarding Jones Point Park construction is continuously updated on Alexandria's Recreation, Parks & Cultural Activities department website at <http://alexandriava.gov/recreation/info/default.aspx?id=34692> and VDOT's website for the Woodrow Wilson Bridge project at <http://www.wilsonbridge.com/>. These links include information regarding community meetings, construction updates and other information and resources including how citizens may stay informed by subscribing to E-News or other advisories. The Recreation, Parks & Cultural Activities website includes a continuously updated overview of construction activities for a three week look-ahead schedule of anticipated work. The January 13, 2011 "Construction Schedule at a Glance" is attached below.

**Jones Point Park Restoration Project
Construction Update at a Glance:**

Date: 01.13.2011

The following provides an overview of major tasks undertaken by the project General Contractor. Future Scheduling Week and Work Anticipated Items are subject to change in response to construction activities, weather and project conditions.

Week	Work Anticipated:
03.28.2011	not available
03.21.2011	not available
03.07.2011	not available
02.28.2011	not available
02.14.2011	not available
02.07.2011	not available
01.31.2011	Finishing Pier Excavate and Install H Piles. Install sheet piles. Light House Install sheet piles. Install shoreline protection. Remove rip-rap in conflict with work area tasks and install shoreline protection. Storm Drainage Continue installation of (2) 36 inch diameter pipes. Provide temporary relocation of park path. Shore Line Stabilization Install materials.
01.24.2011	Finishing Pier Excavate and Install H Piles. Install sheet piles. Light House Precondition site and building survey. Protect boundary marker and vault. Mobilize excavation and sitework equipment.

Layout and install sheet piles.
Install turbidity curtain and shoreline protection.
Remove rip-rap in conflict with work area tasks and install shoreline protection.

Invasive Species Vegetation Removal
Continue vegetation removal.
Continue installation of root barrier systems.

Storm Drainage
Continue installation of (2) 36 inch diameter pipes.

Shore Line Stabilization
Install materials.

01.17.2011 Finishing Pier
Excavate and Install H Piles.
Install sheet piles

Light House
Precondition site and building survey.
Mobilize excavation and sitework equipment.
Layout sheet piles.
Install turbidity curtain and shoreline protection.
Remove rip-rap in conflict with work area tasks and install shoreline protection.

Invasive Species Vegetation Removal
Continue vegetation removal.
Continue installation of root barrier systems.

Site Fence
Install construction screen fence.

Storm Drainage
Begin installation of (2) 36 inch diameter pipes.

Shore Line Stabilization
Install materials.

01.10.2011 Site Mobilization
Complete phased vegetation removal and silt fence installation.

Finishing Pier
Excavate and Install H Piles and turbidity curtain.

Light House
Perform precondition survey.

Invasive Species Vegetation Removal
Continue vegetation removal.
Begin installation of root barrier systems.

01.03.2011 Site Mobilization
Complete initial equipment mobilization.

Preliminary Erosion & Sediment Controls.
Install tree protection fence and verification of vegetation to be removed.
Install Phase One construction fence.
Remove conflicting vegetation to allow installation of silt fence.
Remove Phase One vegetation.
Install construction screening fence.

Invasive Species Vegetation Removal
Continue removal of invasive species.

Finishing Pier
Excavate and Install piles.
Install piles for collapsed pier.

Light House
Begin layout of sheet piles.
Install turbidity curtain.

2011 ↑↑↑

2010 ↓↓↓

12.27.2010 Invasive Species Vegetation Removal
Begin removal of invasive species.

Preliminary Erosion & Sediment Controls.
Install tree protection fence and verification of vegetation to be removed.
Install Phase One construction fence.
Remove conflicting vegetation to allow installation of silt fence.
Remove Phase One vegetation.

Finishing Pier
Excavate and Install piles.
Install piles for collapsed pier.

No work on-site December 31 and January 01.

12.20.2010 Site Mobilization
Mobilize equipment.

Preliminary Erosion & Sediment Controls.
Install tree protection fence and verification of vegetation to be removed.
Install Phase One construction fence.
Remove conflicting vegetation to allow installation of silt fence.
Remove Phase One vegetation.

Finishing Pier
Excavate and Install piles. Install piles for collapsed pier.

No work on-site December 24 and 25.

12.13.2010 Site Mobilization
Locate construction field office.
Mobilize equipment.

Preliminary Erosion & Sediment Controls
Site survey, verify of limits of disturbance and installation of erosion/sediment control.
Install tree protection fence and verification of vegetation to be removed.
Remove conflicting vegetation to allow installation of silt fence.
Remove Phase One vegetation.
Install turbidity curtain for shoreline work items.

Finishing Pier
Foundation and pile excavation.
Begin pile installation.

12.06.2010 Site Mobilization
Mobilize equipment and materials.

Preliminary Erosion & Sediment Controls
Site survey, verify limits of disturbance and installation of erosion/sediment controls.

Pardon Our Dust - Public Meeting
Wednesday; December 08, 2010; 7:00 PM at Lee Center.
1108 Jefferson Street; Alexandria, VA 22314.

Post rerouting signs and implement minor adjustments location for Mount Vernon Trail.

2010 ↑↑↑

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 20, 2011

TO: PARK & RECREATION COMMISSION
DEPARTMENT OF RECREATION PARKS & CULTURAL ACTIVITIES

FROM: BETHANY A. CARTON, ASLA PARK PLANNER
RON M. KAGAWA, ASLA, LEED AP DIVISION CHIEF

SUBJECT: POTOMAC YARD SOCCER FIELDS – CONSTRUCTION UPDATE –
ITEM V-D

Construction of the Potomac Yard Replacement Fields continues. All work is being executed by a Contractor working on behalf of the Developer-Potomac Yard Development.

In November-December, 2010 the engineered field base structure was completed including improvements to the sub-base, growing media, drainage, and irrigation components. The fields were then treated to stabilize the surface until the weather is favorable for installing the playing surface grass sod (Patriot Bermuda). The Developer has indicated that they intend to harvest and install the sod as soon as the weather permits.

Other improvements included in the project are currently underway. The street trees along the Route 1 slip ramp and Monroe Avenue were installed in December, 2010. The replacement trees in Simpson Park will be installed as early as January, 2011 if weather permits. The replacement evergreen shrubs in Simpson Park will be installed in Spring, 2011 to avoid desiccation damage. Installation of the perimeter fence surrounding the fields has commenced. Staff has met on-site with the Contractor several times to ensure that the fence is installed in the location agreed to by the community and the developer. The fence is anticipated to be substantially complete in January, 2011. Construction entrances in the fence will remain and for completion commensurate with completion of field sod installation.

The existing fields east of Route 1 will remain in use until such time as the replacement fields are accepted for play by the City. Acceptance for play by the City includes approval of turf installation/establishment and growth (anticipated in Fall, 2011). Vehicular access to the fields has been relocated to Howell Avenue in coordination with the adjacent construction in Potomac Yard.

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City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 20, 2011

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR

**SUBJECT: RESTAURANT DEPOT FUNDS-FOLLOW-UP
NOVEMBER, 2010 PARK & RECREATION COMMISSION MEETING**

The purpose of this memorandum is to follow-up on a request made by the Park & Recreation Commission at its November, 2010 meeting with regard to use of funds anticipated under provision of Restaurant Depot DSUP #2009-0003, Condition #4 as amended by Planning Commission and approved by City Council in September, 2009.

Condition #4 as amended to states the following:

“The applicant shall provide a voluntary contribution of \$500,000 to be allocated towards priority public parks, trails and/or recreation capital projects in, or adjacent to, the Eisenhower Valley. The specific projects to be funded will be determined during the Fiscal Year 2011 to Fiscal Year 2016 Capital Improvement Program decision making process. The contribution shall be provided to the City prior to the issuance of the Certificate of Occupancy.”

Although the Applicant’s contribution could be provided earlier, the certificate of occupancy timing (anticipated December, 2011-March, 2012) is the benchmark for required provision of funding. The attached memorandum identifies the area, timing and projects proposed.

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City of Alexandria

MEMORANDUM

DATE: JUNE 6, 2010

TO: JAMES SPENGLER; DIRECTOR

CC: ROGER BLAKELEY, DEPUTY DIRECTOR

FROM: S. TOMPKINS, B. CARTON, J. LO, L. DURHAM, R. KAGAWA
PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT
PARK OPERATIONS

SUBJECT: RESTAURANT DEPOT DSUP #2009-0003

ISSUE:

Use of funds anticipated under provision of Restaurant Depot DSUP #2009-0003, Condition #4 as amended by Planning Commission and approved by City Council in September, 2009. Condition #4 was amended to state:

“The applicant shall provide a voluntary contribution of \$500,000 to be allocated towards priority public parks, trails and/or recreation capital projects in, or adjacent to, the Eisenhower Valley. The specific projects to be funded will be determined during the Fiscal Year 2011 to Fiscal Year 2016 Capital Improvement Program decision making process. The contribution shall be provided to the City prior to the issuance of the Certificate of Occupancy.”

Site/Analysis Area

For purposes of this analysis the Eisenhower Valley is defined consistent with the City’s Small Area Planning Functions. It is bounded by Duke Street on the North, Cameron Run on the South, Holmes Run on the East and Van Dorn/Pickett Streets on the West. Areas immediately adjacent to and east of the Eisenhower Metro/Telegraph Road are private lands, privately maintained open space, or will be further reconfigured as development occurs. Staff determined that the area west of Eisenhower Metro/Telegraph Road demonstrated the most significant unmet recreational needs.

Process

Recommendations for use of the designate funds are based on unmet needs for projects not currently identified in the Capital Improvement Project; potential to supplement or leverage existing-but underfunded projects and recommendations of existing study/analysis such as the Athletic Fields Prioritization Plan.

Timing

The Applicant for Restaurant Depot recently (May, 2010) submitted project documents as Final Site Plan #1. Staff anticipates that the project will gain Final Site Plan Approval by the end of calendar year 2010 (December, 2010). Thereafter approximately 12-15 months of construction can be anticipated prior to certificate of occupancy (December 2011-March 2012). Although the Applicant’s contribution could be provided earlier, the certificate of occupancy timing is the benchmark for required provision of funding.

RECOMMENDATION

An overview of sites identified as possessing unmet needs is attached in the Discussion section of this memorandum. Based on projects identified, the following priority public parks, trails and/or recreation capital projects are recommended:

1. Booth Park Playground Renovation

This is a large playground site that is cited as High Priority for renovation in the 2011 CIP. Without additional resources, work at this site will likely preclude work on other High Priority playground sites. The recommendation is to direct the contributed funds for 2012 construction at Booth Park Playground and use identified 2011 CIP funds for another High Priority site such as Mount Jefferson Park.

Estimated cost=\$250,000 in FY 2012

2. Booth Park Diamond Field Modifications

Modify the diamond field to accommodate adult baseball when girl's softball is moved to a new facility at Witter in 2012. Remove the temporary softball outfield fence and (re)construct a new outfield fence suitable for adult baseball. Renovate turf, site drainage and irrigation system in outfield and replace the existing dirt infield with turf grass.

Estimated FY 2012 cost=\$50,000

3. Brenman Park Pedestrian Trail Improvements

Renovate the existing trail at the perimeter of the pond. In coordination with Summer, 2010 ADA improvements to park bench pads and picnic tables, repair damaged trail sections and provide dimensional upgrades for spot portions not in ADA dimensional compliance.

Estimated FY 2012 cost=\$25,000

4. Hensley Park Festival Event Area

As a means of enhancing opportunity for events and reducing pressure on other City facilities, renovate the existing site to provide additional infrastructure capable of supporting large private/public events. Infrastructure needs include site utilities such as upgraded water and electric service, parking efficiencies, shade plantings, and directional/use signage.

Estimated FY 2012 cost=\$100,000

5. Hensley Park Large Event Shelter

In coordination with the Festival Event Area provide a large open air shelter to help relieve pressure on other Citywide reserve sites.

Estimated FY 2012 cost=\$75,000

DISCUSSION

The two charts below indicate analysis as 1) Projects Identified by Site and 2) Projects Identified by Priority.

1. Projects Identified by Site:

Site	Project	Cost (Est, 2010)	Priority	Notes
Booth Park	Playground Renovation	250,000	1	Large playground site. Cited as High Priority in 2011 CIP however budgeted cost precludes work on other sites. Direct funds for 2012 construction.
	Diamond Field Modifications	50,000	1	Modify diamond to accommodate adult baseball when girl's softball is moved to new facility at Witter in 2012.
	Basketball/Tennis Courts	300,000	2	Renovate existing courts and construct new basketball court to eliminate existing use conflicts.
	Reserved Picnic Area	25,000	3	Define reserved picnic area to help relieve pressure on other Citywide sites.
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Site	Project	Cost (Est, 2010)	Priority	Notes
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City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 20, 2011

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, DIVISION CHIEF
MARKETING, PUBLIC RELATIONS & SPECIAL EVENTS
DEPARTMENT OF RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION - ITEM V-E
MARKETING, PUBLIC RELATIONS & SPECIAL EVENTS DIVISION
UPDATE

RPCA Winter 2011 Program Guide

The Winter 2011 Program Guide was made available to the public the week of December 6. Registration for Winter classes and activities opened Wednesday, December 15 for City residents, and Friday, December 17 for nonresidents. The winter guide features more than 15 new classes, web registration for nature classes and activities offered at the Jerome “Buddie” Ford Nature Center and has been reformatted for easier readability. The program guide also features an enhanced park and facility listings similar to the web, and an updated map.

VDOT to Form Community Liaison Information Group on Jones Point Park

To ensure that construction activities continue with little disruption, and to provide a forum for open dialogue with the surrounding community, the Virginia Department of Transportation (VDOT), with participation of the National Park Service and City of Alexandria, is creating a Community Liaison Information Group on Jones Point Park Construction. The group will be comprised of a representative from resident groups that may be most impacted by ongoing work at Jones Point Park. The Community Liaison Information Group will meet quarterly to discuss the project and to allow for members to ask questions and to be briefed on ongoing work. The meetings will be open to the public and will include representatives from the project’s managing parties - VDOT and the National Park Service, as well as staff from City of Alexandria. Members of the Liaison Group will be identified as direct points of contact for gathering information on neighborhood concerns or questions, and will have direct contact to VDOT to address such items as they arise. The first meeting of the Liaison Group is proposed for the week of January 24, 2011.

Special Events & Holiday Concert Calendar – January/February 2011

Black History Month Celebration Activities

The Department of Recreation, Parks and Cultural Activities will celebrate Black History Month at the City’s recreation centers. Enjoy family friendly activities including films, seminars, mural

creation, displays, and more. For additional information, visit the **Calendar of Community Events and Activities** at www.alexandriava.gov/recreation.

George Washington Birthday 10k Race

Eisenhower Avenue/Swamp Fox Road

8 – 11 am

Cosponsor: the George Washington Birthday Celebration Committee

For additional information, visit www.washingtonbirthday.net

Revolutionary War Re Enactment & Skirmish at Fort Ward Fort Ward Park

4301 W. Braddock Road

10 am - 3 pm

Cosponsor: the George Washington Birthday Committee

For additional information , visit www.washingtonbirthday.net

George Washington Birthday Parade

Historic Old Town Alexandria

1– 3 pm

Cosponsor: the George Washington Birthday Committee

For additional information, visit www.washingtonbirthday.net

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 20, 2011

TO: PARK AND RECREATION COMMISSION

FROM: JAMES SPENGLER, DIRECTOR
DEPARTMENT OF RECREATION, PARKS AND CULTURAL
ACTIVITIES

SUBJECT: DIRECTOR'S TIME UPDATE - ITEM VI

Jones Point Park Update

To ensure that construction activities continue with little disruption, and to provide a forum for open dialogue with the surrounding community, the Virginia Department of Transportation (VDOT), with participation of the National Park Service and City of Alexandria, created a Community Liaison Information Group on Jones Point Park Construction. The group is comprised of a representative from resident groups that are most impacted by ongoing work at Jones Point Park.

The Community Liaison Information Group will meet quarterly to discuss the project and to allow for members to ask questions and to be briefed on ongoing work. The meetings will be open to the public and will include representatives from the project's managing parties-VDOT and the National Park Service, as well as staff from City of Alexandria. Members of the Liaison Group are identified as direct points of contact for gathering information on neighborhood concerns or questions, and have direct contact to VDOT to address such items as they arise. The first meeting of the Liaison Group is scheduled for January 27, 2011 at the Lee Center starting at 7:00pm.

Group representatives are:

Park and Recreation Commission
Huntington Creek Civic Association
Old Town Homeowners Association
Yates Gardens Citizens Association
Old Town Civic Association
Fords Landing Homeowners Association
Jones Point Park - Community Gardens

Simpson Fields Update

Work at the new Simpson soccer fields is essentially complete. The contractor missed the window for laying sod and will maintain current erosion controls in place through the winter

months. Sodding will take place early spring. This delay is not anticipated to impact the current sport scheduling for fall 2011.

ACPS CIP

The proposed ACPS CIP shows four K-8 facilities during the next 10 years. These facilities are Jefferson Houston, Patrick Henry, Cora Kelly and a fourth site to be determined. Impacts for RPCA include:

- Jefferson Houston - If ACPS uses the open space in Buchanan Park for a building site this will remove one practice field from community use for an extended period of time. The open space is owned by the City and ACPS would need to reach agreement to use this area. It would be important to ensure that any project maintains no net loss of open space at this site once complete. RPCA would gain one full size gymnasium for after school programs and community use.
- Patrick Henry – ACPS plans a new K-8 facility with no accommodation for recreation center design. This is a change from the 2010 proposal that showed a school/recreation center for this site. RPCA requested funding for the existing Patrick Henry Recreation Center to be put back in the 10 year CIP. This funding will renovate the existing center and allow for day time use by adults. If the new school gymnasium is connected to the center then this will provide for expanded after school community use. Field space at the school site may be lost depending on placement of the new school.
- Cora Kelly – There are potential impacts to Four Mile Run Park based on the construction layout for the new facility. RPCA will need to stay aware of the intended construction schedule and methods.
- New site – If the new site is proposed for Simpson Park then the new soccer fields will be lost to use by the public. ACPS has not stated where this new site would be located in Alexandria.

Restaurant Depot \$500,000 – (see attachments)

Recreation and Parks

Restaurant Depot Contribution

Subsection:

Managing Department: Recreation

Project Group:

Estimated Useful Life of Improvement:

Priority: Highly Desirable

Project Summary: Use of funds anticipated under provision of Restaurant Depot DSUP #2009-0003, Condition #4 as amended by Planning Commission and approved by City Council in September, 2009. Condition #4 was amended to state: "The applicant shall provide a voluntary contribution of \$500,000 to be allocated towards priority public parks, trails and/or recreation capital projects in, or adjacent to, the Eisenhower Valley. The specific projects to be funded will be determined during the Fiscal Year 2011 to Fiscal Year 2016 Capital Improvement Program decision making process. The contribution shall be provided to the City prior to the issuance of the Certificate of Occupancy." In applying the above conditions the following priority public parks, trails and/or recreation capital projects are recommended:

1. Booth Park Playground Renovation

This is a large playground site that is cited as High Priority for renovation in the 2011 CIP. Without additional resources, work at this site will likely preclude work on other High Priority playground sites.

Estimated cost=\$300,000 in FY 2012

2. Brenman Park Pedestrian Trail Improvements

Modest renovation of damaged areas and portions not in ADA dimensional compliance.

Estimated FY 2012 cost=\$25,000

3. Hensley Park Festival Event Area

As a means of enhancing opportunity for events and reducing pressure on other City facilities, renovate the existing site to provide additional infrastructure capable of supporting large private/public events. Infrastructure needs include site utilities such as upgraded water and electric service, parking efficiencies, shade plantings, and directional/use signage.

Estimated FY 2012 cost=\$100,000

4. Hensley Park Large Event Shelter

In coordination with the Festival Event Area provide a large open air shelter to help relieve pressure on other Citywide reserve sites.

Estimated FY 2012 cost=\$75,000

Changes from Prior Year: This is a new project with a onetime funding developer contribution of \$500,000 in FY2011.

Project Schedule: The above listed projects are scheduled to be completed in FY2011 and FY2012.

Operating Impact: Undertaking these projects will have a minimal impact on the RPCA operating budget. It is estimated that the new shelter will cost approximately \$2,000 annually to maintain.

City of Alexandria

MEMORANDUM

DATE: JUNE 6, 2010

TO: JAMES SPENGLER; DIRECTOR 

CC: ROGER BLAKELEY, DEPUTY DIRECTOR

FROM: S. TOMPKINS, B. CARTON, J. LO, L. DURHAM, R. KAGAWA
PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT
PARK OPERATIONS

SUBJECT: RESTAURANT DEPOT DSUP #2009-0003

ISSUE:

Use of funds anticipated under provision of Restaurant Depot DSUP #2009-0003, Condition #4 as amended by Planning Commission and approved by City Council in September, 2009. Condition #4 was amended to state:

"The applicant shall provide a voluntary contribution of \$500,000 to be allocated towards priority public parks, trails and/or recreation capital projects in, or adjacent to, the Eisenhower Valley. The specific projects to be funded will be determined during the Fiscal Year 2011 to Fiscal Year 2016 Capital Improvement Program decision making process. The contribution shall be provided to the City prior to the issuance of the Certificate of Occupancy."

Site/Analysis Area

For purposes of this analysis the Eisenhower Valley is defined consistent with the City's Small Area Planning Functions. It is bounded by Duke Street on the North, Cameron Run on the South, Holmes Run on the East and Van Dorn/Pickett Streets on the West. Areas immediately adjacent to and east of the Eisenhower Metro/Telegraph Road are private lands, privately maintained open space, or will be further reconfigured as development occurs. Staff determined that the area west of Eisenhower Metro/Telegraph Road demonstrated the most significant unmet recreational needs.

Process

Recommendations for use of the designate funds are based on unmet needs for projects not currently identified in the Capital Improvement Project; potential to supplement or leverage existing-but underfunded projects and recommendations of existing study/analysis such as the Athletic Fields Prioritization Plan.

Timing

The Applicant for Restaurant Depot recently (May, 2010) submitted project documents as Final Site Plan #1. Staff anticipates that the project will gain Final Site Plan Approval by the end of calendar year 2010 (December, 2010). Thereafter approximately 12-15 months of construction can be anticipated prior to certificate of occupancy (December 2011-March 2012). Although the Applicant's contribution could be provided earlier, the certificate of occupancy timing is the benchmark for required provision of funding.

RECOMMENDATION

An overview of sites identified as possessing unmet needs is attached in the Discussion section of this memorandum. Based on projects identified, the following priority public parks, trails and/or recreation capital projects are recommended:

1. Booth Park Playground Renovation

This is a large playground site that is cited as High Priority for renovation in the 2011 CIP. Without additional resources, work at this site will likely preclude work on other High Priority playground sites. The recommendation is to direct the contributed funds for 2012 construction at Booth Park Playground and use identified 2011 CIP funds for another High Priority site such as Mount Jefferson Park.

Estimated cost=\$250,000 in FY 2012

2. Booth Park Diamond Field Modifications

Modify the diamond field to accommodate adult baseball when girl's softball is moved to a new facility at Witter in 2012. Remove the temporary softball outfield fence and (re)construct a new outfield fence suitable for adult baseball. Renovate turf, site drainage and irrigation system in outfield and replace the existing dirt infield with turf grass.

Estimated FY 2012 cost=\$50,000

3. Brenman Park Pedestrian Trail Improvements

Renovate the existing trail at the perimeter of the pond. In coordination with Summer, 2010 ADA improvements to park bench pads and picnic tables, repair damaged trail sections and provide dimensional upgrades for spot portions not in ADA dimensional compliance.

Estimated FY 2012 cost=\$25,000

4. Hensley Park Festival Event Area

As a means of enhancing opportunity for events and reducing pressure on other City facilities, renovate the existing site to provide additional infrastructure capable of supporting large private/public events. Infrastructure needs include site utilities such as upgraded water and electric service, parking efficiencies, shade plantings, and directional/use signage.

Estimated FY 2012 cost=\$100,000

5. Hensley Park Large Event Shelter

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Estimated FY 2012 cost=\$75,000

DISCUSSION

The two charts below indicate analysis as 1) Projects Identified by Site and 2) Projects Identified by Priority.

1. Projects Identified by Site:

Site	Project	Cost (Est, 2010)	Priority	Notes
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