

CITY OF ALEXANDRIA, VIRGINIA

Park and Recreation Commission

REGULAR MEETING

Thursday, April 22, 2010, 7:00 p.m.

**Room 2000, City Hall
301 King Street, Alexandria VA**

AGENDA

- I.** Welcome by Chair -Presentation of the City of Alexandria Waterfront Plan- Faroll Hamer, Director, Planning and Zoning. - **POSTPONED**
- II.** Approval of Summary Minutes from: March 6, 2010 and March 18, 2010.
- III.** Division Updates:
 - A. Recreation Programs and Services Update - William Chesley
 - B. Operations & Park Planning Monthly Report - Roger Blakeley
 - C. Office on the Arts Update -Alisa Carrel
 - D. Park Planning Updates-Ron Kagawa
 - E. Marketing, Public Relations & Special Events -Jack Browand
- IV.** Retreat Action Items:
 - A. Review and prioritize consolidated list of action items from retreat.
 - B. Develop list to address at P&RC meetings from April through July 2010.
 - C. Discussion of Draft Bylaws-Operating Procedures for Commission – Dave Dexter & Henry Brooks.
- V.** Director's Report - James Spengler (verbal update)
 - A. Update on Ft. Ward Park Progress.
- VI.** Reports From Commissioners (verbal updates)
 - o Ft. Ward Ad Hoc Advisory Commission-Bob Moir, Ripley Forbes, Rich Brune
 - o Youth Policy Commission- Stephen Mercer
 - o Waterfront Committee- Henry Brooks
 - o Youth Sports Committee- Jeffrey Murphy
 - o 4-Mile Run- Ripley Forbes
 - o Charles Houston Memorial Project-William Cromley
 - o Freedman's Cemetery-Bob Moir
 - o Beauregard Corridor- David Dexter
 - o Other
- VII.** Agenda items and location for May meeting.
- VIII.** List of Upcoming Public Meetings
- IX.** Adjournment

CITY OF ALEXANDRIA, VIRGINIA

**PARK AND RECREATION COMMISSION
RETREAT**

**Saturday, March 6, 2010
8:00 a.m. to 12:00 noon**

**Community Room-Potomac Yard Fire Station
650 Maskell Street, Alexandria, VA 22301**

SUMMARY MINUTES

Commission Members: Judy Guse-Noritake, Chairperson. Henry S. Brooks, Rich Brune, William Cromley, David Dexter, Ripley Forbes, Clark (Stephen) Mercer, Robert Moir, Jeff Murphy. Absent: Mathew Coda, Clark Mercer.

RPCA Staff: James Spengler, Director, Roger Blakeley, William Chesley, Jack Browand, Ron Kagawa, Robin DeShields. **Guest:** Marlin Lord.

- I. **Call to Order:** The Chair opened the meeting at 8:00 a.m.
 - **Discussion of April Meeting:** The April meeting will be moved back one week to April 22, 2010 in order for the Planning and Zoning Director to attend and make a presentation on the City's Waterfront Plan.

- II. **Legislative Requirements and Governance Procedures - James Spengler**
 - Review of Action Docket Item – January 23, 2010, Item #13, formally codifying the Parks and Recreation Commission (Ordinance #4647).
 - Review of City Code Section: Chapter 4- Committees, Boards and Commissions.
 - Review of Access to Public Meetings under the Virginia Freedom of Information Act.
 - **Note: The above items are incorporated by reference.**

 - **Discussion of Top Priorities - Facilitator- Commissioner Dave Dexter.**

 - **CONSOLIDATED LIST OF ACTION ITEMS DEVELOPED AT THE RETREAT.**

- III. **PLANNING FOR JOINT SCHOOLS/RECREATION EXPANSION:**
 - **Mr. Ron Kagawa, Division Chief, RPCA, Park Planning, provided a brief staff presentation which was followed by a Commissioner Discussion:**
 1. **Define the Problem**
 - Coordination efforts
 - How to monitor school board procedures?
 - Communication method-timing

 - Proper Information
 - How to coordinate development opportunities?

 - Open up line of communication with Alexandria City Public Schools (ACPS)

- Be proactive, not reactive
- Be a part of integrated planning- site and program
- Focus on impact on physical activities-youth physical activities
- Physical Activity Impact Statement
 - School expansion impact(s) on adjacent park space(s)
 - Why does it matter?
 - How it affects physical activity of children?
 - Healthy Alexandria Involvement?
- Master Plan Chinquapin?
 - T.C. Williams H.S. & Rec. Center and Field
- K-8 School Process Involvement
 - Liaison Efforts between Boards and Commissions
 - Athletic Impact Study for new/proposed construction quantifiable numbers.
 - City Staff and Departments
 - Big Scale/Broad Issues Planning and Zoning
 - How P&RC is involved in the process of the proposed new K-8 school?
- Open Space Conservation- Easements to preclude school bldg. expansion on City-owned land
 - Easements? What are the athletic impacts of open space removal?
- Holistic Planning across programs.
- Schools entering a phase of Capital Construction
 - Identify positive net changes
 - Develop Position Statement
 - How decision of one site affects other locations?

Action Item: Rich Brune and Ripley Forbes to Draft a Resolution Statement on Proposed Work and Coordination of Projects/ACPS, RPCA for March Meeting of P&RC

IV. A MASTER PLAN FOR PARKS:

- **Mr. Ron Kagawa, Division Chief, RPCA, Park Planning, provided a brief staff presentation which was followed by a Commissioner Discussion.**
- 1. Inventory Standards
 - Passive Areas
 - Inventory of standards for passive vs. active sites?

- Maintenance Levels
 - Adoptive statement of maintenance level-identify to guide
- Appropriate standards for sites and passive areas.
- *Adopt statement about park sites and guidance for decision making in the future
 - Competing interests resolution
 - Birds vs. dogs vs. invasive species (example)
 - What are ideal standards and uses for individual sites?
- *Sustainable process revisit over time (federal land management agencies update park/forest master plans every ten years through a full public process).

2. Process and Input

- Focus on issues
- “Friends of Groups” for park sites
 - * Process for identifying and making a “Friends Group” for sites.
 - *Process for Developing a scope and Charge of Work for “Friends Groups”
 - Identify community support for standards and uses.
 - District Participation from Community, what should it be?
 - How do we recognize “Friend Groups”?
 - Identify? Entitlement issues?
- - Presents guidance, SOP, Lessons Learned
 - Need a Roadmap for engagement
- *Interface Process with P&RC
 - P&RC as forum for information exchange
 - Inventory and standards updates at P&RC meetings
 - Potential for meeting overload by P&RC members-identify process
 - The business cycle is an “unpredictable mistress”....
 - When does the public provide input?
 - P&RC Communication with Rec. Center Advisory Board/Groups.
 - *Better identify process to assist.

- Identify \$\$ to complete planning
- Need to be prepared by 2014
- *Staff-provide a transparent process and models for “Friends Groups” w/NRPA, etc.
 - NRPA & NPS Standards for governing “Friends Groups? Do they exist?”
 - Develop standards/how to set up “Friends Groups”

V. TOP PRIORITIES FOR NEXT 12 to 24 MONTHS:

Administrative:

- Fulfill Requirements for Legislative Regulations (Annual)
 - Commission Officer Slate
 - Election at March 2010 P&RC Meeting
- Define P&RC rules, roles, procedures
 - Establish sub-group
 - Staff (SB) to identify example/precedent

Planning:

- Coordination between ACPS, P&RC, RPCA
- Dog Park Master Plan Update
 - Update in context of new regulations, ex. Chesapeake Bay Protection Act.
- City Open Space Master Plan
 - Advisory Group
 - Funding
 - Easements
- Overall Citizen Engagement in supporting parks
 - Metrics
- Community Gardens
 - Standards
 - Process
- Waterfront Master Plan
 - Input in Process
- Cultural Resources
 - Ft. Ward Park
 - Freedmen’s Cemetery

- Waterfront

Recreation:

- Overall Citizen Engagement in supporting parks
 - Metrics
- Adult Recreation Needs
 - What is the demand/program
- Recreational Needs Assessment Update/Health and Physical Activities.

VI. Questions/Comments/Next Steps.

- Election of Officers.
- Development of Operating Procedures and Draft Bylaws for the Park and Recreation Commission.
- Follow-up on Consolidated List of Action Items.

CITY OF ALEXANDRIA, VIRGINIA

Park and Recreation Commission

PUBLIC HEARING AND REGULAR MEETING

Thursday, March 18, 2010, 7:00 p.m.

**Mt. Vernon Recreation Center
2701 Commonwealth Avenue, Alexandria VA**

MINUTES

Commission Members: Judy Guse-Noritake, Chairperson. Henry S. Brooks, Rich Brune, Mathew Coda, William Cromley, David Dexter, Ripley Forbes, Clark (Stephen) Mercer, Robert Moir, Jeffrey Murphy.

RPCA Staff: James Spengler, Director, Roger Blakeley, William Chesley, Jack Browand, Ron Kagawa, Laura Durham, Robin DeShields. **Guests:** Mayor William D. Euille, Councilman Frank Fannon, Members of Architects Anonymous and others. Brandi Collins of Planning & Zoning attended.

The Chair opened the meeting and greeted the Mayor, staff and guests.

I. Presentation of Proclamation for Recognition of the Athlete and Coach of the Year who represented the City of Alexandria in the Mid-Atlantic Recreation, Parks and Cultural Activities Sports Alliance, GoodSports Award Program - Mayor William D. Euille, Chair Judy Guse-Noritake and Mac Slover, RPCA, Director of Sports.

- The Mayor read the Proclamation honoring Alex Duke as the 2010 GoodSports Athlete of the Year, and Walter Coleman, Jr. as the 2010 GoodSports Coach of the Year. In addition they each received citations from Governor Martin O'Malley of Maryland the Maryland House of Delegates and the Maryland Senate. The event is normally held each year at the Maryland State House in Annapolis, but due to the snow storm in February, the event was canceled. The Mayor thanked the P&RC for its dedication and commitment, during challenging times and stated that youth programs should be expanded and sustained.

II. Public Hearing on Proposed Special Use Permit Application for Community Use of the Duron Paint Store Building site - 4109 Mt. Vernon Avenue - Laura Durham

- See Staff Report: The Chair provided background on the site. The City brought four parcels (4109-4125 Mount Vernon Avenue) as open space. Three buildings were torn down, but the City retained the Duron Paint store bldg. for possible community use. A group of architects that live in the community and Arlington have been working together on a pro-bono basis to develop a concept plan for the building re-use. An SUP is needed for a change of use from retail paint store to "public use".
- **Jillian Penndorf, Rebecca Mesny, Carter Jones, Lynn Johnson of Architects Anonymous conducted a brief presentation on the Duron building site concept plan.** A similar presentation was given to the P&RC at its February 18 meeting. The presentation is available on-line.

Comments/Questions:

- Q. What is the condition of the roof? R. Ms. Durham responded that a full analysis of the lifespan of the building was completed and the roof was determined to have 15-20 yrs. of useful life left.
- Q. What kind of parking spaces are available?
- R. There are 22 existing spaces on the south side. There are 14 + parking spaces to the north of the four parcels for soccer.

- **Laura Durham-Open Space Coordinator-wrap up:**
- Ms. Durham thanked the group for their presentation.
- **Process:** A SUP application needs to go to the Planning Commission and City Council in June; deadline for submission is next week. The hearing tonight is to let the community know that staff is moving forward with submission of the SUP application, and to solicit feedback from the community. Between the time of submission of SUP application and the hearings in June, there will be a period of community involvement and feedback. Staff will be working with Planning and other involved departments to review the concept plan for design and re-use of the building.
- There is a limited budget; staff will be looking to the community to be involved in all phases and aspects of the project. Including looking at different means and methods of construction, investment, operations and programming of the site. This will need to be a joint effort between staff, Architects and the community.
- **Chair-** The Architects' group works with many large contractors in the Metro area. The group will continue to reach out to see if they can get pro bono services, donations of materials etc.; feedback from contractors has been positive. This will not be like a normal City project with a start/end date- the project will evolve over time.
- **Funding-**In response to a question from Mr. Brooks, Ms. Durham said there is limited open space funding left that will help with the initial phasing of project. Beyond this the project will be a phased-in process. Funding will be looked at over time. In-kind funding, support from the community as far as operations; we are exploring all options. The hope is that it will be community run with City support.
- Mr. Brooks suggested that a "Friends of Duron" group be formed beginning with those in attendance at today's meeting. Contact information was obtained and will be compiled for future use for those interested in being part of this group.

Public Comment Period:

The following persons spoke during the public comment period.

- (a) **Nick Partee- Dale St., Alexandria, VA-** representing himself and the Hume Springs Citizens Association. Fully supports the project. Not in support of community garden (unless educational opportunity only).
- Awesome use of Architect's time, great effort for the community. Hopes to match with community support. Starting a "Friends Group" will be good. We have a group of people desperate to have something happen in the neighborhood. He hopes the City will find the funds for phasing quickly.
- (b) **Amy Slack- Randolph Ave., Alexandria, VA-** Co-Chair of Land Use Committee, Del Ray Citizens Association, and member of the Arlandria Implementation Advisory Group. She supports the project and use of building for 4-Mile Run park and bike path interface with the Avenue. Asked if a community garden could be included in project to help supplement healthy food intake. There is a deep need, since Chinquapin garden has a waiting list. Asked if SUP for change of use to "public building" locks use of building into one concept plan.
- Ms. Durham responded that it does not as long as it is used for "public use".
- (c) **Katherine Glennon- W. Caton Avenue, Alexandria, VA-** Member of Public Art Committee, District II. She fully supports the project. It is a great catalyst for bringing arts projects to another neighborhood in Alexandria.
- (d) **Alison DiNardo-member of St. Rita's Church, Alexandria, VA**
- Representing St. Rita's Church. Requested that the mural be maintained said parish members are fond of it.

- The Chair said the mural will be relocated inside the building and they will try to find the artist to touch it up. She asked if St. Rita's would be interested in being involved in the mural's dedication ceremony.
- **Next Steps:** Brandi Collins, Urban Planner, Planning & Zoning Department will help prepare the Special Use Permit (SUP) for change of use of the Duron site to a "public building" with Laura Durham of the Dept. of RPCA.

The Chair asked if there were any other comments or comments on other items. **There were no other comments; the public hearing was closed.**

III. Approval of Summary Minutes from: January 21, 2010, February 18, 2010.

- Rich Brune motioned to approve the minutes for January 21 and February 18, 2010. The motioned was seconded by Clark Mercer and members of the Commission. The minutes were approved.

IV. Division Updates (See Staff Reports):

www.alexandriava.gov/Department/Recreation/Commissions and Committees

A. Recreation Programs and Services Update -William Chesley

B. Operations & Park Planning Monthly Report -Roger Blakeley

- Luckett Field- the score board is in-the Monday night dedication was postponed due to rain.
- James K. Polk Field Close Down April- A geothermal heating system is being installed at the school; the field will be out of service for one year. This will impact youth sports played at Polk which will have to stop during construction. Additionally, John Adams and Patrick Henry schools/recreation centers will be under construction. There will be constraints for field space. Demand for youth sports has grown 3-10%, currently not meeting the demand. Re: Maintenance of fields- Mr. Blakeley responded to Mr. Forbes there are poor soils, lots of use, this is the general problem with most fields. Maintenance has not changed on fields. The only way to get more playtime on fields is with synthetic fields and pulling playtime off natural turf fields. Chair-Witter field and Ben Brenman Fields will come online within the next year. Losing use of 3-4 fields due to construction.

C. Office on the Arts Update – see report by Alisa Carrel

D. Park Planning Updates-Ron Kagawa- See Staff Report:

- **Potomac Yard & Metro Small Area Plan-aka "The Big Box Plan"**
- Discussion: Chair- there are several upcoming processes regarding public open space or public interest in private open space that the P&RC may need to comment on.
- Timing and process: Kagawa -there are two components: the Small Area Plan for PY and the CDD. The Small Area Plan is tentatively docketed for April, and the CDD possibly by early summer. From the P&RC prospective it is important to recognize that part of both the open space components-particularly the shopping center site as related to Landbay K-linear park site. It is the northern portion of that parcel that connects from the fire station to Crystal City to Four Mile Run -just west of the Metro. Staff has a vested interest in seeing this approved. A portion of Landbay K may be lost due to Metro-it may take some re-configuring- will impact design-not insurmountable.
- Chair- re: Small Area Plan- do we need to weigh in with the Planning Commission. Ron-Yes. April Planning Commission meeting is the 1st Tuesday of the month. Chair the P&RC will not have another meeting before this meeting.

- Note: The next P&RC is on April 22, not April 15th as reflected in report.
- Action Item-The Chair and Ron Kagawa will meet with Planning and Zoning staff to look at the Plan. They will send an email out to the P&RC to see what needs to be done. Chair- said she is unsure of the date 4/17/10.
- **Update on 4 Mile Run Pedestrian-Cyclist Bridge Competition.**
- Public Presentation will be held Saturday, March 27, 2010, 7:00 p.m. at the George Washington Masonic Memorial, 101 Callahan Dr., Alexandria, VA (A flier was distributed). There are three finalists for the competition. After the presentation, a panel jury will make the selection. No funding is currently approved for project; estimated cost is 5-7 mil. Staff will develop a plan for potential funding sources in conjunction with other team members from Arlington and NVRA
- **Update on Ben Brenman SUP for Lights-** The SUP for lighting goes before the Planning Commission in May and then to City Council. The Chair will attend the hearing to testify in support of the project, other P&RC members are encouraged to attend. Kagawa-drawings are being submitted tomorrow for first grading plan submission.
- Action Item: Mr. Mercer asked that a reminder be sent to the P&RC regarding the date and time of hearing.

E. **Marketing, Public Relations & Special Events**-Jack Browand

- See Staff Report- **Woodrow Wilson Half Marathon Race:**
- The Special Events Committee recommended denying the special event application for Woodrow Wilson Half Marathon Race as proposed to run in neighborhoods in Old Town Alexandria. The City will support their race from the southern border on South Washington Street to the pedestrian entrance on the Woodrow Wilson Bridge.
- Discussion: The Special Events Committee made the recommendation to deny the application as proposed based on the Special Events policy. The recommendation was presented to Council on March 9, 2010, and a decision by Council was deferred for thirty days pending additional information from staff. Staff has been requested to determine what permits have been approved or submitted by the applicant in surrounding jurisdictions and to identify potential route options. Staff will present this new information on April 13.
- The City continues to receive additional applications to stage races in or to pass through by way of the Woodrow Wilson Bridge en route to National Harbor. The NPS is currently developing a specific race policy that is expected to receive public comment in April.
- Chair- the P&RC held a hearing on the Special Events policy last year; since that time it has now become a larger issue that needs to be addressed. Mr. Browand indicated that staff will not ask the P&RC to hold a public hearing at this time, but will be developing race specific guidelines in support of the existing Special Events Policy. Staff will seek comment from the Commission and forward to Council if necessary
- Mr. Browand further stated that it would require Council to provide an exception to the special events policy to hold the half marathon in Old Town. The Special Events Policy currently limits the number of events that can be held on consecutive weekends in Old Town. The proposed race date is September 19, 2010-one week following the Festival of the Arts 9/11 & 9/12.
- Action Item: In May the P&RC will have a broad discussion on the Special Events Policy and races in general.

Additional Discussion:

- Chinquapin Garden plots-Clark Mercer- Mr. Mercer asked for an update on the status of plot requested by teacher at T. C. Williams. Mr. Blakeley-no plots available; dealing with a lot of garden issues with schools right now. George Washington a whole group of people have come forward with a plan for a cooperative garden.
- Action: Mr. Blakeley will contact Mark Krause tomorrow and follow-up on Mr. Mercer's question regarding receipt of garden plot by teacher at T.C. Williams.
- Clay Fields- Mr. Mercer asked are there any fields in the west end where this can be used. Mr. Blakeley- we've tried clay before. The Chair said a number of places have clay fields next to their prime play fields.

V. **Elections of Chair, Vice Chair and Secretary:**

The P&RC conducted elections of officers in accordance with City Code. Officers will serve for a one year term.

- **Nomination of Chairperson:** The Chair asked for nominations from the floor. Henry Brooks nominated Ripley Forbes. Mr. Forbes declined the nomination. Rich Brune nominated Judy Guse-Noritake; she accepted the nomination. All were in favor. **Judy Guse-Noritake was re-elected as Chairperson unanimously.**
- **Nominations for Vice Chairperson:** Henry Brooks nominated Ripley Forbes for Vice Chair. The motion was seconded by Richard Brune.
- David Dexter nominated Bob Moir for Vice Chair. The motion was seconded by William Cromley. **Bob Moir was elected as Vice Chairperson on a 6-4 vote.**
- **Nomination of Secretary:** The Chair opened up the nominations for Secretary. P&RC members held a brief discussion on the role and responsibilities of the Secretary. David Dexter and Henry Brooks are working as a subcommittee on drafting Bylaws, which will spell out the functions of the secretary. One of the functions will be to help the Commission maintain Robert Rules of Orders. **The Chair asked if the election of secretary should be postponed until the Bylaws are written; members decided to proceed with the election.** Ripley Forbes nominated Rich Brune for Secretary, Mr. Brune accepted the nomination. All were in Favor. **Mr. Brune was elected Secretary unanimously.**
- **Discussion: Bylaws and Procedures for the P&RC:** On January 23, 2010 the Park and Recreation Commission was formally codified by City Council, Item #13, Ordinance #4647. At the Park and Recreation Retreat held March 6, 2010 a subcommittee was formed (Henry Brooks and David Dexter) to work on developing procedures and drafting Bylaws for the Commission.
- At the March 18, 2010 meeting members discussed several options for possible inclusion in the Bylaws. The Bylaws are in the process of being developed and will be discussion further at the April meeting.
- **Action Item:** David Dexter will send the draft Bylaws to the Chair for review. This will be a topic for discussion at the next meeting once the draft Bylaws are finished.

VI. **Annual Park and Recreation CIVIC Awards (Volunteer Recognition) – Jack Browand.**

See Staff Report- 2010 marks the 25th anniversary of the award program, there are three categories. Awards will be presented at the City's annual birthday celebration 7/10/10. Applications may be submitted to the Department of RPCA.

Discussion: Dexter-need to look at the announcement more closely. There has been some question on the part of the public as to whether they qualify for this particular award. The P&RC identified the need to better define the award categories and narrow and more clearly define the scope of award. Mr. Browand indicated that the original intent of these awards was to be a broad, and that he would check with the Arts Commission and the Beautification Commission to determine the criteria for their awards program and forward to the awards committee. In addition, Mr. Browand will research and provide options to the Awards Committee to better define the award categories. Design of Logo: The P&RC discussed the need to design a logo that represents the award-particularly since it is the 25th year. The Chair suggested that the Arts Commission might be able to help design the logo. Mr. Browand indicated he would look into the development of a logo.

Announcement Distribution: Mr. Browand said that approximately 1400 people are on the Department eNews list. The announcement is also sent to Civic Associations, and other groups, P&RC members also promote the awards. Henry Brooks indicated that it is in the Washington post also. Dave Dexter- we typically get only 8-12 nominations. Announcements usually go out around April 1.

Action Item: Rich Brune, Henry Brooks, David Dexter and Ripley Forbes will form the award Nominating Committee. They will also review and determine the scope of who should receive the award to help narrow.

VII. Director's Report - James Spengler (verbal update):

A. Update Patrick Henry School/Recreation Center

- There is a plan in the CIP to do a community school on the existing P.H. site and add another 100,000 sq. ft. building to the existing school site. Staff has had preliminary meetings with the schools, no overall concept plans is developed yet. The next City Council/Schools Sub-Committee meeting is Monday, March 22, 2010 at 5:00 p.m.- Council work room. Councilman Rob Krupicka has placed on the agenda discussion of general issues with Recreation and school, planning and how we can do this better.
- **Budget Questions**- As part of the budget process RPCA staff are attending workshops by Strategic Goal area to answer questions. Some questions will require a response via a formal budget memo, some oral. Mr. Spengler distributed a list of question from Councilman Krupicka on RPCA Budget for discussion.
 - 1. Revenue from the Chinquapin Soft Play Room is \$22,000 for 5 months. Funds are deposited to City general fund, not controlled by RPCA. Expenses for playroom are tracked separately.
 - 2. Early Morning class attendance at Charles Houston is about 50 people per mo. Use is split between fitness room and jazzercise class. Staff is still evaluating this program to see if it will continue.
 - 3. What is a reasonable dollar amount to assume in a future CIP for a Jefferson Houston/Durant/Old Town Pool public/private partnership? Unable to answer at this time.
 - 4. In order to break even at the City pools an admission fee of \$22.00 would need to be charged. Current cost for using Warwick pool is \$1.00. Outdoor pool attendance is about 14,500 during the summer months. Regarding an RFP to help save the pools, RPCA would welcome this. No study for spray parks done yet, but spray parks are used widely across the country.

- 5. It costs \$20,000 per docking location a year to subsidize boat owners. Revenue does not pay for slips. 77 docking locations, dredging costs, tourist costs. Comments: Mr. Cromley asked how this \$22,000 is justified-people who own boats don't need subsidies. Spengler-generally everything in the City is subsidized.
- Commissioner Brooks commented that at the recent Marina night meeting- a lot of boat owners attended from other jurisdictions and commented that there are not enough transient boat slips. Mr. Spengler- the City has one of the only public marinas in the area; this makes it difficult to compare Alexandria's cost structure to other places. Transient slip use is high on weekends at other times it is declining.

VIII. Retreat Action Items:

- A. Review and prioritize consolidated list of action items from March 6, Retreat.
 - They will be discussed at the next meeting and items ranked by priority.
- B. Develop list to address at P&RC meetings from April through July 2010.
 - This will be discussed at next meeting –will be a standard item on the agenda.
- C. Discussion of Draft Operating Procedures/Bylaws for Commission –Dave Dexter & Henry Brooks.
 - Draft Bylaws are being developed for review by the Commission at the April meeting.

IX. Reports From Commissioners (verbal updates):

- **Ft. Ward Ad Hoc Advisory Commission**-Bob Moir, Ripley Forbes, Rich Brune
 - The Director RPCA will give a presentation Saturday, March 20 at 10:30 a.m.
- **Youth Policy Commission**- Stephen Mercer.
- **Waterfront Committee** - Henry Brooks
 - **The Tall Ship “Peacemaker”** will dock at Alexandria Marina 4/29/10 to 5/20/10. The ship is operated by a church group; its home port is in Georgia.
 - **American River Taxi Service**-Shaun Guevarra proposal to operate a privately owned water taxi service in the City-will bring competition. Smaller boats than Potomac Riverboat Co. 28 person-40 ft. boats. Uses diesel fuel less polluting. **Mr. Brooks noted that he has been on the Waterfront Committee for 6 yrs. and his term will expire soon.** He asked if anyone would be interested in replacing him on this committee. The term is 2 years. The group meets at 7:30 a.m., one time a month, and meetings are well attended. The Chair asked William Cromley if he would be interested in being the new liaison for this committee. Mr. Cromley will consider, check his family schedule and get back to the Chair.
- **Youth Sports Committee**- Jeffrey Murphy
- **4-Mile Run**- Ripley Forbes
- **Charles Houston Memorial Project**-William Cromley
- **Freedman’s Cemetery**-Bob Moir
- **Beauregard Corridor**- David Dexter

X. Agenda items and location for April meeting.

- Presentation of Waterfront Plan, Director, Planning and Zoning, April 22, 2010, location-TBD.

XI. List of Upcoming Public Meetings- a list of upcoming meeting was distributed.

XII. Adjournment: 9:30 p.m.

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 15, 2010

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR
RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: APRIL 22, 2010 COMMISSION MEETING ITEM III.A
RECREATION PROGRAMS AND SERVICES REPORT

Youth Activities

- The Alexandria City Community Theatre (ACCT) production of Celebrations Around the Globe was held on March 27 at the Lee Center Kauffman Auditorium. More than 100 children participated in the production, which was attended by more than 75 people. Port City Playhouse supported the event by coordinating sound and lighting and other technical support for the production. ACCT's next performance (Sankofa) will be held on May 8, 4:30 pm at the Lee Center Kauffman Auditorium. ACCT is also hosting the Dance Genre Galore to kick off its Masters Arts Class Series. The event is scheduled on May 15 from 10:00 am to 3:00 pm at the Nannie J. Lee Memorial Recreation Center.
- The Class Program Section offered 376 classes for the spring/summer session. Of the 154 spring classes offered, 134 (87%) of the classes met the minimum enrollment requirement and are being implemented at various venues.
- The 32nd Annual RPCA City-wide Cheerleading Competition was held on Saturday, April 10 at T.C. Williams High School. The event consisted of 18 teams (282 participants) competing in three divisions as well and individual and special performances by two local cheerleader groups. The event was attended by more than 1,200 people and the event generated \$6,335 in revenue.

Adult Activities

- The Class Program Section offered 135 adult classes for the spring/summer session. Of the 85 spring classes offered, 61 (72%) of the classes met the minimum enrollment requirement and are being implemented at various venues.
- Spring and summer softball and soccer leagues are underway and most of the leagues are at their maximum enrollment capacity based on available facilities.

Neighborhood Recreation Centers

- RPCA is coordinating its Capital Facilities Maintenance Program (CFMP) with guidance and direction from the Department of General Services. \$100K is budgeted for the CFMP in FY-2010. Beginning in FY-2011, it is anticipated that \$500K will be budgeted annually in the CFMP for maintenance and repairs of RPCA's recreation centers. Projects totaling more than \$3 million dollars have been identified and included in the CFMP schedule through FY-2014.
- Registration for the 2010 summer program began on March 31. "Power-On" is the new brand for the after school and summer program. The new "Power-On" brand is reflected on all summer program promotional materials and program information. Banners featuring the "Power-On" brand have been installed at the neighborhood recreations. The 2010 "Power On" summer program will begin on June 28.
- 1,112 children are enrolled (-34% change from last year's YTD enrollment) in the after school program as of 4/15/10.
- Work continues on the plan to implement the National Safe Place Program at all of our full-time recreation centers. Safe Place provides access to immediate help and safety for youth in crisis and makes it easy for youth to quickly connect with a service providing agency to access help. This process takes approximately 12 months to complete as it requires certain community partnerships to be formed, training staff, community education and awareness, etc.
- The ceremony for the naming of the Charles Houston Recreation Center gymnasium and pool was held on Saturday, February 28. More than 400 people attended the event.
- The Winter/Spring late night adult basketball league at Charles Houston Recreation Center will end with the championship games scheduled at Charles Houston on April 22. Seven teams are playing games every Thursday and attracting as many as 75 spectators per game.

Aquatics

- Staff is working to get the outdoor pools ready for the upcoming season. The Old Town and Warwick Pools are scheduled to open on Memorial Day and the Memorial Pool at Charles Houston and Ewald will open on June 28. The Nannie Lee and Colasonto Pools did not open last year due to budget reductions and will remain closed this year for the same reason.

Environmental Education

- The Jerome “Buddie” Ford Nature Center is hosting a “Pirates of the Chesapeake” Spring break camp for children 7-10 years of age.
- Other new programs and activities being planned include a Traveling Naturalist Program, Nature Center Docent Training Program, Traveling Nature Exhibit, and a Nature Art Contest and Exhibit. Staff will consider seeking funding in the FY-2012 budget to implement a fee based after school nature program.

Other

- Recreation Services Division staff are expected to finalize its three year business plan soon. A community stakeholders meeting was held at Nannie Lee Center on March 23 to get community input on the draft plan. More than 40 representatives attended including representatives from the Park and Recreation Commission, Friends of Dora Kelly Park, recreation center advisory councils, Therapeutic Recreation and the Youth Sports Advisory Board.
- RPCA is hosting a volunteer appreciation event on April 22 at 5:30 p.m. at Lee Center.
- Web enrollment for classes and programs increased to 84% for the spring/summer registration period.

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 18, 2010

TO: PARK AND RECREATION COMMISSION

FROM: ROGER BLAKELEY, DEPUTY DIRECTOR, PARK OPERATIONS
RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: APRIL 22, 2010 PARK AND RECREATION COMMISSION MEETING
- MONTHLY REPORT- ITEM III-B.

Business Plans for the Division and each section have been completed.

The business plans for the division that will guide the work for the next three years were submitted to the Director, James Spengler on April 2, 2010. The entire division looked at the current operations and goals and developed a business plan for each section. This will guide the thinking and action for the next three years.

Sun Set Park on King Street

A section of fence was removed from the sunny side park to allow better sight view to King Street. The residents have been very appreciative of the action and have thanked the department for considering their needs.

Elevated trail repaired Dora Kelly at Morgan Street

The elevated trail at Dora Kelly Park had a huge pine tree fall through the trail during the snow storms. The trail is a bike and walking access to the park. The work took two weeks to complete and the trail is now open.

New Dog Fountain installed at Simpson Dog Park

Last year the dog fountain stopped working at the Simpson dog park. It was a source of complaints and was a problem with the users of the area. RPCA ordered the fountain last fall and it was installed in late March. The dog owners are very happy for the new improvement at the park.

Consolidation Efforts

The RPCA and T&ES front line crews met last week to finalize the consolidation of trash removal in all parks to T&ES. The understanding is that all trash removal will be done by one agency and that service levels will remain the same or be better. The transfer of two laborer positions and funding will happen in July.

Mowing Operations Starts

The annual mowing operations started on April 5th 2010, and will continue through November. The contract mowing on medians and right of ways will begin on April 19, 2010. This year the Parks Operation mowing crews will be on a 14 day schedule depending on weather.



City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 15, 2010

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: ALISA CARREL, DIRECTOR, OFFICE OF THE ARTS
DEPARTMENT OF RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: APRIL 22, 2010 COMMISSION MEETING – ITEM III. C.
UPDATE ON THE OFFICE OF THE ARTS AND ARTS COMMISSION
ACTIVITIES

Councilman Rob Krupicka has been named as the Council liaison to the Arts Commission and attends the monthly meetings.

Waterfront Plan

Reviewed and submitted comments on the Concept Plan

Public Art Projects

Artists have been selected. They will be given until June to develop and present their concept. Reception to be scheduled after interview with Selection Panel and to launch four-week public viewing and comment period.

1. Charles Houston Memorial & Police Memorial

Finalists:

Jennifer Andrews & Gregg LeFevre, New York, NY

Christopher Erney, Alexandria, VA

Robert Firmin & Eugene Daub, Kensington, CA

Preston Jackson, Dunlap, IL

2. Police Memorial

Finalists:

Rodney Carroll, Baltimore, MD

Joe Nicholson, Carlsbad, CA

Frederic Schwartz, New York, NY

Public Art Maintenance

Rocky Versace and Vietnam Memorial Plaza: Prior to Memorial Day ceremonial activities, the statue of Rocky Versace will be cleaned, as will the benches and Mount Vernon Recreation Center signage. Landscaping work will be done as part of a Spring for Alexandria project on April 30. Center Director Elsie Akinbobola is coordinating that project. In addition, the white lettering around the granite will be repaired. Following Memorial Day, the black lettering will

be repaired and the gold stars will be re-gilded. A longer term goal will be to rough up the surface of the marble walk in order to eliminate the red runner put in place to prevent slipping. The artist has been consulted and has suggested a method for this procedure. The Friends of Rocky Versace have been actively raising funds to support the ongoing maintenance of the memorial. Last fall, the Friends group raised \$8,375 through a golf tournament. The Office of the Arts records, tracks and applies the funds to maintenance of the memorial.

Public Art and Planning & Zoning

1. Mount Vernon Commons – marble sculpture to be installed on or about April 27 at corner of Mt. Vernon and Commonwealth.
2. BRAC – P&Z and Office of the Arts met with Army on 04/02 to discuss public art process for the mural on the transportation building. Contractual requirements being worked out.
3. Potomac Yard Land Bay F CDD – reviewed and submitted comments

Public Art Funding Policy

A report will be submitted to City Council before end of fiscal year. Vote anticipated in the fall. Currently collecting comments from the development community.

Torpedo Factory Art Center

A work group has been formed to develop a new board structure to govern the Art Center. Members include Tom Gates (CMO), Lonnie Rich (Economic Sustainability Committee), Robert Hannigan (Chamber/Morrison House), Pat Miller (Arts Commission), Betsy Anderson (Art League), Rosemary Covey (Torpedo Factory Artists Association), and Susan Sanders (Torpedo Factory Artists Association) and Alisa Carrel (RPCA).

Alexandria Poet Laureate

Amy Young has been selected as the new Poet Laureate for Alexandria. City Council officially appointed her at the April 13 City Council Meeting. Council also thanks outgoing Poet Laureate Mary McElveen for her three years of service to the City.

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 22, 2010

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM

RON M. KAGAWA, ASLA LEED AP
ACTING DIVISION CHIEF

**SUBJECT: PARK PLANNING ACTIVITIES UPDATE
OVERVIEW – SELECTED PROJECTS AT A GLANCE, ITEM III-D.**

I. Park Planning

Potomac Yard & Metro Small Area Plan In Progress

Revisions to the working draft are being finalized. With support of a majority of the Potomac Yard Planning Advisory Group the plan has been tentatively docketed for Planning Commission and City Council in May. The CDD for Potomac Yard North is anticipated to follow the Small Area Plan in June

Waterfront Small Area Plan In Progress

P&Z established weekly team meetings with consultant and involved staff. Laura Durham and Laura Seidler are leads. Faroll Hamer, Director of the Department of Planning & Zoning will present the plan tonight, April 22 Park & Recreation Commission meeting.

Park Master Planning In Progress

As a core service initiative the Park Master Planning Inventory and Standards Projects have been significantly impacted by vacation of one of the Division's Urban Planner II positions. Due to staff capacity, until such time that the position is filled (anticipated as August, 2010) and engaged at full strength, the Park Inventory Project has been placed on hold. Projects (35 total) highlighted in **yellow** on the Park Planning, Design + Capital Development Division Activities Update indicate work plan items directly impacted by vacancy of the Urban Planner II position.

Open Space Planning & Acquisition Ongoing

Contract for acquisition of Braddock Small Area Plan parcel (600 N. Henry Street property) approved by City Council on February 16, 2010. Section 9.06 of the City Charter action approved by Planning Commission on March 02. Final purchase remains contingent on completion of the Phase II Environmental Assessment.

Four Mile Run Pedestrian-Cyclist Bridge Competition Design Competition

Presentations by the three finalists were made on Saturday; March 27 at the George Washington Masonic Memorial Auditorium. The three finalists have been selected from 45+ international entries.

Finalists were: Olin/Buro Happold/Exploration Architecture/L'Observatoire International

Grimshaw/Arup/Scape

Rosales+Partners/Bergemann Schlaich & Partners/Simpson, Gumpertz & Heger

The team of Grimshaw/Arup/Scape were selected by a jury of nationally recognized professionals. Additional information, including the presentations and information on the firms is available via

<http://www.4milerun.org/>

II. Capital Project Implementation

1-7 East Del Ray Contract Documents

Site Grading Plan review number one has been completed with comments returned to the consultant. Staff are coordinating quality assurance review items with the Consultant. Project is tracking for late summer (phase one) construction start.

48 South Early Street-Pedestrian Bridge Construction

Contract awarded to Fort Myer Construction. Contract commenced on started March 1. Geotechnical investigations performed on March 9. Shop drawings for the bridge and footing/foundations have been reviewed and returned to Contractor with comments requesting resubmittal. Estimated total project completion: June 30, 2010.

2009 Athletic Field-Ben Brenman Design & Engineering

First internal document review held during the week of March 3. First submission of the site plan is complete with quality assurance review items being coordinated with the Consultant. Staff are accepting Commission comments tonite, April, 22. Public meeting to accept comments on project design including lights is scheduled for April 27 at the project site. Special Use Permit for lights submitted. Anticipate Planning Commission and City Council review in May, 2010. Construction commencement anticipated in Summer, 2010.

Playgrounds Contract Documents & Construction

Landover invitation to bid closed on March 3. Project awarded to Avon Construction. Preconstruction meeting held on April 15. Playgrounds at Mulligan (\$99,000), Stevenson (\$126,000), Tarleton (\$104,300) Parks are in bid document preparation stage. Solicitations are anticipated in late April.

Witter Athletics Contract Documents

Consultant VDOT submittal returned with comments. Staff have finalized architectural materials and finish selections with consultant. Anticipate solicitation Summer, 2010.

Four Mile Run Demonstration Project Contract Documents

Review of 30 percent construction documents. Design critique/input meeting for near-stream construction held on April 8 with Arlington County, Northern Virginia Regional Commission and AECOM. 60 percent documents anticipated in June, 2010.

Mount Vernon Avenue-Duron Paint Building Site Planning & Design

Presentation at the March Park & Recreation Commission meeting regarding reuse of the building. Staff have met with Code Enforcement and are in process of coordinating with other City departments in context with ongoing implementation of the Arlandria Small Area Plan. Planning Commission and City Council review of Special Use Permit application scheduled for June, 2010.

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March, 2010

Activities Update

PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT

Project	Description	Team	% Complete	Delivery	Notes
PARK & OPEN SPACE PLANNING					
Parks Inventory	Core Service Initiative	LD ___	On Hold	Dec. 2011	On Hold due to vacancy of UP-II position.
Needs Analysis & Survey	Core Service Initiative	LD ___	Scoping	Aug-10	Initial scoping in progress. Delivery date is a draft for planning purposes.
City Master Plans/Open Space/SAPs					
Potomac Yard Small Area Plan	Small Area Plan	BC RMK	90% Planning	May-10	Revisions to the working draft are being finalized. Report is expected to be released to the public the first week in April for the May hearing.
North Potomac Yard CDD	CDD	BC RMK	80% Planning	Jun-10	Conditions and staff report information was delivered to P&Z. Staff will coordinate with other departments to prepare for June hearing.
Waterfront Small Area Plan	Small Area Plan	LD LS RMK	75% Planning	Sept. 2010	Staff providing Ongoing feedback/comment on plan alternatives. Concept Plan will be released to staff for review in April.
Beauregard Corridor Small Area Plan	Small Area Plan	LD RMK	90% Planning	Nov. 2010	Staff providing Ongoing feedback/comment on framework plan and best practices. Consultant met with IPR staff to discuss April community meeting.
Eisenhower West	Small Area Plan	LD __	100% Planning	Tbd	Staff involvement limited at this time, expecting Fall 2010 project restart.
Housing Master Plan	City Master Plan	LD __	100% Planning	Spring 2011	Project commenced April 2010. Staff involvement limited at this time.
Aquatics Master Plan	Dept.	__ RMK	not active	Tbd	Initial meeting to discuss process held on April 15.
Park Master Planning	Dept.	LD __	Ongoing	Tbd	Continued project scoping underway. All Park Planning staff involved.
Arlandria Implementation	Small Area Plan	LD __	80% Planning	Ongoing	March PRC public hearing on reuse of the Duron Paint store building for community/park use. Ongoing internal staff meetings to address building code, operational and legal issues.
Braddock Small Area Plan-Implementation	Small Area Plan	LD RMK	90% Planning	Ongoing	Interdepartmental staff meetings held in March to discuss park planning for newly acquire Braddock Open Space. Environmental site assessment of the property is underway.
Holmes Run Trail Crossing	Interjurisdictional	JL __	Ongoing	Ongoing	TES coordinating VDOT approvals. Construction anticipated Late 2010-Early 2011
Synthetic Fields Update 2009	Strategic Planning Study	BC RMK	On Hold	On Hold	On Hold due to vacancy of UP-II position
Eco-City	City Initiative	JL __	Ongoing	Ongoing	Ongoing interdepartmental coordination.
Wayfinding	City Initiative	LD __	Ongoing	Ongoing	Staff involvement limited in March. May meetings planned.
King Street Retail Implementation	City Initiative	LD __	Ongoing	Ongoing	Staff involvement limited in March.
Open Space Planning & Acquisition	Divisional and City responsibility	LD	Ongoing	Ongoing	Ongoing negotiations. Finalizing acquisition of Braddock Open Space. Continued monthly collaboration with NVCT regarding conservation easements. Ongoing planning and implementation of acquired open space sites.
Fort Ward	Advisory Committee	LD	Ongoing	Jan. 2011	March 11, March 20 and March 23 meetings with Advisory Group with presentations from involved departments.
James Bland		__ LD	Ongoing	Tbd	Phase II of the development in for final site plan review. Phase construction underway. No open space related development to date.
Unscheduled Project					

CAPITAL PROJECTS					
Capital Projects-RPCA					
Park Standards	Core Service Initiative	BC JL	5% Planning	Aug-11	On Hold due to vacancy of UP-II position and need to recover workload of vacated position.
Mount Vernon Ave.-Duron Site	Site development Phase I	LD	Preliminary Concept	Sept. 2010	March PRC meeting regarding reuse of the building. Community meetings scheduled for April. Interdepartmental staff meetings underway. Planning Commission and City Council review of SUP application scheduled for June, 2010.
1 & 7 E. Del Ray Park	Site development Phase I	JL LD RMK	65% Design	June, 2010	Grading Plan submitted to TES March 11. Dept. Comments received March 22. Second Submission in April. Plan approval anticipated May/June.
48 South Early-St. Park/Pedestrian Bridge	Pedestrian Bridge removal and replacement	JL LD RMK	15% Construction	July, 2010	Bridge shop drawings in review.
48 South Early-St. Park	Site Improvements Phase 2	JL LD	10% Procurement	May, 2010	Contract documents for Plantings, Irrigation, and other Site Improvements in progress.
2009 Athletic Field-Ben Brenman	Sythetic turf field and lights for little league field	BC RMK LD	60% Construction Documents	Sept. 2010	Grading Plan submitted to T&ES. Comments expected early April. PRC update for SUP scheduled for April.
Playground 2010 Stevenson Park	Playground renovation	JL LD RMK	50% Design	Summer 2010	Construction and Bid Documents in progress (\$126,000 budget).
Playground 2010 Mulligan Park	Playground renovation	JL LD RMK	50% Design	Summer 2010	Construction and Bid Documents in progress (\$99,000 budget).
Playground 2010 Tarleton Park	Playground renovation	JL LD RMK	50% Design	Summer 2010	Construction and Bid Documents in progress (\$104,000 budget).
Playground 2010 Landover Park	Playground renovation	JL LD RMK	10% Construction	Summer 2010	Construction bids received and reviewed. Construction contract awarded to Avon Corporation. Purchase Order approved March 30. Pre-Construction meeting scheduled April 15.
Playground 2011 Boothe Park	Playground renovation	JL LD RMK	0% Design/PI	Spring 2012	Begin process/coordination with Tucker School/Community June 2010.
Playground 2011 Buchanan Park	Playground renovation	JL LD RMK	30% Design	On Hold	On Hold pending City determination of Jefferson-Houston School redevelopment process, program and schedule. Possible interim improvements Tbd.
Playground 2012 Mt. Jefferson	Playground renovation	JL LD RMK	0% Design/PI	Fall 2012	Begin process/coordination with Mt. Jefferson Civic Association/Community October 2011.
Playground 2013 Hoofs Run Park	Playground renovation	JL LD RMK	0% Design/PI	Fall 2013	Begin process/coordination with Rosemont Civic/Community February 2012.
Playground 2013 Ewald Park	Playground renovation	JL LD RMK	0% Design/PI	Fall 2013	Begin community process February 2012.
Montgomery Park Improvements	Site Improvements	JL LD	10% Design	On Hold	Dog park improvements and path On Hold. \$13,000 Developer Contribution unexpended.
Ballcourt Renovations	Resurfacing, cosmetic changes and minor repairs	LS, BC	0% Design/PI	Summer 2010	PO pending. Anticipate commencement of construction in June 2010.

Carlyle Tennis Court	Resurfacing and construction remedy work	LS, BC	Purchase Order Complete 0% Construction	July, 2010	Court renovation scheduled for June due to ambient air temperature requirement.
George Mason Trail-Phase One	Walking trail	JL	Completed	Nov. 2009	Stone Path Completed.
George Mason Trail-Phase Two	Walking trail	JL	On-Hold Design	Tbd	Pending Completion of TES Drainage Improvements (Fall 2010) and George Mason PTA funding.
Lights Replacement-Four Mile Run Athletic Field	Athletic Field light testing	BC	in process	Summer 2010	Lights tested March 31, 2010.
Four Mile Run Pedestrian-Cycle Bridge Competition	Interjurisdictional client for Ped bridge over Four Mile Run with NVRC, Arlington	RMK __	Ongoing	July, 2010	Presentations by three finalists at GW Masonic Memorial on March 27. Grimshaw/Arup/Scapes recommended by jury as consultant. ACG meeting on April 7
Four Mile Run Demonstration Project	Interjurisdictional client for Ped bridge over Four Mile Run with NVRC, Arlington	RMK __	35% Construction Documents	Dec. 2010	35% near stream design meeting on April 13. ACG meeting on April 7
Marina-Blue Lights	Security and Boater safety	LS	materials secured	Summer 2010	Blue lights received and secured in storage room. Conducting research to locate piling caps that will not require BAR approval (replace with like)—sample cap purchased; mockup provided 1/2010. Working with GS to receive bids from electrical contractors.
Marina-Security Gates	Security and Boater safety	LS	On Hold	On Hold	Pending guidance from CMO.
Marina-Pump Out/Septic	Security and Boater safety	LS	On Hold	Summer 2010	GS to install hydrant and hose reels.
Marina-Security Cameras-Phase One	Public safety project	LS	Completed	Feb, 2010	Complete and operational. Assessment of effectiveness in process.
Marina-Security Cameras-Phase Two	Public safety project	LS	Tbd	Tbd	Work scope to be determined based on full staff assessment of phase one.
Marina-Piling Replacement	Public safety project	LS	On Hold	On Hold	Coordinating with TES and GS.
Department Communications	Special Project	BC __	Ongoing	Ongoing	Dispatches From the Front March, 2010 issue posted on Web. Next Issue anticipated in May, 2010.
Sacandaga Totem Sculpture-J. Van Alstine	Special Project with private sculpture donor	RMK	On Hold	On Hold	Anticipate May, 2010 determination of construction by CMO.
CIP "O" Drive	Update Drive	LS __	Ongoing	Ongoing	
Department Procedures/CAPRA Reporting	SMG Project	RMK	Ongoing	First Milestone May 11	SMG Review on April 13.
Employee Administration Response Analysis	SMG Project	RMK	100% Complete	April, 2010	Analysis due to HR on April 14.
Unscheduled Project					

Intradepartmental Capital Projects- APCS					
ACPS-Douglas MacArthur School Field	75x150' Syntetic Turf Field	RMK, BC	60% Construction Documents	Sept, 2010	Courtesy review comments returned to applicant. First submission Grading Plan submitted to T&ES March 31.
ACPS-TC Williams High School	Curb Appeal along King Street	RMK __	TB Scoped	Fall, 2010	King Street frontage improvements Landscape Plan development and review in coordination with APCS.
ACPS-James Polk Elementary School	Site programming and development	__ RMK	FSP #1	Fall, 2010	DSP Modular Construction. FSP#1 Comments returned. Significant project impacts on recreation programs and open space
ACPS/RPCA-Patrick Henry Community School	Site programming and development	RMK __	Tbd	Fall, 2013	New School. Project impacts Patrick Henry Recreation Center, recreation programs and open space.
ACPS/RPCA-Jefferson Houston Site	Site programming and development	RMK __	Tbd	Fall, 2014	ACPS multi-use project. Significant project impacts on recreation programs and open space.
ACPS-Multi Site DSP for Modular Classrooms	Site Development	__ RMK	Tbd	Spring, 2010	Multi site DSUP. Anticipate Planning Commission & City Council review in May, 2010. Significant project impacts on recreation programs and open space.
ACPS-Elementary School (Cora Kelly)	Site programming and development	__ RMK	Tbd	Fall 2016	New School. Significant project impacts anticipated on Cora Kelly Recreation Center, recreation programs and open space.
ACPS-Hammond Middle School	Synthetic Turf Field, walking track and field lights	BC RMK	TB Scoped Summer, 2010	2011-12	ACPS project with RPCA assistance.
Unscheduled Project					
Interdepartmental Capital Projects-GS/TES					
Windmill Hill Park Improvements	Capital Project	LS __ RMK	on-hold for coordination with Waterfront SAP	2017	TES lead agency. Bulkhead and minor site improvements. To be coordinated with Waterfront SAP implementation.
DASH Headquarters	Site landscape and DSUP requirements	__ RMK	100% Complete	Spring, 2010	Punch List for outstanding warranty items in May, 2010.
Eisenhower Avenue Widening	Roadway and Streetscape design	BC RMK	30% Design	Tbd	60% Design Submission expected in May.
Fire Station 203 (Cameron Mills)	Site landscape and DSUP requirements	BC RMK	10% Design	Tbd	Project is in schematic design.
Fire Station 205 (Cameron Street)	Site landscape and DSUP requirements	BC RMK	Pending	Fall 2015	Pending.
Fire Station 207 (Duke Street)	Site landscape and DSUP requirements	BC RMK	Pending	Fall 2018	Pending.
Fire Station 209 (Potomac Yard)	Site landscape and DSUP requirements	BC RMK	100% Construction	Spring 2010	Irrigation/final punch list items review expected in April.
Fire Station 210 (Eisenhower Avenue)	Site landscape and DSUP requirements	BC RMK	10% Design	Spring 2013	Project is in schematic design.
Holmes Run Watershed Sewer Facility	Natural sites review	BC RMK	5% Design	Tbd	Consultant to further investigate options and re-present. T&ES/City Attorney's Office are investigating options concerning NVRPA lease along Cameron Run.
King-Beauregard Improvements	Site landscape and streetscape requirements	__ RMK	60% Design	On Hold	TES lead agency. Street and ROW improvements.
Public Safety Center	Site landscape and DSUP requirements	__ RMK	30% Construction	Fall 2012	Under construction.
Braddock Metro/GW Middle School Trail	Install asphalt trail between Metro School Parking lot and remedy drainage	__ RMK	Scoping	Summer 2010	Site meeting being scheduled with TES and RPCA for late April.
MASC Tier One Contract	Multiple Award Schedule Contract >\$100K	__ RMK	complete and accessible	Ongoing	RPCA lead. Citywide access.
MASC Tier Two Contract	Multiple Award Schedule Contract <\$100K-3M	__ RMK	complete and accessible	Ongoing	RPCA lead. Citywide access.

INTERDEPARTMENTAL PROJECTS					
Public/Private					
WW Bridge - Witter Fields	Athletic Fields	RMK BC	VDOT & FHWA Comments in process	Sep-10	VDOT and TES meetings Ongoing. CM contract solicitation for proposals sent to TES April 1.
Freedmen's Cemetery	DSUP Approval and document preparation	LD RMK	DSUP Preliminary Plan	Oct. 2010	Development conditions being negotiated. Planning Commission & City Council DSUP approval anticipated in May, 2010
Freedmen's Cemetery Sculpture	DSUP Approval and document preparation	LD RMK	Preliminary Plan	Tbd	Alisa Carrel coordinating RFP for artists. Timing based on anticipated construction schedule.
Potomac Yard - Landbay K	Design and Construction of regional park	BC RMK	50% Design	Spring 2013	Anticipate FSP #1 submission in May, 2010.
Potomac Yard - Replacement Fields	Phased construction of replacement fields in Potomac Yard	BC RMK	100% Design	Fall 2010	Construction commencement of first field (phase one) is anticipated late spring/summer 2010.
Potomac Yard - Landbay I/J - Finger Parks	Design and Construction of linear park connections	BC RMK	80% Design	2013	Anticipate FSP #2 submission in April.
Potomac Yard - Potomac Avenue	Major Arterial Road with Medians	BC	98% Design	Spring 2011	Revision submitted to the City and comments provided. Construction is anticipated June, 2010.
Eisenhower Park - Block 19	Design and Construction of Regional Park Property	BC	Ongoing	2015	DSUP Approval granted in 2009. Project On Hold.
Eisenhower Park - ASA	DSUP Approval/Design and Construction of Regional Park Property	BC	Ongoing	Tbd	First concept submitted to the City.
Eisenhower Station Square - Blocks 11 and 12	DSUP Approval/ Design and Construction of Urban transportation plaza	BC	10% Design	2013	Anticipate Planning Commission and City Council Approval in April.
Eisenhower - South Carlyle Square	Park Construction	BC	90% Construction	Spring 2010	As-built submitted to the City for review.
Jones Point Park Improvements/Renovation	NPS Park Construction	RMK BC	100% CDs	Oct. 2012	Anticipated construction commencement in October, 2010.
Jones Point Park Use Agreement	Alexandria/NPS project	RMK BC	Onhold pending April meeting w/NPS	Oct. 2012	Anticipated construction commencement in October, 2010.
Development Review					
Mount Vernon Commons	DSUP for Housing and Mixed Use Commercial Property	RMK	As-Built Review	Apr-10	Project is an obligation completion item for development. As-built review coordination with PZ and TES.

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 22, 2010

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, DIRECTOR
MARKETING, PUBLIC RELATIONS & SPECIAL EVENTS
DEPARTMENT OF RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION - ITEM III-E
MARKETING, PUBLIC RELATIONS & SPECIAL EVENTS DIVISION
UPDATE

- **Park & Recreation Commission CIVIC Awards – Commission Discussion**
The Commission's awards subcommittee received suggested text from staff to revise the nomination packet to better identify and clarify award categories. When the packet is complete, nominations will be solicited from the public, and the awards will be presented on July 10, 2010. In addition, staff provided logo design options to the subcommittee for consideration (Attached).
- **Special Events Calendar – April/May 2010**
 - Saturday, April 24 – **Project Discovery Walk-a-thon**
Fort Ward Park, 4301 W. Braddock Rd. from 8 am to noon
 - Saturday, April 24 – **Earth Day 2010**
Ben Brenman Park, 4800 Brenman Park Dr. from 10 am to 2 pm
 - Sunday, April 25 – **26th Annual GW Parkway Classic Race**
Oronoco Bay Park, 100 Madison St. at 6 am
 - Sunday, April 25 – **March for Babies 5K Walk**
Cameron Run Park, 4001 Eisenhower Ave. at 6 am
 - Friday, April 30 – **Spring For Alexandria**
Community Service Day from 10 am to 1 pm
Reception: Market Square, 301 King St. from noon to 5 pm
 - Saturday, May 15 - **Mayor's Cup Rugby Challenge Match**
Braddock Park, 1005 Mt. Vernon Ave. from 10 am to 6 pm

Sunday, May 16 - **Titan Expo**

TC Williams HS, 3330 King St. from noon to 6 pm

Sunday, May 16 - **Colin Casey Fun Run**

St. Mary's School, 400 Green St. from 7 am to 10 am

Friday, May 21 - **Bike To Work Day**

Monday, May 31 - **33rd Annual Memorial Day Jazz Festival**

Fort Ward Park, 4301 W. Braddock Rd. from 1 pm to 7 pm

Thursday, May 27 - **Taste of Old Town North**

Montgomery Park, 300 Montgomery St. from 5:30 pm to 7:30 pm

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