

**City of Alexandria, Virginia  
Commission on Information Technology**

**June 18, 2019 IT Commission Meeting Minutes  
7:00 – 8:15 PM  
Room 1001 (Sister Cities Conference Room)**

**In attendance:** Chris Soghoian (CS), Catharine Rice (CR), Ricardo Alfaro (RA), Brandon Mosoriak (BM), Ed Ward (EW), Michelle Rief (MR), Darryllyn Franklin (DF), Chris Lewis (CL)

**Staff:** Richard Lawrence, Patrick Eze, Tori Butler

**Absent:** Forrest Wilhoit, Bridgette Adu-Wadier, David Armstrong, John Sczech, Vanetta Pledger

1. **Welcome**
2. **Presentation on 5G/small cells** – PowerPoint presentation by Richard Lawrence: Dominion owns the right of way street lights/poles; the City owns the traffic lights/utility poles. Will antennas support both 4G and 5G? Both can be done from a single light pole. The City can't mandate vendor colocation. Dominion prefers one carrier per pole. CS brought up the idea of the City creating a database and identifying all the small cell antenna equipment and poles with unique IDs so tracking reports can be run. Mr. Lawrence asked for Commission to send him that in an email and he will take it forward.
3. **Approval of May 13, 2019 Minutes** – Motion by RA, seconded by DF, minutes approved by unanimous vote.
4. **Update on City's broadband project** – Briefing by Patrick Eze: City is reviewing construction plans, partnering with T&ES for single-dig when possible. ITB will be out by the end of June and will be out for 30 days.
5. **Update from Homework Gap Committee** -- Catharine noted that that the draft flyer (created with MailChimp) has been sent to committee members for feedback. The form can be quirky when making a payment.
5. Adjourn by unanimous vote at 8:15pm. (Next meeting September 9)