

**City of Alexandria, Virginia**  
**Commission on Information Technology**

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**AGENDA**

May 19, 2014 Meeting

**7:00PM – 8:30PM**  
Council Workroom, City Hall

1. **Call to Order/Roll Call/Approval of Minutes** – 5 minutes
2. **Review of City IT Annual Plan** - 20 minutes
  - a. SUMMARY OF MEETING WITH CITY IT STAFF – Steve will provide a brief overview of the discussion
  - b. ACTION/QUESTIONS –We’ll discuss our review and preparation of written comments to City Council.
3. **Broadband Plan for the City/Progress Report** – 20 minutes
  - a. RECAP – The Commission has agreed to guide/support the development of a broadband plan for the City. A task force has been chartered to begin work on framing how we will go about accomplishing this task. Catherine Rice and Rachid Chaker are leading this task force. Please contact either if you wish to participate with this task force.
  - b. UPDATE from the Task Force Chair/task group members
4. **Civic Engagement Task Force/Progress Report** – 20 minutes
  - a. RECAP – The Commission agreed to address ways for increasing involvement with residents and stakeholders. A task force has been chartered to begin work on framing how we will go about accomplishing this task. Phil Acosta is leading this task group. Please contact either if you wish to participate with this task force.
  - b. UPDATE from the Task Force Chair/task group members
5. **Vendor Representation at Commission Meetings** – Topic for Discussion - All members
  - a. The question has been raised as to whether the Commission should use agenda time to allow vendors to present/address the Commission during ‘official’ meeting time
6. **New Business** – All members
7. **Adjournment**

**FUTURE TOPICS**

- Conflict of Interest clause – addition/addendum to charter