

Alexandria Commission on Information Technology
November 10, 2008 Meeting Minutes
Submitted by Brian Hunt

Called to order 7:02pm

Members Present: Dan Brooks, Mark Feldheim, Brian Hunt, Catherine Hogan Lewis, Kostas Liopiros, Scott Newsham, Heather Planey, Scott Price, Lynda Rudd, Marie Schuler, Jim Larrison

City Staff Present: Rose Boyd, Mike Herway, Tom Trobridge, Mark Jinks

Excused: Mark McLindon, Steve Cooper

Unexcused: John Min

Motion to approve minutes from September 15, 2008 minutes approved 10-0

Presentation from Alexandria City Public Schools (“ACPS”) on Communication and Information Technology in the ACPS

- Goal of this presentation is awareness of technology issues at ACPS.
- The powerpoint presentation included ACPS IT mission, goals, infrastructure, and standards.
- All students grades 9-12 are issued laptops for classroom and at-home use, and ACPS runs for 11 months per year.
- Offsite access presents complicated challenges, but a city wide Wi-fi service would help considerably.
- ACPS wants this commission to be a sounding board for their ideas, to ask questions and challenge ACPS.

Report from Kostas Liopiros on the ACPS Strategic Planning Committee

- Kostas has been attending the ACPS Strategic Planning Committee meetings, which engages in the long range ACPS strategic planning for IT issues, and is responsible for the ACPS website.
- Kostas asked for a representative from the IT Commission to attend some of these meetings, they are held every other Saturday afternoon. The Commission unanimously agreed for Kostas to be the primary representative with Heather as the alternate.

Revision of Charter for the IT Commission

- Dan Brooks presented draft proposed changes to the charter in the city code Title 2, Chapter 4, Article N.
- These revisions address what roles and responsibilities this Commission should retain and what new roles, if any, should be added.
- We need to ensure that we do not attempt to expand the charter of this Commission to areas of IT & telecom that the City has no legal authority over.
- These revisions are not yet final.

Innovation in Technology Award

Heather Planey drafted a comprehensive document that reviews the 2008 award events, with a mission statement and objectives. She distributed a copy of this document to Commission members. Key suggestions for future award include making the award a single event. It is likely that the Tech award for 2009 will either be postponed until later than the usual spring schedule, or cancelled. Catherine Hogan Lewis agreed to talk to the Alexandria Chamber of Commerce about a 2009 award, and Mark Jinks will touch base with AEDP.

Comcast Annual Report

City Council has requested input from this Commission regarding any unmet telecommunication needs that should be addressed in the renewal of the Comcast cable TV franchise. The Council will discuss this at the December 9, 2008 meeting, and the deadline for submission of a memo to Council is November 25. Therefore, this Commission will hold a special meeting on Monday, November 17 to approve a reply to Council's request.

Adjourned 8:55pm