BOARD MEMBERS PRESENT: Chairman, Jay Johnson, Vice Chair, William Schuyler, James Lewis, Randy Cole, Kevin Beekman, Ann Tucker and Casey Kane.

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Bob Garbacz, Division Chief, Ravi Raut, Civil Engineer IV, Hillary Orr, Complete Street Manager, Katye North, Parking Planner, and Cuong Nguyen, Civil Engineer I.

1. Announcement of deferrals and withdrawals: None.

2. Approval of the July 25, 2016, Traffic and Parking Board meeting minutes: Mr. Cole made a motion, seconded by Ms. Tucker to approve the minutes of the July 25, 2016 Traffic and Parking Board meeting. The motion carried unanimously.

3. PUBLIC COMMENTS: No one from the public provided comment.

PUBLIC HEARING:

4. ISSUE: Consideration of a request to remove 20 feet of parking on the south side at 425 E. Monroe Ave.

   DISCUSSION: Mr. Garbacz presented the item to the Board.

   PUBLIC TESTIMONY: No one from the public spoke about this request.

   BOARD ACTION: Mr. Cole made a motion, seconded by Mr. Kane to approve the request to remove 20 feet of parking on the south side at 425 E. Monroe Ave. The motion carried unanimously.

5. ISSUE: Consideration of a request to remove two parking spaces in order to locate Capital Bikeshare station on Monroe Avenue at Commonwealth Avenue, convert two 15 minute parking spaces to two hour parking on Commonwealth Avenue at Monroe Avenue, and add a parking space on Commonwealth Avenue at Nelson Avenue.

   DISCUSSION: Ms. Orr presented the item to the Board.
PUBLIC TESTIMONY: No one from the public spoke about this item.

BOARD ACTION: Mr. Kane made a motion, seconded by Mr. Cole to approve a request to remove two parking spaces in order to locate a Capital Bikeshare station on Monroe Avenue at Commonwealth Avenue, convert two 15 minute parking spaces to two hour parking on Commonwealth Avenue at Monroe Avenue, and add a parking space on Commonwealth Avenue at Nelson Avenue. The motion carried unanimously.

6. ISSUE: Consideration of a request to remove four parking spaces to install sidewalks along Commonwealth Ave between East Alexandria Avenue and East Luray Avenue.

DISCUSSION: Ms. Orr presented the item to the Board.

PUBLIC TESTIMONY: Heather Gilbert from the public spoke about the request and, although supportive of the project, expressed concern about the late outreach to the impacted residents.

BOARD ACTION: Ms. Tucker made a motion, seconded by Mr. Kane to approve the request to remove four parking spaces to install sidewalks along Commonwealth Avenue between East Alexandria Avenue and East Luray Avenue. The motion carried unanimously.

7. ISSUE: Consideration of a request to allow two hour parking on both sides of Hooff’s Run Drive

DISCUSSION: Ms. North presented the item to the Board.

PUBLIC TESTIMONY: Peter Novak from the public spoke about the request and expressed concern over the poor condition of the sidewalks and suggested reserving a space for public safety vehicles to park.

BOARD ACTION: Mr. Cole made a motion, seconded by Mr. Lewis to approve a request to allow two hour parking on both sides of Hooff’s Run Drive; allow public safety vehicle to park; and directed staff to conduct a survey of the sidewalk and repair where appropriate. The motion carried with Mr. Johnson, Mr. William Schuyler, Mr. Lewis, Mr. Cole, Mr. Beekman and Ms. Tucker voting to approve the motion and Mr. Kane voting in opposition.

8. ISSUE: Consideration of a request for a disability parking space at 211 N. Howard St.

DISCUSSION: Mr. Garbacz presented the item to the Board. Mr. Kane expressed concern because he believed the proposed disability parking space did not meet Americans with Disabilities Act (ADA) standards.
PUBLIC TESTIMONY: No one from the public spoke about the request.

BOARD ACTION: Mr. Lewis made a motion, seconded by Mr. Schuyler to approve the request for a disability parking space at 211 North Howard Street. The motion carried with Mr. Johnson, Mr. Schuyler, Mr. Lewis, Mr. Cole, Mr. Beekman and Ms. Tucker voting to approve the motion and Mr. Kane voting in opposition.

9. ISSUE: Consideration of a request to post All-Way Stop signs at the intersection of Jamieson Avenue and Englehardt Lane.

DISCUSSION: Mr. Garbacz presented the item to the Board.

PUBLIC TESTIMONY: Janet Gregor representing the Carlyle Council spoke in favor of the request. Lee Hernly spoke and indicated that the real problem was the operation of the traffic signal at the intersection of Jamieson Avenue and Dulany Street.

BOARD ACTION: Mr. Lewis made a motion, seconded by Mr. Cole to post All-Way Stop signs at the intersection of Jamieson Avenue and Englehardt Lane and do more analysis for the intersection of Courthouse Square and Jamieson Avenue.

Mr. Kane moved to amend the motion, seconded by Mr. Cole to install a flashing red beacon rather than the proposed all-way Stop signs. The amendment failed with Mr. Johnson, Mr. Cole, and Mr. Kane voting in favor of the motion and Mr. Schuyler, Mr. Lewis, Mr. Beekman and Ms. Tucker voting in opposition.

Mr. Beekman made a substitute motion, seconded by Mr. Kane to defer motion. The motion to defer failed with Mr. Johnson, Mr. Cole, and Mr. Kane voting in favor of the motion and Mr. Schuyler, Mr. Lewis, Mr. Beekman and Ms. Tucker voting in opposition.

The original motion carried with Mr. Schuyler, Mr. Lewis, Mr. Beekman, Mr. Cole, and Ms. Tucker voting in favor of the motion and Mr. Johnson and Mr. Kane voting in opposition.

10. ISSUE: Consideration of a request to remove one parking space to install an ADA compliant crosswalk and curb ramp across Kennedy Street at Ancell Street.

DISCUSSION: Ms. Orr presented the item to the Board.

PUBLIC TESTIMONY: Tim Anderson, Kelleanne Redfon, Julia Blessing, Bridget Evans, Erica Exline, Lauren Pazinski from the public spoke and expressed concern that the proposed crosswalk would be dangerous because of traffic speed and lack of visibility.

BOARD ACTION: Mr. Lewis made a motion, seconded by Mr. Schuyler to approve the request to remove one parking space to install an ADA compliant crosswalk and curb
ramp across Kennedy Street at Ancell Street and add addition signage to restrict parking at the fire hydrant. The motion carried unanimously.

11. **ISSUE:** Consideration of a request to initiate a pilot program to create a pay by phone parking requirement as an option for residential parking restrictions.

**DISCUSSION:** Ms. North presented the item to the Board.

**PUBLIC TESTIMONY:** Yvonne Weight Callaham from the public spoke about the request.

**BOARD ACTION:** Mr. Schuyler made a motion, seconded by Mr. Beekman to approve the request to initiate a pilot program to create a pay by phone parking requirement as an option for residential parking restrictions; consider guest permit for those who do not have smart phone or cell phone access; consider overflowing parking to the adjacent streets. The motion carried unanimously.

12. **Staff reports and updates:**

   - Old town north parking study
   - Vision Zero