

**CITY OF ALEXANDRIA
TRAFFIC AND PARKING BOARD PUBLIC HEARING
MONDAY APRIL 28, 2014, 7:30 P.M.
301 KING STREET, 2nd FLOOR
COUNCIL CHAMBERS**

MINUTES

BOARD MEMBERS PRESENT: Chair, Jay Johnson, Gregory Cota, William Schuyler, James Lewis, Elizabeth Jones, and Kevin Beekman.

BOARD MEMBERS ABSENT: Mary White was absent.

STAFF MEMBERS PRESENT: Sandra Marks, Acting Deputy Director, Transportation and Environmental Services, Bob Garbacz, Division Chief, Traffic, Ravi Raut, Traffic Studies Engineer, Hillary Poole, Complete Streets Coordinator, and Chris Dowling, Traffic Engineer I.

1. Announcement of deferrals and withdrawals: There were no deferrals or withdrawals.
2. Approval of the March 24, 2014, Traffic and Parking Board meeting minutes: Mr. Lewis made a motion, seconded by Mr. Cota, to approve the minutes from the March 24, 2014, Traffic and Parking Board meeting. The motion carried unanimously.
3. **STAFF REPORTS AND UPDATES:** There were no reports or updates.
4. **ELECTIONS AND APPOINTMENTS:**
 1. Election and nomination of Vice Chair: Mr. Schuyler made a motion, seconded by Mr. Lewis, to nominate Mr. Cota as Vice Chair of the Traffic and Parking Board. The motion carried unanimously.
 2. Appointment of a member to the Transportation Commission: Mr. Johnson appointed Mr. Lewis to the Transportation Commission.
 3. Appointment of a member to the Bike Master Plan Taskforce: Mr. Johnson appointed Mr. Schuyler to the Bike Master Plan Taskforce.

PUBLIC HEARING:

5. **ISSUE:** Consideration to:
 1. Add “No Parking, 12 Noon to 3:30 P.M., School Days” restrictions in front of 301 and 303 North West Street: and,
 2. Remove the “No Parking, 12 Noon to 3:30 P.M., School Days” restriction in front of 229 through 235 North West Street.

PUBLIC TESTIMONY: Lawrence Levy, DeShuna Spencer, and Colonel Keil Gentry spoke in favor of the request. Mannelore Mahaffy spoke in favor of the removal of the restriction on the 200 block but against the addition of a restriction on the 300 block.

DISCUSSION: Bob Garbacz presented the item to the Board. The Board discussed that removing the restriction on the 200 block was appropriate and necessary. The Board discussed that Staff work with Jefferson Houston School and look into the need for a restriction on the 300 block.

BOARD ACTION: Mr. Lewis made a motion, seconded by Mr. Beekman, to approve removing the restriction on the 200 block of N. West Street, but to defer installing a restriction on the 300 block of N. West Street. The motion carried unanimously.

6. **ISSUE:** Consideration of a request to remove a “No Parking, Loading Zone, 9A.M – 5 P.M., except Sunday” restriction in front of 1120 N Fairfax Street, and replace it with a “2 Hour Parking, 9A.M. – 5P.M., except Sundays,” restriction.

PUBLIC TESTIMONY: No one from the public spoke on this issue.

DISCUSSION: Bob Garbacz presented the item to the Board. There was no further discussion.

BOARD ACTION: Mr. Schuyler made a motion, seconded by Mrs. Cota, to approve Staff’s recommendation to remove the Loading Zone on the 1100 block of N. Fairfax Street. The motion carried unanimously.

7. **ISSUE:** Consideration of a request to convert a grandfathered certificate of public convenience and necessity (Certificate) into a permanent Certificate.

PUBLIC TESTIMONY: Zari Karimian of VIP Cab spoke in favor of the request.

DISCUSSION: Bob Garbacz presented the item to the Board. The Board discussed that City Staff look into getting more ADA only cabs in the City and to improve the compliance with ADA regulations for the City’s current ADA cabs.

BOARD ACTION: Mr. Schuyler made a motion, seconded by Mr. Beekman, to approve making Mr. Kung’s grandfathered Certificate a permanent ADA only Certificate and that staff propose a regulation or ordinance change to ensure the availability of ADA cabs. The motion carried unanimously.

8. **ISSUE:** That the Board receive an update on the Complete Streets Program and provide a recommendation to City Council to reenact the Complete Streets Policy.

PUBLIC TESTIMONY: Bob Trencheny spoke in favor of the City’s Complete Streets Program.

DISCUSSION: Sandra Marks and Hillary Poole presented the item to the Board. The Board discussed having the City conduct more regular updates on Complete Streets projects within the City and the direction of the Complete Streets program as a whole. The Board discussed having the City conduct more in depth evaluations of neighborhoods when a Complete Streets project is being considered. The Board requested that when City Staff bring a Complete Streets project before them, that City Staff bring a summary of how the individual Complete Streets project fits into the program as a whole. The Board requested that City Staff involve the Alexandria Fire Department in discussion of each Complete Streets project. The Board requested more involvement of the City arborists and Parks and Recreation with the Complete Street projects.

BOARD ACTION: Mr. Schuyler made a motion seconded by Mr. Cota, to include the following in the Complete Street Program resolution:

- City Staff evaluate the effect of a Complete Streets project on the neighborhoods undergoing changes to assure any impacts are minimized.
- City Staff undertake an appropriate evaluation process.
- City Staff coordinate with the Alexandria Police and Fire Departments on any Complete Street project; and,
- Update the Traffic and Parking Board every two years and provide a public venue for input.

- 9. ISSUE:** Consideration of a request to create code section 10-3-17 in the City's Code of Ordinances providing enforcement provisions for dedicated transit-ways.

PUBLIC TESTIMONY: No one from the public spoke on this issue.

DISCUSSION: Bob Garbacz presented this item to the Board. There was no discussion on this issue.

BOARD ACTION: Mr. Lewis made a motion, seconded by Ms. Jones, to approve Staff's recommendation. The motion carried unanimously.