

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 26, 2010

TO: MEMBERS OF THE TRANSPORTATION COMMISSION

FROM: ABI LERNER, DEPUTY DIRECTOR, T&ES

SUBJECT: COMMERCIAL REAL ESTATE TAX

This memorandum provides a brief update on subcommittee direction regarding the proposed commercial real estate tax consideration plan as discussed at the May 2010 Transportation Commission Meeting. The intent of this memorandum is to finalize a plan to identify transportation projects to be funded by a future commercial real estate tax.

At its last meeting the Transportation Commission discussed appointment of a subcommittee to coordinate an outreach plan and identify projects for consideration. The subcommittee will include Commissioners Donna Fossum and Jennifer Mitchell.

The Commission clarified that projects under consideration for potential funding by a Commercial Real Estate Tax may originate in the Long Range Plan although other projects will be considered. The Subcommittee will recommend to the Commission a public process to develop assessment criteria and help select projects for recommendation to City Council for inclusion in a future CIP.

Using the Transportation LRP as the starting point for the universe of transportation projects to be considered, the plan would include the following elements:

- I. Create a sub-committee of the Transportation Commission to:
 - Develop criteria for project selection in coordination with stakeholders
 - Add projects to the LRP for consideration
- II. Meet with stakeholder groups and reach out to the public to gather input on project criteria and discuss a draft transportation project list
- III. Bring draft transportation project list to the Transportation Commission for discussion
- IV. Additional stakeholder meetings and public outreach for input and discussion on draft transportation project list (as needed)

- V. Bring final draft transportation project list to the Transportation Commission for recommendation to City Council
- VI. Bring transportation project list to City Council for consideration during the FY2012 budget process

Meetings with stakeholder groups and public outreach would occur over the summer and early fall of 2010 in time to provide guidance to City Manager and City Council in the early stages of the FY2012 budget process.