



# City of Alexandria

## Transportation Commission

### Regular Meeting

December 17, 2014  
7:00 p.m.  
Council Workroom

### MINUTES

**Commissioners Present:** Councilman Tim Lovain, Jake Jakubek, Jerry King, Stephen Klejst, James Lewis, and Nathan Macek

**Staff Present:** Karen Callaham – T&ES, Sandra Marks – T&ES, Steve Sindiong – T&ES, Carrie Sanders – T&ES, Faye Dastgheib – T&ES, Eric Keeler – Housing, Brandi Collins – P&Z

Chair Nathan Macek called the Transportation Commission meeting to order at 7:10 pm.

#### **1. November 19, 2014 Meeting Minutes**

Chair Nathan Macek called the meeting to order and if there were any edits to the November 2014 minutes. There being no edits, Commissioner King made a motion to approve the minutes which was seconded by Commissioner Klejst, voted on and unanimously approved.

#### **2. Updates To Receive (Consent Items)**

The Commission received updates on Funding, the West End Transitway, Metroway, and the Old Town Area Parking Study (OTAPS). Chair Macek asked if there were any questions or discussions on any items on the consent calendar. He reported that the Commission had received a letter from the Director of T&ES stating approval of two new members being added to the Commission. The new member positions were advertised and the vacancies close on December 29<sup>th</sup>. Chair Macek also indicated that because of his past experience with the Old Town Area Parking Study (OTAPS), he would be representing the Commission on the OTAPS work group. There were no additional requests to discuss any other updates; therefore, the Commission accepted the updates.

#### **3 Commission Updates**

Commissioner Jakubek reported that the West End Transitway Policy Advisory Group will hold their fourth meeting on December 18 at 6:30 pm at the Pavilion at Mark Center. Councilman Lovain reported that the Transportation Planning Board adopted a resolution to affirm support for the 2008 Metropolitan Washington Council of Governments (MWCOG) Greenhouse Emissions Reduction Goals and for the establishment of a MWCOG multi-sector working group

to examine greenhouse gas reductions. He also stated that the Transportation Planning Board (TPB) Regional Bus Subcommittee has been reformed as the Regional Public Transportation Subcommittee and has broadened its scope to include all eligible public transportation service providers and not just bus transit agency staff and jurisdictional transit planners. Its focus is a forum for discussion of general bus and transit topics. Councilman Lovain also reported that he has been elected as the 2015 Vice Chair of the Transportation Planning Board.

#### **4 Capital Bikeshare Expansion**

T&ES staff Carrie Sanders gave an update on Capital Bikeshare. The program was launched by Arlington County and the District of Columbia in September 2010 with 110 stations, and has grown to 347 stations. Alexandria joined the regional program in September 2012, with eight stations in Old Town, and added 8 stations in Del Ray and Carlyle in August 2014, for a total of 16 stations. In 2015, grant funding and developer contributions have allowed for the installation of 16 new bike share stations, bringing the total number of Capital Bikeshare system in Alexandria to 32. The locations are chosen by public and preferences on crowdsourcing maps, connectivity to transit, close to mixed-use activity centers, and close to a network of existing Capital Bikeshare stations. Some of the technical considerations are direct sunlight, at least 352 square foot space, sidewalk pedestrian clearance, flat ground and utility clearance. The Commission provided input on potential future locations, including the West End, and South Old Town. In addition, there was discussion that there may not be a need for four stations in Potomac Yard, and that the Braddock Road Metrorail station bikeshare station should be in a more visible location.

#### **5 Pedestrian and Bicycle Master Plan Update /**

Staff Steve Sindiong gave an update and background on the Pedestrian and Bicycle Master Plan Update. In 2008, the Bicycle Mobility Plan and the Comprehensive Transportation Master Plan were completed. An outcome of this project will be to have updated pedestrian and bicycle chapters that will be an amendment to the Transportation Master Plan. The other key component of this project is a complete streets design guideline manual. The master plan effort will identify a network, specific projects and implementation measures, priorities, and identify bikeshare locations phasing. To date, the consultant has identified the existing conditions, issues and needs and a civic engagement plan has been prepared. The complete streets design guidelines effort is to provide a tool for staff, citizens and developers to use as guidance for types of design options, for new and upgraded streets throughout Alexandria. The Complete Streets Design Guideline Working Group has also been working to identify the different street typologies that will be used in these guidelines to provide more detailed guidance on street design for different segments of a roadway. Civic engagement to date has included a Project Webpage, flyers and posters in English and Spanish, an online interactive wikimap, an online survey, a public meeting and three Ad Hoc Committee meetings. The project team is in the process of developing the pedestrian and bicycle vision, goals and objectives based on input from the Ad Hoc Committee, public, and other organizations such as the Alexandria Bicycle and Pedestrian Advisory Committee (BPAC). The goals and objectives will include performance measures. The Commission discussed the issue of targets as part of the performance measures being developed, and that an option is to develop a policy that requires a separate document with targets that can be updated on an annual basis, approved by the Transportation Commission. The Commission also recommended that the Safety goal be the highest priority goal. The Commission asked that staff come back to them with the updated goals and objectives in February, after the Ad Hoc Committee provides input.

**6 Other Business**

Commissioner King asked Commissioners can endorse items or write letters, as a Commissioner, without going through the chair. It was agreed that any letters written by Commissioners (not representing the Commission as a whole) should note that they are not on behalf of the entire Commission.

Chair King made a motion to adjourn the meeting, and the motion was seconded by Commissioner Jakubek. There being no objection, the meeting was adjourned at 9:00 p.m.

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