MINUTES

BOARD MEMBERS PRESENT: Chairman, Jay Johnson, Vice Chair, William Schuyler, James Lewis, Kevin Beekman, Randy Cole Ann Tucker and Casey Kane.

BOARD MEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Bob Garbacz, Division Chief of Traffic Engineer, Mary Martin Division Chief of Public Works Services, Steve Sindiong, Transit Capital Program Manager, Katye North, Parking Planner, Martin Barna, Transit Planner, and Cuong Nguyen, Civil Engineer I.

1. Announcement of deferrals and withdrawals: None

2. Approval of the November 27, 2017 Traffic and Parking Board meeting minutes: Mr. Cole made a motion, seconded by Mr. Schuyler to approve the minutes of the November 27, 2017 meeting. The motion carried unanimously.

3. PUBLIC COMMENTS: None.

PUBLIC HEARING:

4. ISSUE: Consideration of a request to designate a disability parking space on 3107 Valley Dr.

DISCUSSION: Mr. Garbacz presented the item to the Board. The Board was concerned that there was no ramp near the proposed disability parking space and considered moving the space closer to the corner. The applicant explained that the grade difference at the corner would make it hard for her to walk uphill in bad weather.

PUBLIC TESTIMONY: Ms. Henson, the applicant.

BOARD ACTION: Mr. Cole made a motion, seconded by Mr. Lewis to approve the request to designate a disability parking space on 3107 Valley Dr. The motion carried unanimously.

5. ISSUE: Consideration of a request to remove parking on both sides of the unit block of North Gordon Street between Duke Street and Uline Avenue.
DISCUSSION: Mr. Garbacz presented the item to the Board and explained that staff was only recommending removal of three spaces due to a parking shortage in the area. Mr. Garbacz also explained that North Gordon Street was only 30 feet wide leaving a 14 foot wide travel way when cars are parked on both sides of the street.

PUBLIC TESTIMONY: None

BOARD ACTION: Mr. Schuyler made a motion, seconded by Ms. Tucker to approve staff’s recommendation to remove three parking spaces of the west side the unit block of North Gordon Street between Duke Street and Uline Avenue. The motion carried with Mr. Johnson, Mr. Schuyler, Mr. Beekman, Mr. Kane, Mr. Lewis and Ms. Tucker voting in favor of the motion; and Mr. Cole voting in opposition.

6. ISSUE: Consideration of a request to remove two parking spaces on the south side of Janney’s Lane between Cloverway and the driveway for 810 Janney’s Lane.

DISCUSSION: Mr. Garbacz presented the item to the Board and explained the existing traffic condition on Janney’s Lane. The Board had concern that if the bus can’t pull completely out of the travel lane, there will be a temptation for traffic to go over the median or into opposing traffic to pass.

PUBLIC TESTIMONY: Mr. Troche, the applicant.

BOARD ACTION: Mr. Kane made a motion, seconded by Mr. Cole to defer the request until DASH could provide input. The motion failed with Mr. Kane and Mr. Cole voting in favor of the motion and Mr. Johnson, Mr. Schuyler, Mr. Lewis, Mr. Beekman and Ms. Tucker voting in opposition. Ms. Tucker made a motion, seconded by Mr. Kane to remove two parking spaces on the south side of Janney’s Lane between Cloverway and the driveway for 810 Janney’s Lane and for DASH to evaluate the new configuration. The motion carried unanimously.

7. ISSUE: Consideration of a request to remove parking and add two-space loading zones, Mon-Fri, 7AM – 9AM and 4:30PM – 6:30PM, at the following locations:
   - 4910 Brenman Park Drive
   - 4915 Brenman Park Drive
   - 4920 Brenman Park Drive

DISCUSSION: Mr. Garbacz presented the item to the Board and explained the current parking usage in the Cameron Station community. The Board had concern about the speed limit request and the usage of parking in the area.

PUBLIC TESTIMONY: Ms. Chase and Ms. Langley spoke in favor of the request.

BOARD ACTION: Mr. Lewis made a motion, seconded by Mr. Cole to approve the request to remove parking and add two-space loading zones, Mon-Fri, 7AM – 9AM and 4:30PM – 6:30PM, at the following locations:
8. **ISSUE:** Consideration of a request to remove parking and create a tour bus loading area from March 1st to June 30th, 4 PM – 10 PM on the eastern curb of the 100 block of North Royal Street.

**DISCUSSION:** Ms. North presented the item to the Board and explained the current motor coach loading and unloading situation in Old Town. The Board had concern about polluted air around the Market Square area if motor coach buses idled too long.

**PUBLIC TESTIMONY:** None.

**BOARD ACTION:** Mr. Schuyler made a motion, seconded by Mr. Beekman to approve the request to remove 155ft of parking and create a tour bus loading area from March 1st to June 30th, 2018, 4 PM – 10 PM on the eastern curb of the 100 block of North Royal Street and to place limits on the amount of time a bus can idle to 15 minutes or a time consistent with other bus loading areas. The motion carried unanimously.

9. **ISSUE:** Consideration of a request to remove parking for street sweeping at the following locations:

- Monday – Patrick St. northbound from Duke Street to Madison Street (Eastside curb lane) – 10:00am -12:00pm
- Monday – Henry St. southbound from First Street to Duke Street (Westside curb lane) – 10:00am -12:00pm
- Tuesday – Patrick St. northbound from Duke Street to Madison Street (Westside curb lane) – 10:00am -12:00pm

**DISCUSSION:** Ms. Martin presented the item to the Board and explained the current parking usage on Henry Street and Patrick Street which obstructs the ability of street sweeping vehicles to clean the street. The Board had concern about the parking overflow on side streets and believed the outreach effort was insufficient.

**PUBLIC TESTIMONY:** Mr. Zane, Mr. Levevs opposed the request.

**BOARD ACTION:** Mr. Schuyler made a motion, seconded by Mr. Kane to defer the request due to lack of community outreach. The Board directed staff to do more community outreach and bring the request back next month. The motion carried unanimously.

10. **ISSUE:** Consideration of a request to temporarily remove parking on King Street and Daingerfield Road to accommodate temporary bus bays and bus layover
locations and allow for a temporary trolley stop in the temporary taxi area on Cameron Street during construction at the King Street-Old Town Metrorail station

DISCUSSION: Mr. Sindiong, and Mr. Barna presented the item to the Board and explained the status of the King Street Metro project. The Board had concern about the confusion for transit users with different bay locations and the pedestrian safety.

PUBLIC TESTIMONY: No one from the public spoke but, Mr. Hooff sent the board a letter opposing the request.

BOARD ACTION: Mr. Lewis made a motion, seconded by Mr. Beekman to:
1. temporarily remove parking on King Street and Daingerfield Road to accommodate temporary bus bays and bus layover locations;
2. allow for a temporary trolley stop in the temporary taxi area on Cameron Street during construction;
3. direct staff to review the contractor’s maintenance of traffic submittals to ensure adequate provisions for pedestrians are incorporated; and,
4. direct staff to take measures to minimize the duration of the construction.

The motion carried unanimously.

STAFF REPORTS AND UPDATES: None