

City of Alexandria
Transportation Commission

Meeting

July 17, 2008
7:00 PM
City Council Chambers

MINUTES

Commissioners Present: Jayme Blakesley, William D. Euille, Donna Fossum, Sean Kumar, Timothy Lovain, Jennifer Mitchell, Kevin Posey and Lawrence Robinson

Commissioners Absent: Carol Braegelmann

Also Present: Richard Baier, T&ES; Tom Culpepper, T&ES; Richard Josephson, P&Z; Jeff Farner, P&Z; Bob Garbacz, T&ES; Jim Maslanka, T&ES; Yon Lambert, T&ES; Leroy Baker, T&ES; Sandy Modell, DASH; Al Himes, DASH

Recorded by: Tom Culpepper, Deputy Director, Transportation and Environmental Services

This was the inaugural meeting of the City of Alexandria Transportation Commission.

Mr. Baier welcomed members of the Commission and introduced Mayor Euille and interim convener until a chair is selected. The charter was discussed and Mayor Euille offered history on why Transportation Commission was created and the role it will play.

Rose Boyd, Director, Citizen Assistance discussed City and State requirements for open meetings.

Members representing other boards/commissions, the term is concurrent with the expiration date of parent body. Citizen members have a 3-year term.

The Commission must have a quorum of 5 and select a chair. You may elect to name a secretary in lieu of staff. As a Council-appointed committee, you are covered under the Freedom of Information Act. You are governed as a public body in terms of when you can hold a meeting and notice requirements. No meetings can be held without a 3-workday written notice to the public. Telephonic and electronic meetings are prohibited. A public meeting occurs when 3 or more members convene to discuss Commission business. An email may be sent asking for comments, but dialogue may not occur after comments are sent.

A package from Citizen Assistance on Boards and Commissions has been sent out requesting comments for a public hearing in October. Councilmember Lovain spoke to term limits, and the submission of annual reports, attendance reports, and projected plans. Mayor Euille spoke to perhaps recommending dissolution of some Boards and Commissions.

Rose Boyd clarified attendance requirements. A member must attend 75% of the annual meetings. There is an "excused absence" clause that does not count toward the 75% - attendance requirement but reasons for absence are limited and strict.

Larry Robinson made a motion to name Mayor Euille as Acting Chair. The motion was seconded by Donna Fossum.

Tom Culpepper discussed developing bylaws and how to proceed. Mayor Euille requested staff to draft bylaws and bring them to the Commission for editing.

The Commission decided to have meetings on the first Wednesday of the month, excluding August, at 7:30 p.m., in the Sister Cities Conference Center, room 1101.

Staff made presentations on the Transportation Master Plan and Transportation Funding. Mayor Euille circulated a Washington Post letter to the editor written by Bill Hendrickson, Del Ray, focusing on Potomac Yard Metro but could serve as a segue in terms of what the Transportation Commission is about.

The meeting adjourned at 9:30 p.m. The next meeting is scheduled for Wednesday, October 1, 7:30 p.m., in room 1101.