

**TRANSPORTATION MANAGEMENT PROGRAM  
ANNUAL REPORT**

(Name of TMP Holder — TMP/SUP # )

Year

**A. Reporting Information**

**Project Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**TMP SUP Number:** \_\_\_\_\_

**TMP Coordinator:** \_\_\_\_\_

**Reporting Year:** \_\_\_\_\_

**B. Project Description**

(Name) is a xx-story, xxx-unit hi-rise apartment building located at (Address) in Alexandria. Completed in (Year) (Name) (“rents one and two bedroom apartments ranging in size from 730 SF to 1250 SF.”)

**C. Parking Description**

(Name) provides indoor and outdoor parking for its residents and guests to the building. The xxx available parking spaces include xxx in the 2-level garage and xx surface parking spaces. Each apartment may rent one garage space for \$xx/month. Additional garage spaces are available for \$xx/month to residents with second vehicles.

**D. TMP Description**

Currently, (Name) continues the same TMP related activities that began in xxxx. (Name) proximity to Metro is a key feature in its print and Internet advertising as well as a key component of the management team’s sales presentation to prospective residents. In addition, the management team provides collateral information to new residents which promotes metro rail use, carpooling, metro bus use, etc. as well as providing reference telephone numbers to call for additional information on ridesharing. (Name) also maintains an on-site display of material on transit services for the residents.

**E. TMP Transportation Account Semi-Annual Report Form**

Attached.

**F. Results of Annual Survey**

During the week of (months and days, (year), the xxx (number of surveys distributed) Annual Commuter Survey was distributed to all residents at (Name). Of the xxx surveys distributed, xxx were received. This was a xx% increase in the number of surveys received since the last report but still only represents xx% of the building. When preparing the (year) survey, a letter will be

requested from the Office of Transit Services, which will be attached to the survey. Below is the summary of the survey responses:

- ***How do you usually (3-4 times a week) travel to work?***

xx% of the respondents to the survey indicated that they travel to work by using Metrorail. xx respondents drive by themselves while xx walk or use a bicycle and only two use the bus.

- ***If you drive alone, which of the following reasons are applicable?***

Most residents drive alone because of irregular and unpredictable work hours. xx% indicated that they drove alone because public transportation was too inconvenient while x% said that using public transportation took too long. Other responses indicated that residents needed their cars for use during the day or for after work activities. One resident indicated that his work destination was close to (Name) but not near a metro station.

- ***Employer benefits?***

The answer to this question indicated that xx% of respondents receive a discount while xx% do not receive any benefit from their employers.

***G. TMP Plan for Next Year***

The management team will work to increase the awareness in the community of the TMP and the Transportation Coordinator. (Name) management will continue to promote the proximity of the community to Metro and maintain advertising material for public transportation and transit services on-site as well as provide new residents with information. The management team will also work with the City of Alexandria to promote any additional activities.