



**Application to Transfer Taxicab Vehicle
Affiliation and Operation Authority**

As authorized by section 9-12-30(a)(2) of the *Code of the City of Alexandria, Virginia*, the undersigned taxicab owner hereby requests transfer of the identified taxicab vehicle from the taxicab company with which it is currently affiliated to the company identified below.

Vehicle: Year: _____ Make: _____ Model: _____
VIN: _____
Vehicle Permit Number: _____

Owner: Name: _____
Address: _____
Phone: _____ Fax: _____

Driver: Name: _____
Driver Permit Number: _____

Current Affiliation: Company: _____ Cab No: _____

Requested Affiliation: Company: _____

The undersigned hereby requests approval of the requested transfer of vehicle affiliation in accordance with City Code section 9-12-30 and certifies that, if approved, the requested transfer of affiliation will be completed. I acknowledge that I have reviewed and understand the regulations regarding transfers set forth on the back of this application.

Signature of Vehicle Owner Date

Certification of Receiving Company:

As authorized representative of the taxicab company with which affiliation is requested, I hereby certify that if the requested transfer is approved, the owner/operator or current driver of this taxicab vehicle will be accepted as an affiliate of this company.

Signature of Authorized Company Representative Date

Transfer applications must be submitted no later than Thursday, November 15, 2012

Transfer of Taxicab Vehicle Affiliation and Operating Authority

- Transfer requests must be submitted no later than November 15th to:

Bob Garbacz
City of Alexandria, T&ES, Transportation Division
2900 Business Center Drive, Suite 127
Alexandria, VA. 22314

- Transfers may be requested only by the taxicab vehicle owner.
- Transfer requests must be certified by proposed receiving company for consideration.
- Transfer requests may be changed or withdrawn through November 15. After that date, all requests are final and may not be changed or withdrawn.
- Transfer requests will be approved or denied no later than December 15th.
- Approved transfers become effective on January 1 following approval.
- Transfers will not be allowed to take place until all financial obligations with current taxicab company are cleared. Financial obligations must be cleared by January 31.
- Approved transfers not completed for any reason by February 15 following approval will be subject to cancellation.
- In the event that approval of a transfer is canceled, the company originally assigned the associated taxicab vehicle authorization will have the option of retaining that authorization or allowing it to move to the receiving company.
- Transfers will not be considered complete until such time as the refitted taxicab vehicle is inspected and approved by the Hack Inspector for operation under the new company colors. Transfers not passing inspection before February 15 will be subject to cancellation.
- Transferring owners are strongly encouraged to schedule inspections before the February 15 inspection deadline to avoid last minute delays.