



## MOTORCOACH TASK FORCE MEETING #5 – SUMMARY OF STAFF RECOMMENDATIONS

City of Alexandria | Department of Transportation & Environmental Services  
Thursday, November 10, 2016 | 6:00-9:00 p.m.  
City Hall – Sister Cities Conference Room (Room 1101) | 301 King Street

### Short Term Parking Location Recommendations

**Recommendation** – For short term parking, staff recommends that:

- All existing locations be maintained for free use until phased out by construction impacts.
- Metered hourly parking be added at the Masonic Memorial to proactively absorb demand for short-term spaces that will be phased out.
- An appropriate percentage of Masonic Memorial's existing spaces be maintained for reservation-based trips.

### Loading and Unloading Location Recommendations

**Recommendation 1** – Staff proposes the addition of loading and unloading at the following locations:

- A. 100 Royal Street (east curb) – extension of existing location on King Street
- B. 100 Royal Street (west curb) – extension of existing location at Gadsby's Tavern

Times shall be subject to the discretion of the Director of T&ES following a pilot during the peak season in 2017.

**Recommendation 2** – During future periods where waterfront construction impacts tour bus operations, staff recommends:

- Suspending the use of the loading and unloading location at the Unit Block of King.
- Encouraging all the tour buses with destination points at the Waterfront to unload at the existing Market Square location, acknowledging that the addition of the new loading locations at Market Square will improve capacity.

**Recommendation 3** – After the implementation of the Waterfront, staff recommends that:

- The Strand be used to support the queuing of buses unloading and loading passengers.
- Passenger loading and unloading on the Strand be restricted to specific times of day.
- Designs for the Strand support DASH Trolley operations and motorcoach unloading simultaneously.
- While accounting for various needs, designs for the Strand minimize impacts to the pedestrian environment to the extent possible.