

# City of Alexandria, Virginia

## MEMORANDUM

DATE: NOVEMBER 5, 2018

TO: ENVIRONMENTAL POLICY COMMISSION

FROM: KARL MORITZ, DIRECTOR, DEPARTMENT OF PLANNING & ZONING

SUBJECT: FY2019 GREEN BUILDING POLICY UPDATE

The Department of Planning & Zoning launched its work plan for updating the Green Building Policy in July 2018. The follow tables illustrate the tasks accomplished since this launch and the upcoming schedule of tasks to be completed.

<b>Table 1: Green Building Policy Update – Tasks Accomplished</b>	
September 2018	<ul style="list-style-type: none"><li>• City Council adopted Resolution No. 2841 that established the Green Building Policy Update Task Force (the “Task Force”).</li><li>• Requests for Quotes were issued for consultant services to provide green building strategy recommendations and a cost analysis for the Green Building Policy update.</li></ul>
September – October 2018	<ul style="list-style-type: none"><li>• A call for nominations process was held to solicit applications for each of the Task Force seats.</li></ul>
October 2018	<ul style="list-style-type: none"><li>• The City Manager appointed the Task Force members and members were notified via email.</li><li>• Consultants selected:  Integral Group: This consultant will provide an analysis of the impacts/effectiveness of the green building priorities identified by the Task Force.  WSP: This consultant will provide a cost analysis of the green building priorities identified by the Task Force.</li></ul>

<b>Table 2: Green Building Policy Update – Upcoming Tasks</b>	
November 2018	<ul style="list-style-type: none"> <li>• First Task Force meeting to be held November 14 at 8:30am, Room 1101, City Hall. Task Force to prioritize green building strategies for the consultants to analyze.</li> </ul>
January 2019 <i>(date TBA)</i>	<ul style="list-style-type: none"> <li>• Second Task Force meeting to discuss consultant findings.</li> </ul>
February 2019	<ul style="list-style-type: none"> <li>• First public education event</li> </ul>
March 2019 <i>(date TBA)</i>	<ul style="list-style-type: none"> <li>• Third Task Force meeting – Review of Staff’s outline for the Green Building Policy based on consultant findings and input from second Task Force meeting.</li> </ul>
April 2019 <i>(date TBA)</i>	<ul style="list-style-type: none"> <li>• Final Task Force meeting – Review Staff’s final draft of Green Building Policy.</li> <li>• Second public education event</li> </ul>
April-May 2019	<ul style="list-style-type: none"> <li>• Public comment period on final draft of Green Building Policy.</li> </ul>
May 2019	<ul style="list-style-type: none"> <li>• Final Green Building Policy docketed for public hearing.</li> </ul>
June 2019	<ul style="list-style-type: none"> <li>• Planning Commission review of the proposed Green Building Policy and recommendation to City Council.</li> <li>• City Council review of the proposed Green Building Policy at public hearing.</li> </ul>