

# *City of Alexandria*

## **MEMORANDUM**

DATE: MARCH 17, 2009

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL  
DEPARTMENT HEADS

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: IMPLEMENTATION OF THE AMERICAN RECOVERY AND  
REINVESTMENT ACT

---

As all of you know, the City is focusing a great deal of its resources on preparations for implementing the American Recovery and Reinvestment Act (federal stimulus legislation) in the City of Alexandria. For the most part, this work involves identifying potential City projects for funding under the Act. We are also working closely with our partners, the Alexandria City Public Schools, the Alexandria Sanitation Authority, Alexandria Neighborhood Health Services, and the Alexandria Redevelopment and Housing Authority, to assist and partner with them on implementing the legislation. I would like to bring you up to date on recent work by staff and Council's Stimulus Subcommittee (Mayor Euille and Councilmember Lovain).

Now that the federal stimulus legislation has been enacted (at the time of our earlier reports to Council, it was still making its way through the federal legislative process), we have moved to set up a formal framework to assist us in acquiring stimulus funds. Attached you will find two charts. The first of these shows the implementation work flow from a variety of City work groups that will produce recommendations on stimulus projects for approval by Council's Stimulus Subcommittee, and ultimately, by City Council. Departments included in the Programmatic Work Groups at the bottom of the first chart are listed in the various work group boxes at the bottom of the second chart.

I would also like to note that I have created two special committees to help with all the stimulus projects. The first of these is the Implementation Committee, which will work to remove any impediments that might prevent the City from receiving stimulus funds for which it is otherwise entitled. The Implementation Committee will be chaired by Assistant City Manager Tom Gates, and it will include employees from the Department of General Services, Code Administration, Planning and Zoning, Transportation and Environmental Services, and Procurement, as well as any other departments that are needed for the Committee's work.

The Accountability Committee, chaired by Finance Director Laura Triggs, will assist all City departments in complying with the stimulus legislation's transparency, performance

measurement, audit, and other reporting requirements. Departments represented on the Committee also include Procurement, Management and Budget, Internal Audit, and the City Attorney's Office. Again, if other departments are needed to assist the Committee in its work, they will be called upon to do so.

I am also attaching the current list of projects that are under consideration for possible stimulus funding. There will not be sufficient stimulus funding to support all these projects, so I am asking the Programmatic Work Groups to begin meeting this week so that they can begin identifying a priority list of projects, together with potential funding sources for each project. These lists will be reviewed by the Interagency Steering Committee, which will make funding recommendations to Council's Stimulus Subcommittee and ultimately Council.

Finally, I want to make you aware of the City's new Economic Stimulus Web page ([http://www.alexandriava.gov/index\\_quicklinks.aspx?id=20750&LinkIdentifier=id](http://www.alexandriava.gov/index_quicklinks.aspx?id=20750&LinkIdentifier=id)). This site will be updated regularly to keep all residents informed of Alexandria's stimulus funding and how it will be used.

I will be sending you additional information as we work through this process. Meanwhile, if you have any questions, please contact Bernie Caton or Ryan Touhill.

**ATTACHMENTS:**

Attachment 1 – Implementation Work Flow Charts for the American Recovery and Reinvestment Act

Attachment 2 – American Recovery and Reinvestment Act, Potential Project/Program Submissions as of March 16, 2009

cc: Bernard Caton, CMO  
Ryan Touhill, OMB  
James Lynch, Fire Department  
Morton Sherman, Superintendent, ACPS  
Karen Pallansch, General Manager, ASA  
Kristin Langlykke, Executive Director, ANHSI  
Roy Priest, Chief Executive Officer, ARHA