

**Department of Transportation &
Environmental Services (T&ES)**

**PRELIMINARY CAPITAL IMPROVEMENT
PROGRAM BUDGET GUIDELINES FOR
FY 2011 - FY 2020**



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PRELIMINARY CAPITAL IMPROVEMENT PROGRAM BUDGET GUIDELINES FOR FY 2011 - FY 2020

- Due to the large number of planned projects, limitations on debt issuance, a projected flat real estate tax base, and the uncertain state of the economy, the City of Alexandria will once again face a tight operating budget in FY 2011 and CIP planning for FY 2011 – FY 2020.

PRELIMINARY CAPITAL IMPROVEMENT PROGRAM BUDGET GUIDELINES FOR FY 2011 - FY 2020

- Approved Capital Improvement Program (CIP) totals \$383.9 million in planned City funding.
 - FY 2010 the Approved CIP outlines an expected funded CIP of \$80.0 million (all funds), of which \$72.3 million is City funding.
 - An additional \$19.1 million of specific requested projects remain unfunded in FY 2010.
 - FY 2011 includes an additional \$29.7 million of these specific, requested projects that are unfunded, and FY 2012 has \$2.7 million in specific, requested unfunded projects.
 - FY 2010 – FY 2015 CIP included expenditure reductions to-be-determined totaling \$72.6 million in FY 2012 – FY 2014.
 - Altogether, these figures mean that the FY 2010 – FY 2015 program is underfunded when compared to specific known requests for funding by more than \$124 million.

CIP Tier System

- City Departments must prepare proposed CIP requests with limited funding and budget constraints in mind.
- Organize projects into the new 3-tier system; limit requests for FY 2011 - FY 2020 to those considered to be “vital and necessary”, which includes projects that address at least one of the following conditions:
 - Address critical health, safety, regulatory or maintenance issues;
 - Represent an explicit City Council or City Manager directive to undertake a specific project or plan; or
 - Represent the implementation of the recommendations of a specific Council endorsed plan or study.

CIP Tier System

PRIORITIZATION

Each project submitted should be categorized by the 3 Tier system to provide an initial sorting of all project submissions.

- For Tier 1 projects: Departments will need to submit a list of the individual maintenance projects / activities to be funded through that project. Those individual projects should be ranked by most essential to least essential.
- For Tier 2 projects: Departments should prioritize projects by most essential to least essential. The project request form for Tier 2 projects should indicate the optimal year the project should be completed in with supporting data.
- Tier 3 projects: Departments should be prioritized by programmatic need. The initial submission should not attempt to take community pressures into consideration. Those variables will be introduced and discussed within the Steering Committee meetings. Submissions should be based on immediate or perceived programmatic need based on your best professional judgments.

CIP Tier System

Key to Color Coding				
Tier 1 Projects - ongoing maintenance (categorical funding)				
Tier 2 Projects - standalone, discreet maintenance projects				
Tier 3 Projects - new, enhanced capital initiatives				
Other - Non-competitive funding (special revenues)				